

Eureka City Schools Board of Education
2100 J Street, Eureka, CA 95501 (Frances H. Taplin Board Room)

Regular Meeting

6:30 PM

December 14, 2023

AGENDA

A. CALL TO ORDER OF OPEN SESSION (5:30 p.m.)

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

C. CLOSED SESSION (Room 118)

- (1) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. L(17)
- (2) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. L(17)
- (3) Public Employee Discipline, Dismissal, Release, Complaint, Accept the Resignation of a Public Employee (GC § 54957)
- (4) Conference with Labor Negotiator Superintendent Van Vleck Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)
- (5) Conference with Real Property Negotiator Superintendent Van Vleck Regarding Jacobs Building Property Concerning Price and/or Terms of Payment (GC § 54956.8) (Negotiating Parties: California Highway Patrol and AMG Communities-Jacobs, LLC)

D. RECONVENING OF OPEN SESSION (Board Room)

E. REPORT OUT FROM CLOSED SESSION

F. BOARD RECOGNITION

- (6) Recognition of Fred Van Vleck, Ed.D. as the Superintendent of Eureka City Schools - Years of Service: 2012-2023

G. PLEDGE OF ALLEGIANCE TO THE FLAG - Lafayette Elementary School

H. ANNUAL ORGANIZATIONAL MEETING BUSINESS

- (7) Election of Board President for December 2023 through December 2024
- (8) Election of Board Clerk for December 2023 through December 2024
- (9) Approval of Board Meeting Dates and Times for January 2024 through December 2024
- (10) Appoint the Superintendent as the Secretary of the Board

(11) Annual Review of Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment

(12) Annual Review of Board Policy/Administrative Regulation 6145 Extracurricular and Cocurricular Activities

I. ADJUSTMENT TO THE AGENDA

The Board of Trustees reserves the right to change the order in which agenda items are discussed and/or acted upon at this meeting. Subject to further action by the Board, this meeting will proceed as provided in this agenda. Items may be added to this agenda for discussion or action only as permitted by law.

(13) Approval of Agenda

J. INFORMATION

(14) Student Reports

(15) Superintendent's Reports

(16) Board Members' Reports

K. PUBLIC COMMENT ON NON-AGENDA ITEMS

*** IN ORDER TO ADDRESS THE BOARD, PLEASE COMPLETE THE GREEN SPEAKER'S FORM AT THE DOOR AND GIVE TO THE BOARD PRESIDENT.**

Individual speakers shall be allowed three (3) minutes to address the Board on each non-agenda or agenda item. The Board shall limit the total time for public input on each item to twenty (20) minutes (BB 9323(b)).

L. CONSENT CALENDAR

(17) Approval of Personnel Action Report No. 7

Referred to the Board by:

Renae Will, Executive Director of Personnel Services and Public Affairs

(18) Approval of Budget Development Calendar

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(19) Approval of Minutes from the Special Meeting on November 10, 2023 and Regular Board Meeting on November 16, 2023 (Adjourned to November 20, 2023)

Referred to the Board by:

Fred Van Vleck, Ed.D., Superintendent

(20) Approval of Pre-Qualified Contractors and Sub-Contractors

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(21) Approval of November 2023 Warrants

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

- (22) Approval of Declaration of Equipment as Surplus and Authorization to Sell
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (23) Approval of Term Renewal for Citizens' Oversight Committee (COC) Member
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (24) Approval of Annual Board Member Stipend Payments for Board Meetings Attended in 2023
Referred to the Board by:
Fred Van Vleck, Ed.D., Superintendent
- (25) Approval of Memorandum Requesting to Change the Policy Council Representation from Fred Van Vleck, Ed.D. to Gary Storts
Referred to the Board by:
Fred Van Vleck, Ed.D., Superintendent
- (26) Approval of Field Trip Request - EHS AP Literature & Composition Club Field Trip to the Oregon Shakespeare Festival in Ashland, OR on May 17-19, 2024
Referred to the Board by:
Rena Will, Executive Director of Personnel Services and Public Affairs
- (27) Approval of WestEd Memorandum of Understanding (MOU) Between Eureka City Schools And WestEd For Healthy Kids Survey
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (28) Approval of the 2023-2024 Memorandum of Understanding (MOU) Foster Youth Regional Liaison Between The Humboldt County Office of Education And Eureka City Schools
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (29) Approval of Resolution #23-24-022; Declaring the Futility of Public Bidding for the Additional Alterations to the Science Building C Work at Eureka High School, and Approving a Change Order for that Work
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services

M. DISCUSSION/ACTION

- (30) Consideration of Employment Agreement with Jennifer Johnson as Interim Assistant Superintendent of Educational Services from January 1, 2024 through June 30, 2024
Referred to the Board by:
Gary Storts, Assistant Superintendent of Educational Services
- (31) 2023-24 First Interim Report
Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(32) Approval of Resolution No. 23-24-021: Committing Funds

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(33) Adoption of Resolution 23-24-023 Approving Property Exchange Pursuant to Education Code Section 17536 and Directing District Superintendent, or Designee, to Finalize and Execute the Agreement for Exchange of Real Property

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

N. DISCUSSION

(34) Local Control Accountability Plan Update

Referred to the Board by:

Gary Storts, Assistant Superintendent of Educational Services

(35) Albee Stadium/Bud Cloney Field Project Update

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(36) Grant Pre-Kindergarten/Transitional Kindergarten (Pre-K/TK) Classroom Addition Update

Referred to the Board by:

Paul Ziegler, Assistant Superintendent of Business Services

(37) Policy Updates from CSBA - September 2023 and Updates to Board Bylaw 9322 (First Review)

Referred to the Board by:

Fred Van Vleck, Ed.D., Superintendent

O. CLOSED SESSION (continued)

P. RECONVENING OF OPEN SESSION (continued)

Q. REPORT OUT FROM CLOSED SESSION (continued)

R. INFORMATIONAL ONLY ITEMS

S. ADJOURNMENT

Notice: Documents and materials relating to an open session agenda that are provided to the Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Eureka City Schools District Office, Superintendent's Office (Room 108), 2100 J Street, Eureka, CA 95501.

Notice: Eureka City Schools adheres to the Americans with Disabilities Act. Should you require special accommodations or auxiliary aids and services in order to participate in the Board meeting, please contact the Superintendent's Office (Room 108) in writing three days prior to the meeting at 2100 J Street, Eureka, CA 95501.

Notice: Regular Board meetings may be digitally recorded. Per Board policy, recordings may be

erased or destroyed 30 days after the meeting.

Notice: The Governing Board reserves the right to take action on any item listed on this agenda.

Notice: Students and parents/guardians may request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The request must be made in writing to the Secretary or Clerk of the Board.

AGENDA ITEM

Agenda Title: Election of Board President for December 2023 through December 2024
Meeting Date: December 14, 2023
Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to act to appoint a Board President for December 2023 through December 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9121, the Board of Education shall elect a President from among its members to provide leadership on behalf of the Board and the educational community it serves.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Board appoints President annually. Per Board Protocol, following seniority the Clerk will rotate into the President's position. The Clerk's rotation into the position will not be mandatory.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

ATTACHMENTS:

Description

- ▣ BB 9121 - President
- ▣ BB 9100 -- Organizational Meeting

Bylaw 9121: President

Status: ADOPTED

Original Adopted Date: 02/01/2018 | **Last Reviewed Date:** 02/01/2018

The Board of Education shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law
2. Consult with the Superintendent or designee on the preparation of Board meeting agendas
3. Call the meeting to order at the appointed time and preside over the meeting
4. Announce the business to come before the Board in its proper order
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
8. Rule on issues of parliamentary procedure
9. Put motions to a vote, and clearly state the results of the vote

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information
3. Subject to Board approval, appointing and dissolving all committees
4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media
5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels

The president may participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

When the president resigns or is absent, the clerk shall perform the president's duties. When both the president and clerk are absent, the Board shall choose a president pro tempore to perform the president's duties.

Bylaw 9100: Organization

Status: ADOPTED

Original Adopted Date: 02/03/2016 | **Last Revised Date:** 03/30/2023 | **Last Reviewed Date:** 03/30/2023

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

Election of Officers

To elect an officer the Board shall follow a seniority rotation into the leadership roles of the board depending on the year a member is elected or appointed to the board. If more than one member is elected or appointed in the same year, lots shall be drawn to determine seniority. After serving one year as clerk, the elected member shall serve one year as president of the Board. A Board member who is next in line to serve as clerk or president may elect not to rotate into the clerk or president position.

In the absence of the president of the Board, the clerk shall serve as president and in each case shall exercise all powers and bear all responsibilities for the office that is vacated. The clerk shall also sign minutes of regular and special meetings verifying their accuracy and adoption by the Board. The clerk shall perform such duties delegated by the Board or specified in law.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

AGENDA ITEM

Agenda Title: Election of Board Clerk for December 2023 through December 2024
Meeting Date: December 14, 2023
Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to act to nominate and act to appoint a Board Clerk for December 2023 through December 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9123, the Board of Education shall elect a Clerk from its own membership at the annual organization meeting. (Education Code 35143)

STRATEGIC PLAN/PRIORITY AREA:

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Board appoints a Clerk annually. Per Board Protocol, the next senior Board member will rotate into the Clerk's position. The rotation into the position will not be mandatory.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

ATTACHMENTS:

Description

- ▣ BB 9123 - Clerk
- ▣ BB 9100 -- Organizational Meeting

Bylaw 9123: Clerk

Status: ADOPTED

Original Adopted Date: 06/01/2011 | **Last Reviewed Date:** 06/01/2011

The Board of Education shall elect a clerk from its own membership at the annual organizational meeting. (Education Code 35143)

The duties of the clerk shall be to:

1. Certify or attest to actions taken by the Board when required
 2. Maintain such other records or reports as required by law
 3. Sign documents on behalf of the district as directed by the Board
 4. Serve as presiding officer in the absence of the president
 5. Notify Board members and members-elect of the date and time for the annual organizational meeting
 6. Perform any other duties assigned by the Board
-

Bylaw 9100: Organization

Status: ADOPTED

Original Adopted Date: 02/03/2016 | **Last Revised Date:** 03/30/2023 | **Last Reviewed Date:** 03/30/2023

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

During any year in which a regular election is conducted, the Board, at the regular meeting held immediately prior to the second Friday in December, shall select the day and time of the organizational meeting. For any other year, the day and time of the organizational meeting shall be selected at the last regular meeting held immediately before the annual meeting. On behalf of the Board, the Superintendent shall notify the County Superintendent of Schools of the day and time selected. Within 15 days prior to the date of the annual meeting, the Superintendent shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
4. Approve a schedule of regular meetings for the year and a Board governance calendar stating the time when the Board will address important governance matters
5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

Election of Officers

To elect an officer the Board shall follow a seniority rotation into the leadership roles of the board depending on the year a member is elected or appointed to the board. If more than one member is elected or appointed in the same year, lots shall be drawn to determine seniority. After serving one year as clerk, the elected member shall serve one year as president of the Board. A Board member who is next in line to serve as clerk or president may elect not to rotate into the clerk or president position.

In the absence of the president of the Board, the clerk shall serve as president and in each case shall exercise all powers and bear all responsibilities for the office that is vacated. The clerk shall also sign minutes of regular and special meetings verifying their accuracy and adoption by the Board. The clerk shall perform such duties delegated by the Board or specified in law.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

AGENDA ITEM

Agenda Title: Approval of Board Meeting Dates and Times for January 2024 through December 2024
Meeting Date: December 14, 2023
Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt the Board meeting dates and times for January 2024 through December 2024 (attached).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

According to Board Bylaw 9100, the Board is to adopt their meeting dates for the calendar year during their annual organization meeting. Some meeting dates are adjusted for holidays, and other meetings may be scheduled as necessary throughout the year. Per Board Protocol, "Normally, Board meetings will be held on Thursday, approximately every three weeks."

STRATEGIC PLAN/PRIORITY AREA:

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual adoption.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

AGENDA ITEM

Agenda Title: Appoint the Superintendent as the Secretary of the Board

Meeting Date: December 14, 2023

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to appoint the Superintendent as the Secretary of the Board.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Pursuant to BB 9100, the Governing Board appoints the Superintendent as the Secretary of the Board at the organization meeting in December.

STRATEGIC PLAN/PRIORITY AREA:

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual item.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D., Superintendent

ATTACHMENTS:

Description

- ▣ BB 9100 -- Organizational Meeting

Bylaw 9100: Organization

Status: ADOPTED

Original Adopted Date: 02/03/2016 | **Last Revised Date:** 03/30/2023 | **Last Reviewed Date:** 03/30/2023

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of district Board members is conducted, the organizational meeting shall be held within 15 days following the second Friday in December after the regular election. During all other years, the meeting may be held on any date in December, but no later than December 20th. (Education Code 35143)

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At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint the Superintendent as secretary to the Board
3. Authorize signatures
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5. Designate Board representatives to serve on committees or commissions of the district, other public agencies, or organizations with which the district partners or collaborates
6. Review and/or consider resources that define and clarify the Board's governance and leadership roles and responsibilities including, but not limited to, governance standards, meeting protocols, Board rules and bylaws, and other Board development materials

Election of Officers

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In the absence of the president of the Board, the clerk shall serve as president and in each case shall exercise all powers and bear all responsibilities for the office that is vacated. The clerk shall also sign minutes of regular and special meetings verifying their accuracy and adoption by the Board. The clerk shall perform such duties delegated by the Board or specified in law.

The election of Board officers shall be conducted during an open session of the annual organizational meeting.

AGENDA ITEM

Agenda Title: Annual Review of Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment
Meeting Date: December 14, 2023
Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to review Board Policy/Administrative Regulation 5116.1 - Intradistrict Open Enrollment.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Education Code 35160.5, "(b)(1) On or before July 1, 1994, the governing board of each school district, as a condition for the receipt of school apportionments from the state school fund, shall adopt rules and regulation establishing a policy of open enrollment within the district for residents of the district."

"The governing board of each school district annually shall review the school district policies adopted pursuant to the requirements of this section."

STRATEGIC PLAN/PRIORITY AREA:

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual Review each year per Education Code. The attached policies were adopted by the Board on June 4, 2020.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no expense related to the review of this policy.

WHO *(list the name of the contact person(s), job title, and site location)*

Lisa Claussen, Director of Student Services

ATTACHMENTS:

Description

▫ BP.AR - Intradistrict Open Enrollment (Rev. 06.20)

Board Policy

Intradistrict Open Enrollment

BP 5116.1

Students

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities and resources. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5116.2 - Involuntary Student Transfers)
(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)

The Superintendent or designee shall grant priority for the enrollment of a student in a district school outside of the student's attendance area, if the student:

1. Is enrolled in a district school designated by the California Department of Education (CDE) as "persistently dangerous" (20 USC 7912; 5 CCR 11992)

(cf. 0450 - Comprehensive Safety Plan)

2. Is a victim of a violent crime while on school grounds (20 USC 7912)

3. Is a victim of an act of bullying committed by another district student, as determined through an investigation following the parent/guardian's submission of a written complaint with the school, district, or local law enforcement agency pursuant to Education Code 234.1 (Education Code 46600)

If the district school requested by the student is at maximum capacity, the Superintendent or designee shall accept an intradistrict transfer request for another district school. (Education Code 46600)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 5131.2 - Bullying)

4. Is currently enrolled in a district school identified by CDE for comprehensive support and improvement, with priority given to the lowest academically achieving students from low-income families as determined pursuant to 20 USC 6313(a)(3) (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

5. Is experiencing special circumstances that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official or a social worker, or a properly licensed or registered professional, including, but not necessarily limited to, a psychiatrist, psychologist, marriage and family therapist, clinical social worker, or professional clinical counselor

b. A court order, including a temporary restraining order and injunction

6. Is a sibling of another student already attending that school

7. Has a parent/guardian whose primary place of employment is that school

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law and Board policy, applications for intradistrict open enrollment shall be submitted during the first three weeks of the January school session of the school year preceding the school year for which the transfer is requested.

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for the enrollment priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine which students shall be admitted whenever a district school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance. However, existing entrance criteria may be used for enrolling students in specialized schools or programs, provided that the criteria are uniformly applied to all applicants. In addition, academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)

Transportation

In general, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

However, upon parent/guardian request, the district shall provide transportation assistance to any student who is eligible for free or reduced-price meals and whose enrollment in a district school outside the student's attendance area is a result of being a victim of bullying. (Education Code 46600)

(cf. 3250 - Transportation Fees)

(cf. 3540 - Transportation)

Legal Reference:

EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6311 State plans

6313 Eligibility of schools and school attendance areas; funding allocation

7912 Transfers from persistently dangerous schools

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act - Update #8, July 14, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: June 4, 2020 Eureka, California

Administrative Regulation

Intradistrict Open Enrollment

AR 5116.1

Students

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 calendar days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In making the determination that a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and parent/guardian in making the offer. If the parent/guardian elects to transfer the student, the transfer shall be completed as soon as practicable.

Transfers from a "Persistently Dangerous" School

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," intradistrict transfers shall be granted as follows:

1. Within 10 days of receipt of the notification from CDE, the Superintendent or designee shall provide parents/guardians of students attending the school with notice of the school's designation. Along with this notification, or at least 14 calendar days before the start of the school year, the Superintendent or designee shall provide a list of other district schools to which any student of the school that is designated as persistently dangerous may transfer.

(cf. 0450 - Comprehensive Safety Plan)

2. Parents/guardians who desire to transfer their child out of the school shall provide a written response to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students.

3. The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other

considerations. The Superintendent or designee shall notify the parents/guardians of the assigned school.

4. For students whose parents/guardians accept the offer, the transfer shall be made as quickly as possible. If the parents/guardians decline the assigned school, the student may remain in the current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin.

The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

(cf. 5117 - Interdistrict Attendance)

Other Intradistrict Open Enrollment

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment:

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of those schools and open enrollment applications shall be available at the district office.
2. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. A waiting list shall be established to indicate the order in which applicants may be accepted if openings occur during the year. Late applicants shall not be added to the waiting list for the current year but shall instead wait for a subsequent lottery.
3. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
4. Approved applicants must confirm their enrollment within 10 school days.

Any student who is granted a transfer out of a school that had been identified by CDE for comprehensive support and improvement shall be allowed to remain in the school of enrollment until completing the highest grade offered at that school. (20 USC 6311)

(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)

A student granted intradistrict enrollment under other circumstances shall not be required to reapply for readmission but may be subject to displacement due to excessive enrollment.

Any complaints regarding the open enrollment process shall be submitted in accordance with the applicable complaint procedure.

(cf. 1312.3 - Uniform Complaint Procedures)

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 35160.5, 48980)

1. All options for meeting residency requirements for school attendance

(cf. 5111.1 - District Residency)

2. Program options offered within local attendance areas

3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied

5. A district application form for requesting a change of attendance

6. The explanation of attendance options under California law as provided by CDE

(cf. 5145.6 - Parental Notifications)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT
approved: June 4, 2020 Eureka, California

AGENDA ITEM

Agenda Title: Annual Review of Board Policy/Administrative Regulation 6145
Extracurricular and Cocurricular Activities
Meeting Date: December 14, 2023
Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to review Board Policy/Administrative Regulation 6145 - Extracurricular and Cocurricular Activities.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code 35160.5, "(a) The governing board of each school district that maintains one or more schools containing any of grades 7 to 12, inclusive, as a condition for the receipt of an inflation adjustment pursuant to Section 42238.1, shall establish a school policy regarding participation in extracurricular and cocurricular activities by pupils in grades 7 to 12, inclusive."

STRATEGIC PLAN/PRIORITY AREA:

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Annual review each year, per the Education Code. There have been no changes made to either the BP or AR since the last annual review.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no expense related to the review of this policy.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

ATTACHMENTS:

Description

- BP.AR 6145 - Extracurricular And Cocurricular Activities

Board Policy

Extracurricular And Cocurricular Activities

BP 6145

Instruction

The Board of Education recognizes that extracurricular and cocurricular activities enrich the educational and social development of students and enhance students' feelings of connectedness with the schools. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

(cf. 1330 - Use of School Facilities)
(cf. 5137 - Positive School Climate)
(cf. 6145.2 - Athletic Competition)
(cf. 5148.2 - Before/After School Programs)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 6145.5 - Student Organizations and Equal Access)

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

Unless specifically authorized by law, no student shall be charged a fee for his/her participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code 49010, 49011)

(cf. 3260 - Fees and Charges)
(cf. 3452 - Student Activity Funds)

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 7-12 must demonstrate satisfactory educational progress in the previous grading period, unless in the case of a cocurricular activity being part of a classroom grade (i.e. school play, bank performance, etc.) including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes
2. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.1 - High School Graduation Requirements)

The Superintendent or designee may grant ineligible students a probationary period not to exceed one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

Probationary Waiver Guidelines:

- * No more than 1 F's
- * Not be ineligible the previous grading period
- * Attend a preseason meeting with Athletic Director, Coach, and Parent
- * Attend study hall at least 1/week while in season while waiver is active

Any decision regarding the eligibility of a homeless student, foster youth, or child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation

in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Annual Policy Review

The Board shall annually review this policy and implementing regulations. (Education Code 35160.5)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49010-49013 Student fees

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), Coded Correspondence 10-11, July 20, 2010

WEB SITES

CSBA: <http://www.csba.org>

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy EUREKA CITY UNIFIED SCHOOL DISTRICT

adopted: May 21, 2019 Eureka, California

Administrative Regulation

Extracurricular And Cocurricular Activities

AR 6145
Instruction

Definitions

For purposes of applying eligibility criteria for student participation, extracurricular and cocurricular activities shall be defined as follows: (Education Code 35160.5)

1. Extracurricular activities are not part of the regular school curriculum, are not graded, do not offer credit, do not take place during classroom time, and have all of the following characteristics:
 - a. The program is supervised or financed by the school district.
 - b. Students participating in the program represent the school district.
 - c. Students exercise some degree of freedom in the selection, planning, or control of the program.
 - d. The program includes both preparation for performance and performance before an audience or spectators.
2. Cocurricular activities are programs that may be associated with the curriculum in a regular classroom.

An activity is not an extracurricular or cocurricular activity if either of the following conditions applies: (Education Code 35160.5)

1. It is a teacher-graded or required program or activity for a course which satisfies the entrance requirements for admission to the California State University or the University of California.

(cf. 6143 - Courses of Study)

2. It is a program that has as its primary goal the improvement of academic or educational achievement of students.

Eligibility Requirements

The grade point average (GPA) used to determine eligibility for extracurricular and cocurricular activities shall be based on grades of the last previous grading period during which the student

attended class at least a majority of the time. If a student was not in attendance for all, or a majority of, the grading period due to absences excused by the school for reasons such as serious illness or injury, approved travel, or work, the GPA used to determine eligibility shall be the grading period immediately prior to the excluded grading period(s). (Education Code 35160.5)

(cf. 5113 - Absences and Excuses)

When a student becomes ineligible to participate in extracurricular or cocurricular activities in the upcoming grading period, or when he/she is subject to probation, the principal or designee shall provide written notice to the student and his/her parent/guardian.

Supervision

All extracurricular activities conducted under the name or auspices of a district school or any class or organization of the school, regardless of where the activities are held, shall be under the direct supervision of certificated employees. (5 CCR 5531)

Any noncertificated person working with students in a district-sponsored extracurricular student activity program shall possess an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing or shall have cleared a Department of Justice and Federal Bureau of Investigation criminal background check prior to beginning his/her duties, in accordance with BP 4127/4227/4327 - Temporary Athletic Team Coaches. (Education Code 49024)

(cf. 1240 - Volunteer Assistance)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

(cf. 4212.5 - Criminal Record Check)

Regulation EUREKA CITY UNIFIED SCHOOL DISTRICT
approved: January 17, 2013 Eureka, California

AGENDA ITEM

Agenda Title: Approval of Personnel Action Report No. 7

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Personnel Action Report No. 7.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

N/A

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 7: Human Resources

HISTORY *(list previous staff or board action(s) with dates if possible)*

N/A

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

N/A

WHO *(list the name of the contact person(s), job title, and site location)*

Renae M. Will, Executive Director of Personnel Services and Public Affairs

ATTACHMENTS:

Description

- ▣ Public - Personnel Report

**EUREKA CITY SCHOOLS
PERSONNEL REPORT NO. 7
December 14, 2023**

The following personnel are submitted to the Board of Education of the Eureka City Schools for approval:

CERTIFICATED PERSONNEL

RESIGNATIONS

Molofsky, Valetta	School Social Worker, 186 days, (District Wide), eff. 11/27/23
Van Vleck, Ed.D., Fred	Superintendent, 212 days, (District Office), eff. 3/7/24

ASSIGNMENTS

Battle, Brett	Assistant Varsity Football Coach, (EHS), eff. 2023 – 2024
Delos Santos, Robert	Assistant Varsity Football Coach, (EHS), eff. 2023 – 2024
Donaldson, Ryan	Girls Tennis Coach, (EHS), eff. 2023 – 2024
Edmonds, Samuel	JV Football Coach, (EHS), eff. 2023 – 2024
Ferreira Cendejas, Daysy	Probationary I Lead Children’s Center Teacher, 0.9276 FTE, (Winzler), eff. 11/14/23
Forbes, Garrett	Summer Ag, (EHS), eff. 2023 – 2024
Forbes, Kara	Summer Ag, (EHS), eff. 2023 – 2024
Garcia, Edgardo	Varsity Boys Soccer Coach, (EHS), eff. 2023 – 2024
Larson, David	6 th /7 th and 8 th Grade Volleyball Coach, (Zane), eff. 2023 – 2024
Learmouth, Thomas	Girls Varsity Soccer Coach, (EHS), eff. 2023 – 2024
Lovfald, Sandy	Summer Ag, (EHS), eff. 2023 – 2024
Marcelli, Michael	Varsity Football Coach, (EHS), eff. 2023 – 2024
Martinez, Omar	Assistant Varsity Boys Soccer Coach, (EHS), eff. 2023 – 2024
Medina, Francisco	6 th /7 th and 8 th Grade Soccer Coach, (Zane), eff. 2023 – 2024
Monney, Alexandria	Girls Golf Coach, (EHS), eff. 2023 – 2024
Napoleon, Stephanie	Varsity Volleyball Coach, (EHS), eff. 2023 – 2024
Orona-Ramirez, Tonalí	Probationary I Teacher, 1.0 FTE, (Washington), eff. 11/13/23
Sarvinski, Alissa	Summer Ag, (EHS), eff. 2023 – 2024
Valdez, Melaina	Assistant Varsity Girls Soccer Coach, (EHS), eff. 2023 – 2024

CHANGE OF STATUS

Hernandez, Bridgett	From: Teacher, 1.0 FTE, (Washington) To: English Language Development Teacher, 1.0 FTE, (Washington), eff. 11/13/23
Little, Jaycie	From: Probationary I School Nurse, 1.0 FTE, (District Wide) To: Unpaid Leave of Absence, 1.0 FTE, eff. 11/6/23 – 11/24/23 To: Probationary I School Nurse, 1.0 FTE, (District Wide), eff. 11/27/23

DAY-TO-DAY SUBSTITUTE

Allen, Nicholas	Day to Day Substitute Teacher, (District Wide), eff. 11/17/23 – 6/30/24
Bellando, Shauna	Day to Day Substitute Teacher, (District Wide), eff. 12/1/23 – 6/30/24
Box, James	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Brooks, Erica	Day to Day Substitute Teacher, (District Wide), eff. 11/16/23 – 6/30/24
Clark, Jakob	Day to Day Substitute Teacher, (District Wide), eff. 11/17/23 – 6/30/24
Douglas, Eliza Jean	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Eisloeffel, Hannah	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Ghanizada Mullins, Telah Sabriyya	Day to Day Substitute Teacher, (District Wide), eff. 11/17/23 – 6/30/24
Gordon, Chelsea	Day to Day Substitute Teacher, (District Wide), eff. 12/4/23 – 6/30/24
Gutierrez, Onawa Midori	Day to Day Substitute Teacher, (District Wide), eff. 11/29/23 – 6/30/24
Haskamp, Delores	Day to Day Counseling Services Director Substitute, (EHS), eff. 11/21/23
Hiatt, Holly	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
King, Georgia	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Markus Nims, Claire	Day to Day Substitute Teacher, (Adult Ed), eff. 12/1/23 – 6/30/24
Moore, Antoinette	Day to Day Substitute Teacher, (District Wide), eff. 12/1/23 – 6/30/24
Noel, Daniel	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Pearson, Natascha	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Reed, Joe	Day to Day Substitute Teacher, (District Wide), eff. 11/27/23 – 6/30/24
Rice, Yehudah	Day to Day Substitute Teacher, (District Wide), eff. 12/5/23 – 6/30/24
Whittemore, Elizabeth	Day to Day Substitute Teacher, (District Wide), eff. 11/29/23 – 6/30/24

CLASSIFIED PERSONNEL

RETIREMENTS

Heidger, Valorie	After-School Program Assistant (Alice Birney), 3 hrs/day AND, Monitor (Grant), 2 hrs/day AND, Literacy Technician (Grant), 3 hrs/day, eff. 6/14/24
Kamberg, Debra	Monitor (Zoe Barnum), 1 hr/day AND, Secondary School Attendance Clerk (Zoe Barnum), 7 hrs/day, eff. 11/30/2024

RESIGNATIONS

Bryant, MarcRyan	After-School Program Assistant (Lafayette), 4.1 hrs/day, eff. 12/22/23
Coppock, Isaac	Community Schools Liaison (Student Services), 8 hrs/day, eff. 1/3/24
Egerer, Alexandria	Instructional Assistant Special Education III (DW), 6 hrs/day AND, After-School Program Assistant (Washington), 2 hrs/day, eff. 11/7/23
Koopman, Sara	After-School Program Assistant (Alice Birney), 4.1 hrs/day, eff. 2/17/24

ASSIGNMENTS

Brockway, Kayla	Monitor (Alice Birney), 3.5 hr/day, eff. 11/30/23
Countryman, Britta	Classroom Aide (Washington), 4 hrs/day, eff. 11/27/23
Glover, Marissa	Instructional Assistant Special Education III (DW), 7 hrs/day, eff. 11/27/23
Maples, Grace	Monitor (Washington), 4 hrs/day, eff. 11/30/23

Pena Platt, Luz Early Education Assistant (Winzler), 6.75 hrs/day, eff. 12/5/23
Surber, Elias Restorative Practices Support Specialist (Winship), 8 hrs/day, eff. 12/4/23
Trice, Bennie Custodian (EHS & Corp Yard), 8 hrs/day, eff. 11/13/23

SPECIAL APPOINTMENTS

Anderson, Branden Custodian Substitute (District Wide), eff. 12/4/23
Lusardi, Kathryn Food Service Worker Substitute (Food Services), eff. 11/15/23
Simon, Abigail Paraprofessional & Clerical Substitute (District Wide), eff. 12/5/23

CHANGE OF STATUS

Cringle, Laci From: After-School Program Assistant (Winship), 3 hrs/day
To: After-School Program Assistant (Winship), 2.5 hrs/day AND,
Classroom Aide (Washington), 5.5 hrs/day , eff. 11/8/23

Crnich, Marissa From: After-School Program Assistant (Grant), 3 hrs/day
To: After-School Program Assistant (Grant), 4.034 hrs/day, eff. 10/2/23

Houseworth, Adrianna From: After-School Program Assistant (Alice Birney), 3 hrs/day
To: After-School Program Assistant (Alice Birney), 4.1 hrs/day, eff. 10/6/23

Porter, Donna From: Instructional Assistant Special Education III (Lafayette), 3 hrs/day
To: Instructional Assistant Special Education III (Lafayette), 7 hrs/day, eff. 11/20/23

Rainwater, Ryleigh From: Instructional Assistant Special Education III (DW/Grant), 6.5 hrs/day
To: Classroom Aide (Grant), 5 hrs/day, eff. 12/01/23

Ramos, Emily From: After-School Program Assistant (Grant), 3 hrs/day
To: After-School Program Assistant (Grant), 4.1 hrs/day, eff. 9/25/23

Sicairos, Karen From: After-School Program Assistant (Grant), 3 hrs/day
To: After-School Program Assistant (Grant), 4.1 hrs/day, eff. 10/12/23

Wilday, Brielle From: After-School Program Assistant (Grant), 3 hrs/day
To: After-School Program Assistant (Grant), 4.1 hrs/day, eff. 11/6/23

TERMINATIONS

CL-24-23-02 eff. 11/15/23

AGENDA ITEM

Agenda Title: Approval of Budget Development Calendar

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt the 2024-2025 Budget Development Calendar.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The adoption of a budget calendar assists the district in fulfilling timelines and goals.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is an annual adoption.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- Budget Development Calendar

Eureka City Schools
2024-2025
Budget Development Calendar

December, 2023	<ul style="list-style-type: none"> • Board approves 2024-2025 Budget Development Calendar. • Board discusses / approves 2023-2024 First Interim Report (for period ending 10-31-2023 action required by 12-15-2023)
January, 2024	<ul style="list-style-type: none"> • Release of Governor’s budget proposal 2024-2025 • 2022-2023 Audit presented to Board
February, 2024	<ul style="list-style-type: none"> • Board provides direction for certificated staffing 2024-2025 • Board receives update on Governor’s budget proposal for 2024-2025
March, 2024	<ul style="list-style-type: none"> • Board discusses / approves 2023-2024 Second Interim Report (for period ending 1-31-2024 action required by 3-15-2024) • Board adopts resolution reducing / discontinuing particular kinds of services as necessary for 2024-2025 by 3-15-2024
April, 2024	<ul style="list-style-type: none"> • As required, Board selects audit firm to perform 2023-2024 audit • Staff updates Board on projected enrollment / ADA (P-2 generally is filed in March) for current year 2023-2024 • Staff updates Board on 2023-2024 revenue & expenditures
May, 2024	<ul style="list-style-type: none"> • Final resolution of classified and certificated layoffs for 2024-2025 • Staff updates Board on Governor’s May revise 2024-2025 budget
June, 2024	<ul style="list-style-type: none"> • Preliminary review of 2024-2025 budget • Public Hearing on 2024-2025 adopted budget and Local Control Funding Formula • Board adopts 2024-2025 budget
July, 2024	<ul style="list-style-type: none"> • Books are closed for 2023-2024 fiscal year ending 6-30-2024
August, 2024	<ul style="list-style-type: none"> • Board receives update on 2023-2024 year-end closing • Board approves any amendments to 2024-2025 budget
September, 2024	<ul style="list-style-type: none"> • Board discusses / certifies 2023-2024 Unaudited Actuals (filed with County by 09-15-2024)

AGENDA ITEM

Agenda Title: Approval of Minutes from the Special Meeting on November 10, 2023 and Regular Board Meeting on November 16, 2023 (Adjourned to November 20, 2023)

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the minutes from the special Board meeting on November 10, 2023 and regular meeting on November 16, 2023 (Adjourned to November 20, 2023).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Not applicable.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D. - Superintendent

ATTACHMENTS:

Description

- ▣ Special Mtg Mins - 11.10.23
- ▣ Regular Meeting Mins - 11.16.23 - Adjourned to 11.20.23



Eureka City Schools | Board of Education

2100 J Street, Eureka, CA 95501 | Room 118

Special Meeting

7:30 a.m.

November 10, 2023

MINUTES

A. CALL TO ORDER OF OPEN SESSION (Room 118)

President Duncan called the open session to order at 7:30 a.m.

Members Present: Duncan, Johnson, Ollivier, Pardoe, Rebholtz

Members Absent: None

Staff Present: None

B. PUBLIC COMMENT ON CLOSED SESSION ITEM

No public comment.

C. CLOSED SESSION (Closed to the Public)

(1) Public Employee Appointment / Discussion - Position: Superintendent
(Government Code Section 54957)

D. RECONVENING OF OPEN SESSION

E. REPORT OUT FROM CLOSED SESSION

No reportable action taken in closed session.

F. ADJOURNMENT

President Duncan adjourned the meeting 3:36 p.m.

Respectfully submitted,

Susan Johnson, Clerk
Governing Board
Eureka City Schools



Eureka City Schools | Board of Education
District Office - 2100 J Street - Eureka, CA 95501
Frances H. Taplin Board Room

Regular Meeting
6:30 PM
November 16, 2023
MINUTES

A. CALL TO ORDER OF OPEN SESSION

President Duncan called the open session to order at 4:30 p.m.

Members Present: Duncan, Johnson, Ollivier, Pardoe, Rebholtz

Members Absent: None

Staff Present: Van Vleck, Storts, Will, Claussen, Harris

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Tim Olson addressed the Board regarding the Fulbright leave of absence. Olson requested a change to the official language regarding the approval of his previous leave of absence request. He reviewed the history of the position being posted and recently found two substitutes who are able to share the assignment although one does not have a single subject Spanish credential. Olson cares about his students and takes their education very seriously. He is confident in the ability of these two substitutes to carry on the same standards. He notes the reasons for his application for the Fulbright

C. CLOSED SESSION (Closed to Public) (Room 118)

President Duncan moved the meeting to closed session to discuss closed session items.

- (1) Public Employment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. J(13)
- (2) Public Employee Appointment (Gov. Code §54957) - See Personnel Action Report Consent Agenda Item No. J(13)
- (3) Public Employee Discipline, Dismissal, Release, Complaint, Accept the Resignation of a Public Employee (GC § 54957)

- (4) Conference with Labor Negotiator Superintendent Van Vleck Regarding Eureka Teachers Association, Classified White and Blue Collar Units, and/or Unrepresented Employees (Confidential and Classified and Certificated Management) (GC § 54957.6)
- (5) Conference with Real Property Negotiator Superintendent Van Vleck Regarding Jacobs Building Property Concerning Price and/or Terms of Payment (GC § 54956.8) (Negotiating Party: California Highway Patrol / Lead Negotiator: NaTonya Forbes)
- (6) Public Employment (Government Code §§ 54954.5(e) and 54957(b)(1)) Title: Teacher at Eureka High School
- (7) Public Employee Appointment / Employment - Position: Superintendent (Government Code Section 54957)
- (8) Conference with Labor Negotiator Board President Mike Duncan Regarding Unrepresented Employee: Superintendent (GC § 54957.6)

D. RECONVENING OF OPEN SESSION (Room 116)

President Duncan reconvened the meeting at 6:33 p.m.

Members Present: Duncan, Johnson, Ollivier, Pardoe, Rebholtz, Salas

Members Absent: None

Staff Present: Van Vleck, Storts, Will, Claussen, Harris

E. REPORT OUT FROM CLOSED SESSION

On Closed Session Item C(6), the Board took no reportable action.

On Closed Session Item C(7), the Board took action, by a unanimous vote, to appoint Gary Storts as the new Superintendent of Eureka City Schools. On this item, Board members Duncan, Ollivier, Johnson, Pardoe, and Rebholtz voted yes.

Trustee Johnson notes in regarding to C(6), the Board believes it is in the best of students to have one credentialed teacher for the students during Mr. Olson's absence. This was the same criteria for Ms. Voss and the Board wants to be consistent with the process.

F. PLEDGE OF ALLEGIANCE TO THE FLAG – Grant Elementary School

Students from Grant Elementary School led the Board in the pledge of allegiance.

G. ADJUSTMENTS TO THE AGENDA

- (9) Approval of the Agenda

No adjustments to the Agenda.

It was M/S by Johnson/Ollivier to approve the Agenda. Student Board Representative: yes 1, no 0, absent 0. Governing Board: yes 5, no 0, absent 0. Motion carried.

H. INFORMATION

- (10) Student Reports – No student reports.
- (11) Superintendent’s Report – Van Vleck congratulated Gary Storts on his recent appointment into the Superintendent position. He also provided an update to the Board on a recent Fiscal Report from School Services of California noting the projected COLA for next year may be very low.

(12) Board Members’ Reports

Salas provided an update to the Board on site events at Winship, Lafayette, Zane, and EHS. EHS students have been busy with planning for the Logger Classic events in early-December, canned food drive, athletic events, etc.

Rebholtz has been volunteering once per week at Grant and enjoyed interacting with the students.

Pardoe attend the EHS play, which was phenomenal.

Duncan attended the recent EHS soccer game, which was very exciting.

I. PUBLIC COMMENT ON NON-AGENDA ITEMS

Clint Hunter provided public comment to the Board as a parent of a student wrestler. He used to be a wrestling coach at EHS and has previously addressed the Board with concerns regarding the design of the new gym. He has brought up concerns about the wrestling mats to the Board in the past. He thought that the mats would be setup by EHS custodial staff. Now, wresting coaches have been informed that the EHS PE Department is required that the wrestling mats be moved each day. Coaches are now required to put the mats up and down each day, which is concerning on many levels, including liability concerns. He notes the coaches do not have enough time to complete this task. He requested the District come up with staffing solution to address these concerns or form a committee to come up with how this is handled.

President Duncan conveyed to Superintendent Van Vleck that he would like EHS staff to come up with a solution to this concern. Van Vleck notes this is not an agendized item, and cannot be discussed fully, but EHS staff will work towards a solution on this matter.

J. CONSENT CALENDAR

It was M/S by Johnson/Ollivier to approve the following Consent Calendar items:

- (13) Approval of Personnel Action Report No. 6
Referred to the Board by:
Renaë Will, Executive Director of Personnel Services and Public Affairs

- (14) Approval of Resolution #23-24-019 Authorizing Continued Funding Application 2024-2025 California State Preschool Program and Prekindergarten and Family Literacy Support Contract
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (15) Approval of October 2023 Warrants
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (16) Approval of Minutes from the Regular Meeting on October 26, 2023 and the Special Meeting Minutes from November 1, 2023
Referred to the Board by:
Fred Van Vleck, Ed.D., Superintendent
- (17) Approval of Notice of Scheduling of Organizational Meeting on December 14, 2023
Referred to the Board by:
Fred Van Vleck, Ed.D., Superintendent
- (18) Approval of Resolution #23-24-015; Declaring the Futility of Public Bidding for the Additional Alterations to the Science Building C Work at Eureka High School, and Approving a Change Order for that Work
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (19) Approval of Declaration of Equipment as Surplus and Authorization to Sell
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (20) Approval and Acceptance of the Grant from the Humboldt Area Foundation and Wild Rivers Community Foundation Ride to the Wild Fund for the EHS Marine Biology Program
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (21) Approval of the Williams Visit Report
Referred to the Board by:
Gary Storts, Assistant Superintendent of Educational Services
- (22) Approval of Resolution #23-24-016: Designation of a Specific Brand or Trade Name in Invitations to Bid and Requests for Proposal (Public Contract Code §3400)
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services

- (23) Approval of Change Order No. 8: EHS Gymnasium Project
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (24) Approval of Adoption of Resolution #23-24-017: Adopting an Addendum to the Previously Adopted Initial Study and Mitigated Negative Declaration for the Eureka High School – Albee Stadium Renovation Project and Approval of Revision to Mitigation Measure HM-1 and its Corresponding Mitigation Monitoring and Reporting Program
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (25) Approval of Resolution #23-24-018: Authorizing Participation in the HVIP Public School Bus Set-Aside for Small and Medium Air Districts
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (26) Approval of the Teacher Residency Program in Humboldt County Memorandum of Understanding Between Humboldt County Office of Education (HCOE), Cal Poly Humboldt and Eureka City Schools (ECS) 2023-2024
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (27) Approval of the North Coast Health Improvement and Information Network (NCHIIN) By and Between Eureka City Schools (ECS)
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (28) Approval of Advancing Wellness and Resilience in Education (AWARE) Acceptance for 9/20/23 to 8/31/24
Referred to the Board by:
Lisa Claussen, Director of Student Services
- (29) Approval of Appointment of New Member to the Citizens' Oversight Committee (COC)
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services
- (30) Approval of Bus Purchase
Referred to the Board by:
Paul Ziegler, Assistant Superintendent of Business Services

Student Board Representative: yes 1, no 0, absent 0. Governing Board: yes 5, no 0, absent 0. Motion carried.

K. DISCUSSION/ACTION

- (31) Approval/Ratification of Employment Agreement with Superintendent
Referred to the Board by:
Mike Duncan, Trustee

The Board needs to complete contract negotiations with the incoming Superintendent, Gary Storts, who we just appointed. At the end of this meeting the Board will provide information on the Notice to Adjournment and this meeting will be continued to **Monday, November 20, 2023, at 12:00 p.m.** The meeting will take place in Room 118 at the District Office, 2100 J Street, in Eureka.

- (32) Consideration of Resolution #23-24-020 Authorizing the Employment of a Retired Annuitant Under Government Code Sections 7522.56 & 21229
Referred to the Board by:
Renaë Will, Executive Director of Personnel Services and Public Affairs

Governing Board is asked to approve Resolution 23-24-020 to hire Delores Haskamp, retired annuitant, to work as a Counseling Services Director substitute for Sarah Cruz, in a temporary position during the time Ms. Cruz is on leave.

It was M/S by Johnson/Pardoe to approve Resolution #23-24-020 Authorizing the Employment of a Retired Annuitant Under Government Code Sections 7522.56 & 21229. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

L. DISCUSSION

- (33) Proposition 28 - Arts and Music in Schools Update
Referred to the Board by:
Gary Storts, Assistant Superintendent of Educational Services

Chris Cox, the District's Teacher on Special Assignment (TOSA), provided an update to the Board on the plan for visual and performing arts within ECS. Cox reviewed offerings at the elementary sites, middle school electives (band, strings, orchestra, drama, choir, art – some site specific), high school electives (drawing/painting, jewelry/metals, pottery, photography, graphic design, theatre, band, etc.). He reviewed the history of Proposition 28 and how it provides funding for arts and music within schools. This year is a planning year and implementation will begin in the 2024-2025 school year. Cox reviewed the goals of the arts program, planning ideas/process, and anticipated timelines. Storts notes the accomplishments of Chris Cox and thanked him for his leadership.

M. CLOSED SESSION

Closed session did not continue.

N. RECONVENING OF OPEN SESSION

Not applicable. Closed session did not continue.

O. REPORT OUT FROM CLOSED SESSION

Not applicable. Closed session did not continue.

P. INFORMATIONAL ONLY ITEMS

(34) Information Only: December 2023 - Review of CDE Calendar of Events

(35) Information Only: Meaningful Board Report (Future Annual Items)

Q. ADJOURNMENT

The Board motions to adjourn this meeting to **Monday, November 20, 2023**, at 12:00 p.m. in order to finish negotiating the contract with new Superintendent. The meeting will take place in Room 118 at the District Office, 2100 J Street, in Eureka.

It was M/S by Johnson/Pardoe to approve the Notice of Adjournment of the regular meeting on November 16, 2023 to November 20, 2023. Student Board Representative: aye 1, no 0, absent 0. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

Respectfully submitted,

Fred Van Vleck, Ed.D.
Secretary of the Board of Education

Micalyn Harris, Recording Secretary

See Minutes from Reconvened Regular Meeting on November 20, 2023

(continued of Regular Meeting on November 16, 2023)

See Next Page

Eureka City Schools | Board of Education
District Office - 2100 J Street - Eureka, CA 95501
Room 119

Reconvening of Regular Meeting
Original Meeting Date: November 16, 2023
Adjourned to November 20, 2023
12:00 PM

MINUTES

A. CALL TO ORDER OF OPEN SESSION

President Duncan called the open session to order at 12:02 p.m.

Members Present: Duncan, Johnson, Ollivier, Pardoe, Rebholtz

Members Absent: None

Staff Present: Storts, Harris

B. PUBLIC COMMENT ON CLOSED SESSION ITEMS

No public comment.

C. CLOSED SESSION (Closed to Public) (Room 118)

President Duncan moved the meeting to closed session to discuss the closed session item.

- (8) Conference with Labor Negotiator Board President Mike Duncan Regarding Unrepresented Employee: Superintendent (GC § 54957.6)

D. RECONVENING OF OPEN SESSION (Room 116)

President Duncan reconvened the meeting at 12:48 p.m.

Members Present: Duncan, Johnson, Ollivier, Pardoe, Rebholtz

Members Absent: Salas

Staff Present: Storts, Harris

E. REPORT OUT FROM CLOSED SESSION

Clerk Johnson reported by a unanimous vote, the Board concluded negotiations with the new superintendent, Gary Storts, regarding contract terms.

K. DISCUSSION/ACTION

- (31) Approval/Ratification of Employment Agreement with Superintendent
Referred to the Board by:
Mike Duncan, Trustee

No public comments.

Clerk Johnson reported out the following:

This item is to approve a new contract for incoming superintendent Gary Storts. As reported out of closed session, negotiations regarding this item were just now concluded. Micalyn Harris has copies on the table for anyone that wants a copy. The contract was just now printed in final form.

Prior to discussion / action on this new contract, I want to provide a verbal summary of the document. The term of the contract is from January 1, 2024 to June 2027. The compensation proposed to be awarded includes:

- Base salary of \$246,000 per school year, with cost-of living-increases.
- Paid health and welfare benefits comparable to those given to other management employees.
- For automobile expenses, \$400 per month to cover automobile travel.
- For data and cell phone expenses, \$120 per month.
- Up to \$100 per month for term life insurance, however, please note that the beneficiary on the life insurance policy would be the District, not the employee's heirs.
- A work year of 232 days, including vacation of 20 days per school year, with the ability to accrue up to 30 days and the ability to be paid for up to 10 days of unused vacation per school year.
- A stipend for attainment a doctoral degree, when earned, of 6%.

It was M/S by Johnson/Duncan to approve the Approval/Ratification of the Employment Agreement with Superintendent Gary Storts. Student Board Representative: aye 0, no 0, absent 1. Governing Board: ayes 5, noes 0, absent 0. Motion carried.

Q. ADJOURNMENT

President Duncan adjourned the meeting at 12:53 p.m.

Respectfully submitted,

Susan Johnson, Clerk of the Board

Micalyn Harris, Recording Secretary

AGENDA ITEM

Agenda Title: Approval of Pre-Qualified Contractors and Sub-Contractors

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the 2023-2024 2nd quarter list and the Albee Stadium / Bud Cloney Field project list of pre-qualified contractors and sub-contractors.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

- Per Public Contract Code 20111.5. (a) The governing board of the district may require that each prospective bidder for a contract...complete and submit to the district a standardized questionnaire and financial statement in the form specified by the district, including a complete statement of the prospective bidder's financial ability and experience in performing public works. The questionnaire and financial statement shall be verified under oath by the bidder in the manner in which civil pleadings in civil actions are verified.
- Per Public Contract Code 20111.6. (g) The board of the district may establish a process for prequalifying prospective bidders pursuant to this section on a quarterly or annual basis and a prequalification pursuant to this process shall be valid for one calendar year following the date of initial prequalification.
- A similar process is also applicable to Non-Competitively Bid Projects (including Lease-Leaseback Projects).

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

At the December 11, 2014, meeting the Board of Trustees approved Resolution#14-15-020 adopting the bidder prequalification process. The first slate of pre-qualified contractors and sub-contractors were awarded at the December 19, 2014 Board meeting. Pre-qualifications are a quarterly process and are valid for one year.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- 2nd Quarter Prequalification List
- Albee Stadium / Bud Cloney Field Project Prequalification List

2023-2024 Second Quarter Prequalification List

Effective December 15, 2023 – December 14, 2024

<u>BUSINESS</u>	<u>LOCATION</u>	<u>LICENSE(S)</u>
<i>Colburn Electric, Inc.</i>	<i>Eureka, CA</i>	<i>C-10</i>
<i>McMurray & Sons, Inc.</i>	<i>Eureka, CA</i>	<i>B, C-39</i>
<i>Pierson Company</i>	<i>Eureka, CA</i>	<i>A, B, C-5, C-8, ASB</i>
<i>Stephens Electrical, Inc.</i>	<i>Redding, CA</i>	<i>C-10</i>
<i>Storckman Plumbing, Inc.</i>	<i>Weaverville, CA</i>	<i>C-36</i>

The businesses listed above have prequalified with Eureka City Schools for the second quarter, effective December 15, 2023. Prequalification is valid for one year from that date.

Albee Stadium/Bud Cloney Field Project Prequalification List

Effective November 21, 2023 – November 20, 2024

<u>BUSINESS</u>	<u>LOCATION</u>	<u>LICENSE(S)</u>
<i>Adams Commercial General Contracting, Inc. (ACGC)</i>	<i>Eureka, CA</i>	<i>B</i>
<i>Broward Builders, Inc.</i>	<i>Woodland, CA</i>	<i>A, B, C-8, C-9</i>
<i>Caledonia Plumbing</i>	<i>Carlotta, CA</i>	<i>C-36</i>
<i>CWS Construction Group, Inc.</i> <i>(did not attend mandatory bid walk - not eligible to bid on Albee Stadium project)</i>	<i>Novato, CA</i>	<i>A, B</i>
<i>Peterson Mechanical, Inc.</i>	<i>Sonoma, CA</i>	<i>B, C-4, C-16, C-20, C-34, C-36, C-38, C42, C43</i>
<i>SCC Electric, Inc.</i>	<i>Novato, CA</i>	<i>A, C10</i>
<i>Thompson Builders Corporation</i>	<i>Novato, CA</i>	<i>A, B, C-17</i>
<i>Wahlund Construction, Inc.</i>	<i>Eureka, CA</i>	<i>A, B, C-10, C-22, ASB, HAZ</i>

The businesses listed above have prequalified with Eureka City Schools for the Albee Stadium/Bud Cloney Field project, unless noted otherwise, effective November 21, 2023. Prequalification is valid for one year from that date.

AGENDA ITEM

Agenda Title: Approval of November 2023 Warrants

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the attached list of warrants issued during the month of November 2023.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code section 17605 allows the District’s Board to “adopt a rule, delegating to any officer or employee...the authority to purchase supplies, materials, apparatus, equipment, and services” that do not exceed the amount specified in section 20111 of the Public Contract Code. However, Education Code 35161 requires the Board to retain “ultimate responsibility over the performance of those powers or duties so delegated”. As a result, it is recommended that the Governing Board ratify or approve actions taken by the designees.

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

This issue was discussed at the February 27, 2014 Board meeting. It was agreed that the Warrant listings would come to the Board for review and approval on a monthly basis.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

For November 2023, the District issued 291 warrants totaling \$2,450,658.87.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

▣ November 2023 Warrants

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000221003	11/02/2023	Abercrombie, Melani E	01-4393	CPI TRAINING REFRESHMENTS		65.23
3000221004	11/02/2023	ADVANCED SECURITY SYSTEMS	01-4381	INV 8 New Alarm Systems various sites		4,906.47
3000221005	11/02/2023	Allen, Katherine D	01-4310	MHDG SUPPLIES		12.94
3000221006	11/02/2023	Amazon Capital Services	01-4310	ELO PROGRAM SUPPLIES	62.12-	
				ORDER ELOP Supplies	1,337.64	
				ORDERED - Wellness Center Supplies	29.02-	
				ORDERED - Wlns Cntr Sup.	91.52-	
				Ordered 8-16-23	239.37-	
				ORDERED ELOP Supplies	79.62-	
				ORDERED- wellness ctr supplies	53.49-	
				WELLNESS CTR SUPPLIES	112.45-	
			12-4310	ORDER-Amazon online	16.38-	653.67
3000221007	11/02/2023	Baugh, Rebecca E	01-5210	PLC+ CONF.		301.00
3000221008	11/02/2023	BSN SPORTS	01-4310	PE SHIRTS	1,621.76	
			01-4400	FOOTBALL HELMETS	6,100.07	7,721.83
3000221009	11/02/2023	CAMPTON ELECTRIC	01-4381	{24-OK}BLANKET PO FOR MATERIALS		81.52
3000221010	11/02/2023	CDE	13-4710	{24-not submitted}See Notes-Open PO...		567.45
3000221011	11/02/2023	CITY OF EUREKA	01-5530	WATER - ALICE BIRNEY	2,199.63	
				WATER - EHS	13,836.03	
				WATER - TECH CENTER	546.44	
				WATER - ZANE	13,209.60	
				WATER - ZOE	1,528.41	
			12-5530	WATER - WINZLER CC	1,233.31	32,553.42
3000221012	11/02/2023	Collins, Suzanne	01-4310	HEALTH SUPPLIES		15.55
3000221013	11/02/2023	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		13,252.08
3000221014	11/02/2023	EUREKA NAPA AUTO	01-4310	{24-OK}BLANKET PO: Transportation/Motor Pool Parts	78.62	
			01-4362	{24-OK}BLANKET PO: Transportation/Motor Pool Parts	1,297.81	1,376.43
3000221015	11/02/2023	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		286.55
3000221016	11/02/2023	Garon, Jennisah	01-4310	SPED CLASSROOM COMMUNICATION BOARDS		132.74
3000221017	11/02/2023	Goddi, Martin	01-4310	DRY ERASE MARKERS		27.30
3000221018	11/02/2023	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		3,302.86
3000221019	11/02/2023	HAMANAKA PAINTING CO, INC	01-6250	Quote		24,244.30
3000221020	11/02/2023	HCOE	01-5207	RAN CONF.X 5 - ASES & ELOP		175.00
3000221021	11/02/2023	HUMBOLDT COMM SERVICES DIST	01-5530	WATER - GRANT/LAF/WINSHIP		1,436.65

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000221022	11/02/2023	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	AP Open PO: SOLID / HAZ WASTE	4,261.56	
			01-5565	AP Open PO: SOLID / HAZ WASTE	279.94	4,541.50
3000221023	11/02/2023	Johnston, Jennifer J	01-4310	CULINARY CLASS SUPPLIES		173.66
3000221024	11/02/2023	Log, Nicole J	01-4310	STUDENT OF MONTH AWARD		68.75
3000221025	11/02/2023	McFarland, Tamara D	01-4310	MHDG SUPPLIES		217.40
3000221026	11/02/2023	McWaters, Lisa	01-5210	COMM. SCHOOLS CONF. RWD CITY		792.21
3000221027	11/02/2023	MENDES SUPPLY	01-4374	DISPENSERS FOR RESTROOMS	4,444.60	
			01-9320	DELIVERY CHARGE	5.00	
				VFS Restock	107.44	
			13-4396	C.K. -OPEN PO for - Supplies	463.71	5,020.75
3000221028	11/02/2023	MILLER FARMS NURSERY	01-4377	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		822.47
3000221029	11/02/2023	MISSION LINEN	01-5800	A/P LAUNDRY SERVICES	280.00	
			12-5800	WCC Open PO for Mission Linen biweekly rug service	30.17	310.17
3000221030	11/02/2023	NAPA AUTO PARTS OF EUREKA	01-4381	{24OK}BLANKET (1)MAINT/GRNDS (2)MATERIALS/SUPPL'S		33.41
3000221031	11/02/2023	NORTH COAST GROWERS' ASSN	13-4710	OPEN PO for food purchases		936.53
3000221032	11/02/2023	PACIFIC GAS AND ELECTRIC	01-5520	AP OPEN PO - ELECTRICITY COSTS - ALL SITES	58,893.17	
			12-5520	AP OPEN PO - ELECTRICITY COSTS - ALL SITES	686.01	59,579.18
3000221033	11/02/2023	PLATT ELEC SUPPLY INC	01-4381	{24-OK}BLANKET PO FOR MAINTENEANCE SUPPLIES		244.00
3000221034	11/02/2023	PPG ARCHITECTURAL FINISHES, IN	01-4381	{24-OK}BLANKET PO for Maintenance		37.56
3000221035	11/02/2023	PRO PACIFIC FRESH	13-4710	13-7033 OPEN PO for food purchases	840.00	
				BLANKET PO: Food purchases	6,388.09	7,228.09
3000221036	11/02/2023	Puzz, Kristi J	01-4310	SITE COUNSEL MTG REFRESHMENTS		115.44
3000221037	11/02/2023	Rice, Elizabeth N	12-5210	CSPP CONF. 10-4-23 TO 10-8-23		575.00
3000221038	11/02/2023	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	4,276.01	
			13-4710	Open PO: Food & Supplies	10,242.50	14,518.51
3000221039	11/02/2023	SCHOLASTIC BOOK FAIRS 10	73-4310	ZANE BOOK FAIR		1,281.01
3000221040	11/02/2023	Storts, Gary A	01-5210	CORWIN PLC+ CONF		1,173.00
3000221041	11/02/2023	SYSCO	13-4396	OPEN PO: Food/Supplies	1,245.56	
			13-4710	OPEN PO: Food/Supplies	14,525.18	15,770.74
3000221042	11/02/2023	T-MOBILE	01-5921	AP Open PO - STUDENT HOTSPOTS		2,040.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000221043	11/02/2023	THRIFTY SUPPLY CO	01-4381	{24-OK}BLANKET PO FOR MAINT. SUPPLIES		1,211.39
3000221044	11/02/2023	U.S. BANK CORPORATE PMT	01-4310	Please Order See Notes		51.52
3000221045	11/02/2023	U.S. BANK EQUIPMENT	01-5623	No WINSHIP COPIER LEASE 500-0531060		347.92
3000221046	11/02/2023	UBEO BUSINESS SERVICES	01-5623	BRIDGES COPIER LEASE PURCH	2,074.66	
			01-5637	BPO A.B. MAINT AGR	655.06	
				BPO BUS/FISCAL SVCS UBEO MAINT AGR	239.16	
				BPO CORP YD C.B. DESK MAINT AGR	307.57	
				BPO Corp Yd Secretary UBEO MAINT	519.71	
				BPO EHS UBEO MAINT AGR	3,749.57	
				BPO GRANT UBEO MAINT AGR	1,711.10	
				BPO HR UBEO MAINT AGR	1,062.39	
				BPO LAF UBEO COPIER MAINT	3,657.44	
				BPO MFRC UBEO MAINT	111.08	
				BPO RECEPTION RM112 - UBEO MAINT AGR	1,385.19	
				BPO RM 105/106/107 UBEO MAINT. AGR	199.34	
				BPO SUPER MAINT AGR	697.77	
				BPO TECH UBEO MAINT AGR	87.63	
				BPO WAREHOUSE UBEO Maint. Agr	43.74	
				BPO WASH -UBEO MAINT AGR	3,568.84	
				BPO WINSHIP UBEO MAINT AGR	1,699.80	
				BPO ZANE - UBEO MAINT AGR	3,398.63	
				BPO ZB CIS H&H UBEO MAINT AGR	803.73	
				EHS COPER CREDIT FOR EARLY REMOVAL	25.82-	
				EHS COPIER CREDIT	206.50-	
			01-6400	Invoice - Winship - new copier	15,722.08	
				Invoice - Zane - new ImageRUNNER	4,368.67	
				Invoice EHS New Copier	21,292.97	
			11-5637	BPO ADULT SCH JASON UBEO MAINT AGR	153.32	
			12-5637	BPO WINZLER UBEO MAINT AGR	42.43	67,319.56
3000221047	11/02/2023	VERSARE SOLUTIONS, LLC	01-4310	Order pending : FOLDING RM DIVIDER 25' BY 6'		2,141.27
3000221412	11/06/2023	VIA HEART PROJECT	01-5637	INVOICE: Maintenance Agreement		7,700.00
3000221413	11/06/2023	U.S. BANK CORPORATE PMT	01-4310	ACCIDENTAL PURCH - REPAID CK #143	22.94	
				ASES - WASH SUPPLIES	222.10	

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Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000221413	11/06/2023	U.S. BANK CORPORATE PMT		ASES WASH SUPPLIES	496.49	
				CA NATIVE EVENT SUPPL	27.41	
				CPI COURSE / WKBK	1,414.96	
				CPI VERBAL IN	650.99	
				DRONE FOR ED TECH TOSA	469.76	
				EHS LIBRARY SUPPLIES	1,274.73	
				INDIAN ED SUPPLIES	1,231.82	
				LANYARDS	203.61	
				MATH MANIPULATIVES	424.78	
				OFFICE SUPPLIES	221.58	
				PD EVENT BUTTON	120.16	
				PE AUDIO EQUIP	371.41	
				PE SUPPLIES	739.55	
				SAGE PUB BOOKS	363.48	
				SARB SUPPLIES	183.54	
				SCHOOL SUPPLIES	238.96	
				STUDENT SUPPLIES	944.06	
				WELLNESS CTR BOOKS	152.12	
			01-4312	CANVA SUBSCRIPTION	119.99	
				QB MO. SUBSCRIPTION	7.50	
			01-4381	BLINDS - GYM	133.43	
				CK WARMER REPAIR PARTS	35.90	
			01-4393	BUTTON MACHINE SUPPL	76.99	
				CA NATIVE EVENT SUPPL	142.08	
				CA NATIVE EVENT SUPPLIES	1,082.90	
				CABINET LUNCH 8-25	61.96	
				CABINET LUNCH 8-30	123.35	
				CABINET LUNCH 9-13-23	84.61	
				CABINET LUNCH 9-20-23	90.84	
				CABINET LUNCH 9-7-23	93.18	
				EHS NATIVE CLUB	81.99	
				M-CLASS ELD TRAINING	140.62	
				REFRESHMENTS		
				PAC MTG, INDIAN ED	180.17	
				PD BOOK	49.60	
				PD EVENT - CREDIT	9.18-	
				PD EVENT BUTTONS	204.41	
				PD EVENT SUPPLIES	112.27	

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3000221413	11/06/2023	U.S. BANK CORPORATE PMT		PD MASTER SCH	185.00	
				PD SNACKS	11.19	
				PD SUPP - LEADER CREDIBILITY BOOKS	729.88	
				PD SUPPLIES	348.34	
				PRIN. MTG REFRESHMENTS	90.74	
				REFRESHMENTS FOR STAFF MTG	22.00	
				WORKING GENIUS ASSESSMENTS	1,250.00	
				01-5207 CORWIN CONF. REGIST	2,000.00	
				SUPER'S CALIF SCHOOLS CONF	249.00	
				01-5210 CORWIN PLC+ REBOOKING FEE	19.70	
				P-3 LDRSHIP TRAINING E. RICE	2,500.00	
				REFUND AIRFARE	504.60-	
				SUPER'S CALIF SCHOOLS CONF	504.60	
				01-5801 CA NATIVE EVENT	842.80	
3000221414	11/06/2023	U.S. BANK EQUIPMENT		01-5831 ADVERTISING CRAIGS LIST	20.00	
				13-4396 C.K NON-FOOD SUPPLIES	479.16	
				13-4710 C.K. FOOD SUPPLIES	1,221.33	22,556.20
				01-5623 BRIDGES - COPIER LEASE 500-0589727	134.24	
3000221725	11/15/2023	ADAMS COMMERCIAL GENERAL		CORP YARD COPIER LEASE 500-0582294	231.86	
				11-5637 AP CNA COPIER LEASE 500-0589729	121.53	
				12-5623 AP OPEN PO - WCC COPIER LEASE 500-0559297	313.16	800.79
3000221726	11/15/2023	ADVANCED SECURITY SYSTEMS		23-6250 Open PO		176,674.40
				01-4381 BLANKET PO FOR EQUIP AND REPAIRS	98.33	
3000221727	11/15/2023	Allen, Katherine D		INV 8 New Alarm Systems various sites	2,723.39	
				01-5635 BLANKET PO FOR EQUIP AND REPAIRS	260.00	
				01-5800 BLANKET PO FOR EQUIP AND REPAIRS	120.00	3,201.72
				01-4393 REFRESHMENTS FOR WELLNESS ACADEMY	96.40	
3000221728	11/15/2023	BAY TANK & BOILER WORKS		01-5201 MILEAGE	55.35	151.75
				01-4381 {24-OK}BLANKET PO: parts & supplies for Maint.		64.24
3000221729	11/15/2023	Bricco, June L		01-5201 MILEAGE		64.06
3000221730	11/15/2023	BROWN, MORGAN		01-5800 Open PO - Spanish Translator		9,158.02
3000221731	11/15/2023	BRYCE CHERPELIS DBA OAK BREWING LLC		01-4393 PD CATERING		3,596.77
3000221732	11/15/2023	CALO		01-5852 Open PO - STUDENT RESIDENTIAL TRTMT		22,134.92

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3000221733	11/15/2023	Chalmers, Ella M	01-5201	MILEAGE		17.36
3000221734	11/15/2023	Christiansen, Corinne L	01-4310	PARENT PROJ FOOD		353.71
3000221735	11/15/2023	CLENDENEN'S	13-4710	{24-unsubmitted}OPEN PO for local apple supplier		2,580.00
3000221736	11/15/2023	Cloutier, Holly M	13-5201	MILEAGE		48.21
3000221737	11/15/2023	CRAVEN, JOHN W D/B/A CRAVEN CONSTRUCTION	23-6210	INVOICE: Inspection Services		10,878.75
3000221738	11/15/2023	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		7,450.57
3000221739	11/15/2023	Doyle, Brian	01-5201	MILEAGE		8.91
3000221740	11/15/2023	Dutra, Laurie J	13-5201	MILEAGE		117.51
3000221741	11/15/2023	ENVOY PLAN SERVICES TSA CONSULTING	01-3901	AP OPEN PO - Van Vleck Retirement Contribution		150.00
3000221742	11/15/2023	ERIC WENNERHOLM DC,MS DBA ACCURATE DRUG TESTING SERVICES	01-5864	OPEN PO:DOT driver's physical examination		300.00
3000221743	11/15/2023	EUREKA RUBBER STAMP CO	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.		47.50
3000221744	11/15/2023	EUREKA TIMES STANDARD	01-5831	INVOICE: Advertisement		1,696.18
3000221745	11/15/2023	FASTENAL COMPANY	01-4377	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	2.17	
			01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	12.86	15.03
3000221746	11/15/2023	FF&J ARCHITECTS INC.	01-6210	INVOICE PROF. SERVICES	25,096.92 3,000.00	28,096.92
3000221747	11/15/2023	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		437.48
3000221748	11/15/2023	Garon, Jennisah	01-5201	MILEAGE	40.41	
			01-5210	ASHA CONF. TRAVEL	1,897.29	1,937.70
3000221749	11/15/2023	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		3,981.64
3000221750	11/15/2023	HAMANAKA PAINTING CO, INC	23-4400	INVOICE		1,985.04
3000221751	11/15/2023	Harris, Patricia	01-4310	REIMB PBIS TREATS		86.21
3000221752	11/15/2023	HENDERSON, WILLIAM J.,	01-5800	SPEECH SVCS		4,750.00
3000221753	11/15/2023	HENSELL MATERIALS	01-4377	{24-OK}Blanket PO for parts and materials	12.73	
			01-4381	{24-OK}Blanket PO for parts and materials	44.52	57.25
3000221754	11/15/2023	Huang, Jane	01-5201	MILEAGE		8.25
3000221755	11/15/2023	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	AP Open PO: SOLID / HAZ WASTE	2,890.13	
			01-5565	AP Open PO: SOLID / HAZ WASTE	437.76	3,327.89
3000221756	11/15/2023	Industrial Electric Arcata Inc	01-5635	POTTERY BEARINGS REPAIRS		92.61
3000221757	11/15/2023	J.W. PEPPER & SON INC.	01-4310	BPO: Music: JW Pepper		220.63

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3000221758	11/15/2023	JACK SCHREDER & ASSOC	01-5800	INVOICE		3,098.75
3000221759	11/15/2023	JASPER ENGINES & TRANSMISSIONS	01-4362	TRANSMISSION MP		3,227.25
3000221760	11/15/2023	KEENAN SUPPLY	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.		283.22
3000221761	11/15/2023	Khounsinvong, Chellyn N	13-5201	MILEAGE		39.89
3000221762	11/15/2023	Kobernik, Jenny L	01-5201	MILEAGE		112.01
3000221763	11/15/2023	Lenderman, Kristin M	13-5201	MILEAGE		9.04
3000221764	11/15/2023	Littlefield, Jaycie M	01-5201	MILEAGE		61.77
3000221765	11/15/2023	LOZANO SMITH LLP	01-5823	INVOICE: Legal Services	36,627.53	
			01-5824	INVOICE: Legal Services	2,369.50	38,997.03
3000221766	11/15/2023	Marmon, Tiffany A	01-5201	MILEAGE		50.89
3000221767	11/15/2023	MATSON & VALLERGA ARCHITECTS	01-6210	Architect Fees		5,160.00
3000221768	11/15/2023	Maushardt, Jessica A	01-5201	MILEAGE		19.39
3000221769	11/15/2023	McCarthy, Leonard R	13-5201	MILEAGE		42.64
3000221770	11/15/2023	MENDES SUPPLY	01-4374	Dist-Wide Open PO: Custodial supplies	107.44	
				EHS OPEN PO - CUSTODIAL	168.18-	
			13-4396	C.K. -OPEN PO for - Supplies	253.92	193.18
3000221771	11/15/2023	MISSION LINEN	01-5800	A/P LAUNDRY SERVICES		408.00
3000221772	11/15/2023	Moak, Ashlee A	01-5201	MILEAGE		70.15
3000221773	11/15/2023	Mosher, Jeanette M	01-5201	MILEAGE		8.38
3000221774	11/15/2023	NORTH COAST GROWERS' ASSN	13-4710	OPEN PO for food purchases		1,936.73
3000221775	11/15/2023	Paper Tech Pressed Paperboard Tech	13-4396	{24-unsubmitted}OPEN PO: paper service products		2,000.68
3000221776	11/15/2023	PG&E CFM/PP	23-6271	INVOICE		75,142.52
3000221777	11/15/2023	PLATT ELEC SUPPLY INC	01-4381	{24-OK}BLANKET PO FOR MAINTENEANCE SUPPLIES		187.97
3000221778	11/15/2023	POWERSCHOOL GROUP LLC	01-4310	ANALYTICS & INSIGHTS 10-24-23 TO 10-23-24		2,400.00
3000221779	11/15/2023	PPG ARCHITECTURAL FINISHES, IN	01-4381	{24-OK}BLANKET PO for Maintenance		65.56
3000221780	11/15/2023	PRO PACIFIC FRESH	13-4710	BLANKET PO: Food purchases		3,337.40
3000221781	11/15/2023	Ralston, Kevin R	13-5201	MILEAGE		18.93
3000221782	11/15/2023	RIVERSIDE ASSESSM LLC DBA RIVERSIDE INSIGHTS	01-5800	SENT 10-12-23		1,140.80
3000221783	11/15/2023	Ruud, Rachael	13-5201	MILEAGE		17.82
3000221784	11/15/2023	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	935.52	
			13-4710	Open PO: Food & Supplies	4,834.52	5,770.04
3000221785	11/15/2023	SARAH STOLPE	01-5800	CALPADS SVC		937.50

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3000221786	11/15/2023	SCHMIDBAUER LUMBER CO	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		973.55
3000221787	11/15/2023	SHN CONSULTING ENGINEERS AND GEOLOGISTS	23-6271	INVOICE	2,567.20	
				INVOICE: Engineering Fees	474.75	3,041.95
3000221788	11/15/2023	Simoni, Alysha R	01-5210	ASHA CONF. TRAVEL		2,295.16
3000221789	11/15/2023	SYSCO	13-4396	OPEN PO: Food/Supplies	958.11	
			13-4710	OPEN PO: Food/Supplies	8,061.71	9,019.82
3000221790	11/15/2023	Temme, Christopher J	13-5201	MILEAGE		53.71
3000221791	11/15/2023	Torres, Ben Joaquin	13-5201	MILEAGE		4.78
3000221792	11/15/2023	UNITED RENTALS	01-5623	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		799.71
3000221793	11/15/2023	Wagner, Tammi Z	01-4310	PBIS INCENTIVES	140.50	
			01-5210	PERSONNEL ACADEMY	481.19	621.69
3000221794	11/15/2023	WATTS, JANERA	01-5205	TRAVEL TO STU FACILITY		2,752.40
3000221795	11/15/2023	Woods, Clara J	13-5201	MILEAGE		14.21
3000221796	11/15/2023	CORWIN PRESS	01-4393	PD Agreement/ SEND		7,500.00
3000222042	11/16/2023	Abercrombie, Melani E	01-5201	MILEAGE		138.27
3000222043	11/16/2023	ALLEN, GREGORY	01-5861	FINGERPRINTING		35.00
3000222044	11/16/2023	Amazon Capital Services	01-4310	CORRECTION - CR TAKEN 2X	79.28	
				Ordered 10-12-23	573.76	
			01-4351	OVERPMT CORRECTION	73.65-	
			12-4310	WHITE BOARD	21.84	601.23
3000222045	11/16/2023	ANIXTER INC	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		287.36
3000222046	11/16/2023	BICOASTAL MEDIA	01-5831	OPEN PO: ADVERTISING, FLAT MONTHLY AMOUNT		200.00
3000222047	11/16/2023	BRINK'S INCORPORATED *	01-5800	Open PO - Courier Service		176.36
3000222048	11/16/2023	CAPITAL LIVE SCAN	01-5861	A/P Open PO - Fingerprinting/Background check	480.00	
			11-5861	AP - OPEN PO - CNA FINGERPRINTING	372.00	852.00
3000222049	11/16/2023	CDE	13-4710	{24-not submitted}See Notes-Open PO...		466.05
3000222050	11/16/2023	CDW-G	01-4310	ORDER: Chromebook Accessory Samples	40.29	
				ORDER: Projector Cables	2,083.51	
			01-4400	ORDER: District Projectors	6,683.76	
				ORDER: Tech Equipment	641.22	
				Zane PE AV Cart - ordered 10-13-23 B.D.	5,747.71	15,196.49
3000222051	11/16/2023	Church, Opal O	12-4310	T-K CLASS ITEMS		41.49

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3000222052	11/16/2023	CITY OF EUREKA	01-5530	AP D.O. / CORP YD WATER	969.06	
				AP OPEN PO - WA WATER (NP)	2,968.27	
				WATER - EHS	2,537.03	
			01-5800	Open PO for POLICE SERVICES	3,570.00	10,044.36
3000222053	11/16/2023	CITY OF EUREKA - ALARMS	01-5800	INVOICE		20.00
3000222054	11/16/2023	COASTAL BUSINESS SYS INC	01-5623	AP OPEN PO - Folding machine lease		284.19
3000222055	11/16/2023	Collins, Suzanne	01-5201	MILEAGE		30.92
3000222056	11/16/2023	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		6,130.41
3000222057	11/16/2023	DEPT. OF PUBLIC HEALTH DIV. OF ENVIRONMENTAL HEALTH	13-5884	{24-unsubmitted}OPEN PO: Health Dept. Inspections		4,000.00
3000222058	11/16/2023	EAN SERVICES	01-5618	A/P OPEN PO ATHLETICS TRVL		841.95
3000222059	11/16/2023	EUREKA ACE HARDWARE	01-4381	{24-OK}BLANKET PO: MAINT. SUPPLIES		248.83
3000222060	11/16/2023	EUREKA NAPA AUTO	01-4310	{24-OK}BLANKET PO: Transportation/Motor Pool Parts	237.89	
			01-4362	{24-OK}BLANKET PO: Transportation/Motor Pool Parts	137.58	375.47
3000222061	11/16/2023	EUREKA READY MIX	01-4381	WASHINGTON PLAYGROUND		1,262.93
3000222062	11/16/2023	Graney, Justine N	01-5210	CCAC CONFERENCE IN SACRAMENTO		670.28
3000222063	11/16/2023	GRANICUS	01-4341	INVOICE: Granicus NovusAGENDA Nov 2023 to Nov 2024		5,296.50
3000222064	11/16/2023	Hughes, Tyler J	01-5950	CERTIFIED MAIL		13.56
3000222065	11/16/2023	HUMBOLDT COMM SERVICES DIST	01-5530	WATER - GRANT/LAF/WINSHIP		1,302.22
3000222066	11/16/2023	Klamka, Karen E	01-5201	MILEAGE		7.60
3000222067	11/16/2023	Kurzwinski, Matthew G	13-5201	MILEAGE		48.73
3000222068	11/16/2023	LANGUAGE LINE SERVICES INC DBA LANGUAGE LINE SOLUTIONS	01-5800	INTERPRETING		596.11
3000222069	11/16/2023	LEADERSHIP ASSOCIATES	01-5800	Open PO		11,750.00
3000222070	11/16/2023	Lemley, Anita R	01-4310	PBIS PRIZE	19.99	
				PBIS TREATS	28.00	47.99
3000222071	11/16/2023	McFarland, Tamara D	01-4310	MHDG TETHERBALLS	218.40	
			01-5201	MILEAGE	25.61	244.01
3000222072	11/16/2023	Miller, Heather J	01-4310	HEADPHONES FOR MTGS	78.60	
			01-5201	MILEAGE	112.40	
			01-5207	SCLS WORKSHOP REIMB.	35.00	226.00
3000222073	11/16/2023	Molofsky, Valetta	13-5201	MILEAGE		48.14
3000222074	11/16/2023	NORTHCOAST PARTNERS INC D/B/A CRYSTAL SPRINGS BOTTLED WATER	01-5800	A/P OPEN PO EHS WATER SERVICE	95.00	
				A/P OPEN PO FOR ZANE WATER SERVICE	113.00	

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3000222074	11/16/2023	NORTHCOAST PARTNERS INC D/B/A CRYSTAL SPRINGS BOTTLED WATER		AP Water DO/Tech/Elem/Winzler	385.00	
				WATER SERVICE WINSHIP	118.00	711.00
3000222075	11/16/2023	POWELL CONCRETE PUMPING	01-4381	WASHINGTON CONCRETE		581.01
3000222076	11/16/2023	ROBERT COLBURN ELECTRIC INC	01-6400	INVOICE		9,985.13
3000222077	11/16/2023	SCHOLASTIC BOOK CLUB	73-4310	BOOK FAIR INV.		2,774.27
3000222078	11/16/2023	Sells, Jessica L	01-4310	WELLNESS SUPPLIES	100.29	
				ZEN GARDEN FOR DESK	61.40	161.69
3000222079	11/16/2023	SISC III	01-9537	MEDICAL - NOV 2023		676,916.00
3000222080	11/16/2023	Sorden, Jeana S	13-5201	MILEAGE		24.76
3000222081	11/16/2023	U.S. BANK CORPORATE PMT	01-4310	01650005700111043109009024	204.88	
				AMAZON RETURN	26.12-	
				ART SUPPL ZOE - N.W.	63.86	
				ART SUPPL ZOE A.N.	63.57	
				ART SUPPLIES ZOE - N.W.	30.98	
				BACK TO SCHOOL SUPPLIES	38.75	
				BANDAGES	8.73	
				BATHROOM PASSES	128.62	
				BATTERIES	20.55	
				BELLS FOR DOOR KNOBS	13.10	
				BIKE LOCKS	94.24	
				BSKT BALL SHOES EHS J.H.	92.86	
				C-LINE DOC SORTER	25.86	
				CALCULATORS	933.30	
				CEQA COURTHOUSE FILING	50.00	
				CLASS STORAGE CONTAINERS	193.59	
				CLASS SUPPLIES	559.86	
				CLASS SUPPLIES - FREEMAN, WILHELM	88.03	
				CLASSROOM SUPPLIES	70.87	
				COMP BOOKS FOR SPANISH CLASS	143.19	
				COMPOSITION BOOKS	54.60	
				COMPUTER FOR A.M. EHS	222.49	
				COMPUTER MOUSE	25.58	
				COPIER STAPLES	63.57	
				FB CLEATS - EHS A. D-E	131.09	
				FLAGS FOR SCHOOL	102.67	
				FOOD BAGS SUPPLIES	669.62	
				FOOD HANDLER CERTIFICATIONS	130.00	

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Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000222081	11/16/2023	U.S. BANK CORPORATE PMT		HOOKS FOR LEADERSHIP CLASS	30.56	
				HOT/COLD WATER DISPENSER	255.19	
				J.S. ZOE - BEADING SUPPLIES	26.15	
				J.S. ZOE BEADING SUPPLIES	9.85	
				LAMINATING FILM	85.22	
				LANYARDS	12.01	
				MAGNET METAL CLIPS	13.30	
				MATH CURRICULUM	26.19	
				MCK VENTO BUS PASSES	51.00	
				MECHANIC SUPPLIES	147.39	
				MTG REFRESHMENTS	52.35	
				MUSIC DEPT. SUPPLIES	124.82	
				NURSE SUPPLIES	59.04	
				OFFICE CHAIR WHEELS	88.57	
				OFFICE SUPPLIES	1,447.70	
				PAINT FOR ART CLASS	68.12	
				PBIS INCENTIVE - CANDY	24.99	
				PBIS INCENTIVES RETURNED	21.87	
				PBIS PRIZES	77.54	
				PE SHOES - DD @ ZOE	125.17	
				PE SUPPLIES	60.03	
				PENHOLDERS FOR DESKS	29.46	
				PLASTIC CLOTHESPINS	30.36	
				PLAYGROUND EQUIP -	505.52	
				PLC+ MATERIALS	78.01	
				POCKET ORGANIZERS FOR CALCULATORS	22.60	
				PRESENTATION REMOTE	51.21	
				PRIZES FOR STUDENT STORE	44.30	
				REFUND OFFICE CHAIR WHEELS	110.78-	
				RESTORATIVE PRACTICE PLAYBOOK	37.58	
				RETURNED FIRST AID KITS	32.55-	
				RETURNED PBIS CANDY	24.99-	
				SERVICE FEE FOR COURTHOUSE FILING	2.00	
				SIGNAGE FOR DROP/PU LANES	13.42	
				STAMPS FOR INDIAN ED MAILER	224.40	
				STUDENT BOOKS	410.56	
				STUDENT LABELS	16.38	

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3000222081	11/16/2023	U.S. BANK CORPORATE PMT		STUDENT OF MONTH PIZZA	117.86	
				STUDENT PRIVACY FOLDERS	98.30	
				STUDENT SUPPLIES	13.07	
				TRANSP SUPPLIES	45.28	
				TRANSP. ZOE D.D.	38.83	
				TSC ROOM FURNITURE	159.63	
				VISITOR BADGES	19.22	
				WALKING HEADPHONES ACCIDENT PLAN	7.99	
				X-CTRY SHOES ZOE H.M.	152.95	
				X-CTRY SHOES ZOE R.B	152.95	
				X-LONG USB C CABLES	166.00	
			01-4341	MICROSOFT CLOUD BACKUPS	698.55	
				ZOOM LIC FOR BOARD MTGS	63.96	
			01-4361	LOCKS FOR TRAILERS	120.16	
			01-4362	CY SUPPLIES	32.76	
				MP FS VAN KEY	804.08	
				MP PARTS	364.75-	
				MP REPAIR PARTS	108.48	
				TRAILER HITCH FORD	328.18	
			01-4374	PAINTERS TAPE/LIGHT FILTERS	85.35	
			01-4381	CORP YARD SUPPL	26.31	
			01-4391	AMAZON CREDIT	26.31-	
			01-4393	MEETING REFRESHMENTS	16.39	
				PD REFRESHMENTS	35.37	
				TECH LDRSHIP MEETING	57.07	
			01-4400	HAND TRUCKS / EQUIP CARTS	568.06	
			01-4445	INTERNAL HARD DISKS	185.71	
				TABLET AND USB CHARGERS	785.35	
				USB HUB CHROMEBOOK MICROPHONE	655.38	
			01-5203	BKFST W/ HANK BECK	38.03	
				LUNCH - DEAN HUNT	31.86	
			01-5207	BREAKTHROUGH COACHING TRAINING	875.00	
				CBO SYMPOSIUM REG - ZIEGLER	875.00	
				SHASTA CASCADE CONF. REG. ZIEGLER	105.00	
			01-5210	CBO SYMPOSIUM AIRFARE - PZ	954.70	
				ESSA TRAINING - LODGING	229.29	
				POWERSTRIP	24.02	

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3000222081	11/16/2023	U.S. BANK CORPORATE PMT		RESTORATIVE PRAC. LODGING	524.04	
				RESTORATIVE PRACTICE CONF.	182.30	
				RESTORATIVE PRACTICES CONF. TRVL	192.19	
				RESTORATIVE PRACTICES TRVL	254.15	
				RESTORATIVE PRACTICES TRVL - BAGGAGE	35.00	
				SAN DIEGO CONFERENCE	473.44	
			01-5300	ISSA MEMBERSHIP	624.75	
			01-5800	FERNDALDE PEE-WEE DONATION	30.00	
			01-5831	ADVERTISING	332.60	
			73-4310	BEAN BAG CHAIR	140.06	
				LIBRARY BOOKS	16.05	
				LIBRARY SUPPLIES	352.08	
				Unpaid Tax	10.57-	19,734.05
3000222082	11/16/2023	VERIZON WIRELESS	01-5921	AP Open PO: ALL VERIZON LINES	103.76	
			01-5922	AP Open PO: ALL VERIZON LINES	968.37	1,072.13
3000222083	11/16/2023	Wagner, Tammi Z	01-4310	PBIS AWARDS		11.79
3000222084	11/16/2023	Williams, Denise R	01-5201	MILEAGE		186.02
3000222762	11/20/2023	Stone, Mary E	01-4393	PD REFRESHMENTS		139.50
3000222763	11/20/2023	A-Z BUS SALES INC.	01-6460	Bus Purchase/Grant (orig PO23-00094)		429,555.72
3000222764	11/20/2023	AT&T	01-5922	A/P OPEN PO for 831 WAN		3,695.20
3000222765	11/20/2023	BAY TANK & BOILER WORKS	01-4381	fabrication - floor plates		322.21
3000222766	11/20/2023	Behrens, Edith L	01-5201	MILEAGE		70.28
3000222767	11/20/2023	Blackwood, Christina A	12-5201	MILEAGE		5.76
3000222768	11/20/2023	CAMPTON ELECTRIC	01-4381	{24-OK}BLANKET PO FOR MATERIALS		35.15
3000222769	11/20/2023	CDE	13-4710	{24-not submitted}See Notes-Open PO...		20.40
3000222770	11/20/2023	CDW-G	01-4310	11-2-23 to Tech to Order	2,646.45	
			01-4445	ORDER: Staff Computers	16,164.38	18,810.83
3000222771	11/20/2023	CLENDENEN'S	13-4710	{24-unsubmitted}OPEN PO for local apple supplier		1,200.00
3000222772	11/20/2023	ENGLUND MARINE SUPPLY	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		50.34
3000222773	11/20/2023	EUREKA ACE HARDWARE	01-4381	{24-OK}BLANKET PO: MAINT. SUPPLIES		9.89
3000222774	11/20/2023	EUREKA GLASS CO.	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.		99.67
3000222775	11/20/2023	EUREKA RUBBER STAMP CO	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.		7.39

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000222776	11/20/2023	FASTENAL COMPANY	01-4377	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	4.36	
			01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	25.86	30.22
3000222777	11/20/2023	FRANZ FAMILY BAKERIES	13-4710	BLANKET PO: Bread purchases		959.78
3000222778	11/20/2023	GOSSELIN AND SONS	01-4366	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	1,254.70	
			01-4377	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES	35.00	1,289.70
3000222779	11/20/2023	HENSELL MATERIALS	01-4381	{24-OK}Blanket PO for parts and materials		44.91
3000222780	11/20/2023	HSU SPONSORED PROGRAMS FOUND	01-5800	A/P OPEN PO MSW HSU PROGRAM		36,720.00
3000222781	11/20/2023	HUNTER COMMUNICATIONS	01-5800	OPEN PO - FIBER PROJ - EHS STADIUM		2,537.45
3000222782	11/20/2023	INGOMAR CLUB	01-4393	EVERY STUDENT SUCCEEDING AWARD CEREMONY		6,187.07
3000222783	11/20/2023	KEENAN SUPPLY	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.		436.46
3000222784	11/20/2023	MENDES SUPPLY	01-4374	OPEN PO WASH - CUSTODIAL		747.56
3000222785	11/20/2023	MISSION LINEN	01-5800	A/P LAUNDRY SERVICES	255.00	
			12-5800	WCC Open PO for Mission Linen biweekly rug service	30.17	285.17
3000222786	11/20/2023	NORTH COAST GROWERS' ASSN	13-4710	OPEN PO for food purchases		990.68
3000222787	11/20/2023	PACIFIC GAS AND ELECTRIC	01-5520	AP OPEN PO - ELECTRICITY COSTS - ALL SITES		8,703.68
3000222788	11/20/2023	PIERSON BLDG CENTER	01-4377	{24-OK}Blanket PO for supplies and materials	3.14	
			01-4381	{24-OK}Blanket PO for supplies and materials	1,129.22	1,132.36
3000222789	11/20/2023	PLATT ELEC SUPPLY INC	01-4381	{24-OK}BLANKET PO FOR MAINTENEANCE SUPPLIES		125.35
3000222790	11/20/2023	PPG ARCHITECTURAL FINISHES, IN	01-4381	{24-OK}BLANKET PO for Maintenance		1,453.25
3000222791	11/20/2023	PRO PACIFIC FRESH	13-4710	13-7033 OPEN PO for food purchases	1,383.48	
				BLANKET PO: Food purchases	1,392.64	2,776.12
3000222792	11/20/2023	RECOLOGY HUMBOLDT COUNTY	01-5560	OPEN PO: Recycling - All Sites		2,166.67
3000222793	11/20/2023	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	4,334.68	
			13-4710	Open PO: Food & Supplies	9,951.90	14,286.58
3000222794	11/20/2023	SCHMIDBAUER LUMBER CO	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		418.07
3000222795	11/20/2023	SCHOOL SPECIALTY LLC	01-4421	ORDER: Furniture for Elementary & TLC	6,543.72	
			01-9320	VFS Restock	544.42	7,088.14

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3000222796	11/20/2023	SEQUOIA FLORAL INTERNATIONAL	01-4310	BPO Flowers for Floral		1,652.94
3000222797	11/20/2023	SHAFER'S HARDWARE	01-4381	{24-OK}BLANKET PO: MAINT. SUPPLIES		126.44
3000222798	11/20/2023	SPURR	01-5511	AP Open PO Spurr All Sites	7,810.90	
			12-5511	AP Open PO Spurr All Sites	89.24	7,900.14
3000222799	11/20/2023	SYSCO	13-4396	OPEN PO: Food/Supplies	2,464.38	
			13-4710	OPEN PO: Food/Supplies	11,047.93	13,512.31
3000222800	11/20/2023	The Stepping Stones Group LLC	01-5800	speech therapy		34,032.38
3000222801	11/20/2023	THRIFTY SUPPLY CO	01-4381	{24-OK}BLANKET PO FOR MAINT. SUPPLIES		3,105.63
3000222802	11/20/2023	U.S. BANK EQUIPMENT	01-5623	AP OPEN PO A.B. COPIER LEASE	1,175.44	
				500-0564851		
				AP OPEN PO EHS 2 COPIER LEASES	1,652.09	2,827.53
3000222803	11/20/2023	U.S. POSTMASTER	01-5300	AP Open PO: Permit Fee/ret. mail acct		310.00
3000222804	11/20/2023	UBEO BUSINESS SERVICES	01-5637	BPO WINSHIP UBEO MAINT AGR	443.50	
				BPO ZB CIS H&H UBEO MAINT AGR	75.10	368.40
3000222805	11/20/2023	UBEO WEST, LLC DBA UBEO BUSINESS SERVICES	12-4310	A/P WCC copier purchase		8,003.07
3000222806	11/20/2023	UNITED RENTALS	01-5623	TELESCOPING BOOM		2,644.64
3000222807	11/20/2023	VALLEY PACIFIC	01-4364	{24-OK}NO ACTION: FOR FUEL	602.57	
				MP GAS	4,997.82	
				Open PO for EHS Athletics Gas	385.28	
			01-4365	{24-OK}NO ACTION: FOR FUEL	6,786.49	
				MP DIESEL	763.81	
			01-4381	{24-OK}NO ACTION: FOR FUEL	24.91	
			01-5800	OPEN PO: Gas cards for MFRC Homeless	2,500.00	16,060.88
3000223443	11/30/2023	A-Z BUS SALES INC.	01-6460	6 2021 Blue Bird All Am. Battery Electric Buses		55,952.33
3000223444	11/30/2023	Adams, Nikkole S	01-4310	CLASS SUPPLIES REIMB.		78.05
3000223445	11/30/2023	ADVANCED SECURITY SYSTEMS	01-4381	BLANKET PO FOR EQUIP AND REPAIRS	28.02	
				C.K. NEW SYSTEM	673.85	
				P-18 NEW SECURITY SYS	673.85	
				P19 AND P20 NEW SYS	673.85	
			01-5635	BLANKET PO FOR EQUIP AND REPAIRS	130.00	2,179.57
3000223446	11/30/2023	Agliolo, Kristy M	01-4310	ART CLASS SUPPLIES		502.31
3000223447	11/30/2023	Albee, Carolyn A	01-5210	BREAKING BARRIERS SYMPOSIUM TRAVEL		810.16
3000223448	11/30/2023	Allen, Katherine D	01-4310	UNITY DAY SHIRTS REIMB		356.01

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3000223449	11/30/2023	ANIXTER INC	01-4381	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		3,200.11
3000223450	11/30/2023	AT&T	01-5909	OPEN PO for 939 phones - All Sites		7,241.06
3000223451	11/30/2023	B&B PORTABLE TOILETS	01-5800	EHS A/P OPEN PO B&B		326.48
3000223452	11/30/2023	BAY TANK & BOILER WORKS	01-5633	{24-OK}BLANKET PO parts & supplies Transportation		47.32
3000223453	11/30/2023	BROOKS, ERICA	01-5861	FINGERPRINTING		35.00
3000223454	11/30/2023	CDE	01-5800	TUPE UNUSED FUNDS		7,513.84
3000223455	11/30/2023	CDW-G	01-4341	CITE GWFE PLUS 3YR ANNUAL	13,193.25	
			01-4400	ORDER: District Projectors	11,053.72	24,246.97
3000223456	11/30/2023	CHERIE DONAHUE	01-4310	PO for Culinary		1,326.89
3000223457	11/30/2023	CHRIS CRINGLE DBA CHRIS CRINGLES SAW & CHAIN	01-4377	BLADE SHARPENING		160.00
3000223458	11/30/2023	CITY OF EUREKA	01-5530	WATER - ALICE BIRNEY	1,180.37	
				WATER - EHS	11,421.59	
				WATER - ZANE	4,036.26	
				WATER - ZOE	583.73	
			12-5530	WATER - WINZLER CC	1,233.31	18,455.26
3000223459	11/30/2023	Clower, Dana S	01-4310	MATH SUPPLIES		32.52
3000223460	11/30/2023	CRYSTAL CREAMERY	13-4710	BLANKET PO: Dairy purchases		6,877.48
3000223461	11/30/2023	Davis, Amy L	01-4310	PBIS AWARDS		70.48
3000223462	11/30/2023	DEPT. OF PUBLIC HEALTH DIV. OF ENVIRONMENTAL HEALTH	01-5884	AP ZOE CULINARY KITCHEN INSPECTION		500.00
3000223463	11/30/2023	Devlin, Katie C	01-4310	CERAMIC SUPPLIES		113.60
3000223464	11/30/2023	DOJ OFFICE OF THE ATTORNEY GENERAL	01-5861	Open PO for Volunteer Fingerprinting		2,382.00
3000223465	11/30/2023	DON'S RENT ALL	01-4400	STORAGE CONTAINER PURCHASE	5,681.00	
			01-5623	CREDIT FOR 3 WEEKS RENTALS	393.30-	5,287.70
3000223466	11/30/2023	E.L.ACHIEVE INC.	01-4310	printed po to Karen H. SEND/ORDER		3,589.63
3000223467	11/30/2023	ECS REVOLVING FUND	12-5811	REIMB ECS REVOLVING FOR O. CHURCH CK 11434 8-3-23		2,521.81
3000223468	11/30/2023	EMPLOYMENT DEV. DEPT DE9	01-9540	Q3 2023 SUI SEF LOCAL EXP CHG		5,971.00
3000223469	11/30/2023	EUREKA ACE HARDWARE	01-4310	Ag Mech Supplies	1,607.36	
			01-4362	{24-OK}OPEN PO: Transp: Parts and supplies	64.64	
			01-4381	{24-OK}BLANKET PO: MAINT. SUPPLIES	39.63	1,711.63
3000223470	11/30/2023	EUREKA NAPA AUTO	01-4362	{24-OK}BLANKET PO: Transportation/Motor Pool Parts		7.74

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3000223471	11/30/2023	EUREKA OXYGEN	01-5623	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES.	71.17	
				{24-OK}Open PO for tank rentals	177.16	248.33
3000223472	11/30/2023	FINCH, TAYLOR ANNE D/B/A GROW TOGETHER	01-4310	GROW TOGETHER CONSULTING		6,279.11
3000223473	11/30/2023	Forbes, Kara T	01-5210	NAT'L FFA CONV. INDIANAPOLIS		495.00
3000223474	11/30/2023	GOLD STAR FOODS	13-4710	BLANKET PO - Food purchases		6,284.29
3000223475	11/30/2023	GOSSELIN AND SONS	01-4366	{24-OK}BLANKET PO FOR MATERIALS AND SUPPLIES		168.74
3000223476	11/30/2023	GROW, SARAH	01-5861	FINGERPRINTING		30.00
3000223477	11/30/2023	HARPER MOTORS	01-5633	{24-OK}BLANKET PO Vehicle parts		90.20
3000223478	11/30/2023	Honea, Danielle K	01-4310	ART CLASS SUPPLIES		10.80
3000223479	11/30/2023	Hoogerwerf, Emily A	01-4310	MISC. SUPPLIES		73.92
3000223480	11/30/2023	HUMBOLDT COMM SERVICES DIST	01-5530	WATER - GRANT/LAF/WINSHIP		1,160.53
3000223481	11/30/2023	HUMBOLDT WASTE MANAGEMENT AUTH	01-5560	AP Open PO: SOLID / HAZ WASTE		3,256.76
3000223482	11/30/2023	Industrial Electric Arcata Inc	01-5635	POTTERS WHEEL REPAIRS		225.75
3000223483	11/30/2023	J.W. PEPPER & SON INC.	01-4310	BPO: Music: JW Pepper		3.00
3000223484	11/30/2023	Jensen, Sheri M	01-4393	SNACKS FOR TRAINING		126.99
3000223485	11/30/2023	Johnston, Jennifer J	01-4310	CULINARY SUPPLIES	286.66	
				THANKGIVING SUPPLIES	172.71	
			73-4310	CULINARY SUPPLIES	255.03	714.40
3000223486	11/30/2023	Jones, Sabrina N	01-4310	CLASS SUPPLIES		103.51
3000223487	11/30/2023	LAKESHORE LEARNING	12-4310	CLASS SUPPLIES		3,426.43
3000223488	11/30/2023	LAZIO, ARLENE	13-5201	REPL MILEAGE CK. #336714 8-14-13		7.91
3000223489	11/30/2023	LINCOLN ELECTRIC	01-4310	BPO Ag Mech		745.70
3000223490	11/30/2023	Log, Nicole J	73-4310	STUDENT OF MONTH REWARDS		88.39
3000223491	11/30/2023	MAPLES SERVICE	01-5800	Inv - Grant sprinkler inspec Maples		780.00
3000223492	11/30/2023	Maushardt, Jessica A	01-4310	PARENT/FAMILY ENGAGEMENT SUPPLIES		69.12
3000223493	11/30/2023	MCFARLAND, MATTHEW	01-5861	FINGERPRINTING		30.00
3000223494	11/30/2023	McFarland, Tamara D	01-4310	THANKSGIVING LUNCHEON		91.08
3000223495	11/30/2023	MENDES SUPPLY	01-9320	VFS Restock		18,956.07
3000223496	11/30/2023	MISSION LINEN	01-5800	A/P LAUNDRY SERVICES	222.00	
			12-5800	WCC Open PO for Mission Linen biweekly rug service	30.17	252.17
3000223497	11/30/2023	Molofsky, Valetta	01-4310	PBIS ATTENDANCE AWARDS		103.08
3000223498	11/30/2023	Mossi, Jenna M	01-4310	PBIS INCENTIVES		8.98

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Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000223499	11/30/2023	Mullen, Jennie M	01-5210	CATA FALL ROADSHOW TRVL		148.00
3000223500	11/30/2023	NORTH COAST GROWERS' ASSN	13-4710	OPEN PO for food purchases		1,957.65
3000223501	11/30/2023	OPTIMUM BUSINESS	01-5922	AP Open PO for Internet		252.93
3000223502	11/30/2023	PACIFIC GAS AND ELECTRIC	01-5520	AP OPEN PO - ELECTRICITY COSTS - ALL SITES	41,606.81	
			12-5520	AP OPEN PO - ELECTRICITY COSTS - ALL SITES	707.97	42,314.78
3000223503	11/30/2023	Patterson, Robert L	01-4310	RAINBOOTS FOR PRESSURE WASHING		49.15
3000223504	11/30/2023	Pearson Clinical Assessment NCS Pearson inc.	01-4310	ordered by Heather Miller 10-30-23		1,858.34
3000223505	11/30/2023	PLATT ELEC SUPPLY INC	01-4381	{24-OK}BLANKET PO FOR MAINTENEANCE SUPPLIES		307.28
3000223506	11/30/2023	Polizzi, Savannah M	01-4310	MTG REFRESHMENTS		122.18
3000223507	11/30/2023	PPG ARCHITECTURAL FINISHES, IN	01-4381	{24-OK}BLANKET PO for Maintenance		97.84
3000223508	11/30/2023	PRO PACIFIC FRESH	13-4710	13-7033 OPEN PO for food purchases	3,785.21	
				BLANKET PO: Food purchases	147.50	3,932.71
3000223509	11/30/2023	RECOLOGY EEL RIVER FORTUNA TRANSFER	01-5800	A/P Open PO for E-Waste		394.00
3000223510	11/30/2023	REMI VISTA INC	01-5852	AP OPEN PO for Remi Vista		13,942.50
3000223511	11/30/2023	Resendez, Jeanine G	01-4310	CLASS SUPPLIES	80.45	
				OFFICE SUPPLIES	178.72	259.17
3000223512	11/30/2023	S & L FOOD SALES CO.	13-4396	Open PO: Food & Supplies	1,996.10	
			13-4710	Open PO: Food & Supplies	3,294.98	5,291.08
3000223513	11/30/2023	Sarvinski, Alissa	01-5210	NAT'L FFA CONVENTION	495.00	
				ROADSHOW - AG TRAINING	148.00	643.00
3000223514	11/30/2023	SCHOOL SPECIALTY LLC	01-4310	ordered 11-8-23 STEM Lab Cart, Grades 6 to 8,	2,343.40	
			01-9320	VFS Restock	651.47	2,994.87
3000223515	11/30/2023	SEQUOIA FLORAL INTERNATIONAL	01-4310	BPO Flowers for Floral		1,221.95
3000223516	11/30/2023	SHAFER'S HARDWARE	01-4310	GOLF CART REPAIR PARTS		9.82
3000223517	11/30/2023	SHRED AWARE LLC	01-5800	Open Purchase Order		157.02
3000223518	11/30/2023	SLAKEY BROTHERS	01-4381	{24-OK}BLANKET PO FOR MAINT SUPPL		2,701.33
3000223519	11/30/2023	SPORT & CYCLE	73-4310	PE SHIRTS		512.21
3000223520	11/30/2023	T-MOBILE	01-5921	AP Open PO - STUDENT HOTSPOTS		2,040.00
3000223521	11/30/2023	UBEO BUSINESS SERVICES	01-4310	ORDER: ID Card Supplies		1,746.91
3000223522	11/30/2023	UNITED RENTALS	01-5623	BLANKET PO FOR MATERIALS AND SUPPLIES		1,306.63
3000223523	11/30/2023	Van Vleck, Kristine M	01-4310	PBIS AWARDS DAY		139.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 11/01/2023 through 11/30/2023

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000223524	11/30/2023	Von Werlhof, Hope C	01-4310	PBIS INCENTIVE AWARDS	24.98	
			73-4310	ACADEMIC INTERVENTIONS TEXT	51.97	
				PBIS INCENTIVES	38.79	115.74
Total Number of Checks					291	2,450,658.87

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	230	1,993,838.00
11	ADULT EDUCATION FUND	3	646.85
12	CHILD DEVELOPMENT FUND	18	18,974.96
13	CAFETERIA FUND	49	163,977.11
23	EUREKA CITY SCHOOLS ME/	5	267,722.66
73	FOUNDATION TRUST FUND	7	5,509.86
Total Number of Checks		291	2,450,669.44
Less Unpaid Tax Liability			10.57
Net (Check Amount)			2,450,658.87

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

AGENDA ITEM

Agenda Title: Approval of Declaration of Equipment as Surplus and Authorization to Sell
Meeting Date: December 14, 2023
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to authorize the District to sell and/or dispose of surplus school equipment that is no longer suitable or required for school use.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The following equipment is obsolete and no longer suitable or required for school use at EHS: Ag Dept. electrode oven; Wood Shop multi router #P108.

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is potential for revenue if items are sold at district surplus sales.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

AGENDA ITEM

Agenda Title: Approval of Term Renewal for Citizens' Oversight Committee (COC) Member
Meeting Date: December 14, 2023
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve a term renewal for Citizens' Oversight Committee (COC) member, Syn-dee Noel.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per the Citizens Oversight Committee Bylaws, each COC member shall serve a term of two years, commencing as of the date of appointment by the Board. No member may serve more than three consecutive terms. At the Committee's first meeting, members selected two members to serve for an initial one year term, and the remaining members for an initial two year term. Committee members, if appointed by the Board, are entitled to serve three new consecutive two year terms from the date of their appointment.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 19: New and Modernized Facilities

HISTORY *(list previous staff or board action(s) with dates if possible)*

Resolution #20-21-020, Appointing Members of the Citizens' Oversight Committee was approved at the October 27, 2020 Board meeting. The resolution appointed the current Measure S committee members to also oversee Measure T.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

AGENDA ITEM

Agenda Title: Approval of Annual Board Member Stipend Payments for Board Meetings Attended in 2023
Meeting Date: December 14, 2023
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the following Stipend payment totals for Board meetings attended in 2023:

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Per Board Bylaw 9250, the members of the Board of Education are entitled to receive a Stipend of \$50.00 per month (\$600.00 annually). Board members can elect to decline this Stipend. Board members shall not receive compensation for meetings not attended.

The monthly compensation will be calculated as follows: Meetings Attended divided by the Meetings Held multiplied by \$50.00 = monthly compensation. The Stipend will be paid annually in December for the previous calendar year. Outline of calculations attached.

The reasoning for the stipends is in regard to medical benefits. The Board member who elects to receive the same medical benefits as employees must be "active employees". In order to be an active employee, the member must receive a stipend. The stipend amount the Board member is eligible for is deducted from the District's contribution to medical benefits.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

At the Board meeting on September 29, 2016, the Board approved a \$50.00 per month stipend (\$600.00 annually) to Board members.

HOW MUCH(list the revenue amount \$ and/or the expense amount \$)

Request for Approval of Payment, as follows:

Monthly Calculation

-
Duncan: See notes, above, on Board meetings attended. Duncan attended all Board meetings in February, March, April, May, October, November, and December (total of 7 months) at \$50/month (\$350), attended 1 out of the four meetings in January (\$12.50), attended 2 out of 3 meetings in June (\$33.33), attended 1 out of the 2 meetings in August (\$25.00), attended 2 out of the 3 meetings in September (\$33.33).
Total Amount to be paid to Trustee Duncan: \$454.16.

Rebholtz: See notes, above, on Board meetings attended. Rebholtz attended all Board meetings in February through December (total of 10 months) at \$50/month (\$500), and attended 1 out of the four meetings in January (\$12.50). **Amount to be paid to Trustee Rebholtz: \$512.50.**

Pardoe: See notes, above, on Board meetings attended. Pardoe attended all Board meetings in January, March, April, August, September, November, and December (total of 7 months) at \$50/month (\$350), attended 1 out of the 2 meetings in May (\$25.00), attended 2 out of the 3 meetings in June (\$33.33), and 1 out of the 2 meetings in October (\$25.00). **Amount to be paid to Trustee Pardoe: \$433.33.**

-
Johnson: Stipend declined.

Ollivier: Stipend declined.

WHO(list the name of the contact person(s), job title, and site location)

Fred Van Vleck, Ed.D. - Superintendent

ATTACHMENTS:

Description

- Stipend Calculation - 2023 Board Meetings

Stipend Calculation for 2023 Board Meetings
(Calculated Monthly / Paid Annually)

	Board Meeting Date	Attended	Absent
1	January 5, 2023 – Special Meeting	Pardoe	Duncan, Johnson, Ollivier, Rebholtz
2	January 12, 2023 – Regular Meeting	All Board Members	None
3	January 17, 2023 – Special Meeting	Pardoe, Ollivier	Duncan, Johnson, Rebholtz
4	January 19, 2023 – Special Meeting	Pardoe	Duncan, Johnson, Ollivier, Rebholtz
5	February 2, 2023 – Regular Meeting	Duncan, Johnson, Ollivier, Rebholtz	Pardoe
6	March 9, 2023 – Regular Meeting	All Board Members	None
7	March 14, 2023 – Special Meeting	All Board Members	None
8	March 30, 2023 – Regular Meeting	All Board Members	None
9	April 26, 2023 – Regular Meeting	Duncan, Ollivier, Rebholtz, Pardoe	Johnson
10	May 9, 2023 – Special Meeting	All Board Members	None
11	May 11, 2023 – Regular Meeting	Duncan, Johnson, Ollivier, Rebholtz	Pardoe
12	June 1, 2023 – Regular Meeting	Johnson, Ollivier, Rebholtz, Pardoe	Duncan
13	June 22, 2023 – Regular Meeting	Duncan, Johnson, Ollivier, Rebholtz	Pardoe
14	June 27, 2023 – Regular Meeting	All Board Members	None
15	August 3, 2023 – Regular Meeting	All Board Members	None
16	August 24, 2023 – Regular Meeting	Johnson, Rebholtz, Pardoe	Duncan, Ollivier
17	September 7, 2023 – Special Meeting	All Board Members	None
18	September 14, 2023 – Regular Meeting	Johnson, Ollivier, Rebholtz, Pardoe	Duncan
19	September 18, 2023 – Special Meeting	All Board Members	None
20	October 5, 2023 – Regular Meeting	All Board Members	None
21	October 26, 2023 – Regular Meeting	Duncan, Johnson, Rebholdtz	Ollivier, Pardoe
22	November 1, 2023 – Special Meeting	All Board Members	None
23	November 10, 2023 – Special Meeting	All Board Members	None
24	November 16, 2023 – Regular Meeting	All Board Members	None
25	December 14, 2023 – Regular Meeting	All Board Members	None

Total Meetings in 2023: 25 meetings

Monthly Calculation

Duncan: See notes, above, on Board meetings attended. Duncan attended all Board meetings in February, March, April, May, October, November, and December (total of 7 months) at \$50/month (\$350), attended 1 out of the four meetings in January (\$12.50), attended 2 out of 3 meetings in June (\$33.33), attended 1 out of the 2 meetings in August (\$25.00), attended 2 out of the 3 meetings in September (\$33.33). **Total Amount to be paid to Trustee Duncan: \$454.16.**

Rebholtz: See notes, above, on Board meetings attended. Rebholtz attended all Board meetings in February through December (total of 10 months) at \$50/month (\$500), and attended 1 out of the four meetings in January (\$12.50). **Amount to be paid to Trustee Rebholtz: \$512.50.**

Pardoe: See notes, above, on Board meetings attended. Pardoe attended all Board meetings in January, March, April, August, September, November, and December (total of 7 months) at \$50/month (\$350), attended 1 out of the 2 meetings in May (\$25.00), attended 2 out of the 3 meetings in June (\$33.33), and 1 out of the 2 meetings in October (\$25.00). **Amount to be paid to Trustee Pardoe: \$433.33.**

Johnson: Stipend declined.

Ollivier: Stipend declined.

Per Board Bylaw 9250, the members of the Board of Education are entitled to receive a Stipend of \$50.00 per month (\$600.00 annually). Board members can elect to decline this Stipend. Board members shall not receive compensation for meetings not attended. The monthly compensation will be calculated as follows: Meetings Attended divided by the Meetings Held multiplied by \$50.00 = monthly compensation. The Stipend will be paid annually in December for the previous calendar year.

AGENDA ITEM

Agenda Title: Approval of Memorandum Requesting to Change the Policy Council Representation from Fred Van Vleck, Ed.D. to Gary Storts
Meeting Date: December 14, 2023
Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve a Change in the Policy Council Representation from Fred Van Vleck, Ed.D. to Gary Storts, effective January 1, 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The Superintendent for Eureka City Schools serves as the Policy Council Representative for the District. The Board is required to officially approve any changes to the District's representative.

STRATEGIC PLAN/PRIORITY AREA:

Subject does not apply to a Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D., Superintendent

ATTACHMENTS:

Description

- Ltr from ECS Board to SELPA re Changing Reps - 12.14.23 Org Mtg



**Eureka City
Schools**

Fred Van Vleck, Ed.D., Superintendent

Office of the Superintendent

2100 J Street | Eureka, CA 95501

To: Teresa Dexter, Secretary
Humboldt – Del Norte SELPA

From: Governing Board – Eureka City Schools
Susan Johnson
Jessica Rebholtz
Rebecca Pardoe
Lisa Ollivier
Mike Duncan

Date: December 14, 2023

Re: Confirmation of Governing Board Vote on December 14, 2024 to Change the
Policy Council Representation from Fred Van Vleck, Ed.D. to Gary Storts

I, Susan Johnson, hereby certify that on December 14, 2023, the Governing Board of Eureka City Schools voted to change the Policy Council Representation from Fred Van Vleck, Ed.D., to Gary Storts, effective January 1, 2024.

Ayes: _____

Noes: _____

Absent: _____

Susan Johnson
Board President
Eureka City Schools

AGENDA ITEM

Agenda Title: Approval of Field Trip Request - EHS AP Literature & Composition Club Field Trip to the Oregon Shakespeare Festival in Ashland, OR on May 17-19, 2024

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the following field trip request:

1. EHS AP Literature & Composition Club Field Trip to the Oregon Shakespeare Festival in Ashland, OR on May 17-19, 2024

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

See attached Field Trip Request Form.

STRATEGIC PLAN/PRIORITY AREA:

HISTORY *(list previous staff or board action(s) with dates if possible)*

See attached Field Trip Request Form.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

See attached Field Trip Request Form.

WHO *(list the name of the contact person(s), job title, and site location)*

Rena Will, Executive Director of Personnel and Public Affairs

ATTACHMENTS:

Description

- EHS Field Trip Request

Field Trip Request Form

(Overnight / Out-of-Town or State)

CONSENT ITEM

WHAT:

The Governing Board is asked to approve the following Field Trip:

Annual field trip to the Oregon Shakespeare Festival in Ashland, Oregon.

WHY (briefly explain why approval is important; and, if applicable, how it is connected to the Site, District or Strategic Plan):

This trip encourages a love of theater, the arts, and life-long learning.

HISTORY:

Annual Trip

First Year Attending

Other: _____

HOW MUCH:

There are no school or district expenses.

Name: Mauro Staiano

Dates of Trip: 5/17-5/19/24

Destination: Ashland, OR

Club/Organization: EHS AP Literature & Composition

What means of transportation: Private Vehicles

Number of students participating: 13

Briefly describe the details of the trip (chaperone, lodging, etc.):

Members of the EHS AP Literature class will be traveling to Ashland, Oregon May 19th to see two plays at the Oregon Shakespeare Festival. The plan is to leave in the morning on Friday the 17th. We will attend a Friday matinee and a Saturday matinee and return home Sunday afternoon. Thirteen students and three chaperones (Mauro Staiano, Nanette Voss, and Hilary Manion) will attend.

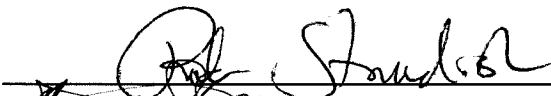
Eureka City Schools
School-Sponsored Student/s Overnight Trip Checklist

Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/ Staff (Initial)	Site Principal (Initial)
5/2/13	Principal establishes a process for approving a staff member's request to conduct a school-sponsored trip.	MS	B3
11/27/23	Staff shall consider: <ul style="list-style-type: none"> • Student safety; • Objectives of instruction; • Most effective use of instructional time; • Distance from school; • District and student expense; • Transportation requirements; • Supervision requirements. 	MS	B3
12/1/21	Staff affirm that no student will be excluded from participation because of lack of sufficient funds (total cost per student and funding sources must be included).	MS	B3
Pending	Staff notified parents and students that students are under jurisdiction of the district and subject to district and school rules and regulations.	MS	B3
Pending	Staff hold parent information meeting for staff, chaperones, parents/guardians and students to discuss safety and importance of safety-related rules.	MS	B3
11/27/23	Staff ensures adequate supervision reviewed by site administrator (adults/students ratio). List of chaperones must be provided to District Office, including designating if employee or parent/guardian. If a non-staff chaperone, chaperone must have been cleared through the District's volunteer process.	MS	B3
Pending	During travel, staff will have school's first aid kit in his/her possession or immediately available.	MS	B3

Date Completed (dd/mm/yy)	Requests for Out-of-State, Out-of-Country or Overnight Travel Must Be Board Approved Prior to Travel	Teacher/Staff (initial)	Site Principal (initial)
Pending	Staff obtains parent permission. If trip also involves water activities, specific permission for water activities must be obtained. If students will be in water, including motel pools, there must be a lifeguard at all times the students are in the water. Lifeguard can be a chaperone if they have the certification or one obtained through a local agency and the person has passed the agency requirements. Trip must not include activities identified as "hazardous" by our local JPA which includes but is not limited to rock climbing (walls) and/or zip lines.	MS	B3
11/27/23	Transportation information must include how and who is transporting students. If by chartered bus, Director of Transportation must be notified.	MS	B3
N/A	Parent permission letter for travel out-of-country obtained for each student (District Letter form letter).	MS	B3
N/A	Forms JPA 1 signed and on file at the school prior to departing on out-of-country school sponsored activity.	MS	B3
11/27/23	Staff complete checklist form including requested information, and Board "Field Trip Request Form" and submit to Superintendent's Assistant a minimum of 10 days prior to the Board meeting in which approval is being requested. (Board meeting dates can be obtained by calling the Superintendent's Assistant or looking on the ECS website.)	MS	B3
Pending	District shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion.	MS	B3
N/A	Students must have travel insurance for travel out of lower 48 states.	MS	B3
Pending	Staff, students and parents have been notified that the District may cancel or postpone student travel at any time if the State Department/Homeland Security or Federal Government indicates such travel presents unreasonable risk.	MS	B3

APPROVED:

Site Principal:



Date: 11/28/23

Teacher/Staff:



Date: 11/27/23

Director of Personnel:

Date: _____

AGENDA ITEM

Agenda Title: Approval of WestEd Memorandum of Understanding (MOU) Between Eureka City Schools And WestEd For Healthy Kids Survey

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to approve the 2023-2024 WestEd Memorandum of Understanding (MOU) between Eureka City Schools and WestEd for Healthy Kids Survey.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The California Health Kids Survey (CHKS) is the largest statewide survey of resilience and protective factors, risk behaviors, and school climate in the nation. Eureka City Schools (ECS) has used the CHKS as one way to determine students' perceptions and experiences with regards to school climate.

ECS will be administering the CHKS in the Spring of 2024. The survey will be completed by students in grades 5,7,9 and 11.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 3: Mental Health, Social-Emotional Wellness, and Family Engagement

HISTORY *(list previous staff or board action(s) with dates if possible)*

The CHKS is administered annually as specified in the ECS LCAP (Goal #2). The results from the CHKS are also reported within the ECS Strategic Plan Priority Area #3 - Mental and Socio-Emotional Wellness.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

The approximate cost to the District is \$700 (.40 cents per student and \$150 set-up fee.)

WHO *(list the name of the contact person(s), job title, and site location)*

Lisa Claussen, Director of Student Services

ATTACHMENTS:

Description

- WestEd - CalSCHLS MOU 2023-2024
- LCAP Goal #2 for Healthy Kids Survey 2023-24

CalSCHLS

California School Climate, Health, and Learning Surveys

MEMORANDUM OF UNDERSTANDING · 2023/24 SCHOOL YEAR

DISTRICT NAME: Eureka City Schools

This agreement outlines conditions to be met by the above-named district (the “District”) and WestEd as they relate to access to and the administration of the California Healthy Kids Survey (CHKS), the California School Staff Survey (CSSS), and the California School Parent Survey (CSPS), which are part of the comprehensive CalSCHLS data system, developed by WestEd under contract with the California Department of Education (CDE). Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.

I. DISTRICT AGREES TO:

- **Coordination.** Provide one district-level contact person for each participating district.
- **Surveys.** Administer each CalSCHLS survey selected by District (CHKS, CSSS, and/or CSPS) according to the procedures in the CalSCHLS Administration Instructions. Ensure that each survey administered is the most recent version.
- **Data Submission and Report Preparation.** Notify CalSCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.

CALIFORNIA HEALTHY KIDS SURVEY (CHKS) ADMINISTRATION

- **Grades and Schools.** Survey Grades 3 through 12 as appropriate within the District. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and passive parental consent with Grade 7 and above.
 - Follow written school board policy for active and/or passive consent and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers/proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS) ADMINISTRATION

- Ensure that all staff at participating schools have the opportunity to complete the online survey (CSSS) at each school and for each grade level.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS) ADMINISTRATION

- Coordinate with CalSCHLS staff regarding the administration of online and paper parent survey materials.

- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one survey per school regardless of number of children enrolled in that school.

PAYMENT

Make payment of all CalSCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2023-2024 school year.

II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system.
- Access to the CSSS online system.
- Access to the CSPS online system and master copy of the survey instrument for paper administration.
- Access to the CalSCHLS System website (calschls.org).
- Access to the integrated CalSCHLS Administration Instructions on each of the survey websites, which shall cover the tasks that need to be performed in conducting the surveys, and provide step-by-step instructions to District staff with responsibility for coordinating the survey.
- Access to the CalSCHLS Administration PowerPoint presentation, which shall be posted on the CalSCHLS website.
- Monthly editions of the School Climate Connection Newsletter during the school year.
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

III. ACCESS

Under the Public Records Act, any third-party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

CalSCHLS Regional Center staff post District CalSCHLS reports (CHKS and CSSS) to the CalSCHLS System websites in November of the year following survey administration.

IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the CalSCHLS surveys (CHKS, CSSS, and CSPS), understand that data will be subject to the conditions stated above. Once produced, district-level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

District further agrees to use the CalSCHLS surveys only for use in its own district, and only for so long as this MOU is in effect.

V. GENERAL TERMS AND CONDITIONS

- a. Terms. This MOU is effective on September 1, 2023 and expires on June 30, 2024.
- b. Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.
- c. Severability. The provisions of this MOU are severable and the unenforceability of any provision of this MOU shall not affect the enforceability of any other provision hereof.
- d. Limitation of Liability. Each party shall bear all costs, risk, and liabilities incurred by it arising out of its obligations and efforts under this MOU. Neither party shall have any right to reimbursement, payment or compensation of any kind from the other party, unless expressly agreed to in writing.
- e. Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claim for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

- f. Dispute resolution. District and WestEd shall exercise commercially reasonable efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The parties shall discuss any Dispute no later than thirty (30) days after either party gives written notice to the other party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.
- g. Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.
- h. Execution. This MOU has been negotiated by all parties and shall not be strictly construed against the parties. This MOU may be executed in one or more original, electronic, or faxed counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.



California Survey Administration Fees 2023–2024

All Fees include CDE Subsidies

Questions? Email us at calschls@wested.org

Data Dashboard

Password-Protected Data Dashboard – \$75 per eligible school

Districts may purchase a two-year subscription to a password-protected, private data dashboard that displays up to 10 years of CalSCHLS data at the district level and individual school level at the subsidized rate of \$75 per eligible school.

Survey-Related Fees			
	CHKS Student	CSSS Staff	CSPS Parent
Survey Set-up Fee – per survey type	\$150	\$150*	\$150
Enrollment Fee – per student enrolled	\$0.40		
Paper Processing Fee – per parent survey paper copy returned for manual processing			\$0.40
Supplementary Modules – per supplemental module	\$100	\$100	\$100
School Reports – per school, includes school special reports (Elementary and secondary student reports are charged separately.)	\$75	\$75	\$75
District Raw Data – per data set	\$75	\$75	\$75
Countywide Raw Data – per data set	\$500	\$500	\$500
Countywide Report – per report	\$500	\$500	

* If you are a district surveying less than 100 students, the CSSS Survey Set-up Fee will be waived.

Custom Services

Custom Modules – \$200 development fee for every three questions or fraction thereof; \$100 for subsequent use of the same module (with no changes)

Custom Workshops – \$125 per hour (for staffing-related costs), plus travel expenses

Other Custom Requests – \$100 per hour

By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

District Representative:

Sheri Jensen
Signature

Sheri Jensen
Printed name

10/12/23
Date

WestEd Staff:


Signature

Michael Neuenfeldt
Printed name

Oct 19, 2023
Date

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
comparable to similar data from other academic years; however, the CDE has determined that these data are valid and reliable for the period of time that schools were physically open during the 2019–20 academic year.					
<p>2.4 a. Using the CHKS determine the % of students who feel connected to at least one caring adult at their school</p> <p>*PLEASE BE ADVISED: As a result of the statewide physical school closures that occurred in February/March 2020 due to the COVID-19 pandemic, the 2019–20 Healthy</p>	<p>2.4 a. 2018-2019 Healthy Kids Survey Results Connectedness Elementary: 63% Secondary: Grade 7: 58% Grade 9: 57% Grade 11: 55% NT: 54% (NT=Non Traditional)</p> <p>2.4 b. 2019-2020 LCAP Student Survey Result: All Students 86.9% (373 out of 429)</p>	<p>2.4 a. 2020-2021 Healthy Kids Survey Results Connectedness Elementary: 69% Secondary: Grade 7: 59% Grade 9: 62% Grade 11: 56% NT: (NT=Non Traditional)</p> <p>2.4 b. 2020-2021 LCAP Student Survey Result: All Students 88% (539 out of 616)</p>	<p>2.4 a. 2021-2022 Healthy Kids Survey Results Connectedness Elementary: 67% Secondary: Grade 7: 52% Grade 9: 51% Grade 11: 62% NT: 66% (NT=Non Traditional)</p> <p>2.4 b. 2021-2022 LCAP Student Survey Result: All Students 88.1% (979 out of 1,111)</p>		<p>2.4 a. Students who feel connected to at least one caring adult at their school: Increase each baseline measure 5% by the end of the 2023-24 school year.</p> <p>2.4 b. LCAP 4th-12th grade students survey- 90% From CHKS: Elementary- 70% Secondary: Grade 7 - 70% Grade 9 - 70%</p>

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
<p>Kids Survey was not administered.</p> <p>2.4 b. Using the District Annual LCAP Student Survey of students in grades 4-12 determine the % of students who answer Yes to the following statement: Someone (a teacher, principal, secretary, monitor, custodian, and/or other adult) at my school cares about me.</p> <p>2.4 c. For parents - using CHKS determine % of parents who strongly agree that school has adults who really care about students</p> <p>2.4 d. For staff - using CHKS determine % of staff districtwide who strongly agree that adults at school have caring relationships with students</p>	<p>2.4 c. 2019-2020 CHKS Parents - Strongly agree = 37% (all), 55% (elementary) and 29% (middle)</p> <p>2.4 d. 2019-2020 CHKS Districtwide all staff - Strongly agree = 60%</p>	<p>*parent survey sent 2/17</p> <p>2.4 c. 2020-2021 CHKS Parents - Not Available</p> <p>2.4 d. 2020-2021 CHKS Districtwide all staff - Strongly agree = 63%</p>	<p>2.4 c. 2021-2022 CHKS Parents - Strongly agree = 32% (all), 56% (elementary), 6% (middle), 26% (high)</p> <p>2.4 d. 2021-2022 CHKS Districtwide all staff- Strongly agree = 53%</p>		<p>Grade 11 - 70% NT- 70%</p> <p>2.4 C. All parents: 50% Elementary 70% Middle 45%</p> <p>2.4 d. Staff Strongly agree (Districtwide): 75%</p>

AGENDA ITEM

Agenda Title: Approval of the 2023-2024 Memorandum of Understanding (MOU) Foster Youth Regional Liaison Between The Humboldt County Office of Education And Eureka City Schools

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve the 2023-2024 Memorandum of Understanding (MOU) Foster Youth Regional Liaison between the Humboldt County Office of Education and Eureka City Schools.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The MOU is an ongoing agreement between the Humboldt County Office of Education and Eureka City Schools. The Regional Foster Youth Liaison will provide assistance to school staff serving Foster Youth regarding legal requirements, family support in our community, and other needs of Foster Youth in our community.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 3: Mental Health, Social-Emotional Wellness, and Family Engagement

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Foster Youth Regional Liaison MOU is renewed annually.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Eureka City Schools will receive \$25,000 and maintain records to prove appropriate fund expenditures.

WHO *(list the name of the contact person(s), job title, and site location)*

Lisa Claussen, Director of Student Services

ATTACHMENTS:

Description

- Foster Youth Regional Liaison MOU - HCOE & ECS 2023-2024

MEMORANDUM OF UNDERSTANDING Foster Youth Regional Liaison

This Memorandum of Understanding (MOU) is between the Humboldt County Office of Education (HCOE) and the Eureka City Schools (District) for the 2023 - 2024 school year.

DISTRICT RESPONSIBILITIES:

The District employing a K-12 Regional Foster Youth Liaison (RFYL) will:

- 1) Dedicate staff time to devote to the duties outlined below;
- 2) Provide workspace and a secure network environment to maintain confidential records;
- 3) Maintain documentation that said funds \$25,000 were fully expended in accordance with the MOU;
- 4) Set aside funding for RFYL to attend the annual State Foster Youth Education Summit (Spring 2024);
- 5) Maintain documentation that the funds are supplementing and not supplanting the services for foster youth students;
- 6) Document the inclusion & participation of the RFYL in the annual review and update of the district LCAP and the Learning Continuity Plan (LCP);
- 7) Allow access to the CALPADS student information system by the Regional Foster Youth Liaison for the district;
- 8) Maintain documentation that all funds are fully expended by June 30, 2024;
- 9) Provide HCOE district account number for transfer of funds;

The Regional Foster Youth Liaison (RFYL) will:

- 1) Provide assistance to school staff serving Foster Youth (FY) in districts in the region on legal requirements, FY rights, model programs and procedures for supporting FY, connecting FY and families to community services and other needs of FY as identified by the HCOE Foster Youth Services Coordinating Program (FYSCP) Director following trainings provided to RFYL by the HCOE FYSCP Director;
- 2) Distribute information provided by the HCOE FYSCP Director about FY to districts in the region.
- 3) Collect, maintain, and transfer education information and data from districts in the region to the HCOE Foster Youth Data Technician for input into the Foster Focus Data system and for other required reports.
- 4) Access to the district CALPADS student information system;
- 5) Provide direct case management and assist in educational planning for Foster Youth within their regions.
- 6) Work in coordination with HCOE FYSCP Director and school district staff to monitor and develop educational support plans and services for each Foster Youth.

- 7) Coordinate services identified in FY educational plans with local providers to include, but not limited to, the HCOE Foster Youth Services Coordinating Program, County agencies, tribal entities, community-based agencies and caregivers.
- 8) Assist staff in Local Educational Agencies (LEAs) in the region to develop Education Transition plans (pre-school to kindergarten, middle school to high school and post-graduation onto college or vocational institutions) for Foster Youth enrolled in their schools.
- 9) Distribution of information on the education rights of foster youth to all foster youth students in their region annually;
- 10) Track graduation progress of all 8th graders and 12th graders in Foster Focus Data System
- 11) Host and co-facilitate an annual regional FY/HY training for key school staff from the local school district (s).
- 12) Attend the following required trainings & meetings:
 - a. HCOE Annual Cross Agency Foster/Homeless Youth Education Training
 - b. Foster Focus Database Training
 - c. Humboldt County Foster Youth Education Executive Advisory Council (three times a school year)
 - d. The Annual State Foster Youth Education Summit (Spring, 2024)

HCOE RESPONSIBILITIES:

HCOE will provide:

- 1) Training for RFYL on FY program legal requirements, FY rights, model programs and procedures for supporting FY, connecting FY and families to community services and other needs of FY and other topics of need following FYP grant assurances;
- 2) Training for RFYL on use of the Foster Focus data system;
- 3) Information and materials to distribute to school district staff in the region;
- 4) Resource referral and case consultation support;
- 5) Linkage to community agencies involved in FY support services;
- 6) Technology equipment and support for the use of the Foster Focus system; and
- 7) Compensation for salary/benefits or other costs related to the above work of \$25,000.

Signature: _____ Date: _____
Michael Davies-Hughes, Superintendent, HCOE

Signature: *Fred Van Vleck*, *Director of Student Services* Date: *12/5/23*
Fred Van Vleck, Ed. D, Superintendent, ECS

ECS District Account Number *01-9014-0-7150-0000-8699-900-0000*

AGENDA ITEM

Agenda Title: Approval of Resolution #23-24-022; Declaring the Futility of Public Bidding for the Additional Alterations to the Science Building C Work at Eureka High School, and Approving a Change Order for that Work

Meeting Date: December 14, 2023

Item: Consent

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Resolution #23-24-022; Declaring the Futility of Public Bidding for the Additional Alterations to the Science Building C Work at Eureka High School, and Approving a Change Order for that Work.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The contractor has provided Change Order No. 17, which may exceed the limit for change orders that are not competitively bid, as established by Public Contract Code section 20118.4.

Going out to bid for the additional work would result in substantial delay to the project, resulting in significantly increased costs for Eureka City Schools due to the significant work stoppage time required by the general contractor to wait for the bidding and award of contract.

California law provides that “Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply” (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694), and that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (*Los Angeles Dredging Company v. City of Long Beach* (1930) 210 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631; *Taylor Bus Service, Inc. v. San Diego Bd. of Education* (1987) 195 Cal.App.3d 1331).

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 19: New and Modernized Facilities

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Board approved the low bid for the project at the October 6, 2022 meeting and approved the 10% contingency fund at the October 27, 2022 meeting.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Change Order No. 17 is \$17,070.77.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- Resolution 23-24-022

RESOLUTION NO. 23-24-022

**BOARD OF EDUCATION OF THE EUREKA CITY SCHOOLS
DECLARING THE FUTILITY OF PUBLIC BIDDING FOR
THE ADDITIONAL ALTERATIONS TO THE SCIENCE BUILDING C WORK
AT EUREKA HIGH SCHOOL, AND
APPROVING A CHANGE ORDER FOR THAT WORK**

WHEREAS, the Eureka City Schools (“Agency”) and Adams Commercial General Contracting, Inc. (“Contractor”) entered into a contract for Contractor for Alterations to the Building C (Science Classrooms) at Eureka High School (“Project”);

WHEREAS, the Agency used competitive bidding for the Project under Public Contract Code section 20111(b) and Contractor was the lowest responsive, responsible bidder for the Project and was awarded a contract for the Project for Nine Million Nine Hundred Seventy Nine Thousand Six Hundred Eighty and NO/100 Dollars (\$9,979,680.00) (“Contract Price”);

WHEREAS, the Agency would like to issue a change order for additional work on the Project (“Additional Work”);

WHEREAS, Contractor has provided a quote for the Additional Work and is able to complete the Additional Work for Seventeen Thousand Seventy and 77/100 Dollars (\$17,070.77), which may exceed the limit for change orders that are not competitively bid, as established by Public Contract Code section 20118.4;

WHEREAS, the Agency’s architect, FF & J Architects, Inc., and Agency staff believe that the Contractor’s quoted price to perform the Additional Work is reasonable because the work was performed on a time and materials basis and was able to be performed during the normal course of construction with minimal delay to the project schedule;

WHEREAS, going out to bid for the Additional Work would result in substantial delay to the Project, the Additional Work, and other public works projects on building C (Science Classrooms), resulting in significantly increased costs for the Agency due to the significant work stoppage time required by the general contractor to wait for the bidding and award of contract to occur for the structural and fire life safety conditions to be corrected and finishes installed;

WHEREAS, Additional Work must be provided by the Contractor to ensure continuity of quality and appearance of the work. The work includes fire life safety repairs to the existing beam pockets in the concrete masonry walls between the corridors and the classrooms to restore the one-hour fire barrier rating. These original beam pockets were never fire safed when the building was first constructed.

WHEREAS, hiring a contractor other than the Contractor to perform the Additional Work would result in waste and delay, the general contractor currently has licensed and qualified subcontractors on site to perform this work. Using these subcontractors allows for a fully coordinated and seamless installation minimizing delays which would increase the expense of the Agency because the Contractor has already mobilized on site, is familiar with the Agency's needs, is acquainted with the Project, and has assembled its staff and crew to begin the Project;

WHEREAS, bringing in a new contractor to perform the Additional Work, which is related and similar to the work being performed by Contractor for the Project, would create coordination and interference problems with the Contractor, which would increase the Agency's expense as there would be additional overhead operating costs added by both the current contractor on site and any new contractor brought on to perform this work as well as create coordination conflicts with all the other subcontractors working within the building.;

WHEREAS, if the Agency were to bid the Additional Work, the prices of those bids would likely be higher than the price of Contractor's quote for the Additional Work because Contractor is already mobilized on the Project, thus reducing costs such as overhead, potential overtime costs to perform the work within the limited time frame available, add costs not needed as contractors would add costs to cover unknown conditions which might arise when performing work on existing structures and utility lines;

WHEREAS, the work must be completed in order for the contractor to be able to complete the work in the base contract. The work in the support rooms must be coordinated with the kitchen staff cooking meals for the students on site and use of the cafeteria by the school site while these construction activities are occurring, and the overall safety considerations required for a project of this nature;

WHEREAS, California law provides that "Where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage . . . the statute requiring competitive bidding does not apply" (*Hiller v. City of Los Angeles* (1961) 197 Cal.App.2d 685, 694), and that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding. (*Los Angeles Dredging Company v. City of Long Beach* (1930) 210 Cal. 348; *Graydon v. Pasadena Redevelopment Agency* (1980) 104 Cal.App.3d 631; *Taylor Bus Service, Inc. v. San Diego Bd. of Education* (1987) 195 Cal.App.3d 1331);

WHEREAS, competitively bidding the Additional Work will not affect the final result to the Agency except to further increase the cost of the Project and delay completion of the Project as the work was performed on a time and materials basis while maintaining the construction schedule and maintaining a safe work environment for both the workers and the students and staff using the cafeteria while the construction activities are occurring, and it would not produce an advantage to the Agency;

NOW THEREFORE, the Board of Education of the Eureka City Schools hereby resolves, determines, and finds the following:

1. That the foregoing recitals are true.
2. For the sufficient and independent reasons stated above, a competitive public bidding process for the Additional Work would be unavailing, would not produce an advantage to the public or the Agency, and would not serve the goals of the competitive bid process in that it would not obtain the best economic result for the public.
3. Based on the foregoing, it would be incongruous, futile, and unavailing to publicly bid the Additional Work.
4. Accordingly, Agency's governing body hereby approves a change order with the Contractor to perform the Additional Work, which change order is attached hereto as Exhibit "A," without further advertising for or inviting of bids.

The foregoing Resolution was adopted by the governing body of the Eureka City Schools at a regularly scheduled meeting on the 14th day of December 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Fred Van Vleck, Ed. D.

Secretary of the Board of Education of
Eureka City Schools of
Humboldt County, State of California

Exhibit A

Change Order No. 17

See attached change order no. 17 consisting of one page, dated December 2, 2023.

CHANGE ORDER

AIA DOCUMENT G701

OWNER
 CONTRACTOR
 ARCHITECT
 FIELD
 INSPECTOR

PROJECT:
 Eureka High School
 1915 J Street
 Eureka, CA 95501

Change Order Number: 017
 Date December 2, 2023
 Architect's Project No. EC21.01.54

TO CONTRACTOR:
 Adams Commercial General Contracting, Inc.
 217 E Street
 Eureka, CA 95501

Contract Date: October 21, 2022
 Contract For: Alterations to Science Bldg. C

- 17.1 Sheets A.2.1 and A.16 (PCO 70/PR 16)
 a. In Corridors C138 and C139 and each classroom fire safe the existing beam pocket penetrations through the CMU walls.

Requested by: Architect, Contractor, District

Reason: The CMU walls separating the corridors from the classrooms are one hour fire rated barriers. When the contractor removed the trim around the beams and the suspended ceilings they discovered when the building was originally constructed these beam pockets were left open which would allow smoke and fire to travel through the walls. These conditions have to be corrected to meet building code requirements.

Add \$ 17,070.77

NOT VALID UNTIL SIGNED BY THE OWNER, ARCHITECT AND CONTRACTOR

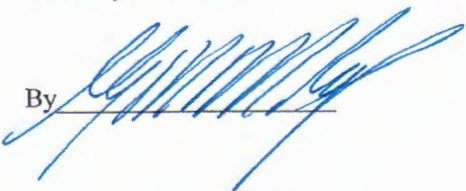
The original (Contract Sum) was -----	\$ 9,979,680.00
Net Change by previously authorized Change Orders -----	\$ 1,335,344.26
The (Contract Sum) prior to this Change Order was-----	\$ 11,315,024.26
The (Contract Sum) will be (increased) by this Change Order in the amount of-----	\$ 17,070.77
The new Contract Sum including this Change Order will be -----	\$ 11,332,095.03
The Contract Time will be (unchanged) by 0 Calendar Days (0 Working Days).-----	(0) days
The date of Substantial Completion as of the date of this Change Order therefore is	December 29, 2023

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time, or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

ARCHITECT
 F F & J Architects, Inc.
 2101 Geer Road, Suite 308
 Turlock, CA 95382

CONTRACTOR
 Adams Commercial General Contracting, Inc.
 217 E Street
 Eureka, CA 95501

OWNER
 Eureka City Schools
 2100 J Street
 Eureka, CA 95501

By 

By _____

By _____

Date DEC. 2, 2023

Date _____

Date _____

AGENDA ITEM

Agenda Title: Consideration of Employment Agreement with Jennifer Johnson as Interim Assistant Superintendent of Educational Services from January 1, 2024 through June 30, 2024

Meeting Date: December 14, 2023

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to consider approval of the Employment Agreement with Jennifer Johnson as Interim Assistant Superintendent of Educational Services from January 1, 2024 through June 30, 2024.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The previous Assistant Superintendent of Educational Services, Gary Storts, has been appointed by the Board as the new Superintendent and will move into that role on January 1, 2024. With that transition, the Educational Services Department will require new leadership.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 7: Human Resources

HISTORY *(list previous staff or board action(s) with dates if possible)*

Not applicable.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

See contract.

WHO *(list the name of the contact person(s), job title, and site location)*

Gary Storts, Assistant Superintendent of Educational Services

ATTACHMENTS:

Description

- Interim Supt of Educational Svcs Contract - Jennifer Johnson

EUREKA CITY SCHOOLS
Interim Assistant Superintendent Employment Agreement

This Employment Agreement ("Agreement") is made and entered into on December 14, 2024 by and between the Governing Board of Eureka City Schools ("District" or "Board") and Jennifer Johnson, Interim Assistant Superintendent of Educational Services ("Assistant").

1. **Term.** Pursuant to Education Code section 35031, the District hereby employs Assistant for a period commencing on January 1, 2024 and terminating on June 30, 2024, subject to the terms and conditions set forth below. This Agreement supersedes all prior contracts of employment.

2. **Salary.**
 - A. Commencing on January 1, 2024, the Assistant's annual salary shall be \$182,540, payable in 12 equal monthly installments, less all applicable deductions and withholdings required by law or authorized by the Assistant.

The Governing Board reserves the right to increase the Assistant's salary, with mutual consent of the Assistant and ratification by the Governing Board. It is further provided, however, that by so doing, it shall not be considered that a new contract has been entered into or that the termination date of the existing contract has been extended.

3. **Fringe Benefits.**
 - a. **Fringe Benefits.** The Assistant shall receive District-paid health, dental, vision, and other fringe benefits, including Post Retirement Employee Benefits, in the same manner and subject to the same limitations as other District administrative employees.

 - b. **Auto Allowance.** The Assistant is required to have a vehicle available to exercise the powers and to perform the duties of the position. In order to reimburse the Assistant for this vehicle requirement, the Assistant shall be entitled to a monthly allowance of \$400.

 - c. **Necessary Expenses.** The District shall reimburse the Assistant for actual and necessary expenses incurred by the Assistant within the scope of their employment (except mileage reimbursement for automobile travel expenses within Humboldt County) so long as such expenses are permitted by the District policy or incurred with prior approval of the Superintendent. For reimbursement, the Assistant shall submit and complete expense claims in writing in accordance with the District's policies, rules and regulations. The Assistant's expense claims shall be supported by appropriate written

documentation verifying the contents of the report prior to authorization for reimbursement.

- d. Membership and Dues. The District shall pay the annual membership dues for Assistant's membership in the Association of California School Administrators, and one other professional organization, selected by the Assistant and with prior approval by the Superintendent, during each year of this Agreement.
 - e. Data/Cell Phone. With the understanding the Assistant is expected to be available 24/7 by email and phone, the District shall provide a monthly payment of \$100 to help offset such expenses.
 - f. Retirement. This position is considered a certificated position and Assistant is provided retirement through CalSTRS.
4. **Duties.** The Assistant shall perform all duties prescribed by law, applicable policies and regulations of the District, all duties specified in the Assistant's job description, and such other duties as may be directed by the Superintendent. This position is considered a certificated position and as such the Assistant is required to maintain an administrative credential. Essential to the duties of this position are the organization, direction, and oversight of the educational program of the District and the Assistant is also responsible for design, direction and implementation of educational programs.
 5. **Outside Professional Activities.** By prior approval of the Superintendent, the Assistant may undertake for consideration outside professional activities, including consulting, speaking and writing. The Assistant's outside professional activities shall not interfere with Assistant's ability to satisfactorily perform the duties of the position, as solely and exclusively determined by the Superintendent. The Assistant agrees that he will not utilize District staff or property in performing these outside activities without prior written approval by the Superintendent. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior approval is obtained.
 6. **Evaluation.** The Superintendent shall evaluate the performance of the Assistant. The evaluation shall be in writing, include a personal conference, and encompass the duties, goals, and expectations for the position. The evaluation procedures shall be set forth exclusively by the Superintendent and shall be the exclusive means by which the Assistant is evaluated and are intended to supersede any other provisions concerning evaluation which might exist in applicable law or by virtue of any District rules, regulations, policies or other agreements. Any failure on the part of the Superintendent to meet the requirements or deadlines set forth in this Agreement shall not release the Assistant from fully and faithfully performing the services required to be performed under this Agreement or constitute a default by District of its obligations under this Agreement.

7. Termination of Agreement.

- a. Mutual Consent. This Agreement may be terminated at any time by mutual consent of the Board and the Assistant.
- b. Retirement or Death. This Agreement may be terminated at any time upon the Assistant's retirement or death.
- c. Non-Renewal of Agreement by the District. The Board may elect not to renew this Agreement by providing written notice to the Assistant in accordance with Education Code section 35031 (currently 45 days prior notice) in advance of the expiration date of the term as stated in Section 1, Term above. The Assistant shall notify the Superintendent and the President of the Board, in writing, ninety (90) days before expiration of the term of this Agreement that the Agreement will renew for an additional term if a notice is not given forty-five (45) days before expiration of this Agreement. The Assistant's failure to provide the above-mentioned notice may be a material breach of a condition of this Agreement and may constitute grounds for dismissal, independent of any other grounds. Pursuant to Education Code section 35031, signing of this Agreement and approval by the Board constitutes written notice that this Agreement shall not renew and is terminated on June 30, 2024. The Parties acknowledge that this is sufficient written notice of termination and that no further action is needed by either Party to terminate this Agreement.
- d. Termination for Cause. The Assistant may be terminated by the Board at any time for, but not limited to, breach of this Agreement, any ground enumerated in the Education Code or Board Policy, the Assistant's unsatisfactory performance, the Assistant's failure to perform their responsibilities, or for other conduct which is seriously prejudicial to the District. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the charges has first been served upon the Assistant. The Assistant shall then be entitled to a conference with the Board in closed session, at which time the Assistant shall be given a reasonable opportunity to address the Board's concerns. The conference shall not be conducted as an administrative evidentiary hearing and there shall be no use of witnesses. The Assistant shall have the right to be represented by counsel of the Assistant's choice at the Assistant's expense. The Assistant shall have a reasonable opportunity to fully respond to all matters raised in the statement of charges, and shall have the opportunity to introduce documentary evidence. If the Board, after considering all evidence presented, decides to terminate this Agreement, it shall provide the Assistant with a written decision. The decision of the Board shall be final. The Assistant's conference with the Board shall be the Assistant's exclusive right to any conference or hearing otherwise required by law. The Assistant knowingly waives any other rights that may be applicable to his termination.

- e. **Unilateral Termination.** Assistant may, at their option, unilaterally terminate this Agreement by giving ninety (90) days written notice that he will not fulfill the obligations of this Agreement and that they wish to be relieved of the contract for the remainder of the period of the Agreement.
 - f. **Disability.** If a medical inquiry is permitted by state and / or federal law, upon written evaluation by a health care provider designated by the District or one of the Assistant's, indicating the inability of the Assistant to perform the essential functions of the position with or without reasonable accommodation as a result of a physical or mental disability, this Agreement may be immediately terminated by the Board upon thirty (30) days written notice to the Assistant, or other actions may be taken as permitted by law.
 - g. **Reimbursement of Funds.** This Agreement is subject to the provisions of Government Code sections 53243-53243.4. If this Agreement is terminated, the Assistant shall reimburse the District in full for any cash settlement related to the termination if the Assistant is convicted of a crime involving an abuse of their office or position. If the Assistant is placed on paid leave pending an investigation and is convicted of a crime involving an abuse of office or position, the Assistant shall fully reimburse the District for any salary and health and welfare benefits paid to or for them during the leave period. If the District provides funds for the legal criminal defense of the Assistant and the Assistant is convicted of a crime involving an abuse of office or position, the Assistant shall fully reimburse the District for all funds paid for the Assistant's criminal defense. For purposes of this paragraph, "abuse of office or position" is defined in Government Code section 53243.4.
8. **Sick Leave.** The Assistant shall be allocated twelve (12) days of sick leave annually. This sick leave may be accumulated indefinitely but in no event shall the District make a cash payment to the Assistant for accumulated and unused sick leave.
9. **Holidays.** The Assistant shall schedule non-work days on all holidays granted to the District's certificated and classified employees.
10. **Work Year.** The Assistant shall be required to serve during all twelve (12) months of the school year, including at least two hundred and twenty (220) days of full and regular service during each annual period covered by this Agreement. The Assistant shall not receive, earn, or accrue paid vacation.
11. **Notification of Absence.** If the Assistant plans on being absent from the District for more than five (5) continuous workdays, the Assistant shall notify the Superintendent and the absence will require approval of the Superintendent in advance.
12. **Annual Reporting Requirements.** The Assistant shall report to the Superintendent in writing on an annual basis, and receive the approval of the

Superintendent, for the Assistant's use of sick leave and the total number of days worked.

13. **Professional Meetings and Memberships.** The Assistant is expected to attend appropriate professional meetings at local, state and national levels. Prior approval of the Superintendent shall be obtained when the Assistant attends a function outside of the state. The Assistant shall endeavor to maintain and improve their professional competence including subscription to, and reading of, appropriate periodicals, maintenance of membership in appropriate professional organizations, attendance in education programs, and attendance at professional meetings at the local, state, and national level. The expense of said subscriptions, membership, and attendance shall be paid by the District, upon approval of the Superintendent.

14. **General Provisions.**

- a. **Governing Law.** This Agreement and the rights and obligations of the parties shall be construed and enforced in accordance with the laws of the State of California. The venue for such enforcement shall be in Humboldt County, California.
- b. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the parties. There are no oral understandings, terms, or conditions, and neither party has relied upon any representation, express or implied, not contained in this Agreement.
- c. **No Assignment.** The Assistant may not assign or transfer any rights granted or obligations assumed under this Agreement.
- d. **Modification.** This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both parties.
- e. **Exclusivity.** To the extent permitted by law, the parties intend and agree that the employment relationship between the District and the Assistant shall be governed exclusively by the provisions of this Agreement.
- f. **Management Hours.** The parties recognize that the demands of the position will require the Assistant to work during non-school hours, and evenings, and, as such, the parties agree that the Assistant shall not be entitled to overtime compensation.
- g. **Construction.** The parties shall be deemed to have participated equally in the preparation of this Agreement. The rule of construction that ambiguities are to be construed against the preparer shall not apply.
- h. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the District's Board in open session as required by law.

- i. Execution of Other Documents. The parties shall cooperate fully in the execution of any other documents and in the completion of any other acts that may be necessary or appropriate to give full force and effect to this Agreement.
- j. Severability. All agreements and covenants contained herein are severable in that in the event any of them shall be held invalid by any competent Court, the remaining portions of the Agreement shall continue in full force and effect.
- k. Tax/Retirement Issues. The District makes no warranties or representations about the employment, tax, or retirement consequences that result from this Agreement or any assignments or employment arrangements that may result from this Agreement. The Assistant shall assume sole liability and responsibility for determining the consequences of this Agreement.
- l. District Technology & Devices. The District may provide the Assistant a District-owned laptop computer, tablet, or other devices (each a "Technology Device") and shall pay all costs associated with the use and maintenance of Technology Devices. The Assistant shall use all Technology Devices and other District technology such as email accounts in accordance with District policies and legal requirements. All Technology Devices are the property of the District and the District shall have the sole right to control access to, and use of, Technology Devices. The Assistant agrees to sign all technology use agreements or other forms that are required of other District employees. Assistant agrees to conduct all District business on a District Technology Device or, if the Assistant conducts District business on a private device or account, the Assistant shall forward or save all work-related communications requiring preservation according to District policy or law to a District account so that all communications related to the District's business are available to the District irrespective of the form of communication or device/account used.

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I have not entered into an Agreement of employment with the Governing Board of another school district or any other employer that will in any way conflict with the terms of this employment agreement.

DATED: December ____, 2023 DISTRICT APPROVAL:

 Jennifer Johnson
 Assistant Superintendent
 Educational Services

 Fred Van Vleck, Ed.D.
 Superintendent

DATE OF GOVERNING BOARD APPROVAL: December 14, 2023

AGENDA ITEM

Agenda Title: 2023-24 First Interim Report

Meeting Date: December 14, 2023

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to discuss, receive and certify that Eureka City Schools 2023-24 First Interim Report is positive. The positive certification means that based upon current projections the District expects to meet its financial obligations for the current fiscal year and two subsequent fiscal years.

[Attachments will be added when received from HCOE]

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The First Interim Report and Certification is required to be filed by the Governing Board pursuant to Education Code section 42131. The First Interim Report is due by December 15, 2023, for the period ending October 31, 2023.

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

Certification of the First Interim Report is an annual requirement.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Not applicable.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

- ▢ 2023-24 First Interim
- ▢ All Funds
- ▢ Operation Assumptions
- ▢ General Fund Comparison
- ▢ Presentation

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: _____ Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: _____ Telephone: _____
Title: _____ E-mail: _____

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.	X	
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	
SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	

First Interim
DISTRICT CERTIFICATION OF INTERIM REPORT
For the Fiscal Year 2023-24

S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years?		X
SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2022-23) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?	X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?		X
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	X	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)	X	
		• Classified? (Section S8B, Line 1b)	X	
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	
ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year		Budget Adoption	First Interim	Percent Change	Status
		Budget (Form 01CS, Item 1A)	Projected Year Totals (Form AI, Lines A4 and C4)		
Current Year (2023-24)	District Regular	3,348.54	3,352.99		
	Charter School	0.00	0.00		
	Total ADA	3,348.54	3,352.99	.1%	Met
1st Subsequent Year (2024-25)	District Regular	3,268.46	3,272.38		
	Charter School				
	Total ADA	3,268.46	3,272.38	.1%	Met
2nd Subsequent Year (2025-26)	District Regular	3,217.87	3,184.76		
	Charter School				
	Total ADA	3,217.87	3,184.76	(1.0%)	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. **CRITERION: Enrollment**

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	Budget Adoption (Form 01CS, Item 3B)	First Interim CBEDS/Projected		
Current Year (2023-24)				
District Regular	3,530.00	3,526.00		
Charter School				
Total Enrollment	3,530.00	3,526.00	(.1%)	Met
1st Subsequent Year (2024-25)				
District Regular	3,525.00	3,447.00		
Charter School				
Total Enrollment	3,525.00	3,447.00	(2.2%)	Not Met
2nd Subsequent Year (2025-26)				
District Regular	3,541.00	3,420.00		
Charter School				
Total Enrollment	3,541.00	3,420.00	(3.4%)	Not Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Enrollment projections have changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

We reevaluated attendance rates, reducing the attendance rate from 94% to 92% reflecting current year attendance. In addition, we saw fewer TK students enroll than originally projected and updated our MYP projections to reflect the decreased enrollment.

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2020-21)			
District Regular	3,450	3,540	
Charter School			
Total ADA/Enrollment	3,450	3,540	97.5%
Second Prior Year (2021-22)			
District Regular	3,212	3,619	
Charter School			
Total ADA/Enrollment	3,212	3,619	88.8%
First Prior Year (2022-23)			
District Regular	3,212	3,580	
Charter School			
Total ADA/Enrollment	3,212	3,580	89.7%
Historical Average Ratio:			92.0%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			92.5%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2023-24)				
District Regular	3,208	3,526		
Charter School	0			
Total ADA/Enrollment	3,208	3,526	91.0%	Met
1st Subsequent Year (2024-25)				
District Regular	3,135	3,447		
Charter School				
Total ADA/Enrollment	3,135	3,447	90.9%	Met
2nd Subsequent Year (2025-26)				
District Regular	3,110	3,420		
Charter School				
Total ADA/Enrollment	3,110	3,420	90.9%	Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected P-2 ADA to enrollment ratio has not exceeded the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range:

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089)		Percent Change	Status
	Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals		
	Current Year (2023-24)	49,393,661.00		
1st Subsequent Year (2024-25)	50,467,152.00	50,585,912.00	.2%	Met
2nd Subsequent Year (2025-26)	51,137,923.00	50,874,609.00	(.5%)	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000- 3999)	Total Expenditures (Form 01, Objects 1000- 7499)	
	Third Prior Year (2020-21)	21,660,423.64	
Second Prior Year (2021-22)	21,338,319.96	25,576,616.88	83.4%
First Prior Year (2022-23)	24,686,184.00	33,256,041.00	74.2%
	Historical Average Ratio:		81.4%

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3%	3%	3%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	78.4% to 84.4%	78.4% to 84.4%	78.4% to 84.4%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000- 3999)	Total Expenditures (Form 011, Objects 1000- 7499)		
	Current Year (2023-24)	28,609,563.00		
1st Subsequent Year (2024-25)	32,401,937.00	41,429,812.00	78.2%	Not Met
2nd Subsequent Year (2025-26)	32,816,017.00	41,842,460.00	78.4%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

One-time COVID-19 funding sources and new restricted sources are being used to pay for ongoing operating costs, mainly salaries and benefits, decreasing the ratio. Beginning in the MYP's all one-time COVID-19 funds are fully spent and salary costs return to unrestricted funds, returning the ratio to normal.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption. Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column. Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Change Is Outside Explanation Range
	Budget (Form 01CS, Item 6B)	Projected Year Totals (Fund 01) (Form MYPI)		

Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

Current Year (2023-24)	6,998,234.00	9,847,140.00	40.7%	Yes
1st Subsequent Year (2024-25)	4,367,675.00	5,572,444.00	27.6%	Yes
2nd Subsequent Year (2025-26)	4,386,423.00	5,579,056.00	27.2%	Yes

Explanation:
(required if Yes)

The increase from budget adoption is due to three factors. We received a new grant "Project AWARE" for around \$890,000 annually for the next 5 years. We also received an increase in federal Title dollars, specifically Title I totaling \$1 million in the current year and \$380,000 in the MYP years. Finally, we also had some additional covid funds totaling \$714,000 that needs to be spent this year but were not in the budget adoption model.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

Current Year (2023-24)	7,097,581.00	9,610,463.00	35.4%	Yes
1st Subsequent Year (2024-25)	7,097,581.00	9,224,497.00	30.0%	Yes
2nd Subsequent Year (2025-26)	7,097,581.00	9,076,919.00	27.9%	Yes

Explanation:
(required if Yes)

Increase in state revenues from budget adoption is due to 3 grants. The main driver is a second round of community schools (CCSPP) funding of \$1.6 million for the next 5 years. In addition, we have now added the Prop 28 funds to the budget model for \$615,000 annually. Finally we did not budget for the spending of the universal TK funds at budget adoption, another \$295,000 in the current year.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

Current Year (2023-24)	3,696,467.00	3,573,406.00	-3.3%	No
1st Subsequent Year (2024-25)	3,696,467.00	3,573,406.00	-3.3%	No
2nd Subsequent Year (2025-26)	3,696,467.00	3,573,406.00	-3.3%	No

Explanation:
(required if Yes)

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

Current Year (2023-24)	4,919,445.00	5,844,896.00	18.8%	Yes
1st Subsequent Year (2024-25)	4,065,473.00	4,988,839.00	22.7%	Yes
2nd Subsequent Year (2025-26)	4,062,830.00	4,939,028.00	21.6%	Yes

Explanation:
(required if Yes)

The increase is due to the second round of CCSPP funds including a budget of materials totaling \$869,000 in the current year and \$700,000 in the MYP's. Remaining increase is due to additional chromebook purchases continuing our 1 to 1 chromebook policy

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

Current Year (2023-24)	6,868,447.00	10,521,639.00	53.2%	Yes
1st Subsequent Year (2024-25)	6,580,482.00	8,840,246.00	34.3%	Yes
2nd Subsequent Year (2025-26)	6,529,249.00	7,224,566.00	10.6%	Yes

Explanation:
(required if Yes)

Increase is service costs it to project the spending down of one-time restricted funds, specifically the Arts, Music and Instructional Materials Block Grant, the Prop 28 funds, Project AWARE funds and the Educator Effectiveness Funds. As these funds are spent, the different between budget adoption and first interim decrease.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption	First Interim	Percent Change	Status
	Budget	Projected Year Totals		
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2023-24)	17,792,282.00	23,031,009.00	29.4%	Not Met
1st Subsequent Year (2024-25)	15,161,723.00	18,370,347.00	21.2%	Not Met
2nd Subsequent Year (2025-26)	15,180,471.00	18,229,381.00	20.1%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2023-24)	11,787,892.00	16,366,535.00	38.8%	Not Met
1st Subsequent Year (2024-25)	10,645,955.00	13,829,085.00	29.9%	Not Met
2nd Subsequent Year (2025-26)	10,592,079.00	12,163,594.00	14.8%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<p>Explanation: Federal Revenue (linked from 6A if NOT met)</p>	<p>The increase from budget adoption is due to three factors. We received a new grant "Project AWARE" for around \$890,000 annually for the next 5 years. We also received an increase in federal Title dollars, specifically Title I totaling \$1 million in the current year and \$380,000 in the MYP years. Finally, we also had some additional covid funds totaling \$714,000 that needs to be spent this year but were not in the budget adoption model.</p>
<p>Explanation: Other State Revenue (linked from 6A if NOT met)</p>	<p>Increase in state revenues from budget adoption is due to 3 grants. The main driver is a second round of community schools (CCSPP) funding of \$1.6 million for the next 5 years. In addition, we have now added the Prop 28 funds to the budget model for \$615,000 annually. Finally we did not budget for the spending of the universal TK funds at budget adoption, another \$295,000 in the current year.</p>
<p>Explanation: Other Local Revenue (linked from 6A if NOT met)</p>	<p></p>

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

<p>Explanation: Books and Supplies (linked from 6A if NOT met)</p>	<p>The increase is due to the second round of CCSPP funds including a budget of materials totaling \$869,000 in the current year and \$700,000 in the MYP's. Remaining increase is due to additional chromebook purchases continuing our 1 to 1 chromebook policy</p>
<p>Explanation: Services and Other Exps (linked from 6A if NOT met)</p>	<p>Increase in service costs it to project the spending down of one-time restricted funds, specifically the Arts, Music and Instructional Materials Block Grant, the Prop 28 funds, Project AWARE funds and the Educator Effectiveness Funds. As these funds are spent, the different between budget adoption and first interim decrease.</p>

7. **CRITERION: Facilities Maintenance**

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year. Statute exclude the following resource codes from the total general fund expenditures calculation: 3212, 3213, 3214, 3216, 3218, 3219, 3225, 3226, 3227, 3228, 5316, 5632, 5633, 5634, 7027, and 7690.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

	Required Minimum Contribution	First Interim Contribution	Status
		Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	
1. OMMA/RMA Contribution	1,989,586.00	1,999,960.00	Met
2. Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)		2,113,082.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

- Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
- Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
- Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District's Available Reserve Percentages (Criterion 10C, Line 9)	5.0%	5.0%	5.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	1.7%	1.7%	1.7%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000- 7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2023-24)	1,581,076.00	38,767,869.00	N/A	Met
1st Subsequent Year (2024-25)	(600,134.00)	41,799,407.00	1.4%	Met
2nd Subsequent Year (2025-26)	(943,426.00)	42,273,918.00	2.2%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

Expected increases in capital outlay spending, decreased revenue due to declining enrollment and attendance rates and the loss of one-time funds has led to deficit spending. The district has been anticipating the deficit, and has begun to evaluate all ongoing spending activities. The District is expected to cut unnecessary costs in order to curb deficit spending going forward.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 011, Line F2) (Form MYPI, Line D2)	Status
Current Year (2023-24)	39,254,726.00	Met
1st Subsequent Year (2024-25)	37617588.0	Met
2nd Subsequent Year (2025-26)	37040129.0	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2023-24)	39,857,238.00	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$80,000 (greater of)	0	to 300
4% or \$80,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	3,207.73	3,135.07	3,109.99
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s):

b. Special Education Pass-through Funds
(Fund 10, resources 3300-3499, 6500-6540 and 6546, objects 7211-7213 and 7221-7223)

	Current Year Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
b. Special Education Pass-through Funds	0.00		

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	71,972,398.00	69,838,887.00	68,926,940.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)			
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	71,972,398.00	69,838,887.00	68,926,940.00

4.	Reserve Standard Percentage Level	3%	3%	3%
5.	Reserve Standard - by Percent (Line B3 times Line B4)	2,159,171.94	2,095,166.61	2,067,808.20
6.	Reserve Standard - by Amount (\$80,000 for districts with 0 to 1,000 ADA, else 0)	0.00	0.00	0.00
7.	District's Reserve Standard (Greater of Line B5 or Line B6)	2,159,171.94	2,095,166.61	2,067,808.20

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year		
	Projected Year Totals	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,973,343.00	1,836,667.00	1,761,070.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	0.00	0.00	0.00
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00	0.00	0.00
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	1,625,277.00	1,655,277.00	1,685,277.00
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00	0.00	0.00
8. District's Available Reserve Amount (Lines C1 thru C7)	3,598,620.00	3,491,944.00	3,446,347.00
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	5.00%	5.00%	5.00%
District's Reserve Standard (Section 10B, Line 7):	2,159,171.94	2,095,166.61	2,067,808.20
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget?

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

1b. If Yes, identify the interfund borrowings:

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard: -5.0% to +5.0% or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund					
(Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2023-24)	(9,901,061.00)	(9,812,383.00)	-9%	(88,678.00)	Met
1st Subsequent Year (2024-25)	(10,100,990.00)	(9,999,761.00)	-1.0%	(101,229.00)	Met
2nd Subsequent Year (2025-26)	(10,255,325.00)	(10,157,239.00)	-1.0%	(98,086.00)	Met
1b. Transfers In, General Fund *					
Current Year (2023-24)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2024-25)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2025-26)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2023-24)	441,988.00	70,850.00	-84.0%	(371,138.00)	Not Met
1st Subsequent Year (2024-25)	534,840.00	369,595.00	-30.9%	(165,245.00)	Not Met
2nd Subsequent Year (2025-26)	590,771.00	431,458.00	-27.0%	(159,313.00)	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:

(required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation:

(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

Decreases in transfers out for all three years are due to an increased revenue projections for the Cafeteria Fund for all three years. Additionally, increased Preschool enrollment and changes in preschool funding have led to an increase in expected revenue, reducing the transfer to Fund 12 as well.

- 1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments¹ and their annual required payment for the current fiscal year and two subsequent fiscal years. Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

¹ Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments?
(If No, skip items 1b and 2 and sections S6B and S6C)

b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption?

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For:		Principal Balance as of July 1, 2023-24
		Funding Sources (Revenues)	Debt Service (Expenditures)	
Capital Leases				
Certificates of Participation				
General Obligation Bonds	0	21-0000	51-0000	44,295,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (do not include OPEB):				
Solar Loan - 0% Interest	5	01-0000		463,733
TOTAL:				44,758,733

Type of Commitment (continued)	Prior Year	Current Year	1st Subsequent Year	2nd Subsequent Year
	(2022-23)	(2023-24)	(2024-25)	(2025-26)
	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)	Annual Payment (P & I)
Capital Leases				
Certificates of Participation				
General Obligation Bonds	1,075,000	1,200,000	1,115,000	900,000
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
Solar Loan - 0% Interest	0	38,702	38,702	38,702

Total Annual Payments:	1,075,000	1,238,702	1,153,702	938,702
Has total annual payment increased over prior year (2022-23)?	Yes	Yes	No	

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation:
(Required if Yes
to increase in total
annual payments)

The solar loan will be paid with savings from renewable energy sources and reducing our PG&E bill.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1 a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities?

No

c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions?

Yes

	Budget Adoption	
	(Form 01CS, Item S7A)	First Interim
2 OPEB Liabilities		
a. Total OPEB liability	9,044,071.00	9,044,071.00
b. OPEB plan(s) fiduciary net position (if applicable)	0.00	0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	9,044,071.00	9,044,071.00

d. Is total OPEB liability based on the district's estimate or an actuarial valuation?

Actuarial	Actuarial
Jun 30, 2023	Jun 30, 2023

e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.

3 OPEB Contributions

a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method

	Budget Adoption	
	(Form 01CS, Item S7A)	First Interim
Current Year (2023-24)	570,620.00	570,620.00
1st Subsequent Year (2024-25)	590,533.00	590,533.00
2nd Subsequent Year (2025-26)	400,451.00	400,451.00

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)

Current Year (2023-24)	707,297.00	707,297.00
1st Subsequent Year (2024-25)	707,297.00	702,157.00
2nd Subsequent Year (2025-26)	707,297.00	702,157.00

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)

Current Year (2023-24)	707,297.00	707,297.00
1st Subsequent Year (2024-25)	707,297.00	702,157.00
2nd Subsequent Year (2025-26)	707,297.00	702,157.00

d. Number of retirees receiving OPEB benefits

Current Year (2023-24)	62	62
1st Subsequent Year (2024-25)	55	55
2nd Subsequent Year (2025-26)	45	45

4. Comments:

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

- 1 a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)
-
- b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?
-
- c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?
-

2 Self-Insurance Liabilities

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Accrued liability for self-insurance programs	0.00	0.00
b. Unfunded liability for self-insurance programs	0.00	0.00

3 Self-Insurance Contributions

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2023-24)	602,885.00	604,615.00
1st Subsequent Year (2024-25)	602,885.00	604,615.00
2nd Subsequent Year (2025-26)	602,885.00	604,615.00
b. Amount contributed (funded) for self-insurance programs		
Current Year (2023-24)	602,885.00	604,615.00
1st Subsequent Year (2024-25)	602,885.00	604,615.00
2nd Subsequent Year (2025-26)	602,885.00	604,615.00

4 Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues, and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of budget adoption?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of certificated (non-management) full-time-equivalent (FTE) positions	207.9	218.1	220.3	220.3

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

[]

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

[]

If Yes, date of Superintendent and CBO certification:

[]

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

[]

4. Period covered by the agreement:

Begin Date: []

End Date: []

5. Salary settlement:

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--	--	--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year (may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

[]

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

7. Amount included for any tentative salary schedule increases

--	--	--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Yes	Yes	Yes
2,867,951	2,838,315	2,838,315
100.0%	100.0%	100.0%
0.0%	0.0%	0.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No

If Yes, amount of new costs included in the interim and MYPs

--	--	--

If Yes, explain the nature of the new costs:

--

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Yes	Yes	Yes
256,321	280,193	272,869
19.0%	9.0%	(3.0%)

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
---------------------------	----------------------------------	----------------------------------

Certificated (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
No	Yes	Yes
No	No	No

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of classified (non-management) FTE positions	218.4	228.1	228.1	228.1

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

--

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

--

End Date:

--

5. Salary settlement:

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

--	--	--

One Year Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year

--

or

Multiyear Agreement

Total cost of salary settlement

--	--	--

% change in salary schedule from prior year
(may enter text, such as "Reopener")

--	--	--

Identify the source of funding that will be used to support multiyear salary commitments:

--

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

--

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

7. Amount included for any tentative salary schedule increases

--	--	--

Classified (Non-management) Health and Welfare (H&W) Benefits	Current Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	2,431,243	2,547,619	2,547,619
3. Percent of H&W cost paid by employer	100.0%	100.0%	100.0%
4. Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?

No		
----	--	--

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments	Current Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	153,895	212,156	218,583
3. Percent change in step & column over prior year	(35.0%)	38.0%	3.0%

Classified (Non-management) Attrition (layoffs and retirements)	Current Year	1st Subsequent Year	2nd Subsequent Year
	(2023-24)	(2024-25)	(2025-26)
1. Are savings from attrition included in the interim and MYPs?	No	No	No
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	No	No	No

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption?

Yes

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2022-23)	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
Number of management, supervisor, and confidential FTE positions	56.7	59.0	59.0	59.0

1a. Have any salary and benefit negotiations been settled since budget adoption?

n/a

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

4. Amount included for any tentative salary schedule increases

--	--	--	--

Management/Supervisor/Confidential

Health and Welfare (H&W) Benefits

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Yes	Yes	Yes	
769,943	740,927	740,927	740,927
100.0%	100.0%	100.0%	100.0%
0.0%	0.0%	0.0%	0.0%

Management/Supervisor/Confidential

Step and Column Adjustments

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step and column over prior year

Yes	Yes	Yes	
68,582	75,370	75,518	75,518
16.0%	3.0%	(7.0%)	

Management/Supervisor/Confidential

Other Benefits (mileage, bonuses, etc.)

	Current Year (2023-24)	1st Subsequent Year (2024-25)	2nd Subsequent Year (2025-26)
--	---------------------------	----------------------------------	----------------------------------

1. Are costs of other benefits included in the interim and MYPs?
2. Total cost of other benefits

Yes	Yes	Yes	
12,660	12,660	12,660	12,660

3. Percent change in cost of other benefits over prior year

0.0%	0.0%	0.0%
------	------	------

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review. DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

- A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)
- A2. Is the system of personnel position control independent from the payroll system?
- A3. Is enrollment decreasing in both the prior and current fiscal years?
- A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?
- A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?
- A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?
- A7. Is the district's financial system independent of the county office system?
- A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)
- A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

New superintendent beginning January 2024.

End of School District First Interim Criteria and Standards Review

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	3,348.54	3,348.54	3,207.73	3,352.99	4.45	0.0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)					0.00	
4. Total, District Regular ADA (Sum of Lines A1 through A3)	3,348.54	3,348.54	3,207.73	3,352.99	4.45	0.0%
5. District Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class	33.86	33.86	33.86	33.86	0.00	0.0%
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year	3.38	3.38	3.38	3.38	0.00	0.0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	37.24	37.24	37.24	37.24	0.00	0.0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	3,385.78	3,385.78	3,244.97	3,390.23	4.45	0.0%
7. Adults in Correctional Facilities					0.00	
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education Grant ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.0%
2. District Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]					0.00	
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.0%
4. Adults in Correctional Facilities					0.00	
5. County Operations Grant ADA					0.00	
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools.						
Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA					0.00	
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.0%
3. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA					0.00	
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils					0.00	
b. Juvenile Halls, Homes, and Camps					0.00	
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]					0.00	
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.0%
7. Charter School Funded County Program ADA						
a. County Community Schools					0.00	
b. Special Education-Special Day Class					0.00	
c. Special Education-NPS/LCI					0.00	
d. Special Education Extended Year					0.00	
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools					0.00	
f. Total, Charter School Funded County Program ADA						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	48,741,497.00	48,793,697.00	8,686,056.50	48,793,697.00	0.00	0.0%
2) Federal Revenue		8100-8299	601.00	601.00	0.00	601.00	0.00	0.0%
3) Other State Revenue		8300-8599	717,513.00	740,681.00	59,755.94	740,681.00	0.00	0.0%
4) Other Local Revenue		8600-8799	626,349.00	626,349.00	268,230.15	626,349.00	0.00	0.0%
5) TOTAL, REVENUES			50,085,960.00	50,161,328.00	9,014,042.59	50,161,328.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	13,001,180.00	12,950,809.00	4,092,413.11	12,950,809.00	0.00	0.0%
2) Classified Salaries		2000-2999	6,700,426.00	6,639,872.00	1,913,298.86	6,639,872.00	0.00	0.0%
3) Employee Benefits		3000-3999	9,536,083.00	9,018,882.00	2,666,150.85	9,018,882.00	0.00	0.0%
4) Books and Supplies		4000-4999	3,819,759.00	3,266,594.00	1,358,906.15	3,266,594.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	4,432,746.00	4,512,089.00	1,672,107.47	4,512,089.00	0.00	0.0%
6) Capital Outlay		6000-6999	1,065,152.00	2,059,728.00	167,021.11	2,059,728.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	724,798.00	724,798.00	144,473.58	724,798.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(435,182.00)	(475,753.00)	13,629.45	(475,753.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			38,844,962.00	38,697,019.00	12,028,000.58	38,697,019.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			11,240,998.00	11,464,309.00	(3,013,957.99)	11,464,309.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	441,988.00	70,850.00	188,710.00	70,850.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(9,901,061.00)	(9,812,383.00)	0.00	(9,812,383.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(10,343,049.00)	(9,883,233.00)	(188,710.00)	(9,883,233.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)								
			897,949.00	1,581,076.00	(3,202,667.99)	1,581,076.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	28,362,104.06	28,362,104.00		28,362,104.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			28,362,104.06	28,362,104.00		28,362,104.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			28,362,104.06	28,362,104.00		28,362,104.00		
2) Ending Balance, June 30 (E + F1e)			29,260,053.06	29,943,180.00		29,943,180.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,435.00	5,435.00		5,435.00		
Stores		9712	69,977.00	69,977.00		69,977.00		
Prepaid Items		9713	10,000.00	10,000.00		10,000.00		
All Others		9719	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	39,987,344.00	18,774,420.00		18,774,420.00		
Other Assignments	0000	9760	19,993,672.00					
Equipment Replacement Reserve	0000	9760	663,195.00					
Chromebook/Tech Reserve	0000	9760	2,448,000.00					
Neighborhood School investment	0000	9760	350,000.00					
OPEB Trust Funding Reserve	0000	9760	9,300,000.00					
Excess Salary Reserve	0000	9760	472,848.00					
Construction/Solar Investment	0000	9760	6,759,629.00					
Equipment Replacement Reserve	0000	9760		719,724.00				
Chromebook/Tech Reserve	0000	9760		2,448,000.00				
Construction/Solar Investment	0000	9760		10,000,000.00				
Neighborhood School Investment	0000	9760		350,000.00				
OPEB Trust Fund Reserve	0000	9760		4,783,848.00				
Excess Salary Reserve	0000	9760		472,848.00				
Equipment Replacement Reserve	0000	9760				719,724.00		
Chromebook/Tech Reserve	0000	9760				2,448,000.00		
Construction/Solar Investment	0000	9760				10,000,000.00		
Neighborhood School Investment	0000	9760				350,000.00		
OPEB Trust Fund Reserve	0000	9760				4,783,848.00		
Excess Salary Reserve	0000	9760				472,848.00		
d) Assigned								
Other Assignments		9780	7,489,034.00	9,110,005.00		9,110,005.00		
Routine Maintenance	0000	9780	1,989,586.00					
Special Education	0000	9780	1,326,390.00					
Supplemental/Concentration	0000	9780	3,636,328.00					
Trans Fund-Set Aside	0000	9780	24,349.00					
Trans Fund	0000	9780	46,119.00					
State Lottery Revenue	1100	9780	466,262.00					
Routine Maintenance	0000	9780		2,159,172.00				
Special Education	0000	9780		1,439,448.00				
Supplemental Concentration	0000	9780		4,833,697.00				
Donations	0000	9780		1,239.00				
Trans Fund-Set	0000	9780		8,279.00				
Trans Fund	0000	9780		53,227.00				
State Lottery Revenue	1100	9780		614,943.00				
Routine Maintenance	0000	9780				2,159,172.00		
Special Education	0000	9780				1,439,448.00		
Supplemental/Concentration	0000	9780				4,833,697.00		
Donations	0000	9780				1,239.00		
Trans Fund Set Aside	0000	9780				8,279.00		
Trans Fund	0000	9780				53,227.00		
State Lottery Revenue	1100	9780				614,943.00		
State Lottery Revenue	1100	9780						
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,631,266.00	1,973,343.00		1,973,343.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Unassigned/Unappropriated Amount		9790	(19,933,002.94)	0.00		0.00		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	23,637,699.00	23,656,904.00	6,744,524.00	23,656,904.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	7,364,984.00	7,068,263.00	2,116,596.00	7,068,263.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	357.50	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	167,614.00	171,392.00	0.00	171,392.00	0.00	0.0%
Timber Yield Tax		8022	191,764.00	252,404.00	0.00	252,404.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	14,744,016.00	14,944,166.00	0.00	14,944,166.00	0.00	0.0%
Unsecured Roll Taxes		8042	735,484.00	711,306.00	0.00	711,306.00	0.00	0.0%
Prior Years' Taxes		8043	9,727.00	7,640.00	0.00	7,640.00	0.00	0.0%
Supplemental Taxes		8044	194,874.00	263,045.00	0.00	263,045.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	708,771.00	782,646.00	0.00	782,646.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,638,127.00	1,689,897.00	0.00	1,689,897.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	1,202.00	1,086.00	0.00	1,086.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(601.00)	(543.00)	0.00	(543.00)	0.00	0.0%
Subtotal, LCFF Sources			49,393,661.00	49,548,206.00	8,861,477.50	49,548,206.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(652,164.00)	(754,509.00)	(175,421.00)	(754,509.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			48,741,497.00	48,793,697.00	8,686,056.50	48,793,697.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						
Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	601.00	601.00	0.00	601.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			601.00	601.00	0.00	601.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319						
Special Education Master Plan								
Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	150,563.00	150,563.00	0.00	150,563.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	566,950.00	590,118.00	19,677.94	590,118.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	0.00	0.00	40,078.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			717,513.00	740,681.00	59,755.94	740,681.00	0.00	0.0%
OTHER LOCAL REVENUE								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	7,500.00	7,500.00	125.00	7,500.00	0.00	0.0%
Interest		8660	42,000.00	42,000.00	59,597.92	42,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	87,678.00	87,678.00	26,669.44	87,678.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	488,171.00	488,171.00	181,837.79	488,171.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			626,349.00	626,349.00	268,230.15	626,349.00	0.00	0.0%
TOTAL, REVENUES			50,085,960.00	50,161,328.00	9,014,042.59	50,161,328.00	0.00	0.0%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	10,542,232.00	10,371,185.00	3,251,322.94	10,371,185.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	657,010.00	719,866.00	210,483.73	719,866.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	1,801,938.00	1,859,758.00	630,606.44	1,859,758.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			13,001,180.00	12,950,809.00	4,092,413.11	12,950,809.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	833,107.00	861,957.00	210,906.90	861,957.00	0.00	0.0%
Classified Support Salaries		2200	2,359,423.00	2,277,020.00	689,165.12	2,277,020.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	1,101,082.00	1,116,555.00	352,790.07	1,116,555.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,020,767.00	1,989,359.00	600,473.71	1,989,359.00	0.00	0.0%
Other Classified Salaries		2900	386,047.00	394,981.00	59,963.06	394,981.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			6,700,426.00	6,639,872.00	1,913,298.86	6,639,872.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	2,402,582.00	2,304,281.00	730,018.94	2,304,281.00	0.00	0.0%
PERS		3201-3202	1,671,386.00	1,725,129.00	492,019.10	1,725,129.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	732,298.00	685,843.00	207,722.57	685,843.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,711,155.00	3,371,691.00	1,089,973.23	3,371,691.00	0.00	0.0%
Unemployment Insurance		3501-3502	9,667.00	9,438.00	2,919.33	9,438.00	0.00	0.0%
Workers' Compensation		3601-3602	545,245.00	449,494.00	139,763.24	449,494.00	0.00	0.0%
OPEB, Allocated		3701-3702	463,750.00	463,750.00	0.00	463,750.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	9,256.00	3,734.44	9,256.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			9,536,083.00	9,018,882.00	2,666,150.85	9,018,882.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	875,000.00	275,000.00	208,644.80	275,000.00	0.00	0.0%
Books and Other Reference Materials		4200	1,451.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	2,144,835.00	1,823,121.00	612,762.80	1,823,121.00	0.00	0.0%
Noncapitalized Equipment		4400	798,473.00	1,168,473.00	537,498.55	1,168,473.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,819,759.00	3,266,594.00	1,358,906.15	3,266,594.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	291,843.00	291,843.00	104,815.59	291,843.00	0.00	0.0%
Dues and Memberships		5300	64,591.00	64,591.00	35,238.00	64,591.00	0.00	0.0%
Insurance		5400-5450	490,356.00	500,000.00	877,098.00	500,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,370,653.00	1,290,653.00	301,227.91	1,290,653.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	406,590.00	406,370.00	109,297.07	406,370.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Transfers of Direct Costs		5710	(28,861.00)	(26,511.00)	(12,946.35)	(26,511.00)	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	(4,508.40)	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,589,102.00	1,736,426.00	173,584.39	1,736,426.00	0.00	0.0%
Communications		5900	248,472.00	248,717.00	88,301.26	248,717.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,432,746.00	4,512,089.00	1,672,107.47	4,512,089.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	28,500.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	37,680.00	1,037,680.00	22,237.49	1,037,680.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	1,027,472.00	1,022,048.00	116,283.62	1,022,048.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,065,152.00	2,059,728.00	167,021.11	2,059,728.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	18,000.00	18,000.00	0.00	18,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	706,798.00	706,798.00	144,473.58	706,798.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			724,798.00	724,798.00	144,473.58	724,798.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(300,966.00)	(341,537.00)	13,629.45	(341,537.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(134,216.00)	(134,216.00)	0.00	(134,216.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(435,182.00)	(475,753.00)	13,629.45	(475,753.00)	0.00	0.0%
TOTAL, EXPENDITURES			38,844,962.00	38,697,019.00	12,028,000.58	38,697,019.00	0.00	0.0%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	253,278.00	65,159.00	0.00	65,159.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	188,710.00	5,691.00	188,710.00	5,691.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			441,988.00	70,850.00	188,710.00	70,850.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(9,901,061.00)	(9,812,383.00)	0.00	(9,812,383.00)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(9,901,061.00)	(9,812,383.00)	0.00	(9,812,383.00)	0.00	0.0%

2023-24 First Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(10,343,049.00)	(9,883,233.00)	(188,710.00)	(9,883,233.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	6,997,633.00	9,846,539.00	1,289,249.18	9,846,539.00	0.00	0.0%
3) Other State Revenue		8300-8599	6,380,068.00	8,869,782.00	1,825,234.54	8,869,782.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,070,118.00	2,947,057.00	941,045.97	2,947,057.00	0.00	0.0%
5) TOTAL, REVENUES			16,447,819.00	21,663,378.00	4,055,529.69	21,663,378.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	6,746,158.00	7,258,101.00	1,708,536.43	7,258,101.00	0.00	0.0%
2) Classified Salaries		2000-2999	5,288,058.00	5,434,159.00	1,538,485.14	5,434,159.00	0.00	0.0%
3) Employee Benefits		3000-3999	8,167,759.00	8,386,892.00	1,368,330.96	8,386,892.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,099,686.00	2,578,302.00	413,645.53	2,578,302.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	2,435,701.00	6,009,550.00	569,862.03	6,009,550.00	0.00	0.0%
6) Capital Outlay		6000-6999	383,067.00	383,067.00	393,785.50	383,067.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	2,611,174.00	2,812,921.00	0.00	2,812,921.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	300,966.00	341,537.00	(13,629.45)	341,537.00	0.00	0.0%
9) TOTAL, EXPENDITURES			27,032,569.00	33,204,529.00	5,979,016.14	33,204,529.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(10,584,750.00)	(11,541,151.00)	(1,923,486.45)	(11,541,151.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	9,901,061.00	9,812,383.00	0.00	9,812,383.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			9,901,061.00	9,812,383.00	0.00	9,812,383.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(683,689.00)	(1,728,768.00)	(1,923,486.45)	(1,728,768.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	11,040,313.54	11,040,314.00		11,040,314.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			11,040,313.54	11,040,314.00		11,040,314.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			11,040,313.54	11,040,314.00		11,040,314.00		
2) Ending Balance, June 30 (E + F1e)			10,356,624.54	9,311,546.00		9,311,546.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
b) Restricted		9740	10,356,624.54	9,311,546.00		9,311,546.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	666,707.00	666,647.00	0.00	666,647.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Special Education Discretionary Grants		8182	26,936.00	26,936.00	0.00	26,936.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	137,109.00	144,914.00	0.00	144,914.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,654,277.00	2,341,471.00	308,133.81	2,341,471.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	202,796.00	391,556.00	124,464.00	391,556.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	6,243.00	(21,545.01)	6,243.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	78,062.00	162,366.00	84,464.87	162,366.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	295,107.00	574,699.00	277,289.20	574,699.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	65,252.00	92,209.00	0.00	92,209.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	3,871,387.00	5,439,498.00	516,442.31	5,439,498.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			6,997,633.00	9,846,539.00	1,289,249.18	9,846,539.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materials		8560	223,445.00	240,048.00	37,600.90	240,048.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	789,320.00	789,320.00	0.00	789,320.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Career Technical Education Incentive Grant Program	6387	8590	215,376.00	303,121.00	87,745.64	303,121.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	8,270.95	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	5,151,927.00	7,537,293.00	1,691,617.05	7,537,293.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			6,380,068.00	8,869,782.00	1,825,234.54	8,869,782.00	0.00	0.0%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	615,866.00	455,636.00	11,011.70	455,636.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	363,575.00	523,805.00	289,545.27	523,805.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,090,677.00	1,967,616.00	640,489.00	1,967,616.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,070,118.00	2,947,057.00	941,045.97	2,947,057.00	0.00	0.0%
TOTAL, REVENUES			16,447,819.00	21,663,378.00	4,055,529.69	21,663,378.00	0.00	0.0%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	5,304,704.00	5,399,816.00	1,100,000.36	5,399,816.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	986,451.00	1,382,113.00	423,179.36	1,382,113.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	455,003.00	476,172.00	185,356.71	476,172.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			6,746,158.00	7,258,101.00	1,708,536.43	7,258,101.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,919,362.00	2,821,257.00	519,951.34	2,821,257.00	0.00	0.0%
Classified Support Salaries		2200	796,593.00	1,070,921.00	396,326.16	1,070,921.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	415,348.00	429,961.00	136,072.32	429,961.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	912,280.00	798,301.00	412,592.96	798,301.00	0.00	0.0%
Other Classified Salaries		2900	244,475.00	313,719.00	73,542.36	313,719.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			5,288,058.00	5,434,159.00	1,538,485.14	5,434,159.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,204,931.00	3,275,452.00	303,982.51	3,275,452.00	0.00	0.0%
PERS		3201-3202	1,328,737.00	1,371,286.00	354,559.72	1,371,286.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	518,318.00	528,519.00	144,814.40	528,519.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,562,803.00	2,697,446.00	485,921.71	2,697,446.00	0.00	0.0%
Unemployment Insurance		3501-3502	8,857.00	6,211.00	1,596.12	6,211.00	0.00	0.0%
Workers' Compensation		3601-3602	335,624.00	296,042.00	76,326.16	296,042.00	0.00	0.0%
OPEB, Allocated		3701-3702	208,489.00	208,489.00	0.00	208,489.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	3,447.00	1,130.34	3,447.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			8,167,759.00	8,386,892.00	1,368,330.96	8,386,892.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	133,106.00	133,106.00	29,679.03	133,106.00	0.00	0.0%
Books and Other Reference Materials		4200	4,551.00	4,551.00	0.00	4,551.00	0.00	0.0%
Materials and Supplies		4300	937,439.00	2,426,450.00	338,369.20	2,426,450.00	0.00	0.0%
Noncapitalized Equipment		4400	24,590.00	14,195.00	45,597.30	14,195.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,099,686.00	2,578,302.00	413,645.53	2,578,302.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	92,746.00	85,541.00	52,332.28	85,541.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	405.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	6,696.00	6,696.00	0.00	6,696.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	70,628.00	69,644.00	61,554.05	69,644.00	0.00	0.0%
Transfers of Direct Costs		5710	28,861.00	26,511.00	15,976.30	26,511.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	2,226,352.00	5,809,290.00	434,923.35	5,809,290.00	0.00	0.0%
Communications		5900	10,418.00	11,868.00	4,671.05	11,868.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			2,435,701.00	6,009,550.00	569,862.03	6,009,550.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	169,250.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	150,000.00	150,000.00	89,447.69	150,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	233,067.00	233,067.00	135,087.81	233,067.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			383,067.00	383,067.00	393,785.50	383,067.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	2,611,174.00	2,812,921.00	0.00	2,812,921.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			2,611,174.00	2,812,921.00	0.00	2,812,921.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	300,966.00	341,537.00	(13,629.45)	341,537.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			300,966.00	341,537.00	(13,629.45)	341,537.00	0.00	0.0%
TOTAL, EXPENDITURES			27,032,569.00	33,204,529.00	5,979,016.14	33,204,529.00	0.00	0.0%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	9,901,061.00	9,812,383.00	0.00	9,812,383.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			9,901,061.00	9,812,383.00	0.00	9,812,383.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			9,901,061.00	9,812,383.00	0.00	9,812,383.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	48,741,497.00	48,793,697.00	8,686,056.50	48,793,697.00	0.00	0.0%
2) Federal Revenue		8100-8299	6,998,234.00	9,847,140.00	1,289,249.18	9,847,140.00	0.00	0.0%
3) Other State Revenue		8300-8599	7,097,581.00	9,610,463.00	1,884,990.48	9,610,463.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,696,467.00	3,573,406.00	1,209,276.12	3,573,406.00	0.00	0.0%
5) TOTAL, REVENUES			66,533,779.00	71,824,706.00	13,069,572.28	71,824,706.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	19,747,338.00	20,208,910.00	5,800,949.54	20,208,910.00	0.00	0.0%
2) Classified Salaries		2000-2999	11,988,484.00	12,074,031.00	3,451,784.00	12,074,031.00	0.00	0.0%
3) Employee Benefits		3000-3999	17,703,842.00	17,405,774.00	4,034,481.81	17,405,774.00	0.00	0.0%
4) Books and Supplies		4000-4999	4,919,445.00	5,844,896.00	1,772,551.68	5,844,896.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	6,868,447.00	10,521,639.00	2,241,969.50	10,521,639.00	0.00	0.0%
6) Capital Outlay		6000-6999	1,448,219.00	2,442,795.00	560,806.61	2,442,795.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	3,335,972.00	3,537,719.00	144,473.58	3,537,719.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(134,216.00)	(134,216.00)	0.00	(134,216.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			65,877,531.00	71,901,548.00	18,007,016.72	71,901,548.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			656,248.00	(76,842.00)	(4,937,444.44)	(76,842.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	441,988.00	70,850.00	188,710.00	70,850.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(441,988.00)	(70,850.00)	(188,710.00)	(70,850.00)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			214,260.00	(147,692.00)	(5,126,154.44)	(147,692.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	39,402,417.60	39,402,418.00		39,402,418.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			39,402,417.60	39,402,418.00		39,402,418.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			39,402,417.60	39,402,418.00		39,402,418.00		
2) Ending Balance, June 30 (E + F1e)			39,616,677.60	39,254,726.00		39,254,726.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	5,435.00	5,435.00		5,435.00		
Stores		9712	69,977.00	69,977.00		69,977.00		
Prepaid Items		9713	10,000.00	10,000.00		10,000.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	10,356,624.54	9,311,546.00		9,311,546.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	39,987,344.00	18,774,420.00		18,774,420.00		
Other Assignments	0000	9760	19,993,672.00					
Equipment Replacement Reserve	0000	9760	663,195.00					
Chromebook/Tech Reserve	0000	9760	2,448,000.00					
Neighborhood School investment	0000	9760	350,000.00					
OPEB Trust Funding Reserve	0000	9760	9,300,000.00					
Excess Salary Reserve	0000	9760	472,848.00					
Construction/Solar Investment	0000	9760	6,759,629.00					
Equipment Replacement Reserve	0000	9760		719,724.00		719,724.00		
Chromebook/Tech Reserve	0000	9760		2,448,000.00		2,448,000.00		
Construction/Solar Investment	0000	9760		10,000,000.00		10,000,000.00		
Neighborhood School Investment	0000	9760		350,000.00		350,000.00		
OPEB Trust Fund Reserve	0000	9760		4,783,848.00		4,783,848.00		
Excess Salary Reserve	0000	9760		472,848.00		472,848.00		
Equipment Replacement Reserve	0000	9760				719,724.00		
Chromebook/Tech Reserve	0000	9760				2,448,000.00		
Construction/Solar Investment	0000	9760				10,000,000.00		
Neighborhood School Investment	0000	9760				350,000.00		
OPEB Trust Fund Reserve	0000	9760				4,783,848.00		
Excess Salary Reserve	0000	9760				472,848.00		
d) Assigned								
Other Assignments		9780	7,489,034.00	9,110,005.00		9,110,005.00		
Routine Maintenance	0000	9780	1,989,586.00					
Special Education	0000	9780	1,326,390.00					
Supplemental/Concentration	0000	9780	3,636,328.00					
Trans Fund-Set Aside	0000	9780	24,349.00					
Trans Fund	0000	9780	46,119.00					
State Lottery Revenue	1100	9780	466,262.00					
Routine Maintenance	0000	9780		2,159,172.00				
Special Education	0000	9780		1,439,448.00				
Supplemental Concentration	0000	9780		4,833,697.00				
Donations	0000	9780		1,239.00				
Trans Fund-Set	0000	9780		8,279.00				
Trans Fund	0000	9780		53,227.00				
State Lottery Revenue	1100	9780		614,943.00				
Routine Maintenance	0000	9780				2,159,172.00		
Special Education	0000	9780				1,439,448.00		
Supplemental/Concentration	0000	9780				4,833,697.00		
Donations	0000	9780				1,239.00		
Trans Fund Set Aside	0000	9780				8,279.00		
Trans Fund	0000	9780				53,227.00		
State Lottery Revenue	1100	9780				614,943.00		
1100		9780						
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,631,266.00	1,973,343.00		1,973,343.00		
Unassigned/Unappropriated Amount		9790	(19,933,002.94)	0.00		0.00		
LCFF SOURCES								

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Principal Apportionment								
State Aid - Current Year		8011	23,637,699.00	23,656,904.00	6,744,524.00	23,656,904.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	7,364,984.00	7,068,263.00	2,116,596.00	7,068,263.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	0.00	357.50	0.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	167,614.00	171,392.00	0.00	171,392.00	0.00	0.0%
Timber Yield Tax		8022	191,764.00	252,404.00	0.00	252,404.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	14,744,016.00	14,944,166.00	0.00	14,944,166.00	0.00	0.0%
Unsecured Roll Taxes		8042	735,484.00	711,306.00	0.00	711,306.00	0.00	0.0%
Prior Years' Taxes		8043	9,727.00	7,640.00	0.00	7,640.00	0.00	0.0%
Supplemental Taxes		8044	194,874.00	263,045.00	0.00	263,045.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	708,771.00	782,646.00	0.00	782,646.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,638,127.00	1,689,897.00	0.00	1,689,897.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	1,202.00	1,086.00	0.00	1,086.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	(601.00)	(543.00)	0.00	(543.00)	0.00	0.0%
Subtotal, LCFF Sources			49,393,661.00	49,548,206.00	8,861,477.50	49,548,206.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF								
Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(652,164.00)	(754,509.00)	(175,421.00)	(754,509.00)	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			48,741,497.00	48,793,697.00	8,686,056.50	48,793,697.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	666,707.00	666,647.00	0.00	666,647.00	0.00	0.0%
Special Education Discretionary Grants		8182	26,936.00	26,936.00	0.00	26,936.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	137,109.00	144,914.00	0.00	144,914.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	1,654,277.00	2,341,471.00	308,133.81	2,341,471.00	0.00	0.0%

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	202,796.00	391,556.00	124,464.00	391,556.00	0.00	0.0%
Title III, Part A, Immigrant Student Program	4201	8290	0.00	6,243.00	(21,545.01)	6,243.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	78,062.00	162,366.00	84,464.87	162,366.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 4037, 4123, 4124, 4126, 4127, 4128, 5630	8290	295,107.00	574,699.00	277,289.20	574,699.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	65,252.00	92,209.00	0.00	92,209.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	3,871,988.00	5,440,099.00	516,442.31	5,440,099.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			6,998,234.00	9,847,140.00	1,289,249.18	9,847,140.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement								
Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan								
Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	150,563.00	150,563.00	0.00	150,563.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	790,395.00	830,166.00	57,278.84	830,166.00	0.00	0.0%
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	789,320.00	789,320.00	0.00	789,320.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	215,376.00	303,121.00	87,745.64	303,121.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	8,270.95	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	5,151,927.00	7,537,293.00	1,731,695.05	7,537,293.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			7,097,581.00	9,610,463.00	1,884,990.48	9,610,463.00	0.00	0.0%
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	1,000.00	1,000.00	0.00	1,000.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	7,500.00	7,500.00	125.00	7,500.00	0.00	0.0%
Interest		8660	42,000.00	42,000.00	59,597.92	42,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	703,544.00	543,314.00	37,681.14	543,314.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	851,746.00	1,011,976.00	471,383.06	1,011,976.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,090,677.00	1,967,616.00	640,489.00	1,967,616.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,696,467.00	3,573,406.00	1,209,276.12	3,573,406.00	0.00	0.0%
TOTAL, REVENUES			66,533,779.00	71,824,706.00	13,069,572.28	71,824,706.00	0.00	0.0%
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	15,846,936.00	15,771,001.00	4,351,323.30	15,771,001.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	1,643,461.00	2,101,979.00	633,663.09	2,101,979.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	2,256,941.00	2,335,930.00	815,963.15	2,335,930.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			19,747,338.00	20,208,910.00	5,800,949.54	20,208,910.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	3,752,469.00	3,683,214.00	730,858.24	3,683,214.00	0.00	0.0%
Classified Support Salaries		2200	3,156,016.00	3,347,941.00	1,085,491.28	3,347,941.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	1,516,430.00	1,546,516.00	488,862.39	1,546,516.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,933,047.00	2,787,660.00	1,013,066.67	2,787,660.00	0.00	0.0%
Other Classified Salaries		2900	630,522.00	708,700.00	133,505.42	708,700.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			11,988,484.00	12,074,031.00	3,451,784.00	12,074,031.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	5,607,513.00	5,579,733.00	1,034,001.45	5,579,733.00	0.00	0.0%
PERS		3201-3202	3,000,123.00	3,096,415.00	846,578.82	3,096,415.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	1,250,616.00	1,214,362.00	352,536.97	1,214,362.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	6,273,958.00	6,069,137.00	1,575,894.94	6,069,137.00	0.00	0.0%
Unemployment Insurance		3501-3502	18,524.00	15,649.00	4,515.45	15,649.00	0.00	0.0%
Workers' Compensation		3601-3602	880,869.00	745,536.00	216,089.40	745,536.00	0.00	0.0%
OPEB, Allocated		3701-3702	672,239.00	672,239.00	0.00	672,239.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	12,703.00	4,864.78	12,703.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			17,703,842.00	17,405,774.00	4,034,481.81	17,405,774.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	1,008,106.00	408,106.00	238,323.83	408,106.00	0.00	0.0%
Books and Other Reference Materials		4200	6,002.00	4,551.00	0.00	4,551.00	0.00	0.0%
Materials and Supplies		4300	3,082,274.00	4,249,571.00	951,132.00	4,249,571.00	0.00	0.0%
Noncapitalized Equipment		4400	823,063.00	1,182,668.00	583,095.85	1,182,668.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			4,919,445.00	5,844,896.00	1,772,551.68	5,844,896.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	384,589.00	377,384.00	157,147.87	377,384.00	0.00	0.0%
Dues and Memberships		5300	64,591.00	64,591.00	35,643.00	64,591.00	0.00	0.0%
Insurance		5400-5450	490,356.00	500,000.00	877,098.00	500,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,377,349.00	1,297,349.00	301,227.91	1,297,349.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	477,218.00	476,014.00	170,851.12	476,014.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	3,029.95	0.00	0.00	0.0%

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Transfers of Direct Costs - Interfund		5750	0.00	0.00	(4,508.40)	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,815,454.00	7,545,716.00	608,507.74	7,545,716.00	0.00	0.0%
Communications		5900	258,890.00	260,585.00	92,972.31	260,585.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			6,868,447.00	10,521,639.00	2,241,969.50	10,521,639.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	197,750.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	187,680.00	1,187,680.00	111,685.18	1,187,680.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	1,260,539.00	1,255,115.00	251,371.43	1,255,115.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			1,448,219.00	2,442,795.00	560,806.61	2,442,795.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict								
Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	18,000.00	18,000.00	0.00	18,000.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	3,317,972.00	3,519,719.00	144,473.58	3,519,719.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,335,972.00	3,537,719.00	144,473.58	3,537,719.00	0.00	0.0%

2023-24 First Interim
General Fund
Summary - Unrestricted/Restricted
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(134,216.00)	(134,216.00)	0.00	(134,216.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(134,216.00)	(134,216.00)	0.00	(134,216.00)	0.00	0.0%
TOTAL, EXPENDITURES			65,877,531.00	71,901,548.00	18,007,016.72	71,901,548.00	0.00	0.0%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	253,278.00	65,159.00	0.00	65,159.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	188,710.00	5,691.00	188,710.00	5,691.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			441,988.00	70,850.00	188,710.00	70,850.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments								
Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(441,988.00)	(70,850.00)	(188,710.00)	(70,850.00)	0.00	0.0%

Resource	Description	2023-24 Projected Totals
2600	Expanded Learning Opportunities Program	1,790,594.00
6266	Educator Effectiveness, FY 2021-22	484,634.00
6300	Lottery: Instructional Materials	734,650.00
6547	Special Education Early Intervention Preschool Grant	242,233.00
6762	Arts, Music, and Instructional Materials Discretionary Block Grant	534,800.00
7028	Child Nutrition: Kitchen Infrastructure Upgrade Funds	97,327.00
7029	Child Nutrition: Food Service Staff Training Funds	16,677.00
7311	Classified School Employee Professional Development Block Grant	27,917.00
7412	A-G Access/Success Grant	108,412.00
7413	A-G Learning Loss Mitigation Grant	40,643.00
7435	Learning Recovery Emergency Block Grant	4,646,023.00
7810	Other Restricted State	17,309.00
9010	Other Restricted Local	570,327.00
Total, Restricted Balance		9,311,546.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	384,078.00	384,078.00	0.00	384,078.00	0.00	0.0%
5) TOTAL, REVENUES			384,078.00	384,078.00	0.00	384,078.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	284,065.00	284,065.00	0.00	284,065.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			284,065.00	284,065.00	0.00	284,065.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			100,013.00	100,013.00	0.00	100,013.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			100,013.00	100,013.00	0.00	100,013.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	388,259.08	388,259.00		388,259.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			388,259.08	388,259.00		388,259.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			388,259.08	388,259.00		388,259.00		
2) Ending Balance, June 30 (E + F1e)			488,272.08	488,272.00		488,272.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
REVENUES								
Sale of Equipment and Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	384,078.00	384,078.00	0.00	384,078.00	0.00	0.0%
TOTAL, REVENUES			384,078.00	384,078.00	0.00	384,078.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Materials and Supplies		4300	284,065.00	284,065.00	0.00	284,065.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			284,065.00	284,065.00	0.00	284,065.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			284,065.00	284,065.00	0.00	284,065.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Project Year Totals
8210	Student Activity Funds	488,272.00
Total, Restricted Balance		488,272.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	332,091.00	332,091.00	0.00	332,091.00	0.00	0.0%
4) Other Local Revenue		8600-8799	53,055.00	53,055.00	9,481.19	53,055.00	0.00	0.0%
5) TOTAL, REVENUES			385,146.00	385,146.00	9,481.19	385,146.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	166,060.00	203,529.00	57,815.39	203,529.00	0.00	0.0%
2) Classified Salaries		2000-2999	41,296.00	42,285.00	12,466.46	42,285.00	0.00	0.0%
3) Employee Benefits		3000-3999	118,613.00	127,695.00	30,817.31	127,695.00	0.00	0.0%
4) Books and Supplies		4000-4999	20,493.00	20,493.00	7,795.15	20,493.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	8,921.00	8,921.00	1,902.82	8,921.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	12,278.00	12,278.00	0.00	12,278.00	0.00	0.0%
9) TOTAL, EXPENDITURES			367,661.00	415,201.00	110,797.13	415,201.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			17,485.00	(30,055.00)	(101,315.94)	(30,055.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			17,485.00	(30,055.00)	(101,315.94)	(30,055.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	164,520.49	164,521.00		164,521.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			164,520.49	164,521.00		164,521.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			164,520.49	164,521.00		164,521.00		
2) Ending Balance, June 30 (E + F1e)			182,005.49	134,466.00		134,466.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	12,385.85	0.00		0.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	87,312.00	134,466.00		134,466.00		
Adult Education	0000	9780		134,466.00				
Adult Education	0000	9780	87,312.00					
Adult Education	0000	9780				134,466.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	82,307.64	0.00		0.00		
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
FEDERAL REVENUE								
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
All Other State Apportionments - Current Year		8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
Adult Education Program	6391	8590	316,952.00	316,952.00	0.00	316,952.00	0.00	0.0%
All Other State Revenue	All Other	8590	15,139.00	15,139.00	0.00	15,139.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			332,091.00	332,091.00	0.00	332,091.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	55.00	55.00	(118.81)	55.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	3,000.00	3,000.00	0.00	3,000.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	50,000.00	50,000.00	9,600.00	50,000.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			53,055.00	53,055.00	9,481.19	53,055.00	0.00	0.0%
TOTAL, REVENUES			385,146.00	385,146.00	9,481.19	385,146.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	110,000.00	155,161.00	41,359.55	155,161.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Certificated Supervisors' and Administrators' Salaries		1300	56,060.00	48,368.00	16,455.84	48,368.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			166,060.00	203,529.00	57,815.39	203,529.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	11,973.00	12,962.00	4,080.60	12,962.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	7,702.00	7,702.00	2,567.28	7,702.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	21,621.00	21,621.00	5,818.58	21,621.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			41,296.00	42,285.00	12,466.46	42,285.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	46,799.00	52,489.00	8,944.98	52,489.00	0.00	0.0%
PERS		3201-3202	11,018.00	11,018.00	3,302.14	11,018.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	5,399.00	5,988.00	1,723.11	5,988.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	44,780.00	47,579.00	15,187.00	47,579.00	0.00	0.0%
Unemployment Insurance		3501-3502	103.00	121.00	34.10	121.00	0.00	0.0%
Workers' Compensation		3601-3602	5,792.00	5,778.00	1,625.98	5,778.00	0.00	0.0%
OPEB, Allocated		3701-3702	4,722.00	4,722.00	0.00	4,722.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			118,613.00	127,695.00	30,817.31	127,695.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	20,493.00	20,493.00	7,795.15	20,493.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			20,493.00	20,493.00	7,795.15	20,493.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	500.00	500.00	0.00	500.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	2,973.00	2,973.00	583.62	2,973.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	5,000.00	5,000.00	1,170.00	5,000.00	0.00	0.0%
Communications		5900	448.00	448.00	149.20	448.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			8,921.00	8,921.00	1,902.82	8,921.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	12,278.00	12,278.00	0.00	12,278.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			12,278.00	12,278.00	0.00	12,278.00	0.00	0.0%
TOTAL, EXPENDITURES			367,661.00	415,201.00	110,797.13	415,201.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	468,492.00	683,216.00	325,175.00	683,216.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	746.61	0.00	0.00	0.0%
5) TOTAL, REVENUES			468,492.00	683,216.00	325,921.61	683,216.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	220,794.00	205,499.00	55,803.01	205,499.00	0.00	0.0%
2) Classified Salaries		2000-2999	193,949.00	213,273.00	52,132.93	213,273.00	0.00	0.0%
3) Employee Benefits		3000-3999	256,667.00	279,243.00	59,376.06	279,243.00	0.00	0.0%
4) Books and Supplies		4000-4999	11,350.00	11,350.00	7,515.26	11,350.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	17,225.00	17,225.00	5,499.72	17,225.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	22,980.00	22,980.00	0.00	22,980.00	0.00	0.0%
9) TOTAL, EXPENDITURES			722,965.00	749,570.00	180,326.98	749,570.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(254,473.00)	(66,354.00)	145,594.63	(66,354.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	253,278.00	65,159.00	0.00	65,159.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			253,278.00	65,159.00	0.00	65,159.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(1,195.00)	(1,195.00)	145,594.63	(1,195.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	42,075.74	42,075.00		42,075.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			42,075.74	42,075.00		42,075.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			42,075.74	42,075.00		42,075.00		
2) Ending Balance, June 30 (E + F1e)			40,880.74	40,880.00		40,880.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	38,408.53	38,408.00		38,408.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	6,044.00	2,472.00		2,472.00		
Child Development	0000	9780		2,472.00				
Child Development	0000	9780	6,044.00					
Child Development	0000	9780				2,472.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(3,571.79)	0.00		0.00		
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	449,147.00	663,871.00	317,435.00	663,871.00	0.00	0.0%
All Other State Revenue	All Other	8590	19,345.00	19,345.00	7,740.00	19,345.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			468,492.00	683,216.00	325,175.00	683,216.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	746.61	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	746.61	0.00	0.00	0.0%
TOTAL, REVENUES			468,492.00	683,216.00	325,921.61	683,216.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	127,074.00	111,779.00	24,563.01	111,779.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	93,720.00	93,720.00	31,240.00	93,720.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			220,794.00	205,499.00	55,803.01	205,499.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	72,355.00	90,248.00	18,412.45	90,248.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Classified Support Salaries		2200	14,481.00	14,481.00	4,804.80	14,481.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	36,858.00	37,057.00	12,068.23	37,057.00	0.00	0.0%
Other Classified Salaries		2900	70,255.00	71,487.00	16,847.45	71,487.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			193,949.00	213,273.00	52,132.93	213,273.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	61,517.00	58,270.00	10,173.64	58,270.00	0.00	0.0%
PERS		3201-3202	51,367.00	56,492.00	13,474.12	56,492.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	17,983.00	21,994.00	4,837.16	21,994.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	105,236.00	123,538.00	28,276.69	123,538.00	0.00	0.0%
Unemployment Insurance		3501-3502	204.00	210.00	53.74	210.00	0.00	0.0%
Workers' Compensation		3601-3602	11,593.00	9,972.00	2,560.71	9,972.00	0.00	0.0%
OPEB, Allocated		3701-3702	8,767.00	8,767.00	0.00	8,767.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			256,667.00	279,243.00	59,376.06	279,243.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	11,350.00	11,350.00	7,515.26	11,350.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			11,350.00	11,350.00	7,515.26	11,350.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	933.13	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	10,374.00	10,374.00	2,690.36	10,374.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	4,014.00	4,014.00	1,192.87	4,014.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and								
Operating Expenditures		5800	2,222.00	2,222.00	483.36	2,222.00	0.00	0.0%
Communications		5900	615.00	615.00	200.00	615.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			17,225.00	17,225.00	5,499.72	17,225.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	22,980.00	22,980.00	0.00	22,980.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			22,980.00	22,980.00	0.00	22,980.00	0.00	0.0%
TOTAL, EXPENDITURES			722,965.00	749,570.00	180,326.98	749,570.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	253,278.00	65,159.00	0.00	65,159.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			253,278.00	65,159.00	0.00	65,159.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			253,278.00	65,159.00	0.00	65,159.00		

Resource	Description	2023-24 Projected Totals
9010	Other Restricted Local	38,408.00
Total, Restricted Balance		38,408.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,399,979.00	2,584,876.00	515,034.88	2,584,876.00	0.00	0.0%
3) Other State Revenue		8300-8599	350,000.00	350,000.00	282,872.86	350,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	206,120.00	206,120.00	125,835.96	206,120.00	0.00	0.0%
5) TOTAL, REVENUES			2,956,099.00	3,140,996.00	923,743.70	3,140,996.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	1,012,617.00	1,075,495.00	332,671.33	1,075,495.00	0.00	0.0%
3) Employee Benefits		3000-3999	750,638.00	771,616.00	197,518.64	771,616.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,244,184.00	1,297,520.00	348,203.42	1,297,520.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	38,412.00	37,812.00	7,914.66	37,812.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	98,958.00	98,958.00	0.00	98,958.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,144,809.00	3,281,401.00	886,308.05	3,281,401.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(188,710.00)	(140,405.00)	37,435.65	(140,405.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	188,710.00	5,691.00	188,710.00	5,691.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			188,710.00	5,691.00	188,710.00	5,691.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(134,714.00)	226,145.65	(134,714.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	459,714.06	459,714.00		459,714.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			459,714.06	459,714.00		459,714.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			459,714.06	459,714.00		459,714.00		
2) Ending Balance, June 30 (E + F1e)			459,714.06	325,000.00		325,000.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	459,714.06	325,000.00		325,000.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
Child Nutrition Programs		8220	2,399,979.00	2,584,876.00	515,034.88	2,584,876.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,399,979.00	2,584,876.00	515,034.88	2,584,876.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	350,000.00	350,000.00	282,872.86	350,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			350,000.00	350,000.00	282,872.86	350,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	20,800.00	20,800.00	15,084.15	20,800.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,800.00	1,800.00	2,080.19	1,800.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	183,000.00	183,000.00	108,241.42	183,000.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	520.00	520.00	430.20	520.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			206,120.00	206,120.00	125,835.96	206,120.00	0.00	0.0%
TOTAL, REVENUES			2,956,099.00	3,140,996.00	923,743.70	3,140,996.00		
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	886,224.00	949,175.00	291,146.41	949,175.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	75,924.00	75,924.00	25,308.00	75,924.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	48,869.00	48,796.00	16,216.92	48,796.00	0.00	0.0%
Other Classified Salaries		2900	1,600.00	1,600.00	0.00	1,600.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			1,012,617.00	1,075,495.00	332,671.33	1,075,495.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	4,948.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	251,023.00	272,835.00	80,486.99	272,835.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	72,865.00	80,183.00	24,875.41	80,183.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	372,105.00	371,540.00	84,246.27	371,540.00	0.00	0.0%
Unemployment Insurance		3501-3502	661.00	524.00	162.69	524.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Workers' Compensation		3601-3602	27,467.00	24,965.00	7,747.28	24,965.00	0.00	0.0%
OPEB, Allocated		3701-3702	21,569.00	21,569.00	0.00	21,569.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			750,638.00	771,616.00	197,518.64	771,616.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	111,700.00	113,200.00	35,183.03	113,200.00	0.00	0.0%
Noncapitalized Equipment		4400	4,400.00	4,400.00	0.00	4,400.00	0.00	0.0%
Food		4700	1,128,084.00	1,179,920.00	313,020.39	1,179,920.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,244,184.00	1,297,520.00	348,203.42	1,297,520.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	10,500.00	10,500.00	1,062.63	10,500.00	0.00	0.0%
Dues and Memberships		5300	134.00	134.00	0.00	134.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	6,288.00	6,288.00	0.00	6,288.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	4,508.40	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	19,620.00	19,620.00	1,953.63	19,620.00	0.00	0.0%
Communications		5900	1,870.00	1,270.00	390.00	1,270.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			38,412.00	37,812.00	7,914.66	37,812.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	98,958.00	98,958.00	0.00	98,958.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			98,958.00	98,958.00	0.00	98,958.00	0.00	0.0%
TOTAL, EXPENDITURES			3,144,809.00	3,281,401.00	886,308.05	3,281,401.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	188,710.00	5,691.00	188,710.00	5,691.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			188,710.00	5,691.00	188,710.00	5,691.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			188,710.00	5,691.00	188,710.00	5,691.00		

Resource	Description	2023-24 Projected Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School Breakfast, Milk, Pregnant & Lactating Students)	325,000.00
Total, Restricted Balance		325,000.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	33.22	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	33.22	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	33.22	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	33.22	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,075.55	2,076.00		2,076.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,075.55	2,076.00		2,076.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,075.55	2,076.00		2,076.00		
2) Ending Balance, June 30 (E + F1e)			2,075.55	2,076.00		2,076.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	2,121.00	2,076.00		2,076.00		
Deferred Maintenance	0000	9780		2,076.00				
Deferred Maintenance	0000	9780	2,121.00					
Deferred Maintenance	0000	9780				2,076.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(45.45)	0.00		0.00		
LCFF SOURCES								
LCFF Transfers								
LCFF Transfers - Current Year		8091	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	33.22	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	33.22	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	33.22	0.00		
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	30,000.00	30,000.00	2,387.63	30,000.00	0.00	0.0%
5) TOTAL, REVENUES			30,000.00	30,000.00	2,387.63	30,000.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			30,000.00	30,000.00	2,387.63	30,000.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			30,000.00	30,000.00	2,387.63	30,000.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,595,276.96	1,595,277.00		1,595,277.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,595,276.96	1,595,277.00		1,595,277.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,595,276.96	1,595,277.00		1,595,277.00		
2) Ending Balance, June 30 (E + F1e)			1,625,276.96	1,625,277.00		1,625,277.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,684,710.00	1,625,277.00		1,625,277.00		
Unassigned/Unappropriated Amount		9790	(59,433.04)	0.00		0.00		
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	30,000.00	30,000.00	2,387.63	30,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			30,000.00	30,000.00	2,387.63	30,000.00	0.00	0.0%
TOTAL, REVENUES			30,000.00	30,000.00	2,387.63	30,000.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,350.00	1,350.00	197.06	1,350.00	0.00	0.0%
5) TOTAL, REVENUES			1,350.00	1,350.00	197.06	1,350.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,350.00	1,350.00	197.06	1,350.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,350.00	1,350.00	197.06	1,350.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	131,663.11	131,663.00		131,663.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			131,663.11	131,663.00		131,663.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			131,663.11	131,663.00		131,663.00		
2) Ending Balance, June 30 (E + F1e)			133,013.11	133,013.00		133,013.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted								
		9740	0.00	0.00		0.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	136,793.00	133,013.00		133,013.00		
Retiree Benefit	0000	9780		133,013.00				
Retiree Benefit	0000	9780	136,793.00					
Retiree Benefit	0000	9780				133,013.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(3,779.89)	0.00		0.00		
OTHER LOCAL REVENUE								
Interest		8660	1,350.00	1,350.00	197.06	1,350.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,350.00	1,350.00	197.06	1,350.00	0.00	0.0%
TOTAL, REVENUES			1,350.00	1,350.00	197.06	1,350.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	267,511.00	267,511.00	73,566.36	267,511.00	0.00	0.0%
5) TOTAL, REVENUES			267,511.00	267,511.00	73,566.36	267,511.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	1,530.00	1,530.00	1,530.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	59.00	59.40	59.00	0.00	0.0%
4) Books and Supplies		4000-4999	47,848.00	47,848.00	0.00	47,848.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	37,030.00	37,030.00	0.00	37,030.00	0.00	0.0%
6) Capital Outlay		6000-6999	8,150,000.00	5,162,594.00	2,949,705.01	5,162,594.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499		0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			8,234,878.00	5,249,061.00	2,951,294.41	5,249,061.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(7,967,367.00)	(4,981,550.00)	(2,877,728.05)	(4,981,550.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(7,967,367.00)	(4,981,550.00)	(2,877,728.05)	(4,981,550.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	19,394,035.06	19,394,035.00		19,394,035.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			19,394,035.06	19,394,035.00		19,394,035.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,394,035.06	19,394,035.00		19,394,035.00		
2) Ending Balance, June 30 (E + F1e)			11,426,668.06	14,412,485.00		14,412,485.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	9,016,065.00	14,412,485.00		14,412,485.00		
Eureka City Schools Measure S	0000	9780		14,412,485.00				
Eureka City Schools Measure S	0000	9780	9,016,065.00					
Eureka City Schools Measure S	0000	9780				14,412,485.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	2,410,603.06	0.00		0.00		
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	267,511.00	267,511.00	44,430.28	267,511.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	29,136.08	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			267,511.00	267,511.00	73,566.36	267,511.00	0.00	0.0%
TOTAL, REVENUES			267,511.00	267,511.00	73,566.36	267,511.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	1,530.00	1,530.00	1,530.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	1,530.00	1,530.00	1,530.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	22.00	22.19	22.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	1.00	.77	1.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	36.00	36.44	36.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	59.00	59.40	59.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	36,016.00	36,016.00	0.00	36,016.00	0.00	0.0%
Noncapitalized Equipment		4400	11,832.00	11,832.00	0.00	11,832.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			47,848.00	47,848.00	0.00	47,848.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	13,591.00	13,591.00	0.00	13,591.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	23,439.00	23,439.00	0.00	23,439.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			37,030.00	37,030.00	0.00	37,030.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	300.00	300.00	0.00	300.00	0.00	0.0%
Land Improvements		6170	56,201.00	56,201.00	0.00	56,201.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	4,943,499.00	1,956,093.00	2,949,705.01	1,956,093.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	3,150,000.00	3,150,000.00	0.00	3,150,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, CAPITAL OUTLAY			8,150,000.00	5,162,594.00	2,949,705.01	5,162,594.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others			7299	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds			7435	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest			7438	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal			7439	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			8,234,878.00	5,249,061.00	2,951,294.41	5,249,061.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In			8919	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/County School Facilities Fund			7613	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out			7619	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds			8951	0.00	0.00	0.00	0.00	0.0%
Proceeds from Sale/Lease-Purchase of Land/Buildings			8953	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid			8961	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs			8965	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation			8971	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases			8972	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds			8973	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs			8974	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources			8979	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs			7651	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses			7699	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues			8980	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues			8990	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	857.00	0.00	129.69	0.00	0.00	0.0%
5) TOTAL, REVENUES			857.00	0.00	129.69	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			857.00	0.00	129.69	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			857.00	0.00	129.69	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,185.34	1,185.00		1,185.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,185.34	1,185.00		1,185.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,185.34	1,185.00		1,185.00		
2) Ending Balance, June 30 (E + F1e)			2,042.34	1,185.00		1,185.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed		9740	1,185.34	1,185.00		1,185.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	1,714.00	0.00		0.00		
Capital Facilities	0000	9780	1,714.00					
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(857.00)	0.00		0.00		
OTHER STATE REVENUE								
Tax Relief Subventions								
Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	857.00	0.00	129.69	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			857.00	0.00	129.69	0.00	0.00	0.0%
TOTAL, REVENUES			857.00	0.00	129.69	0.00		
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
9010	Other Restricted Local	1,185.00
Total, Restricted Balance		1,185.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	1,853,094.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	505.31	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	1,853,599.31	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	1,853,599.31	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	1,853,599.31	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	40,702.68	40,703.00		40,703.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			40,702.68	40,703.00		40,703.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			40,702.68	40,703.00		40,703.00		
2) Ending Balance, June 30 (E + F1e)			40,702.68	40,703.00		40,703.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	40,702.68	40,703.00		40,703.00		
c) Committed								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
School Facilities Apportionments		8545	0.00	0.00	1,853,094.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	1,853,094.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	505.31	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	505.31	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	1,853,599.31	0.00		
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
To: State School Building Fund/County School Facilities Fund From: All Other Funds		8913	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
7710	State School Facilities Projects	40,703.00
Total, Restricted Balance		40,703.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	518.86	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	518.86	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	518.86	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	518.86	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	19,461.40	19,461.00		19,461.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			19,461.40	19,461.00		19,461.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			19,461.40	19,461.00		19,461.00		
2) Ending Balance, June 30 (E + F1e)			19,461.40	19,461.00		19,461.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance								
c) Committed		9740	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	17,239.00	19,461.00		19,461.00		
Capital Outlay	0000	9780		19,461.00				
Capital Outlay	0000	9780	17,239.00					
Capital Outlay	0000	9780				19,461.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	2,222.40	0.00		0.00		
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Other Local Revenue								
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	518.86	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	518.86	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	518.86	0.00		
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.0%
Subscription Assets		6700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund/CSSF		8912	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: General Fund/CSSF		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale/Lease-Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from SBITAs		8974	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Balance		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	604,615.00	604,615.00	171,120.57	604,615.00	0.00	0.0%
5) TOTAL, REVENUES			604,615.00	604,615.00	171,120.57	604,615.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenses		5000-5999	650,665.00	650,665.00	55,858.45	650,665.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			650,665.00	650,665.00	55,858.45	650,665.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES(A5 -B9)			(46,050.00)	(46,050.00)	115,262.12	(46,050.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(46,050.00)	(46,050.00)	115,262.12	(46,050.00)		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	1,300,550.70	1,300,551.00		1,300,551.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
c) As of July 1 - Audited (F1a + F1b)			1,300,550.70	1,300,551.00		1,300,551.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			1,300,550.70	1,300,551.00		1,300,551.00		
2) Ending Net Position, June 30 (E + F1e)			1,254,500.70	1,254,501.00		1,254,501.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	0.00	0.00		0.00		
c) Unrestricted Net Position		9790	1,254,500.70	1,254,501.00		1,254,501.00		
OTHER STATE REVENUE								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,730.00	1,730.00	886.60	1,730.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
In-District Premiums/Contributions		8674	602,885.00	602,885.00	170,233.97	602,885.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			604,615.00	604,615.00	171,120.57	604,615.00	0.00	0.0%
TOTAL, REVENUES			604,615.00	604,615.00	171,120.57	604,615.00		
CERTIFICATED SALARIES								
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	650,665.00	650,665.00	55,858.45	650,665.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			650,665.00	650,665.00	55,858.45	650,665.00	0.00	0.0%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			650,665.00	650,665.00	55,858.45	650,665.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
Total, Restricted Net Position		0.00

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,471.00	10,067.00	2,832.56	23,137.00	13,070.00	129.8%
5) TOTAL, REVENUES			4,471.00	10,067.00	2,832.56	23,137.00		
B. EXPENSES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	9,583.00	15,179.00	10,062.23	28,249.00	(13,070.00)	-86.1%
5) Services and Other Operating Expenses		5000-5999	0.00	0.00	586.00	0.00	0.00	0.0%
6) Depreciation and Amortization		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENSES			9,583.00	15,179.00	10,648.23	28,249.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES BEFORE OTHER FINANCING SOURCES AND USES(A5 -B9)			(5,112.00)	(5,112.00)	(7,815.67)	(5,112.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		
E. NET INCREASE (DECREASE) IN NET POSITION (C + D4)			(5,112.00)	(5,112.00)	(7,815.67)	(5,112.00)		
F. NET POSITION								
1) Beginning Net Position								
a) As of July 1 - Unaudited		9791	216,879.34	216,879.00		216,879.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
c) As of July 1 - Audited (F1a + F1b)			216,879.34	216,879.00		216,879.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Net Position (F1c + F1d)			216,879.34	216,879.00		216,879.00		
2) Ending Net Position, June 30 (E + F1e)			211,767.34	211,767.00		211,767.00		
Components of Ending Net Position								
a) Net Investment in Capital Assets		9796	0.00	0.00		0.00		
b) Restricted Net Position		9797	221,301.00	209,952.00		209,952.00		
c) Unrestricted Net Position		9790	(9,533.66)	1,815.00		1,815.00		
OTHER STATE REVENUE								
STRS On-Behalf Pension Contributions	7690	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	358.32	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	4,471.00	10,067.00	2,474.24	23,137.00	13,070.00	129.8%
TOTAL, OTHER LOCAL REVENUE			4,471.00	10,067.00	2,832.56	23,137.00	13,070.00	129.8%
TOTAL, REVENUES			4,471.00	10,067.00	2,832.56	23,137.00		
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	9,583.00	15,179.00	10,062.23	28,249.00	(13,070.00)	-86.1%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			9,583.00	15,179.00	10,062.23	28,249.00	(13,070.00)	-86.1%
SERVICES AND OTHER OPERATING EXPENSES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	586.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENSES			0.00	0.00	586.00	0.00	0.00	0.0%
DEPRECIATION AND AMORTIZATION								
Depreciation Expense		6900	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Lease Assets		6910	0.00	0.00	0.00	0.00	0.00	0.0%
Amortization Expense-Subscription Assets		6920	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, DEPRECIATION AND AMORTIZATION			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENSES			9,583.00	15,179.00	10,648.23	28,249.00		
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES								
(a + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2023-24 Projected Totals
9010	Other Restricted Local	209,952.00
Total, Restricted Net Position		209,952.00

EUREKA CITY SCHOOLS SCHOOL DISTRICT
 ALL FUNDS
 FIRST INTERIM WORKING BUDGET
 FISCAL YEAR 2023-24

12/11/2023

	General	General	General	Student	SPECIAL REVENUE FUNDS			OTHER FUND TYPES										Total	
	Fund/TRANs Unrestricted 01	Fund/TRANs Restricted 01	Fund/TRANs Total 01		Body 8	Cafeteria Fund 13	Special Reserves 17	Adult Education 11	Child Development 12	Deferred Maintenance 14	Retiree Benefits 20	Measure S & T 21	Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68		Trust 73
A. REVENUES																			
Local Control Funding Formula	\$ 48,793,697	\$	\$ 48,793,697	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	48,793,697
Federal Sources	601	9,846,539	9,847,140		2,584,876														12,432,016
Other State Sources	740,681	8,869,782	9,610,463		350,000		332,091	683,216											10,975,770
Other Local Sources	626,349	2,947,057	3,573,406	384,078	206,120	30,000	53,055								108,060	496,555	23,137	5,143,272	
Total Revenue	50,161,328	21,663,378	71,824,706	384,078	3,140,996	30,000	385,146	683,216		1,350	267,511				108,060	496,555	23,137	77,344,755	
B. EXPENDITURES																			
Certificated Salaries	12,950,809	7,258,101	20,208,910				203,529	205,499											20,617,938
Classified Salaries	6,639,872	5,434,159	12,074,031		1,075,495		42,285	213,273			1,530								13,406,614
Employee Benefits	9,018,882	8,386,892	17,405,774		771,616		127,695	279,243			59								18,584,387
Supplies	3,266,594	2,578,302	5,844,896	284,065	1,297,520		20,493	11,350			47,848								7,506,172
Services & Other Operating	4,512,089	6,009,550	10,521,639		37,812		8,921	17,225			37,030				107,331	543,334	28,249		11,301,541
Capital Outlay	2,059,728	383,067	2,442,795								5,162,594								7,605,389
Other Outgo	724,798	2,812,921	3,537,719																3,537,719
Support Costs	(475,753)	341,537	(134,216)		98,958		12,278	22,980											
Total Expenditures	38,697,019	33,204,529	71,901,548	284,065	3,281,401		415,201	749,570			5,249,061				107,331	543,334	28,249	82,559,760	
C. EXCESS REVENUES (EXPENDITURES)	11,464,309	(11,541,151)	(76,842)	100,013	(140,405)	30,000	(30,055)	(66,354)		1,350	(4,981,550)				729	(46,779)	(5,112)	(5,215,005)	
D. OTHER FINANCING SOURCES/USES																			
Interfund Transfers In					5,691			65,159											70,850
Interfund Transfers Out	(70,850)		(70,850)																(70,850)
Other Sources																			
Contributions	(9,812,383)	9,812,383																	
Total Other Sources (Uses)	(9,883,233)	9,812,383	(70,850)		5,691			65,159											
E. FUND BALANCE INCREASE (DECREASE)	1,581,076	(1,728,768)	(147,692)	100,013	(134,714)	30,000	(30,055)	(1,195)		1,350	(4,981,550)				729	(46,779)	(5,112)	(5,215,005)	
F. ADJUSTED BEGINNING BALANCE	28,362,104	11,040,313	39,402,417	388,259	459,714	1,595,277	164,520	42,076		2,076	131,663	19,394,035	1,185	40,702	19,462	307,801	992,751	216,879	63,158,817
G. ENDING BALANCE	\$ 29,943,180	\$ 9,311,545	\$ 39,254,725	\$ 488,272	\$ 325,000	\$ 1,625,277	\$ 134,465	\$ 40,881	\$ 2,076	\$ 133,013	\$ 14,412,485	\$ 1,185	\$ 40,702	\$ 19,462	\$ 308,530	\$ 945,972	\$ 211,767	\$ 57,943,812	

District Reserve of 5% includes:

Total General Fund Expenditures, Transfers out and Uses	71,972,398	General Fund Designated for Economic Uncertainty:	\$ 1,973,343
Recommended Minimum Reserve Calculation at 3%:	\$2,159,172	Special Reserve Fund Ending Balance:	\$ 1,625,277
Budgeted Reserve Level:	5.00%	TOTAL:	\$ 3,598,620

MULTI-YEAR BUDGET PROJECTION

EUREKA CITY SCHOOLS SCHOOL DISTRICT	12/11/2023										OTHER FUND TYPES					Total			
ALL FUNDS	General Fund/TRANS			Student	SPECIAL REVENUE FUNDS				Deferred	Retiree	Measure	Capital	State School	Cap Outlay	Self-Insurance	Self-Insurance	Trust	All Funds	
FIRST INTERIM MULTI-YEAR PROJECTION	Unrestricted	Restricted	Total	Body	Cafeteria	Special	Adult	Child	Maintenance	Benefits	S & T	Facilities	Facilities	Reserve	Vision	Dental	73		
FISCAL YEAR 2025-26	01	01	01	08	Fund	Reserves	Education	Development	14	20	21	25		40	67	68			
A. REVENUES																			
Local Control Funding Formula	\$ 50,120,100	\$	\$ 50,120,100	\$															
Federal Sources	601	5,578,455	5,579,056		2,584,876														50,120,100
Other State Sources	740,681	8,336,238	9,076,919		350,000		332,091	612,558											8,163,932
Other Local Sources	626,349	2,947,057	3,573,406	384,078	206,120	30,000	53,055			1,350	112,511				108,060	496,555	23,137	10,371,568	
Total Revenue	51,487,731	16,861,750	68,349,481	384,078	3,140,996	30,000	385,146	612,558		1,350	112,511				108,060	496,555	23,137	73,643,872	
B. EXPENDITURES																			
Certificated Salaries	15,152,621	5,349,641	20,502,262				204,200	217,583											20,924,045
Classified Salaries	7,223,265	5,336,853	12,560,118		1,108,593		44,967	227,021											13,940,699
Employee Benefits	10,440,131	7,483,079	17,923,210		867,429		118,199	279,686											19,188,524
Supplies	3,015,167	1,923,861	4,939,028	284,065	1,297,520		20,493	11,350											6,552,456
Services & Other Operating	4,151,933	3,072,633	7,224,566		37,862		8,921	17,225											7,967,488
Capital Outlay	1,559,728	383,067	1,942,795								3,150,001				107,331	543,334	28,249		5,092,796
Other Outgo	724,798	2,812,921	3,537,719																3,537,719
Support Costs	(425,183)	290,967	(134,216)		98,958		12,278	22,980											
Total Expenditures	41,842,460	26,653,022	68,495,482	284,065	3,410,362		409,058	775,845			3,150,001				107,331	543,334	28,249	77,203,727	
C. EXCESS REVENUES (EXPENDITURES)	9,645,271	(9,791,272)	(146,001)	100,013	(269,366)	30,000	(23,912)	(163,287)		1,350	(3,037,490)				729	(46,779)	(5,112)	(3,559,855)	
D. OTHER FINANCING SOURCES/USES																			
Interfund Transfers In					269,366			162,092											431,458
Interfund Transfers Out	(431,458)		(431,458)																(431,458)
Other Sources																			
Other Uses																			
Contributions	(10,157,239)	10,157,239																	
Total Other Sources (Uses)	(10,588,697)	10,157,239	(431,458)		269,366			162,092											
E. FUND BALANCE INCREASE (DECREASE)	(943,426)	365,967	(577,459)	100,013		30,000	(23,912)	(1,195)		1,350	(3,037,490)				729	(46,779)	(5,112)	(3,559,855)	
F. ADJUSTED BEGINNING BALANCE	29,343,046	8,274,542	37,617,588	588,285	325,000	1,655,277	113,387	39,686		2,076	134,363	1,185	40,702	19,462	309,259	899,193	206,655	53,327,113	
G. ENDING BALANCE	\$ 28,399,620	\$ 8,640,509	\$ 37,040,129	\$ 688,298	\$ 325,000	\$ 1,685,277	\$ 89,475	\$ 38,491		\$ 2,076	\$ 135,713	\$ 833,7505	\$ 1,185	\$ 40,702	\$ 19,462	\$ 309,988	\$ 852,414	\$ 201,543	\$ 49,767,258
<i>District Reserve of 5% includes:</i>																			
<i>Total General Fund Expenditures, Transfers out and Uses</i>		\$68,926,940								\$ 1,761,070									
<i>Recommended Minimum Reserve Calculation at 3%:</i>		\$2,067,808								\$ 1,685,277									
<i>Budgeted Reserve Level:</i>		5.00%								TOTAL:									\$ 3,446,347

EUREKA CITY UNIFIED SCHOOL DISTRICT
SUPPLEMENT: FIRST INTERIM CASH FLOW -- GENERAL & RESERVE FUNDS
Beginning Cash balance as of October 31, 2023

12/08/23

	November	December	January	February	March	April	May	June	Receivable
Cash as of Oct 31	37,907,836	35,312,935	35,376,297	40,378,394	38,434,758	38,059,767	34,433,471	39,921,832	
LCFF Revenues	2,116,740	3,767,295	12,040,509	2,062,904	3,689,594	2,076,543	10,167,714	4,186,342	0
Federal Revenues	64,551	1,349,270	46,783	1,190,322	558,988	89,059	829,707	1,719,547	2,709,663
State Revenues	203,482	644,371	51,321	0	164,465	241,197	0	5,808,224	612,413
Local Revenues	222,965	217,472	191,964	229,292	257,032	218,202	279,394	773,788	1,634
Sources	0	0	0	0	0	0	0	0	
P/Y Recbl	0	1,388	419,211	773,776	873,462	126,741	7,434	0	
1000	1,702,941	1,772,339	1,702,894	1,792,319	1,748,438	1,765,847	1,799,083	2,124,099	
2000	1,024,638	1,040,323	1,025,591	1,084,873	1,082,886	1,072,760	1,089,466	1,201,711	
3000	1,314,098	1,331,377	1,748,868	1,420,599	1,349,741	1,356,838	1,367,089	3,482,682	
4000	243,123	899,159	378,629	276,255	117,362	242,449	414,408	1,500,960	
5000	618,407	797,209	698,981	1,521,800	675,055	1,363,754	959,976	1,644,486	
6000	258,838	35,435	29,559	79,547	920,734	416,547	141,329	0	
7000	40,593	40,593	228,195	24,537	24,316	159,843	24,537	2,716,417	
Uses	0	0	0	0	0	0	0	0	
TF in	0	0	0	0	0	0	0	0	
TF out	0	0	0	0	0	0	0	(117,860)	
TRANS Note Payable	0	0	0	0	0	0	0	0	
Payables	0	0	1,934,975	0	0	0	0	0	
Deferred Expense	0								
Prepaid Expense								0	
Cash Balance	35,312,935	35,376,297	40,378,394	38,434,758	38,059,767	34,433,471	39,921,832	39,857,238	

Total Receivables (including deferred appropriations if any) \$3,323,710
Final Projected Cash Balance General Fund, TRANS, Reserve: **\$39,857,238**

EUREKA CITY SCHOOLS SCHOOL DISTRICT
 ALL FUNDS
 FIRST INTERIM WORKING BUDGET
 FISCAL YEAR 2023-24

12/12/2023

	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	Student Body 8	Cafeteria Fund 13	SPECIAL REVENUE FUNDS Special Reserves 17	Adult Education 11	Child Development 12	Deferred Maintenance 14	Retiree Benefits 20	Measure S & T 21	Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68	Trust 73	Total All Funds	
A. REVENUES																			
Local Control Funding Formula	\$ 48,793,697	\$	\$ 48,793,697			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	48,793,697
Federal Sources	601	9,846,539	9,847,140		2,584,876														12,432,016
Other State Sources	740,681	8,869,782	9,610,463		350,000		332,091	683,216											10,975,770
Other Local Sources	626,349	2,947,057	3,573,406	384,078	206,120	30,000	53,055			1,350	267,511				108,060	496,555	23,137	5,143,272	
Total Revenue	50,161,328	21,663,378	71,824,706	384,078	3,140,996	30,000	385,146	683,216		1,350	267,511				108,060	496,555	23,137	77,344,755	
B. EXPENDITURES																			
Certificated Salaries	12,950,809	7,258,101	20,208,910				203,529	205,499											20,617,938
Classified Salaries	6,639,872	5,434,159	12,074,031		1,075,495		42,285	213,273			1,530								13,406,614
Employee Benefits	9,018,882	8,386,892	17,405,774		771,616		127,695	279,243			59								18,584,387
Supplies	3,266,594	2,578,302	5,844,896	284,065	1,297,520		20,493	11,350			47,848								7,506,172
Services & Other Operating	4,512,089	6,009,550	10,521,639		37,812		8,921	17,225			37,030				107,331	543,334	28,249	11,301,541	
Capital Outlay	2,059,728	383,067	2,442,795								5,162,594								7,605,389
Other Outgo	724,798	2,812,921	3,537,719																3,537,719
Support Costs	(475,753)	341,537	(134,216)		98,958		12,278	22,980											
Total Expenditures	38,697,019	33,204,529	71,901,548	284,065	3,281,401		415,201	749,570			5,249,061				107,331	543,334	28,249	82,559,760	
C. EXCESS REVENUES (EXPENDITURES)	11,464,309	(11,541,151)	(76,842)	100,013	(140,405)	30,000	(30,055)	(66,354)		1,350	(4,981,550)				729	(46,779)	(5,112)	(5,215,005)	
D. OTHER FINANCING SOURCES/USES																			
Interfund Transfers In					5,691			65,159											70,850
Interfund Transfers Out	(70,850)		(70,850)																(70,850)
Other Sources																			
Other Uses																			
Contributions	(9,812,383)	9,812,383																	
Total Other Sources (Uses)	(9,883,233)	9,812,383	(70,850)		5,691			65,159											
E. FUND BALANCE INCREASE (DECREASE)	1,581,076	(1,728,768)	(147,692)	100,013	(134,714)	30,000	(30,055)	(1,195)		1,350	(4,981,550)	1,185	40,702	19,462	729	(46,779)	(5,112)	(5,215,005)	
F. ADJUSTED BEGINNING BALANCE	28,362,104	11,040,313	39,402,417	388,259	459,714	1,595,277	164,520	42,076	2,076	131,663	19,394,035	1,185	40,702	19,462	307,801	992,751	216,879	63,158,817	
G. ENDING BALANCE	\$ 29,943,180	\$ 9,311,545	\$ 39,254,725	\$ 488,272	\$ 325,000	\$ 1,625,277	\$ 134,465	\$ 40,881	\$ 2,076	\$ 133,013	\$ 14,412,485	\$ 1,185	\$ 40,702	\$ 19,462	\$ 308,530	\$ 945,972	\$ 211,767	\$ 57,943,812	

District Reserve of 5% includes:

Total General Fund Expenditures, Transfers out and Uses	71,972,398	General Fund Designated for Economic Uncertainty:	\$ 1,973,343
Recommended Minimum Reserve Calculation at 3%:	\$2,159,172	Special Reserve Fund Ending Balance:	\$ 1,625,277
Budgeted Reserve Level:	5.00%	TOTAL:	\$ 3,598,620

MULTI-YEAR BUDGET PROJECTION

12/12/2023

EUREKA CITY SCHOOLS SCHOOL DISTRICT																																																																																																																																																											
ALL FUNDS																																																																																																																																																											
FIRST INTERIM MULTI-YEAR PROJECTION																																																																																																																																																											
FISCAL YEAR 2024-25																																																																																																																																																											
	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	Student Body 08	Cafeteria Fund 13	SPECIAL REVENUE FUNDS Special Reserves 17	Adult Education 11	Child Development 12	Deferred Maintenance 14	Retiree Benefits 20	Measure S & T 21	OTHER FUND TYPES Capital Facilities 25	State School Facilities 35	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68	Trust 73	Total All Funds																																																																																																																																									
A. REVENUES																																																																																																																																																											
Local Control Funding Formula	\$ 49,831,403	\$	\$ 49,831,403	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$ 49,831,403																																																																																																																																									
Federal Sources	601	5,571,843	5,572,444		2,584,876													8,157,320																																																																																																																																									
Other State Sources	740,681	8,483,816	9,224,497		350,000		332,091	612,558										10,519,146																																																																																																																																									
Other Local Sources	626,349	2,947,057	3,573,406	384,078	206,120	30,000	53,055			1,350	112,511				108,060	496,555	23,137	4,988,272																																																																																																																																									
Total Revenue	51,199,034	17,002,716	68,201,750	384,078	3,140,996	30,000	385,146	612,558		1,350	112,511				108,060	496,555	23,137	73,496,141																																																																																																																																									
B. EXPENDITURES																																																																																																																																																											
Certificated Salaries	15,021,867	5,271,304	20,293,171				203,585	215,433										20,712,189																																																																																																																																									
Classified Salaries	7,068,016	5,225,752	12,293,768		1,075,829		43,644	222,342										13,635,583																																																																																																																																									
Employee Benefits	10,312,054	7,394,916	17,706,970		848,742		117,303	276,103										18,949,118																																																																																																																																									
Supplies	3,015,167	1,973,672	4,988,839	284,065	1,297,520		20,493	11,350										6,602,267																																																																																																																																									
Services & Other Operating	4,153,365	4,686,881	8,840,246		37,862		8,921	17,225							107,331	543,334	28,249	9,583,168																																																																																																																																									
Capital Outlay	1,559,728	383,067	1,942,795								3,150,001							5,092,796																																																																																																																																									
Other Outgo	724,798	2,812,921	3,537,719															3,537,719																																																																																																																																									
Support Costs	(425,183)	290,967	(134,216)		98,958		12,278	22,980																																																																																																																																																			
Total Expenditures	41,429,812	28,039,480	69,469,292	284,065	3,358,911		406,224	765,433			3,150,001				107,331	543,334	28,249	78,112,840																																																																																																																																									
C. EXCESS REVENUES (EXPENDITURES)	9,769,222	(11,036,764)	(1,267,542)	100,013	(217,915)	30,000	(21,078)	(152,875)		1,350	(3,037,490)				729	(46,779)	(5,112)	(4,616,699)																																																																																																																																									
D. OTHER FINANCING SOURCES/USES																																																																																																																																																											
Interfund Transfers In					217,915			151,680										369,595																																																																																																																																									
Interfund Transfers Out	(369,595)		(369,595)															(369,595)																																																																																																																																									
Other Sources																																																																																																																																																											
Other Uses																																																																																																																																																											
Contributions	(9,999,761)	9,999,761																																																																																																																																																									
Total Other Sources (Uses)	(10,369,356)	9,999,761	(369,595)		217,915			151,680																																																																																																																																																			
E. FUND BALANCE INCREASE (DECREASE)	(600,134)	(1,037,003)	(1,637,137)	100,013		30,000	(21,078)	(1,195)		1,350	(3,037,490)				729	(46,779)	(5,112)	(4,616,699)																																																																																																																																									
F. ADJUSTED BEGINNING BALANCE	29,943,180	9,311,545	39,254,725	488,272	325,000	1,625,277	134,465	40,881	2,076	133,013	14,412,485	1,185	40,702	19,462	308,530	945,972	211,767	57,943,812																																																																																																																																									
G. ENDING BALANCE	\$ 29,343,046	\$ 8,274,542	\$ 37,617,588	\$ 588,285	\$ 325,000	\$ 1,655,277	\$ 113,387	\$ 39,686	\$ 2,076	\$ 134,363	\$ 11,374,995	\$ 1,185	\$ 40,702	\$ 19,462	\$ 309,259	\$ 899,193	\$ 206,655	\$ 53,327,113																																																																																																																																									
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;"><i>Total General Fund Expenditures, Transfers out and Uses</i></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> </tr> <tr> <td>Recommended Minimum Reserve Calculation at 3%:</td> <td></td> <td>\$69,838,887</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><i>Budgeted Reserve Level:</i></td> <td></td> <td>5.00%</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>																		<i>Total General Fund Expenditures, Transfers out and Uses</i>																			Recommended Minimum Reserve Calculation at 3%:		\$69,838,887																		<i>Budgeted Reserve Level:</i>		5.00%																																																																																																
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										TOTAL:																																																																																																																																																	

MULTI-YEAR BUDGET PROJECTION

EUREKA CITY SCHOOLS SCHOOL DISTRICT ALL FUNDS FIRST INTERIM MULTI-YEAR PROJECTION FISCAL YEAR 2025-26	SPECIAL REVENUE FUNDS										12/12/2023 OTHER FUND TYPES							Total All Funds	
	General Fund/TRANS Unrestricted 01	General Fund/TRANS Restricted 01	General Fund/TRANS Total 01	Student Body 08	Cafeteria Fund 13	Special Reserves 17	Adult Education 11	Child Development 12	Deferred Maintenance 14	Retiree Benefits 20	Measure S & T 21	Capital Facilities 25	State School Facilities	Cap Outlay Reserve 40	Self-Insurance Vision 67	Self-Insurance Dental 68	Trust 73		
A. REVENUES																			
Local Control Funding Formula	\$ 50,120,100	\$	\$ 50,120,100	\$															50,120,100
Federal Sources	601	5,578,455	5,579,056		2,584,876														8,163,932
Other State Sources	740,681	8,336,238	9,076,919		350,000		332,091	612,558											10,371,568
Other Local Sources	626,349	2,947,057	3,573,406	384,078	206,120	30,000	53,055		1,350	112,511				108,060	496,555		23,137	4,988,272	
Total Revenue	51,487,731	16,861,750	68,349,481	384,078	3,140,996	30,000	385,146	612,558	1,350	112,511				108,060	496,555		23,137	73,643,872	
B. EXPENDITURES																			
Certificated Salaries	15,152,621	5,349,641	20,502,262				204,200	217,583											20,924,045
Classified Salaries	7,223,265	5,336,853	12,560,118		1,108,593		44,967	227,021											13,940,699
Employee Benefits	10,440,131	7,483,079	17,923,210		867,429		118,199	279,686											19,188,524
Supplies	3,015,167	1,923,861	4,939,028	284,065	1,297,520		20,493	11,350											6,552,456
Services & Other Operating	4,151,933	3,072,633	7,224,566		37,862		8,921	17,225						107,331	543,334		28,249		7,967,488
Capital Outlay	1,559,728	383,067	1,942,795							3,150,001									5,092,796
Other Outgo	724,798	2,812,921	3,537,719																3,537,719
Support Costs	(425,183)	290,967	(134,216)		98,958		12,278	22,980											
Total Expenditures	41,842,460	26,653,022	68,495,482	284,065	3,410,362		409,058	775,845			3,150,001				107,331	543,334	28,249	77,203,727	
C. EXCESS REVENUES (EXPENDITURES)	9,645,271	(9,791,272)	(146,001)	100,013	(269,366)	30,000	(23,912)	(163,287)		1,350	(3,037,490)				729	(46,779)	(5,112)	(3,559,855)	
D. OTHER FINANCING SOURCES/USES																			
Interfund Transfers In					269,366			162,092											431,458
Interfund Transfers Out	(431,458)		(431,458)																(431,458)
Other Sources																			
Other Uses																			
Contributions	(10,157,239)	10,157,239																	
Total Other Sources (Uses)	(10,588,697)	10,157,239	(431,458)		269,366			162,092											
E. FUND BALANCE INCREASE (DECREASE)	(943,426)	365,967	(577,459)	100,013		30,000	(23,912)	(1,195)		1,350	(3,037,490)			729	(46,779)	(5,112)		(3,559,855)	
F. ADJUSTED BEGINNING BALANCE	29,343,046	8,274,542	37,617,588	588,285	325,000	1,655,277	113,387	39,686	2,076	134,363	11,374,995	1,185	40,702	19,462	309,259	899,193	206,655	53,327,113	
G. ENDING BALANCE	\$ 28,399,620	\$ 8,640,509	\$ 37,040,129	\$ 688,298	325,000	\$ 1,685,277	\$ 89,475	\$ 38,491	\$ 2,076	\$ 135,713	\$ 8,337,505	\$ 1,185	\$ 40,702	\$ 19,462	\$ 309,988	\$ 852,414	\$ 201,543	49,767,256	
<i>District Reserve of 5% includes:</i>																			
<i>Total General Fund Expenditures, Transfers out and Uses</i>			\$68,926,940															\$ 1,761,070	
Recommended Minimum Reserve Calculation at 3%:			\$2,067,808															\$ 1,685,277	
<i>Budgeted Reserve Level:</i>			5.00%															\$ 3,446,347	

EUREKA CITY SCHOOLS
2023-24 FIRST INTERIM
GENERAL FUND Operating Assumptions

		<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
COLA (School Services of California Projected COLA)		8.22%	3.94%	3.29%
LCFF BASE PER ADA BY GRADE SPAN	K-3	\$9,919	\$10,310	\$10,649
	4-6	\$10,069	\$10,466	\$10,810
	7-8	\$10,367	\$10,775	\$11,129
	9-12	\$12,015	\$12,488	\$12,899
Unduplicated Percent (Three Year Rolling Average)		73.07%	73.66%	73.67%
Unduplicated Percent Annual		73.67%	73.67%	73.67%
Enrollment		3,526	3,447	3,420
ADA		3,208	3,135	3,110
ADA Guarantee (The greater of CURRENT Year, PRIOR Year, or THREE YEAR ROLLING)		3,353	3,272	3,185
Lottery Per ADA	Base	\$170	\$170	\$170
	Prop 20	\$67	\$67	\$67
COVID Funds Spending Update				
Extended Learning Opportunity Grant (One-time)		\$1,508,253	-	-
ESSER III Learning Loss Funding (One-Time)		\$2,171,194	-	-
	Totals	\$3,679,447	\$0	\$0
New Funding Sources				
Arts, Music, and Instructional Materials Discretionary (available through 2025/26) (Remaining balance as of June 30, 2023)		\$1,090,990	-	-
Learning Recovery Emergency Block Grant (available through 2027/28) (Remaining balance as of June 30, 2023)		\$3,687,057	-	-
School Based Mental Health Grant		\$1,112,176	\$1,130,308	\$1,145,970
California Community Schools Partnership Program (CSPP)		\$2,350,000	\$2,350,000	\$2,350,000
	Totals	\$8,240,223	\$3,480,308	\$3,495,970
Step & Column (Salary & Statutory Benefits)	Certificated	\$256,321	\$280,193	\$272,869
	Classified	\$153,895	\$212,156	\$218,583
	Management	\$68,582	\$75,370	\$75,518
	TOTAL	\$478,798	\$567,719	\$566,970
1% Increase (Salary & Statutory Benefits) - General Fund Only	Certificated	\$185,359	---	---
	Classified	\$125,006	---	---
	Management	\$77,637	---	---
	TOTAL	\$388,002	---	---
Retirees (Certificated)		2.0	2.0	2.0
CalPERS Projected Rates	Classified	26.68%	27.70%	28.30%
CalSTRS Projected Rates	Certificated	19.10%	19.10%	19.10%

**EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON
2023/24 1st Interim**

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 45,901,013	48,741,497	48,793,697	49,831,403	50,120,100
Federal Sources	10,773,160	6,998,234	9,847,140	5,572,444	5,579,056
Other State Sources	13,151,120	7,097,581	9,610,463	9,224,497	9,076,919
Other Local Sources	2,929,368	3,696,467	3,573,406	3,573,406	3,573,406
Total Revenue	72,754,661	66,533,779	71,824,706	68,201,750	68,349,481
B. EXPENDITURES					
Certificated Salaries	18,859,544	19,747,338	20,208,910	20,293,171	20,502,262
Classified Salaries	10,504,178	11,988,484	12,074,031	12,293,768	12,560,118
Employee Benefits	15,676,813	17,703,842	17,405,774	17,706,970	17,923,210
Supplies	5,210,265	4,919,445	5,844,896	4,988,839	4,939,028
Services & Other Operating	5,683,210	6,868,447	10,521,639	8,840,246	7,224,566
Capital Outlay	1,328,935	1,448,219	2,442,795	1,942,795	1,942,795
Other Outgo (Chargeback from HCOE)	2,746,344	3,335,972	3,537,719	3,537,719	3,537,719
Support Costs (Indirect Cost Transfers)	(167,811)	(134,216)	(134,216)	(134,216)	(134,216)
Total Expenditures	59,841,478	65,877,531	71,901,548	69,469,292	68,495,482
C. EXCESS REVENUES (EXPENDITURES)	12,913,183	656,248	(76,842)	(1,267,542)	(146,001)
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(61,467)	(441,988)	(70,850)	(369,595)	(431,458)
Total Other Sources (Uses)	(61,467)	(441,988)	(70,850)	(369,595)	(431,458)
E. FUND BALANCE INCREASE (DECREASE)	12,851,716	214,260	(147,692)	(1,637,137)	(577,459)
F. ADJUSTED BEGINNING BALANCE	26,550,701	35,743,890	39,402,417	39,254,725	37,617,588
G. ENDING BALANCE	\$ 39,402,417	35,958,150	39,254,725	37,617,588	37,040,129

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - UNRESTRICTED
2023/24 1st Interim

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 45,901,013	48,741,497	48,793,697	49,831,403	50,120,100
Federal Sources	543	601	601	601	601
Other State Sources	1,052,899	717,513	740,681	740,681	740,681
Other Local Sources	(587,414)	626,349	626,349	626,349	626,349
Total Revenue	<u>46,367,041</u>	<u>50,085,960</u>	<u>50,161,328</u>	<u>51,199,034</u>	<u>51,487,731</u>
B. EXPENDITURES					
Certificated Salaries	11,706,438	13,001,180	12,950,809	15,021,867	15,152,621
Classified Salaries	4,986,115	6,700,426	6,639,872	7,068,016	7,223,265
Employee Benefits	7,717,194	9,536,083	9,018,882	10,312,054	10,440,131
Supplies	3,471,817	3,819,759	3,266,594	3,015,167	3,015,167
Services & Other Operating	3,765,360	4,432,746	4,512,089	4,153,365	4,151,933
Capital Outlay	534,002	1,065,152	2,059,728	1,559,728	1,559,728
Other Outgo (Chargeback from HCOE)	599,085	724,798	724,798	724,798	724,798
Support Costs (Indirect Cost Transfers)	(562,383)	(435,182)	(475,753)	(425,183)	(425,183)
Total Expenditures	<u>32,217,628</u>	<u>38,844,962</u>	<u>38,697,019</u>	<u>41,429,812</u>	<u>41,842,460</u>
C. EXCESS REVENUES (EXPENDITURES)	<u>14,149,413</u>	<u>11,240,998</u>	<u>11,464,309</u>	<u>9,769,222</u>	<u>9,645,271</u>
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(61,467)	(441,988)	(70,850)	(369,595)	(431,458)
Contributions	(8,057,140)	(9,901,061)	(9,812,383)	(9,999,761)	(10,157,239)
Total Other Sources (Uses)	<u>(8,118,607)</u>	<u>(10,343,049)</u>	<u>(9,883,233)</u>	<u>(10,369,356)</u>	<u>(10,588,697)</u>
E. FUND BALANCE INCREASE (DECREASE)	6,030,806	897,949	1,581,076	(600,134)	(943,426)
F. ADJUSTED BEGINNING BALANCE	<u>22,331,298</u>	<u>28,301,435</u>	<u>28,362,104</u>	<u>29,943,180</u>	<u>29,343,046</u>
G. ENDING BALANCE	\$ <u>28,362,104</u>	<u>29,199,384</u>	<u>29,943,180</u>	<u>29,343,046</u>	<u>28,399,620</u>

EUREKA CITY SCHOOLS
GENERAL FUND COMPARISON - RESTRICTED
2023/24 1st Interim

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	10,772,617	6,997,633	9,846,539	5,571,843	5,578,455
Other State Sources	12,098,221	6,380,068	8,869,782	8,483,816	8,336,238
Other Local Sources	3,516,782	3,070,118	2,947,057	2,947,057	2,947,057
Total Revenue	26,387,620	16,447,819	21,663,378	17,002,716	16,861,750
B. EXPENDITURES					
Certificated Salaries	7,153,106	6,746,158	7,258,101	5,271,304	5,349,641
Classified Salaries	5,518,063	5,288,058	5,434,159	5,225,752	5,336,853
Employee Benefits	7,959,619	8,167,759	8,386,892	7,394,916	7,483,079
Supplies	1,738,448	1,099,686	2,578,302	1,973,672	1,923,861
Services & Other Operating	1,917,850	2,435,701	6,009,550	4,686,881	3,072,633
Capital Outlay	794,933	383,067	383,067	383,067	383,067
Other Outgo (Chargeback from HCOE)	2,147,259	2,611,174	2,812,921	2,812,921	2,812,921
Support Costs (Indirect Cost Transfers)	394,572	300,966	341,537	290,967	290,967
Total Expenditures	27,623,850	27,032,569	33,204,529	28,039,480	26,653,022
C. EXCESS REVENUES (EXPENDITURES)	(1,236,230)	(10,584,750)	(11,541,151)	(11,036,764)	(9,791,272)
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers Out	0	0	0	0	0
Contributions	8,057,140	9,901,061	9,812,383	9,999,761	10,157,239
Total Other Sources (Uses)	8,057,140	9,901,061	9,812,383	9,999,761	10,157,239
E. FUND BALANCE INCREASE (DECREASE)	6,820,910	(683,689)	(1,728,768)	(1,037,003)	365,967
F. ADJUSTED BEGINNING BALANCE	4,219,403	7,442,455	11,040,313	9,311,545	8,274,542
G. ENDING BALANCE	\$ 11,040,313	6,758,766	9,311,545	8,274,542	8,640,509



Eureka City
Schools

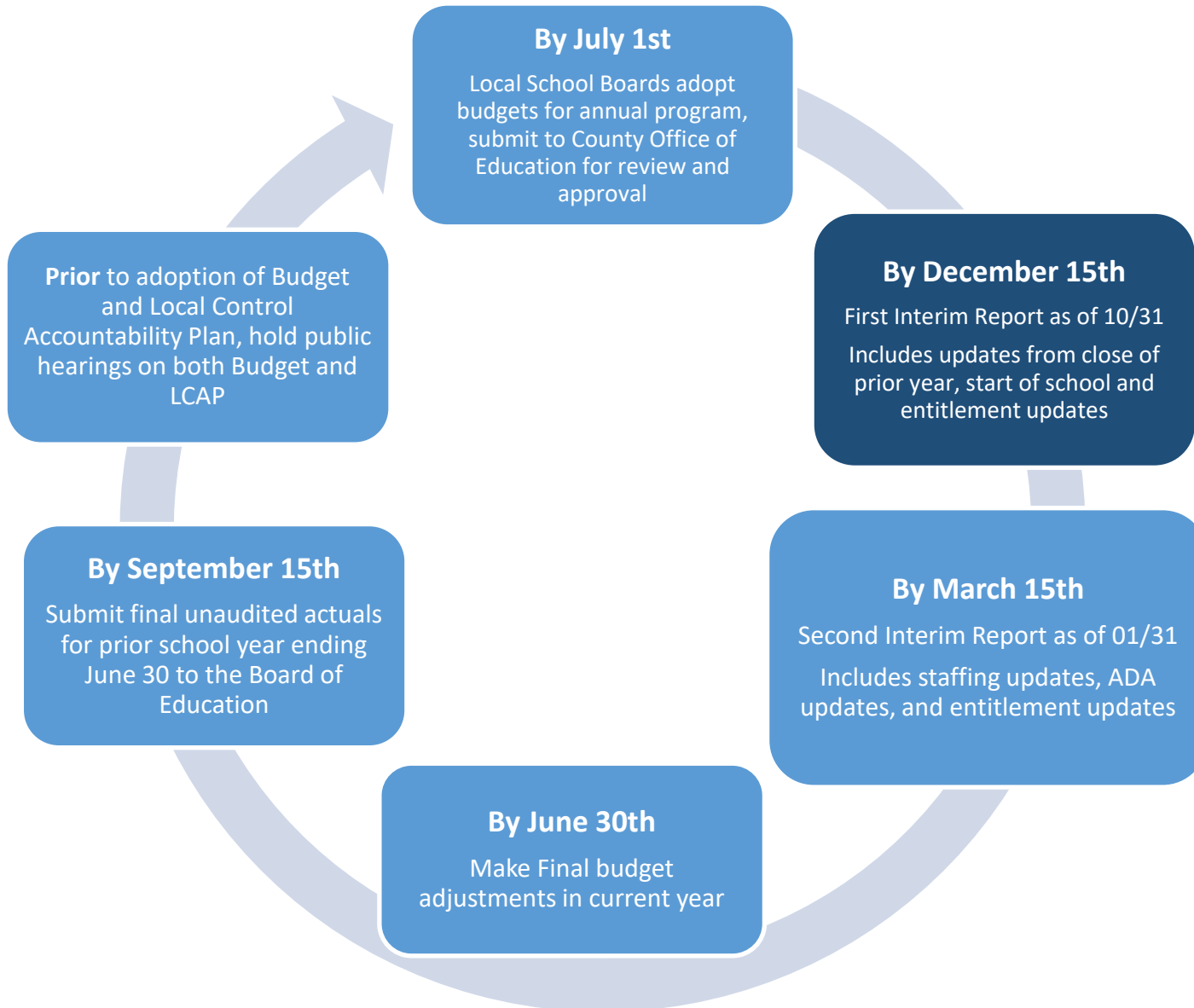
2023/2024 First Interim Report

*December 14, 2023
Presented by: Paul Ziegler
Assistant Superintendent*

ACTION REQUESTED:

Pursuant to Education Code Section 42131, the Governing Board is asked to discuss, receive, and self-certify that Eureka City Schools 2023/2024 First Interim Report is **POSITIVE**. A positive certification means that, based upon current projections, the District will meet its financial obligations for the current fiscal year and two subsequent years.

Certification of the First Interim Report is an annual requirement.



Budget Pressures & Key Considerations

- 1. Expiration of One-Time Funds***
- 2. State's Shifting Financial Picture***
- 3. COLA Projections***
- 4. Declining Enrollment and Average Daily Attendance (ADA)***
- 5. Compensation and Negotiations***
- 6. Facilities***
- 7. Site Supports and Staffing Levels***
- 8. Increased Spending***
- 9. Reserve Levels***



**EUREKA CITY SCHOOLS
2023-24 FIRST INTERIM
GENERAL FUND Operating Assumptions**

		<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
COLA (School Services of California Projected COLA)		8.22%	3.94%	3.29%
LCFF BASE PER ADA BY GRADE SPAN	K-3	\$9,919	\$10,310	\$10,649
	4-6	\$10,069	\$10,466	\$10,810
	7-8	\$10,367	\$10,775	\$11,129
	9-12	\$12,015	\$12,488	\$12,899
Unduplicated Percent (Three Year Rolling Average)		73.07%	73.66%	73.67%
Unduplicated Percent Annual		73.67%	73.67%	73.67%
Enrollment		3,526	3,447	3,420
ADA		3,208	3,135	3,110
ADA Guarantee (The greater of CURRENT Year, PRIOR Year, or THREE YEAR ROLLING)		3,353	3,272	3,185
Lottery Per ADA	Base	\$170	\$170	\$170
	Prop 20	\$67	\$67	\$67
COVID Funds Spending Update				
Extended Learning Opportunity Grant (One-time)		\$1,508,253	-	-
ESSER III Learning Loss Funding (One-Time)		\$2,171,194	-	-
	Totals	\$3,679,447	\$0	\$0

**EUREKA CITY SCHOOLS
2023-24 FIRST INTERIM
GENERAL FUND Operating Assumptions**

		<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
New Funding Sources				
Arts, Music, and Instructional Materials Discretionary (available through 2025/26) (Remaining balance as of June 30, 2023)		\$1,090,990	-	-
Learning Recovery Emergency Block Grant (available through 2027/28) (Remaining balance as of June 30, 2023)		\$3,687,057	-	-
School Based Mental Health Grant		\$1,112,176	\$1,130,308	\$1,145,970
California Community Schools Partnership Program (CCSPP)		\$2,350,000	\$2,350,000	\$2,350,000
	Totals	\$8,240,223	\$3,480,308	\$3,495,970
Step & Column (Salary & Statutory Benefits)				
	Certificated	\$256,321	\$280,193	\$272,869
	Classified	\$153,895	\$212,156	\$218,583
	Management	\$68,582	\$75,370	\$75,518
	TOTAL	\$478,798	\$567,719	\$566,970
1% Increase (Salary & Statutory Benefits) - General Fund Only				
	Certificated	\$185,359	---	---
	Classified	\$125,006	---	---
	Management	\$77,637	---	---
	TOTAL	\$388,002	---	---
Retirees (Certificated)				
		2.0	2.0	2.0
CalPERS Projected Rates				
	Classified	26.68%	27.70%	28.30%
CalSTRS Projected Rates				
	Certificated	19.10%	19.10%	19.10%
Projected Minimum Wage Rates				
		\$ 16.00	\$ 16.50	\$ 16.90
Cumulative Estimated Salary and Benefits Increase Cost for All Funds				
		\$ 1,155	\$ 18,071	\$ 49,152

REVENUE PROJECTIONS

EUREKA CITY SCHOOLS
 2023/24 1st Interim
 LCFF REVENUE PROJECTIONS

1st Interim vs. Budget Adoption
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	<u>Projected 2023/24</u>	<u>Projected 2024/25</u>	<u>Projected 2025/26</u>
<u>2023/24 Budget Adoption:</u>			
Base/Add-On	38,758,983	39,479,265	40,025,268
Sup & Con	<u>9,982,514</u>	<u>10,335,723</u>	<u>10,460,491</u>
Total	<u><u>48,741,497</u></u>	<u><u>49,814,988</u></u>	<u><u>50,485,759</u></u>

<u>2023/24 1st Interim:</u>			
Base/Add-On	38,797,540	39,482,067	39,723,478
Sup & Con	<u>9,996,157</u>	<u>10,349,336</u>	<u>10,396,622</u>
Total	<u><u>48,793,697</u></u>	<u><u>49,831,403</u></u>	<u><u>50,120,100</u></u>

<u>Change from Budget Adoption to 1st Interim:</u>			
Base/Add-On	38,557	2,802	(301,790)
Sup & Con	<u>13,643</u>	<u>13,613</u>	<u>(63,869)</u>
Total	<u><u>52,200</u></u>	<u><u>16,415</u></u>	<u><u>(365,659)</u></u>

EUREKA CITY SCHOOLS
 2023/24 1st Interim
 LCFF REVENUE PROJECTIONS

LCFF Revenue Year-Over-Year Comparison

	<u>Actual 2022/23</u>	<u>Projected 2023/24</u>	<u>Change From Prior Year</u>		<u>Projected 2024/25</u>	<u>Change From Prior Year</u>		<u>Projected 2025/26</u>	<u>Change From Prior Year</u>	
COLA	6.56%	8.22%			3.94%			3.29%		
Augmentation	6.70%	---			---			---		
Base/Add-On	36,802,259	38,797,540	1,995,281	5.42%	39,482,067	684,527	1.76%	39,723,478	241,411	0.61%
Sup & Con	9,095,774	9,996,157	900,383	9.90%	10,349,336	353,179	3.53%	10,396,622	47,286	0.46%
Total	45,898,033	48,793,697	2,895,664	6.31%	49,831,403	1,037,706	2.13%	50,120,100	288,697	0.58%

EUREKA CITY SCHOOLS
 2023/24 1st Interim
 LCFF REVENUE PROJECTIONS

1% COLA SCENARIO

	<u>Actual 2022/23</u>	<u>Projected 2023/24</u>	<u>Change From Prior Year</u>		<u>Projected 2024/25</u>	<u>Change From Prior Year</u>		<u>Projected 2025/26</u>	<u>Change From Prior Year</u>	
COLA	6.56%	8.22%			1.00%			1.00%		
Augmentation	6.70%	---			---			---		
Base/Add-On	36,802,259	38,797,540	1,995,281	5.42%	38,372,205	(425,335)	-1.10%	37,756,173	(616,032)	-1.61%
Sup & Con	9,095,774	9,996,157	900,383	9.90%	10,056,852	60,695	0.61%	9,878,989	(177,863)	-1.77%
Total	45,898,033	48,793,697	2,895,664	6.31%	48,429,057	(364,640)	-0.75%	47,635,162	(793,895)	-1.64%

2023/24 COLA	<u>3,772,819</u>	<u>8.22%</u>
Lost Revenue due to Declining Enrollment/ADA	(877,155)	-1.91%
Total PROJECTED LCFF REVENUE	<u><u>2,895,664</u></u>	<u><u>6.31%</u></u>
OTHER PROJECTED COST INCREASES		
PERS Rate Increase	(158,170)	-0.34%
Step & Column	(478,498)	-1.04%
Special Education Expenditures	(1,204,424)	-2.62%
Energy and Utilities Increase	---	---
Inflation	---	---
NET PROJECTED EFFECTIVE LCFF REVENUE	<u><u>1,054,572</u></u>	<u><u>2.30%</u></u>

RECAP OF ONE-TIME FUNDING

	Legislation/ Funding Source	From	To	Allocation	Remaining Dollars***
CR Funds	CARES	3/1/2020	5/30/2021	\$ 3,005,939	\$ -
GF Funds	CARES	3/1/2020	6/30/2021	\$ 313,573	\$ -
GEER	CARES	3/13/2020	9/30/2021	\$ 271,407	\$ -
In-Person Instruction Grant	AB 86	3/1/2020	8/31/2022	\$ 1,412,217	\$ -
ESSER I	CARES	3/13/2020	9/30/2022	\$ 1,163,076	\$ -
ESSER II	CRRSA	3/13/2020	9/30/2023	\$ 4,829,296	\$ -
** ESSER III	ARPO	3/1/2020	9/30/2024	\$ 10,852,848	\$ 2,171,194
* Extended Learning Opportunities	AB 86	3/1/2020	9/30/2024	\$ 2,687,378	\$ 1,508,253
SB 117 Covid 19	SB 117	3/13/2020	N/A	\$ 60,397	\$ 23,915
				\$ 24,596,131	\$ 3,703,362

* ELO funding is inclusive of Allocation for Homeless Students and 10% set-aside for paraprofessionals

** ESSER III funding is inclusive of 20% set-aside for learning loss resources

***As of June 30, 2023

OTHER FUNDING

	Legislation/ Funding Source	From	To	Allocation	Remaining Dollars***
ELO-P (New Recurring)*	State	7/1/2023	6/30/2024	\$ 1,860,519	\$ -
Educator Effectiveness (One-Time)	State	7/1/2021	6/30/2026	\$ 969,267	\$ 775,414
Universal PreK Planning Grant	State	7/1/2021	6/30/2024	\$ 142,152	\$ 142,152
California Community Schools Partnership Program (CCSPP) Round 1	State	7/1/2022	6/30/2027	\$ 3,562,500	\$ 2,812,500
California Community Schools Partnership Program (CCSPP) Round 2**	State	7/1/2023	6/30/2028	\$ 7,600,000	\$ 7,600,000
Learning Recovery Support (Special Ed)	State	7/1/2021	6/30/2023	\$ 332,909	\$ -
Arts, Music, Instructional Materials Block Grant	State	7/1/2022	6/30/2026	\$ 1,090,990	\$ 1,090,990
Learning Recovery Emergency Block Grant	State	7/1/2022	6/30/2028	\$ 3,687,057	\$ 3,687,057
A-G Completion Improvement Grant	State	7/1/2022	6/30/2026	\$ 162,618	\$ 162,618
Universal PreK Planning Grant	State	7/1/2021	6/30/2024	\$ 142,152	\$ 142,152
School Based Mental Health Services Grant	Federal	1/1/2023	12/31/2027	\$ 5,075,302	\$ 4,542,910
Prop 28 Funding**	State	7/1/2023	6/30/2024	\$ 623,999	\$ 623,999

*ELOP received 729,153 for 21/22 Estimated \$2M for 22/23 onward

**Not included in the Budget Adoption

EXPENDITURE ITEMS

**2023/24 1st Interim
STRS AND PERS TREND (General Fund Only)**

	<u>STRS %</u>	<u>STRS \$</u> -	<u>PERS %</u>	<u>PERS \$</u> -
2015/16	10.73%	\$1,660,276	11.80%	\$765,148
2016/17	12.58%	\$1,929,774	13.89%	\$818,957
2017/18	14.43%	\$2,211,089	15.53%	\$982,449
2018/19	16.28%	\$2,540,490	18.06%	\$1,221,977
2019/20	17.10%	\$2,625,095	19.72%	\$1,346,925
2020/21	16.15%	\$2,407,839	20.70%	\$1,372,829
2021/22	16.92%	\$2,917,293	22.91%	\$1,942,088
2022/23	19.10%	\$3,438,617	25.37%	\$2,569,771
2023/24	19.10%	\$3,602,722	26.68%	\$3,096,415
2024/25	19.10%	\$3,663,540	27.70%	\$3,279,019
2025/26	19.10%	\$3,702,962	28.30%	\$3,422,042

(Excludes STRS & PERS on Behalf of Pension contribution)

**EUREKA CITY SCHOOLS
2023/24 FIRST INTERIM
SPECIAL EDUCATION COSTS**

	Actual Costs				Projected Costs		
	<u>2019/20</u>	<u>2020/21</u>	<u>2021/22</u>	<u>2022/23</u>	<u>2023/24</u>	<u>2024/25</u>	<u>2025/26</u>
<u>Special Education Expense</u>							
State and Federal	6,128,320	5,792,255	6,280,275	7,061,602	7,702,043	7,865,702	7,992,677
HCOE Chargeback	2,105,469	2,146,620	1,776,924	2,248,938	2,812,921	2,812,921	2,812,921
Total Expenditures	8,233,789	7,938,875	8,057,199	9,310,540	10,514,964	10,678,623	10,805,598
Increase From Prior Year	(71,029)	(294,914)	118,324	1,253,341	1,204,424	163,659	126,975
Encroachment	<u>5,072,000</u>	<u>4,614,000</u>	<u>4,524,000</u>	<u>4,822,000</u>	<u>6,879,000</u>	<u>7,009,000</u>	<u>7,136,000</u>
% of Total Expense	62%	58%	56%	52%	65%	66%	66%

- 2017/18 through 2024/25 ENCROACHMENT adjusted to show estimated ADA revenue (Local Control Funding Formula) generated by Special Education students

GENERAL FUND & RESERVES COMPARISON

2023/24 First Interim General Fund Comparison

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 45,901,013	48,741,497	48,793,697	49,831,403	50,120,100
Federal Sources	10,773,160	6,998,234	9,847,140	5,572,444	5,579,056
Other State Sources	13,151,120	7,097,581	9,610,463	9,224,497	9,076,919
Other Local Sources	2,929,368	3,696,467	3,573,406	3,573,406	3,573,406
Total Revenue	<u>72,754,661</u>	<u>66,533,779</u>	<u>71,824,706</u>	<u>68,201,750</u>	<u>68,349,481</u>
B. EXPENDITURES					
Certificated Salaries	18,859,544	19,747,338	20,208,910	20,293,171	20,502,262
Classified Salaries	10,504,178	11,988,484	12,074,031	12,293,768	12,560,118
Employee Benefits	15,676,813	17,703,842	17,405,774	17,706,970	17,923,210
Supplies	5,210,265	4,919,445	5,844,896	4,988,839	4,939,028
Services & Other Operating	5,683,210	6,868,447	10,521,639	8,840,246	7,224,566
Capital Outlay	1,328,935	1,448,219	2,442,795	1,942,795	1,942,795
Other Outgo (Chargeback from HCOE)	2,746,344	3,335,972	3,537,719	3,537,719	3,537,719
Support Costs (Indirect Cost Transfers)	(167,811)	(134,216)	(134,216)	(134,216)	(134,216)
Total Expenditures	<u>59,841,478</u>	<u>65,877,531</u>	<u>71,901,548</u>	<u>69,469,292</u>	<u>68,495,482</u>
C. EXCESS REVENUES (EXPENDITURES)	<u>12,913,183</u>	<u>656,248</u>	<u>(76,842)</u>	<u>(1,267,542)</u>	<u>(146,001)</u>
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(61,467)	(441,988)	(70,850)	(369,595)	(431,458)
Total Other Sources (Uses)	<u>(61,467)</u>	<u>(441,988)</u>	<u>(70,850)</u>	<u>(369,595)</u>	<u>(431,458)</u>
E. FUND BALANCE INCREASE (DECREASE)	12,851,716	214,260	(147,692)	(1,637,137)	(577,459)
F. ADJUSTED BEGINNING BALANCE	<u>26,550,701</u>	<u>35,743,890</u>	<u>39,402,417</u>	<u>39,254,725</u>	<u>37,617,588</u>
G. ENDING BALANCE	\$ <u>39,402,417</u>	<u>35,958,150</u>	<u>39,254,725</u>	<u>37,617,588</u>	<u>37,040,129</u>

2023/24 First Interim Unrestricted General Fund Comparison

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
LCFF/Revenue Limit Sources	\$ 45,901,013	48,741,497	48,793,697	49,831,403	50,120,100
Federal Sources	543	601	601	601	601
Other State Sources	1,052,899	717,513	740,681	740,681	740,681
Other Local Sources	(587,414)	626,349	626,349	626,349	626,349
Total Revenue	<u>46,367,041</u>	<u>50,085,960</u>	<u>50,161,328</u>	<u>51,199,034</u>	<u>51,487,731</u>
B. EXPENDITURES					
Certificated Salaries	11,706,438	13,001,180	12,950,809	15,021,867	15,152,621
Classified Salaries	4,986,115	6,700,426	6,639,872	7,068,016	7,223,265
Employee Benefits	7,717,194	9,536,083	9,018,882	10,312,054	10,440,131
Supplies	3,471,817	3,819,759	3,266,594	3,015,167	3,015,167
Services & Other Operating	3,765,360	4,432,746	4,512,089	4,153,365	4,151,933
Capital Outlay	534,002	1,065,152	2,059,728	1,559,728	1,559,728
Other Outgo (Chargeback from HCOE)	599,085	724,798	724,798	724,798	724,798
Support Costs (Indirect Cost Transfers)	(562,383)	(435,182)	(475,753)	(425,183)	(425,183)
Total Expenditures	<u>32,217,628</u>	<u>38,844,962</u>	<u>38,697,019</u>	<u>41,429,812</u>	<u>41,842,460</u>
C. EXCESS REVENUES (EXPENDITURES)	<u>14,149,413</u>	<u>11,240,998</u>	<u>11,464,309</u>	<u>9,769,222</u>	<u>9,645,271</u>
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers In	0	0	0	0	0
Interfund Transfers (Out)	(61,467)	(441,988)	(70,850)	(369,595)	(431,458)
Contributions	(8,057,140)	(9,901,061)	(9,812,383)	(9,999,761)	(10,157,239)
Total Other Sources (Uses)	<u>(8,118,607)</u>	<u>(10,343,049)</u>	<u>(9,883,233)</u>	<u>(10,369,356)</u>	<u>(10,588,697)</u>
E. FUND BALANCE INCREASE (DECREASE)	6,030,806	897,949	1,581,076	(600,134)	(943,426)
F. ADJUSTED BEGINNING BALANCE	<u>22,331,298</u>	<u>28,301,435</u>	<u>28,362,104</u>	<u>29,943,180</u>	<u>29,343,046</u>
G. ENDING BALANCE	\$ <u>28,362,104</u>	<u>29,199,384</u>	<u>29,943,180</u>	<u>29,343,046</u>	<u>28,399,620</u>

2023/24 First Interim Restricted General Fund Comparison

	General Fund 2022/23 Unaudited Actuals	General Fund 2023/24 Budget Adoption	General Fund 2023/24 1st Interim	General Fund 2024/25 MYP1	General Fund 2025/26 MYP2
A. REVENUES					
Revenue Limit Sources	\$ 0	0	0	0	0
Federal Sources	10,772,617	6,997,633	9,846,539	5,571,843	5,578,455
Other State Sources	12,098,221	6,380,068	8,869,782	8,483,816	8,336,238
Other Local Sources	<u>3,516,782</u>	<u>3,070,118</u>	<u>2,947,057</u>	<u>2,947,057</u>	<u>2,947,057</u>
Total Revenue	<u>26,387,620</u>	<u>16,447,819</u>	<u>21,663,378</u>	<u>17,002,716</u>	<u>16,861,750</u>
B. EXPENDITURES					
Certificated Salaries	7,153,106	6,746,158	7,258,101	5,271,304	5,349,641
Classified Salaries	5,518,063	5,288,058	5,434,159	5,225,752	5,336,853
Employee Benefits	7,959,619	8,167,759	8,386,892	7,394,916	7,483,079
Supplies	1,738,448	1,099,686	2,578,302	1,973,672	1,923,861
Services & Other Operating	1,917,850	2,435,701	6,009,550	4,686,881	3,072,633
Capital Outlay	794,933	383,067	383,067	383,067	383,067
Other Outgo (Chargeback from HCOE)	2,147,259	2,611,174	2,812,921	2,812,921	2,812,921
Support Costs (Indirect Cost Transfers)	<u>394,572</u>	<u>300,966</u>	<u>341,537</u>	<u>290,967</u>	<u>290,967</u>
Total Expenditures	<u>27,623,850</u>	<u>27,032,569</u>	<u>33,204,529</u>	<u>28,039,480</u>	<u>26,653,022</u>
C. EXCESS REVENUES (EXPENDITURES)	<u>(1,236,230)</u>	<u>(10,584,750)</u>	<u>(11,541,151)</u>	<u>(11,036,764)</u>	<u>(9,791,272)</u>
D. OTHER FINANCING SOURCES/USES					
Interfund Transfers Out	0	0	0	0	0
Contributions	<u>8,057,140</u>	<u>9,901,061</u>	<u>9,812,383</u>	<u>9,999,761</u>	<u>10,157,239</u>
Total Other Sources (Uses)	<u>8,057,140</u>	<u>9,901,061</u>	<u>9,812,383</u>	<u>9,999,761</u>	<u>10,157,239</u>
E. FUND BALANCE INCREASE (DECREASE)	6,820,910	(683,689)	(1,728,768)	(1,037,003)	365,967
F. ADJUSTED BEGINNING BALANCE	<u>4,219,403</u>	<u>7,442,455</u>	<u>11,040,313</u>	<u>9,311,545</u>	<u>8,274,542</u>
G. ENDING BALANCE	\$ <u>11,040,313</u>	<u>6,758,766</u>	<u>9,311,545</u>	<u>8,274,542</u>	<u>8,640,509</u>

2023/24 First Interim Reserves Comparison

UNRESTRICTED RESERVES COMPARISON

	Unaudited Actuals 2022/23	1st Interim 2023/24 Current Year	1st Interim 2024/25 MYP 1	1st Interim 2025/26 MYP 2
Fund 01 Unrestricted Ending Balance	28,362,104	29,943,180	29,343,046	28,399,620
Fund 17 Special Reserve Ending Balance	1,595,277	1,625,277	1,655,277	1,685,277
TOTAL RESERVES:	<u>29,957,381</u>	<u>31,568,457</u>	<u>30,998,323</u>	<u>30,084,897</u>
Total General Fund Expenditures, Transfers Out and Uses	<u>59,902,945</u>	<u>71,972,398</u>	<u>69,838,887</u>	<u>68,926,940</u>
Budgeted Reserve Level	<u>50.01%</u>	<u>43.86%</u>	<u>44.39%</u>	<u>43.65%</u>
<i>Budgeted Reserve Level at 2023/24 Budget Adoption</i>	<i>-----</i>	<u>46.57%</u>	<u>45.47%</u>	<u>43.34%</u>

**EUREKA CITY SCHOOLS
2023/24 1st INTERIM**

UNRESTRICTED RESERVES COMPONENTS

	2023/24 1st INTERIM		2025/26 MYP 2	
	\$	%	\$	%
Designated for Economic Uncertainty & Fund 17 Special Reserves (5%)	3,598,620	5.00%	3,446,347	5.00%
Routine Maintenance Reserve (3%)	2,159,172	3.00%	2,067,808	3.00%
Special Education Reserve (2%)	1,439,448	2.00%	1,378,539	2.00%
Equipment Reserve (1%)	719,724	1.00%	689,269	1.00%
Computer Replacement/Technology Reserve	2,448,000	3.40%	2,856,000	4.14%
Supplemental and Concentration Fund Reserve	4,833,697	6.72%	5,481,903	7.95%
Other Resources (Lottery, Instructional Materials, etc.)	677,688	0.94%	699,064	1.01%
Neighborhood Investment Reserve	350,000	0.49%	350,000	0.51%
Construction/Solar Investment Reserve	10,000,000	13.89%	10,000,000	14.51%
OPEB Trust Funding Reserve	4,783,848	6.65%	2,557,707	3.71%
Excess Salary increase Reserve	472,848	0.66%	472,848	0.69%
Cash, Prepaid, Stores, Other	85,412	0.12%	85,412	0.12%
TOTAL UNRESTRICTED RESERVES: (Target 11%)	31,568,457	43.86%	30,084,897	43.64%
Total General Fund Expenditures, Transfers Out and Uses	71,972,398		68,926,940	

RECOMMENDATION

Staff recommends the Governing Board approve the 2023/24 First Interim Report with a **POSITIVE** certification.

AGENDA ITEM

Agenda Title: Approval of Resolution No. 23-24-021: Committing Funds

Meeting Date: December 14, 2023

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to approve Resolution No. 23-24-021: Committing Funds.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Existing law imposes a 10% cap on the amount local school districts can maintain in their reserves in the year succeeding the fiscal year in which the education rainy day fund deposit is at least 3% of K-12 Proposition 98 funding - a condition that was met with the 2022-23 deposit amount, triggering the local reserve cap for the 2023-24 fiscal year. As a result, the District needs to take action to comply with the law as part of the 2023-24 First Interim process.

[Resolution will be added upon receipt of reports.]

STRATEGIC PLAN/PRIORITY AREA:

Applied to the "Fiscal Integrity of the District" portion of the Strategic Plan

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Board was apprised of the requirement to meet the 10% reserve cap as part of the LCFF and Other Revenues Comparison, presented at the June 2, 2022 meeting.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

Total funds committed: \$18,774,420

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

ATTACHMENTS:

Description

▫ Resolution #23-24-021

EUREKA CITY SCHOOLS RESOLUTION NO. 23-24-021

COMMITTING FUNDS

RESOLUTION NO. 23-24-021 OF THE BOARD OF EDUCATION OF EUREKA CITY SCHOOLS DESIGNATING CERTAIN GENERAL FUNDS AS COMMITTED FUND BALANCE

WHEREAS, the Governmental Standards Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying constraints that govern how a government entity can use amounts reported as fund balance; and

WHEREAS, Eureka City Schools Board of Education (Board) has previously adopted a board policy acknowledging its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

WHEREAS, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

WHEREAS, the Board has determined it has specific needs that it elects to fund with portions of its General Fund ending fund balance.

NOW, THEREFORE, BE IT RESOLVED, that Eureka City Schools Board of Education, hereby commits to utilizing portions of its general fund ending balance, as indicated by the committed fund classification in its financial statements, for the following purposes:

Purpose	Justification	Estimated Amount
Equipment Replacement Reserve	Anticipated replacement of district equipment	\$719,724
Chromebook/Technology Reserve	Reserve to replace damaged/obsolete chromebooks and computers annually	\$2,448,000
Construction/Solar Investment Reserve	Reserve to cover excess construction costs and to develop solar capacity to reduce the long-term impacts of energy costs	\$10,000,000
Neighborhood School Investment Reserve	Annual set-aside to continue operating an additional elementary site	\$350,000
OPEB Trust Funding Reserve	Potential investment to cover ongoing costs of the Long-Term OPEB liability	\$4,783,848
Excess Salary Increase Reserve	Reserve to cover a 3% salary change	\$472,848

BE IT FURTHER RESOLVED, that such funds cannot be used for any purposes other than directed above, unless the Board adopts a successor resolution to revise or remove the constraint, or otherwise redirect the funds for other purposes; and

BE IT FURTHER RESOLVED, that the district’s Superintendent, or their designee, is hereby authorized and directed to finalize the amounts to be committed for the purposes directed above based on the unaudited actuals financial report for fiscal year 2023-24 no later than September 15, 2024.

Approved, passed and adopted by the Board of Education of Eureka City Schools on the 14th day of December, 2023:

AYES: _____

NOTES: _____

ABSETENTIONS: _____

President of the Governing Board of
Eureka City Schools

Attested to:

Clerk of the Governing Board of
Eureka City Schools

AGENDA ITEM

Agenda Title: Adoption of Resolution 23-24-023 Approving Property Exchange Pursuant to Education Code Section 17536 and Directing District Superintendent, or Designee, to Finalize and Execute the Agreement for Exchange of Real Property

Meeting Date: December 14, 2023

Item: Discussion/Action

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is asked to adopt Resolution 23-24-023, which approves the exchange of district property located at 674 Allard Avenue in the City of Eureka and authorizes the Superintendent or designee to finalize and execute the Agreement for Exchange of Real Property attached as Exhibit A to the resolution.

[Note: The attachments to this agenda item will be made available at the Board meeting prior to discussion of the agenda item.]

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

Education Code section 17536 permits the school district to exchange any of its real property for real property owned by another person or private business firm. Before ordering the exchange, the board must adopt a resolution by two-thirds vote, declaring its intention to exchange the property. A property exchange provides the District with the flexibility to enter into an agreement that directly furthers the express purpose of the District.

STRATEGIC PLAN/PRIORITY AREA:

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Board convened a 7-11 Advisory Committee pursuant to Education Code section 17387, *et seq.* to advise the board regarding the use or disposition of the property located at 674 Allard Avenue, in the City of Eureka. The 7-11 Committee recommended the Board declare the property surplus. On June 6, 2019, the Board

adopted Resolution No. 18-19-036, declaring the property surplus to the District's need. On August 6, 2023, the Board adopted Resolution No. 23-24-003, declaring the property "exempt surplus land" pursuant to Government Code section 54221(f)(1)(I). This resolution authorizes a property exchange pursuant to Education Code section 17388 and is exempt from the other provisions in the Education Code.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

\$6,000,000.00

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

AGENDA ITEM

Agenda Title: Local Control Accountability Plan Update

Meeting Date: December 14, 2023

Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to receive an update on the development of the 2024-2025 Local Control and Accountability Plan (LCAP).

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

This discussion is part of a series of discussions about the LCAP. The intent is to keep members of the School Board well-informed on the progress and development of the plan.

STRATEGIC PLAN/PRIORITY AREA:

Applies to all strategic plan areas.

HISTORY *(list previous staff or board action(s) with dates if possible)*

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education. The LCAP development process serves three distinct, but related functions: comprehensive planning, meaningful engagement, and accountability and compliance. At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK-12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no cost associated with this item.

WHO *(list the name of the contact person(s), job title, and site location)*

Gary Storts, Assistant Superintendent, Educational Services

ATTACHMENTS:

Description

- ▣ 2024-25 LCAP Board Updates_Dec 2023

2024-2025 LCAP Update

December 14, 2023

The Team

Gary Storts

Jennifer Johnson

Mario daCosta

Rachel Brakeman

Kristi Puzz

Paul Claussen

Andrew Dehart

CSEA- TBD

Focus

Start of a new LCAP 3 year cycle

- Align goals to state priority areas and district strategic plan
- Break goals into smaller “chunks” to more easily align and simplify tracking funding
- Reflect on goals from the current LCAP cycle and set new baseline goals for the next three years
- Ensure we are supporting unduplicated students and underperforming subgroups
- Identify priorities given declining revenue

Accomplishments

<u>November</u>	1st Team meeting
	Review of LCAP and data collection for annual update
	Started mid-year review (new requirement)
	LCAP updates from CDE and HCOE
<u>December</u>	2nd Team meeting
	Annual update data collection and entering in Doc Tracking
	Draft Thought Exchange survey for staff and community

Next Steps

Complete Annual Update

Analyze data over past three years, along with meeting desired outcomes.

Gather Input

Attend Site Council meetings and release Thought Exchange and student surveys

Establish new goals and baselines

Focus on student achievement, student engagement and school climate along with identifying local measures for other pupil outcomes



Questions?

AGENDA ITEM

Agenda Title: Albee Stadium/Bud Cloney Field Project Update

Meeting Date: December 14, 2023

Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board will receive an update regarding status of the Eureka High School Albee Stadium/Bud Cloney Field construction project.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The District has yet to receive final plan approval from the Division of the State Architect. As a result, the date for qualified contractors to submit bids for the project has been extended to January 10, 2024.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 19: New and Modernized Facilities

HISTORY *(list previous staff or board action(s) with dates if possible)*

The project was awarded at the March 3, 2022 Board meeting and an updated agreement was approved at the March 31, 2022 meeting. Approval of the Guaranteed Maximum Price (GMP) was on the May 11, 2023 agenda but the Board took no action. At the October 26, 2023, meeting, the Governing Board approved the dissolution of the Lease Leaseback Agreement with Wahlund Construction, Inc./Sequoia Construction Specialties for Increment #1. The Board opted to pause the project so that staff could reevaluate options once Increment #2 plans are approved by the Division of the State Architect, and the amount of state funding is determined.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

The architect's estimate for the base portion of the project is \$28 million. This does not include potential add alternatives. The cost of the project will not be known until contractor bids are received.

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

AGENDA ITEM

Agenda Title: Grant Pre-Kindergarten/Transitional Kindergarten (Pre-K/TK) Classroom Addition Update
 Meeting Date: December 14, 2023
 Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board will receive an update on the Grant Pre-Kindergarten/Transitional Kindergarten (Pre-K/TK) Classroom Addition.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

The update will keep the Board apprised of the project's progress.

STRATEGIC PLAN/PRIORITY AREA:

Priority Area 19: New and Modernized Facilities

HISTORY *(list previous staff or board action(s) with dates if possible)*

At the August 26, 2021, meeting the Board discussed the State Funding for Full Day Kindergarten, Transitional Kindergarten, and Pre-School Grant. On March 10, 2022, the Board approved Resolution No. 21-22-016: Intent to Offer or Expand Full-Day Preschool and Transitional Kindergarten, and Authorizing Projects and Filing of Applications for Funding under the California Preschool, Transitional Kindergarten and Full-Day Kindergarten Facilities Grant Program, and the Board received an update at the June 2, 2022, meeting.

More recently, the Board received an Update on the Financial Hardship Application Submitted for New Classrooms at Grant Elementary School on August 3, 2023, and Approval of the Proposed Grant Classroom Addition and Finding that the Project is Exempt from CEQA on August 24, 2023.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

State Funding: \$8,705,867

District Contribution: \$39,753

Total Project: \$8,745,620

WHO *(list the name of the contact person(s), job title, and site location)*

Paul Ziegler, Assistant Superintendent of Business Services

AGENDA ITEM

Agenda Title: Policy Updates from CSBA - September 2023 and Updates to Board Bylaw 9322 (First Review)
 Meeting Date: December 14, 2023
 Item: Discussion

WHAT *(the board is asked to discuss, receive, approve, or adopt)*

The Governing Board is being asked to discuss the policy updates from CSBA - September 2023 and Board Bylaw 9322.

WHY *(briefly explain why the action or discussion is important; and if applicable, how it is connected to site, district, or strategic plans)*

From time to time, relatively minor changes occur that affect the text of CSBA sample board policies, administrative regulations, and board bylaws but do not warrant reissuing the entire sample because the changes are limited. It is recommended that districts review the revisions and incorporate them in district materials as appropriate. Although the revisions are minor, the district should still use its normal adoption process to adopt the board policies, administrative regulations, and/or board bylaws affected by these revisions. The following Board Policies, Administrative Regulations and Board Bylaws have various changes due to changes in laws, new laws, court decisions, and clarification.

STRATEGIC PLAN/PRIORITY AREA:

Governance and Policy updating is not reflected in the Strategic Plan Priority Area

HISTORY *(list previous staff or board action(s) with dates if possible)*

This is the first reading of these policies.

HOW MUCH *(list the revenue amount \$ and/or the expense amount \$)*

There is no revenue or expense related to this agenda item.

WHO *(list the name of the contact person(s), job title, and site location)*

Fred Van Vleck, Ed.D., Superintendent

ATTACHMENTS:

Description

- Index + Sept CSBA Policy Set and BB 9322

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

Type:	Number :	Title:	Recommended Action	Clarification	Comments	Page
BP	1160	Political Processes	Use CSBA Recommendation	Policy updated to reflect NEW LAW (AB 1416, 2022) which requires the ballot label or similar description of a school district (or other local government) measure on a county ballot to list, either as a supporter or an opponent of the measure, the associations, nonprofit organizations, businesses, or individuals, including current or former elected officials such as Governing Board members, who have signed the ballot argument or are listed in the text of the argument in support or opposition of the measure unless the county board of supervisors elects not to list such supporters and opponents.	<p>Pg 1 ¶ 3 New Language re: Board Discussion at an agendized board meeting</p> <p>Pg 1 ¶ 4 New Language re: Not influencing voters</p> <p>Pg 1 ¶ 5 New Language re: School Board Members may included their name in support of opposition</p> <p>Pg 2 ¶ 1 New Language re: Informational material is a fair analysis</p> <p>Pg 2 ¶ 2 New Language re: District resources shall not be used</p> <p>Pg 2 #1 New Language re: Influence voters</p> <p>Pg 2 #3 New Language re: File written argument</p> <p>Pg 2-3 Revised Section "Legislation"</p>	CSBA: 1-3 ECS: 4-5
BP	1330	Use of School Facilities	Use CSBA Recommendation	Policy updated to caution districts when charging religious groups direct costs for use of district facilities when those costs are not charged to other groups due to the potential conflict between a U.S. Supreme Court decision and state law. Policy also updated to add that the Governing Board may authorize the use of a school building as a vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pickup of election materials, as determined by the election official.	<p>Mandated</p> <p>Pg 2 Option 2</p> <p>Pg 3 ¶ 5 New Language re: Polling place</p>	CSBA: 6-10 Sample: 11-14 ECS: 15-16

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

AR	1330	Use of School Facilities	Use CSBA Recommendation	Regulation updated to encourage districts to create a facilities use application and agreement for the use of school facilities and grounds by any entity other than the district, add that anyone applying to use school facilities do so as specified in district procedures and in accordance with law, and reflect NEW LAW (AB 2028, 2022) which authorizes the Governing Board to allows district facilities to be used by local law enforcement, public agencies, nonprofit associations, or organizations for bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students.	Mandated Pg 2 #10 New Language re: Bicycle.... Instruction safety Pg 2 #3 New Language re: Sale of drugs Pg 3 #4 New Language re: Sale of acholic beverages Pg 3 ¶ 5 New Language re: Shall require a hold harmless (used to be may)	CSBA: 17-19 ECS: 20-21
E	1330	Use of School Facilities	Delete CSBA Recommendation	Exhibit deleted as unnecessary with relevant material included in administrative regulation 1330 – Use of School Facilities.	The District does have this policy	CSBA: 22-23 Not Applicable to ECS
AR	3311	Bids	Use CSBA Recommendation	Regulation updated to reference the bid limit for 2023, add that for lease-leaseback, design-build, and alternative design-build projects the notice which solicits the call for bids is required to specify that the project is subject to skilled and trained workforce requirements, and reflect NEW LAW (AB 185, 2022) which adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000. Regulation also updated to reflect the State Allocation Board’s (SAB) notification to districts which provides that modular school facilities must be competitively bid and that districts that use piggyback contracts for modular facilities are ineligible for state funding from SAC administered programs.	Mandated Pg 1 See note 2 for 2023 Bid limit Pg 2 ¶ 1 New Language re: Notice shall specify and be subject to skilled trained workforce Pg 4 #6 New Language re: Jan. 1, 2029, see note above.	CSBA: 24-30 ECS: 31-34
AR	3311.3	Design-Build Contracts	Use CSBA Recommendation	Regulation updated to add that, until January 1, 2025, design-build contracts may be entered into and approved by the Governing Board. Regulation also updated to reflect NEW LAW (AB 185, 2022) which (1) adds, until January 1, 2029, the alternative design-build construction delivery method for projects in excess of \$5,000,000, (2) specifies that alternative design-build contracts may be awarded to the low bid or the best value, taking into consideration, at a	Pg 1 ¶ 1 New Timeline re: Jan 1, 2025 Pg 1 ¶ 2 New Language re: Jan 1, 2029 Pg 2 #5a New Language re: Alternative design build projects	CSBA: 35-37 ECS: 38-39

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

				<p>minimum, design cost, general conditions, overhead, and profit as a component of the project price, technical design and construction expertise, and life-cycle costs, (3) provides that the district's determination of price shall be based on the open book evaluation of construction subcontracts, (4) includes that the contract may be subject to further negotiations or amendment and may be terminated by the district if the district and the design-build entity are unable to reach an agreement, and (5) requires an alternative design-build proposal for an alternative design-build project to include (a) design cost, general conditions, overhead, and profit as a component of the project price, unless a stipulated sum for the project is specified, (b) technical design and construction expertise, and (c) life-cycle costs over 15 or more years</p>		
BP	3312	Contracts	Use CSBA Recommendation	<p>Policy updated to reflect NEW LAW (SB 1439, 2022) related to conflict of interest from campaign contributions and NEW LAW (SB 34, 2022) related to bribery of a public official, and include a general statement requiring Governing Board members and district employees who are involved in the making of contracts on behalf of the district to comply with the district's conflict of interest policy.</p>	<p>Pg 1 ¶ 2 New Language re: Comply with conflict of interest policy</p> <p>Pg 3 Option 2</p>	<p>CSBA: 40-44 ECS: 45-47</p>
BP	3460	Financial Reports and Accountability	Use CSBA Recommendation	<p>Policy updated to add material related to districts facing insolvency who are considering applying for an emergency apportionment, including that the Governing Board is required to discuss the need for an emergency apportionment at a regular or special meeting at which parents/guardians, the exclusive representatives of employees of the district, and other members of the community have the opportunity to provide testimony.</p>	<p>Pg 2 ¶ 1 New Language re: Facing fiscal insolvency</p>	<p>CSBA: 48-52 ECS: 53-55</p>

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

BP	3551	Food Service Operations/Cafeteria Fund	Use CSBA Recommendation	Policy updated to reflect NEW LAW (SB 490, 2022) which requires districts participating in the National School Lunch and/or Breakfast Program, with annual reimbursement of \$1,000,000 or more, to (1) specify in the solicitation for bids and contracts for an agricultural food product that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies, including if the quality of the domestic product is inferior to the quality of the nondomestic product or if the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product, and (2) retain documentation justifying the use of the exception for three years from the date of purchase. Policy also updated to reflect NEW LAW (AB 778, 2022) which requires a district to accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when certain conditions are met.	Pg 3 Option 2 Pg 3 ¶ 3 New Language re: Contracts for the purpose of agricultural food See note to determine if the district must comply	CSBA: 56-59 ECS: 60-61
AR	3551	Food Service Operations/Cafeteria Fund	Use CSBA Recommendation	Regulation updated to include the requirement for a district with an on-site food facility to arrange to recover the maximum amount of edible food that would otherwise be disposed of and donate it to a local food recovery organization, and maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district’s edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. Regulation also updated to reflect California Department of Education Nutrition Services Division Management Bulletin SNP-04-2022 which raises the excess net cash resources limitation to six months’ average expenditures.	Pg 2 ¶ 2 New Language re: Arrange to recover edible food Jan. 1, 2024 start date see note above Pg 2 ¶ 5 New Language re: Maintain records related to edible food recovery	CSBA: 62-65 ECS: 66-67

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

BP	4151 4251 4351	Employee Compensation	Use CSBA Recommendation	Policy updated to add that for districts participating in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments, and reflect NEW LAW (AB 185, 2022) which adds specific repayment procedures when a district has made a wage overpayment to a district employee.	Pg 1 ¶ 5 New Language re: Summer recess payment schedule Pg 3 New Section "Wage Overpayment"	CSBA: 68-76 ECS: 77-79
AR	4217.3	Layoff/Rehire	Use CSBA Recommendation	Regulation updated to reflect NEW LAW (SB 913, 2022) which provides that for districts with an average daily attendance of less than 250,000, the definition of "length of service" for the purpose of the order of layoff and determination of seniority is the employees' hours in paid status. Regulation also updated to reflect NEW LAW (AB 185, 2022) which authorizes a classified employee to be represented by an attorney or nonattorney representative of the exclusive representative of the district's classified employees at a hearing requested by an employee as part of layoff proceedings.	Pg 1-2 Option 2 Pg 2 ¶ 5 New Language re: Representation at hearing	CSBA: 80-83 ECS: 84-86
BP	5131.9	Academic Honesty	Use CSBA Recommendation	Policy updated to address prohibited and permitted student use of technology, including artificial intelligence, as it relates to academic honesty. Policy also updated to include that a student with a disability be permitted to use technology for any purpose for which technology is identified in the student's individualized education program, that a student be given the opportunity to demonstrate that the use of technology was in accordance with policy when suspected by an employee that such use was in violation of academic honesty, and that any information acquired from an employee's use of technology in determining whether a student has committed and act of academic dishonesty be shared with the student and the student's parent/guardian, as appropriate. Additionally, policy updated to authorize the provision of staff training regarding the use of technology to improve education, including the	Review for new and revised language throughout	CSBA: 87 ECS: 88

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

				detection of plagiarism and sensitivity to potential discrimination from algorithmic bias.		
BP	6154	Homework/ Makeup Work	Use CSBA Recommendation	Policy updated to add that meaningful homework can provide enrichment, address student use of technology, including artificial intelligence, as it relates to homework and makeup work, provide that teacher training may include designing homework assignments that inspire students’ interests, include that students may work with other students and use approved outside resources as directed by the teacher, and move material related to notifying the student’s parents/guardians when a student repeatedly fails to complete homework so that it follows chronologically.	Pg 1 ¶ 2 New Language re: Technology Pg 1 ¶ 9 New Language re: Students may work with other students Pg 2 ¶ 1 New Language re: Transportation and class schedules	CSBA: 89-90 ECS: 91-92
BP	6162.5	Student Assessment	Use CSBA Recommendation	Policy updated to reflect that prohibited and permitted student use of technology, including artificial intelligence, in relation to assessment, be as specified in Board Policy 5131.9 – Academic Honesty and Board Policy 6163.4 – Student Use of Technology, reference NEW LAW (AB 114, 2023) which includes long term English learners as a numerically significant student subgroup for purposes of demonstrating comparable improvement in academic achievement by all numerically significant subgroups, include that state interim and formative assessments may be used to communicate with students’ parents/guardians and for use in identifying professional development, and that results of an individual student on the California Assessment of Student Performance and Progress may be released to a postsecondary educational institution for the purpose of credit, placement, or admission.	Pg 1 ¶ 2 New Language re; Technology Pg 2 ¶ 3 New Language re: Communicating and identifying goals Pg 2 ¶ 6 New Language re: Release of CAASPP results	CSBA: 93-94 ECS: 95-96
AR	7140	Architectural and Engineering Services	Use CSBA Recommendation	Regulation updated to more closely align with law and to reflect NEW LAW (AB 185, 2022) which enables a district to enter into an alternative design-build contract with a single entity for both design and construction of any school facility if the contract is in excess of \$5,000,000.	Pg 1-2 ¶ 6 New Language re: Contracts for repair and maintenance Pg 2 ¶ 2 New Language re: Design Build contracts	CSBA: 97-98 ECS: 99

1st Review – Governing Board – CSBA September Policy Updates + Revision to BB 9322

BB	9124	Attorney	Use CSBA Recommendation	<p>Bylaw updated to revise the first philosophical paragraph to recognize the need to provide legal representation to the district and the importance of cost-effective legal advice and services, clarify that the Governing Board may appoint and fix and order paid legal counsel’s compensation, expand the types of entities that the Board may contract with to serve as legal counsel, and reflect that the Board supports pursuing collaborative legal efforts with other districts as well as other government agencies as appropriate. Bylaw also updated to clarify that districts may, but are not required, to initiate a Request for Proposals to advertise and solicit proposals for legal services, and that districts may consider the attorney’s, firm’s, and/or entity’s relevant legal reputation when evaluating such attorneys, firms, and/or entities. Additionally, bylaw updated to reflect that any attorney representing the district is required to be admitted to practice law in California.</p>	<p>Pg 1 ¶ 2 New Language re: Appoint counsel</p> <p>Pg 1 ¶ 3 New Language re: Independent contractor services</p> <p>Pg 1-2 New Section “Retaining Legal Counsel”</p> <p>Pg 2 New Section “Contacting Legal Counsel”</p>	<p>CSBA: 100-101 ECS: 102</p>
BB	9322	Agenda/ Meeting Materials	District Revision to Correct Policy Content	<p>This Board Bylaw was updated in October 2023 and mistakenly omitted a section of the previously adopted policy. Policy is being updated to reflect the District’s current practice, per the policy in effect prior to the October 2023 update.</p>	Not Applicable	<p>ECS: 103-105</p>

Policy 1160: Political Processes

Status: ADOPTED

Original Adopted Date: 02/01/1996 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following optional policy addresses political activities conducted by members of the Governing Board or district staff acting on behalf of the district. It does not apply to individuals acting as private citizens on their own time and at their own expense. When acting as private citizens, individuals have broad rights under the First Amendment to engage in political activities, including taking positions on electoral measures and candidates and establishing and participating in political action committees.

Education Code 7055 authorizes the district to establish reasonable regulations related to employees engaging in political activity. See BP/AR 4119.25/4219.25/4319.25 - Political Activities of Employees for language implementing this statute as well as language regarding activities by employee organizations.

The Governing Board has a responsibility to actively advocate fiscal and public policy that supports the district's schools and the children in the community. The Board shall be proactive in defining the district's advocacy agenda based on the district's vision and goals and the needs of the district and community. The Board's advocacy efforts shall be conducted in accordance with legal requirements.

Ballot Measures/Candidates

No district funds, services, supplies, or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

CSBA NOTE: Whether an activity is an appropriate use of public funds or an impermissible campaign activity is a complicated analysis. In *Vargas v. City of Salinas*, the California Supreme Court created three categories of activities: (1) permissible informational activities, such as resolutions and providing objective analysis; (2) impermissible campaign activities, such as producing or distributing literature that urges a voter to act a certain way; or (3) unclear activities which do not fall into either group and must be analyzed looking at the "style, tenor, and timing" of the activity. The following two paragraphs reflect the court's analysis of permissible activities. CSBA's District and County Office of Education Legal Services or district legal counsel should be consulted when there is a question as to whether an activity is permissible.

The Board may discuss and study the potential effect of proposed or qualified ballot measures on the district's schools at an open and agendized Board meeting. The Board's discussion of the effect of such measures shall include an opportunity for staff and members of the public to speak on all sides of the issue. At that meeting, the Board may adopt a position or resolution in support of or in opposition to a ballot measure. The language in any resolution adopted by the Board shall not urge the public to take any action regarding the measure.

The Board's position on a ballot measure, including any resolution, shall be publicized only through normal district procedures and consistent with regular district practice for reporting Board actions. Such publicity shall be for informational purposes and shall not attempt to influence voters.

CSBA NOTE: Elections Code 9170, as added by AB 1416 (Ch. 751, Statutes of 2022), requires the ballot label or similar description of a school district measure, or other local government measure, on a county ballot to list, either as a supporter or an opponent of the measure, the associations, nonprofit organizations, businesses, or individuals, including current or former elected officials such as board members, who have signed the ballot argument or are listed in the text of the argument for or against the measure, unless the county board of supervisors elects not to list such supporters and opponents.

Individual School Board members may include their name in support of or opposition to a county, city, district, or school measure on a county ballot in accordance with Elections Code 9170.

CSBA NOTE: When it is unclear whether a campaign activity is permissible, the court will analyze the activity based on its "style, tenor and timing" to determine whether it involves an appropriate expenditure of public funds. Examples of things that a court might look for include how the material was distributed (i.e., special edition or regular publication), the language used in the publication (i.e., inflammatory or informational), and whether the distribution was consistent with regular district practice (i.e., regular circulation or special mailing). Districts should be cautious and ensure that any such informational material is an appropriate use of district funds.

The Superintendent or designee may use district resources to provide students, parents/guardians, and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the district. (Education Code 7054)

In preparing or distributing such informational material, the Superintendent or designee shall analyze the material to help ensure that it is an appropriate informational activity, provides a fair analysis of the issues, and does not advocate passage or defeat of a measure or candidate.

CSBA NOTE: In *Vargas v. City of Salinas*, the court offered examples of activities which would be impermissible campaign activities, as reflected in the following paragraph. In addition, 2 CCR 18901.1 prohibits the use of public funds for a newsletter or "mass mailing" which expressly advocates the election or defeat of a ballot measure or candidate or, when taken in context, urges a particular result. Because violation of this regulation could result in enforcement action by the Fair Political Practices Commission (FPPC), districts should proceed with caution and consult with CSBA's District and County Office of Education Legal Services or district legal counsel, as appropriate. District resources, including email or computer systems, shall not be used to disseminate campaign literature. In addition, district resources shall not be used to purchase advertisements, bumper stickers, posters, or similar promotional items that advocate an election result or urge voters to take any action in support of or in opposition to a measure.

CSBA NOTE: Both the courts (*Santa Barbara County Coalition Against Automobile Subsidies v. Santa Barbara County Association of Governments*) and the Attorney General (88 Ops.Cal.Atty.Gen. 46 (2005)) have provided guidance as to the appropriate use of district funds when the district is preparing to submit a bond proposal to the voters for approval. The key distinction is whether the action is taken before or after the measure has been placed on the ballot and whether the activity is directed at swaying voters. Permissible expenditures include researching the need for the measure, formulating and drafting the proposal, and conducting polling and focus groups to assess the feasibility of the measure. Impermissible activities include recruiting and organizing supporters for a campaign, raising funds for the campaign, or hiring a consultant to develop a strategy for building support for the measure. Political activity related to district bond measures shall, in addition to the above, be subject to the following conditions:

1. The Superintendent or designee may research, draft, and prepare a district bond measure or other initiative for the ballot, but shall not use district resources to influence voters or otherwise campaign for the measure.
2. Upon request, Board members and district administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the employee representing the district shall not urge a citizens' group to vote for or against the bond measure.

3. The Board or any individual Board member may file a written argument for the ballot that is either for or against any school measure. (Elections Code 9501)

Legislation

CSBA NOTE: Pursuant to Government Code 53060.5, the district may engage in legislative activities and lobbying, either directly or through a representative, and the cost of this activity is an appropriate use of district funds. Lobbying activities are regulated by the FPPC (2 CCR 18600-18640) and governed by the Political Reform Act (Government Code 81000-91015).

The Board's responsibility as an advocate for the district may include lobbying and outreach at the state, national, and local levels. The Board and Superintendent or designee shall work to establish and maintain ongoing relationships with elected officials, community leaders, and the media in order to communicate district positions and concerns.

The Board and Superintendent shall develop an advocacy action plan to define expectations and responsibilities. This plan may include, but is not limited to, legislative priorities, strategies for outreach to the media and community, development of key messages and talking points, and adoption of positions on specific legislation, regulations, or budget proposals.

In order to strengthen legislative advocacy efforts, the district may work with organizations and coalitions and may join associations whose representatives lobby on behalf of their members in accordance with Government Code 53060.5.

impermissible election campaigning because the activity was directed to the public and not the legislature.

The district may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its advocacy activities. However, informational materials about legislation shall not urge the public to lobby the legislature, Governor, or state agencies on behalf of the district.

CSBA NOTE: An appellate court held in *League of Women Voters v. Countywide Criminal Justice Coordination Committee* that the drafting of legislative proposals was a permissible use of public funds since it was more similar to the exercise of a local agency's governing authority than a campaign activity.

As necessary, the Board may direct the Superintendent or designee to draft legislative or regulatory proposals which serve the district's interests.

Legal Advocacy

CSBA NOTE: When an issue requires resolution in the courts rather than through legislation, it is permissible for districts to use public funds to initiate or participate in legal advocacy. Toward these ends, districts may choose to join with other districts in a group, such as CSBA's Education Legal Alliance which funds and supports litigation in cases of statewide significance to its members.

The Board recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the district may join with other districts or parties in order to resolve the issue through litigation or other appropriate means.

Political Forums

Forums on political issues may be held in district facilities as long as the forum is made available to all sides of the issue on an equitable basis. (Education Code 7058)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

	Description
2 CCR 18600-18640	Lobbyists - https://simbli.eboardsolutions.com/SU/EslshK5xMWM11ebnL4su0sMvA==
2 CCR 18901.1	Campaign related mailings sent at public expense - https://simbli.eboardsolutions.com/SU/RAW1BiSYaSu54mCUAzRMQ==
Ed. Code 35160	Authority of governing boards - https://simbli.eboardsolutions.com/SU/FFplus3PC2rsgGxvplus8DVSsrkQ==
Ed. Code 35172	Promotional activities - https://simbli.eboardsolutions.com/SU/mVfx6wBztjEsmgOccplusEJNQ==
Ed. Code 7050-7058	Political activities of school officers and employees - https://simbli.eboardsolutions.com/SU/5YoLGiwWfbAw1M58GNpyRw==
Ed. Code 7054	Use of district property - https://simbli.eboardsolutions.com/SU/zsQbGD629AZeslshbpluserHcegA==
Ed. Code 7054.1	Requested appearance - https://simbli.eboardsolutions.com/SU/Aj68x9ZUmPid2oqLqp92mg==
Ed. Code 7056	Soliciting or receiving political funds - https://simbli.eboardsolutions.com/SU/Dgd5hd1rGngWjtEZxNbEtA==
Elec. Code 9170	Ballot label; support and opposition listings - https://simbli.eboardsolutions.com/SU/QtOGQ31oBO2FEYSN8zb5dw==
Elec. Code 9501	School district elections; arguments for or against a measure - https://simbli.eboardsolutions.com/SU/nlqWApEAqXTrLbmLWAAV8w==
Gov. Code 53060.5	Attendance at legislative body; expenses - https://simbli.eboardsolutions.com/SU/IY8slshOA9fuwkYIMvragUVew==
Gov. Code 54953.5	Audio or video recording of proceedings - https://simbli.eboardsolutions.com/SU/pglHf3CJute3LspDNflFwA==

Policy 1160: Political Processes

Status: ADOPTED

Original Adopted Date: 09/13/2000 | **Last Reviewed Date:** 09/13/2000

The Board of Education has a responsibility to actively advocate fiscal and public policy that supports the district's schools and the children in the community. To the extent possible, the Board shall be proactive in defining the district's advocacy agenda based on the needs of the district and the direction set forth in the district's vision and goals.

The Board may establish reasonable regulations related to Board members and employees engaging in political activity during working hours and on district premises. (Education Code 7055)

Legislation

The Board's responsibility as an advocate for the district may include lobbying at the state and national levels.

Because local governments also make decisions which impact the district's schools, the Board and the Superintendent or designee shall work to establish ongoing relationships with city and county officials and agencies, and shall inform them of the potential effect of local issues on the schools.

The Board shall identify issues that will affect its schools and the children in its community, establish goals and priorities for legislative advocacy, solicit community input and adopt legislative positions. The Superintendent or designee shall establish a coordinated plan for carrying out the advocacy agenda, including specific activities, target groups or individuals, staff responsibilities and timelines.

In order to strengthen legislative advocacy efforts, the district may work with organizations and coalitions and may join associations whose representatives lobby on behalf of their members.

As necessary, the Superintendent or designee may draft legislative proposals which serve the district's interests.

The Board may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its legislative advocacy activities. However, the Board shall not urge the public to lobby the legislature on behalf of the district.

Ballot Measures/Candidates

The Board may study the potential effect of ballot measures on the district's schools. Any Board discussion of the effect of such measures shall include an opportunity for Board members, staff and members of the public to speak on all sides of the issue. Following such study, the Board may adopt positions in support of or in opposition to ballot measures of importance to education.

The Board's positions shall be publicized only through normal district procedures for reporting Board actions and in a manner that does not attempt to influence voters.

No district funds, services, supplies or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

District resources shall not be used to disseminate campaign literature or to purchase advertisements, bumper stickers, posters or similar promotional items that advocate an election result.

The Superintendent or designee may use district resources to provide students, parents/guardians and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the district. (Education Code 7054)

In preparing or distributing such information, the Superintendent or designee shall ensure that the totality of the circumstances, including language, style, tenor and timing, does not expressly advocate passage or defeat of a measure or candidate.

The Superintendent or designee may research, draft and prepare a bond measure or other initiative for the ballot, but shall not use district resources to secure signatures in order to qualify the measure for the ballot.

Upon request, Board members and district administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the district representative shall not urge a citizens' group to vote for or against the bond measure.

For informational purposes, the Superintendent or designee may conduct a poll related to a ballot issue. Such a poll shall not advocate a particular position on the issue.

Legal Advocacy

The Board recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the district may join with other districts or parties in order to challenge the issue through litigation or other appropriate means.

Political Forums

Forums on political issues may be held in district facilities as long as the facility is made available to all sides of the issue on an equitable basis. (Education Code 7058)

Policy 1330: Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 04/01/2013 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Education Code 38133 mandates the Governing Board to develop rules and regulations related to the management, direction, and control of school facilities. Pursuant to Education Code 38130-38138 (the Civic Center Act), school facilities are civic centers and, under certain circumstances, members of the school community must be allowed to use them for specified purposes. In granting access for the use of school facilities to district residents viewpoints and thereby violating constitutional requirements, including free speech rights. In *Good News Club v. Milford Central School*, the U.S. Supreme Court held that the school district violated the club's free speech rights when it denied the club's use of school facilities for after-school meetings because of the religious nature of the meetings.

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

CSBA NOTE: Pursuant to Education Code 38133, the Board is mandated to develop rules and regulations which must include the items specified below for the management, direction, and control of school facilities.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, including the designation of a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of schoolwork

CSBA NOTE: The following paragraph is optional and may be modified to reflect district practice.

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

There shall be no advertising on school facilities and grounds except as specified in Board Policy 1325 - Advertising and Promotion.

CSBA NOTE: The following optional paragraph may be modified to reflect district practice. A district may enter into an agreement with another entity for the joint use of school facilities or grounds. For considerations to guide the development of such an agreement, see BP 1330.1 - Joint Use Agreements.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

Fees

CSBA NOTE: Education Code 38134 authorizes districts to charge an amount "not to exceed" direct costs for the use of school facilities or grounds by community groups and entities. 5 CCR 14037-14041 contain specific rules adopted by the State Board of Education for determining "direct costs" to be charged for use of school facilities and grounds. See the section "Calculating Direct Costs" below. If the district chooses to charge fees, 5 CCR 14041 requires the Board to adopt a fee schedule that specifies the hourly fee to be charged by the district either for specific school facilities and grounds or for types or categories of school facilities or grounds (e.g., all gymnasiums or playgrounds).

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR

CSBA NOTE: Education Code 38134 mandates each district that chooses to charge the community a fee for the use of school facilities to adopt a policy specifying the activities and organizations that shall be subjected to the fees.

The options below provide suggestions on how districts that choose to charge fees may categorize activities and organizations for that purpose. Option 1 is for use by districts that choose to charge an amount "not to exceed" direct costs to all community groups. Option 2 is for use by districts that choose to grant free use to nonprofit organizations and to groups organized to promote youth and school activities but charge other groups an amount "not to exceed" direct costs. Option 3 is for use by districts that grant free use to school-related organizations only.

Regardless of the option chosen, there is an exception for the use of school facilities and grounds for religious services, as noted below.

OPTION 1: (Amount not to exceed direct costs to all community groups)

~~The Board believes that the use of school facilities or grounds should not result in an expense to the district. The Superintendent or designee shall charge all groups granted the use of school facilities or grounds under the Civic Center Act an amount not to exceed direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)~~

OPTION 1 ENDS HERE

OPTION 2: (No charge to nonprofit organizations and youth and school-oriented groups)

CSBA NOTE: This option reflects the common practice among districts to allow free use of school facilities by nonprofit organizations and clubs and associations that promote youth and school activities pursuant to Education Code 38134. Districts that wish to allow free use by some groups but charge other groups should proceed cautiously and ensure that such free use or discount is granted on a reasonable and nondiscriminatory basis. It is strongly recommended that districts consult CSBA's District and County Office of Education Legal Services or district legal counsel before deciding which groups will or will not be charged and, based upon legal counsel's advice, decide whether it would be appropriate to specifically name in the district's policy the community groups that will or will not be charged.

The Board authorizes the use of school facilities or grounds, without charge, or with limited charges in some situations, by nonprofit organizations and by clubs or associations organized to promote youth and school activities, including, but not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, school-community advisory councils, and recreational youth sports leagues that charge participants no more than an average of \$60 per month. Other groups that request the use of school facilities under the Civic Center Act shall be charged an amount not to exceed direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

OPTION 2 ENDS HERE

OPTION 3: (No charge to school-related organizations)

~~The Board authorizes the use of school facilities or grounds without charge to school-related organizations whose activities are directly related to or for the benefit of district schools. All other groups requesting the use of school facilities under the Civic Center Act shall be charged an amount not to exceed direct costs determined in accordance with 5 CCR 14037-14041.~~

OPTION 3 ENDS HERE

CSBA NOTE: The remainder of this section is for use by all districts regardless of the option chosen above.

Pursuant to Education Code 38134, a district must charge "at least" direct costs to any group using school facilities for religious services even if the district selects Option 2 or Option 3 above and does not charge other groups.

However, this may conflict with the U.S. Supreme Court's ruling in *Good News Club v. Milford Central School*, which held that a district's refusal to let a Christian club hold after-school meetings because of its religious nature, while permitting other secular character-building clubs to meet, constituted impermissible viewpoint discrimination under the First Amendment. Due to the potential conflict between this case and state law, districts should take caution in selecting Option 2 or Option 3 above or adopting a policy that charges religious groups direct costs when those costs are not charged to other groups. Districts are advised

to consult with CSBA's District and County Office of Education Legal Services or district legal counsel with questions about charging religious groups for use of district facilities. Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount

at least equal to the district's direct costs. (Education Code 38134)

CSBA NOTE: Education Code 38134 requires the district to charge fair rental value when facilities are used for fundraising activities which are not beneficial to youth, public school activities, or charitable purposes, under the conditions specified below. "Fair rental value" is defined as direct costs plus the amortized costs of the school facilities or grounds used for the duration of the activity.

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038 and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

CSBA NOTE: The following optional paragraph applies to districts that choose to discount direct cost fees based on the type or category of the applicant, such as to groups with tax-exempt status as authorized pursuant to 5 CCR 14041.

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

CSBA NOTE: Pursuant to Elections Code 12283, an elections official requesting the use of a school building as a polling place or vote center must include in the request a list of the schools needed. Such requests must be made within sufficient time before the start of the school year so that the Board can determine and notify parents/guardians whether (1) the school will remain in session on those days, (2) the school day will be designated for staff training and development, or (3) the school will be closed to students and nonclassified employees. See BP 6111 - School Calendar.

The Board may authorize the use of school buildings as polling places, or vote centers for election day. The Board may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, or vote center on election day and/or during the 10 days preceding election day, as well as during key dates necessary for drop-off, set-up, and pick-up of election materials, as determined by the elections official, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as a polling place or vote center. (Elections Code 12283)

When a school is used as a polling place or vote center, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. The Superintendent or designee shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place or vote center.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

- 5 CCR 14037-14042
- Bus. Code 25608
- Ed. Code 10900-10914.5
- Ed. Code 32280-32289.5
- Ed. Code 37220
- Ed. Code 38130-38138
- Ed. Code 51860
- Elec. Code 12283
- Gov. Code 54950-54963
- M&V Code 1800

Description

- Proportionate direct costs for use of school facilities and grounds
- Alcohol on school property; use in connection with instruction - <https://simbli.eboardsolutions.com/SU/FNTmwCbl5wapMSIUJRgAkW==>
- Community recreation programs - <https://simbli.eboardsolutions.com/SU/2plusoOINP9plus8k2kxekeluvFw==>
- School safety plans - <https://simbli.eboardsolutions.com/SU/gz33QjVcfk6ufvjfPS84Kw==>
- School holidays - <https://simbli.eboardsolutions.com/SU/plusB5QsDGvKOO1slshAvenu11TQ==>
- Civic Center Act; use of school property for public purposes - <https://simbli.eboardsolutions.com/SU/tloM8gkAiBjOSSNvFbplum4w==>
- Time and facilities for bicycle and scooter safety instruction - <https://simbli.eboardsolutions.com/SU/iZlvtDgz8RsMnJogh8kslshHw==>
- Polling places: schools - <https://simbli.eboardsolutions.com/SU/7mGanslshLrPOn4XJjMrQjswg==>
- The Ralph M. Brown Act - <https://simbli.eboardsolutions.com/SU/Zh2Bb3plus0XDQweT5vBx4GSg==>
- Definitions - <https://simbli.eboardsolutions.com/SU/8cMAXVI6pluslXqzoklcrAUTw==>

Federal References

- 20 USC 7905
- 40 CFR 141.1-141.723

Description

- Equal access to public school facilities
- Drinking water standards

Management Resources References

- Attorney General Opinion
- Attorney General Opinion
- Court Decision
- Court Decision
- Court Decision
- Court Decision
- Court Decision
- Court Decision

Description

- 79 Ops.Cal.Atty.Gen. 248 (1996)
- 82 Ops.Cal.Atty.Gen. 90 (1999)
- Ellis v. Board of Education, (1945) 27 Cal.2d 322
- Good News Club v. Milford Central School, (2001) 533 U.S. 98
- Lamb's Chapel v. Center Moriches Union Free School District, (1993) 508 U.S. 384
- ACLU v. Board of Education of Los Angeles, (1961) 55 Cal. 2d 167
- Cole v. Richardson, (1972) 405 U.S. 676
- Connell v. Higgenbotham, (1971) 403 U.S. 207
- Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009 - <https://simbli.eboardsolutions.com/SU/XdN3WVUUFcdWXIPIQ118A==>
- Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010 - <https://simbli.eboardsolutions.com/SU/yKK9jYHskM7slshWodVvurslshCQ==>
- CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsishXk6R5akQ==>
- California Department of Education - <https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

CSBA Publication

CSBA Publication

Website

Website

USE OF SCHOOL FACILITIES

The Governing Board believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 6145.5 - Student Organizations and Equal Access)

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds. Other uses authorized under the Civic Center Act shall be on a first-come, first-served basis.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary

(cf. 0450 - Comprehensive School Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work

Subject to prior approval by the Board, the Superintendent or designee may grant the use of school facilities or grounds on those days on which district schools are closed. (Education Code 37220)

(cf. 6115 - Ceremonies and Observances)

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

(cf. 1325 - Advertising and Promotion)

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

USE OF SCHOOL FACILITIES (continued)

(cf. 1330.1 - Joint Use Agreements)

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

(cf. 9320 - Meetings and Notices)

The Board authorizes the use of school facilities or grounds, without charge, by nonprofit organizations and by clubs or associations organized to promote youth and school activities, including, but not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, school-community advisory councils, and recreational youth sports leagues that charge participants no more than an average of \$60 per month. Other groups that request the use of school facilities under the Civic Center Act shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

USE OF SCHOOL FACILITIES (continued)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Calculating Direct Costs

Direct costs to be charged for community use of each, or each type of, school facility or grounds shall be calculated in accordance with 5 CCR 14038 and may reflect the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds
2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies, utilities, janitorial services, other services performed by district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to operate and maintain school facilities and grounds

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Use of School Facility as Polling Place

The Board may authorize the use of school buildings as polling places on any election day, and may also authorize the use of school buildings, without cost, for the storage of voting machines and other vote-tabulating devices. However, if a city or county elections official specifically requests the use of a school building as a polling place, the Board shall allow its use for such purpose. If school will be in session, the Superintendent or designee shall identify to elections officials the specific areas of the school buildings not occupied by school activities that will be allowed for use as polling places. (Elections Code 12283)

USE OF SCHOOL FACILITIES (continued)

When a school is used as a polling place, the Superintendent or designee shall provide the elections official a site with an adequate amount of space that will allow the precinct board to perform its duties in a manner that will not impede, interfere, or interrupt the normal process of voting and shall make a telephone line for Internet access available for use by local elections officials if so requested. He/she shall make a reasonable effort to ensure that the site is accessible to persons with disabilities. (Elections Code 12283)

The Superintendent or designee shall establish procedures to ensure student safety and minimize disruptions whenever school is in session while the facilities are being used as a polling place.

Policy 1330: Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 11/07/2016 | **Last Reviewed Date:** 11/07/2016

The Board of Education believes that school facilities and grounds are a vital community resource which should be used to foster community involvement and development. Therefore, the Board authorizes the use of school facilities by district residents and community groups for purposes specified in the Civic Center Act, to the extent that such use does not interfere with school activities or other school-related uses.

The Superintendent or designee shall give priority to school-related activities in the use of school facilities and grounds.

For the effective management and control of school facilities and grounds, the Superintendent or designee shall maintain procedures and regulations that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities
2. Preserve order in school facilities and on school grounds and protect school facilities, designating a person to supervise this task, if necessary
3. Ensure that the use of school facilities or grounds is not inconsistent with their use for school purposes and does not interfere with the regular conduct of school work.
4. Establish priority for other uses authorized under the Civic Center Act.

There shall be no advertising on school facilities and grounds except as allowed by district policy specified in BP 1325 - Advertising and Promotion.

As necessary to ensure efficient use of school facilities, the Superintendent or designee may, with the Board's approval, enter into an agreement for the joint use of any school facilities or grounds. The Board shall approve any such agreement only if it determines that it is in the best interest of the district and the community.

Fees

The Board shall adopt a comprehensive schedule of fees to be charged for community use of school facilities and grounds, including, but not limited to, the multipurpose room(s), playing or athletic field(s), track and field venue(s), tennis court(s), and outdoor basketball court(s). The schedule of fees shall be prepared in accordance with 5 CCR 14037-14041. (5 CCR 14041)

The Board authorizes the use of school facilities or grounds without charge by nonprofit organizations, clubs, or associations organized to promote youth and school activities. As specified in Education Code 38134(a), these groups include, but are not limited to, Girl Scouts, Boy Scouts, Camp Fire USA, YMCA, parent-teacher associations, and school-community advisory councils. Other groups that request the use of school facilities under the Civic Center Act, including nonprofit groups not organized to promote youth and school activities and for-profit groups, shall be charged an amount not exceeding direct costs determined in accordance with 5 CCR 14037-14041. (Education Code 38134)

Additionally, when any use of school facilities or grounds is for religious services, the district shall charge an amount at least equal to the district's direct costs. (Education Code 38134)

In determining direct costs to be charged for community use of each, or each type of, school facility or grounds, the Superintendent or designee shall calculate, in accordance with 5 CCR 14038, the community's proportionate share of the following costs: (Education Code 38134; 5 CCR 14038-14041)

1. Capital direct costs calculated in accordance with 5 CCR 14039, including the estimated costs of maintenance, repair, restoration, and refurbishment of non-classroom space school facilities or grounds.

However, capital direct costs shall not be charged to organizations retained by the district or school to provide instruction or instructional activities to students during school hours or for classroom-based programs that operate after school hours, including, but not limited to, after-school, tutoring, and child care programs. (5 CCR 14037)

2. Operational direct costs calculated in accordance with 5 CCR 14040, including estimated costs of supplies,

utilities, janitorial services, other services of district employees and/or contracted workers, and salaries and benefits paid to district employees directly associated with the administration of the Civic Center Act to

Direct cost fees shall not be discounted to any group or organization except when the discount is specifically authorized in the adopted fee schedule. (5 CCR 14041)

Groups shall be charged fair rental value when using school facilities or grounds for entertainment or meetings where admission is charged or contributions solicited and net receipts are not to be expended for charitable purposes or for the welfare of the district's students. (Education Code 38134)

Expending Funds Collected as Capital Direct Costs

Any funds collected as capital direct costs shall be deposited into a special fund to be used only for capital maintenance, repair, restoration, and refurbishment of school facilities and grounds. (5 CCR 14042)

Regulation 1330: Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 07/01/2018 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following administrative regulation is mandated for the management, direction, and control of school facilities, pursuant to Education Code 38133.

Application for Use of Facilities

CSBA NOTE: Districts are encouraged to consult with CSBA's District and County Office of Education Legal Services or district legal counsel to create a facilities use application and agreement for the use of school facilities and grounds by any entity other than the district.

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

CSBA NOTE: The California Supreme Court has determined that the requirements of Education Code 38135 and 38136 are unconstitutional (*ACLU v. Board of Education of City of Los Angeles*). Although these provisions have not been repealed, districts are advised not to require any oath affirming that the group does not intend to take actions leading to the overthrow of the government.

Other types of oaths have been held constitutionally acceptable. The California Supreme Court upheld the use of an oath that the individual or group does not intend to use school premises to commit unlawful acts (*ACLU v. Board of Education*), and the U.S. Supreme Court has upheld affirmative loyalty oaths for public employees, expressing a promise to support the federal and state constitutions (*Connell v. Higgenbotham*; *Cole v. Richardson*). The following paragraph is optional.

Anyone applying to use school facilities shall do so as specified in district procedures and in accordance with law.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131, 51860)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest

CSBA NOTE: The Attorney General opined in 79 Ops.Cal.Atty.Gen. 248 (1996) that the section of Education Code 38131 which provides that a board may grant the use of school facilities to a religious group to conduct services only when the religious group has no other suitable meeting place is unconstitutional. Although Attorney General opinions do not carry the force of law, they are given deference by the courts in the case of legal challenge. Therefore, a district should consult CSBA's District and County Office of Education Legal Services or district legal counsel before requiring a religious organization to establish that it lacks another suitable meeting place for the conduct of its services in order to rent school facilities. In that same opinion, the Attorney General also determined that Education Code 38131 does not limit the renewability of the temporary use permit for school facilities by a religious organization. Thus, legal counsel should also be consulted before a district refuses to renew a temporary permit. Item #3 below is consistent with the Attorney General's interpretation of Education Code 38131.

3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities for youth that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center

CSBA NOTE: Pursuant to Education Code 32282, procedures to allow school facilities to be used by public agencies, such as the Red Cross, for mass care and welfare shelters during an emergency must be included in the comprehensive school safety plan. See AR 0450 - Comprehensive Safety Plan.

8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

CSBA NOTE: To enable the district to provide students safety instruction related to using electric, motorized, or nonmotorized bicycles and scooters, Education Code 51860, as amended by AB 2028 (Ch. 116, Statutes of 2022), authorizes the Governing Board to assist local law enforcement, nonprofit associations or organizations specified in Education Code 38134, such as the Girls Scouts, Boys Scouts, and parent-teacher associations, and public agencies that provide such safety instruction, in providing safety instruction to district students.

10. Bicycle, scooter, electric bicycle, motorized bicycle, or motorized scooter safety instruction for district students by local law enforcement, public agencies, nonprofit associations, or organizations specified in Education Code 38134

CSBA NOTE: Education Code 38131 allows the district to grant use of school facilities for other purposes as deemed appropriate. The district may add any other purposes approved by the Board and not inconsistent with existing law.

11. Other purposes deemed appropriate by the Governing Board

Restrictions

CSBA NOTE: In adopting rules for the management and control of school facilities, districts must be careful to ensure that they do not impose restrictions that may violate constitutionally protected rights. Generally, court decisions have held that districts may not discriminate on the basis of a group's viewpoint, and thus the use of facilities should be granted on a neutral basis. In *Good News Club v. Milford Central School*, the U.S. Supreme Court held that a district which prohibited a religious club from using school facilities after school hours for activities for which it allowed other community groups to use the school facilities discriminated against the club on the basis of the club's religious viewpoint in violation of the First Amendment to the United States Constitution.

Because federal and state constitutional free speech issues may be involved when a district denies the use of school facilities to certain groups, it is strongly recommended that a district consult with CSBA's District and County Office of Education Legal Services or district legal counsel before doing so.

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco

CSBA NOTE: Pursuant to Business and Professions Code 25608, it is a misdemeanor to possess, consume, sell, give, or deliver any alcoholic beverage to any person in a school building or on school grounds unless a specified exception applies. One such exception is serving alcohol during a special event, pursuant to a license or permit obtained under the Alcohol Beverage Control Act, at district-owned facilities at a time when students are not present. For this purpose, "facilities" include, but are not limited to, office complexes, conference centers, or retreat facilities. Although Business and Professions Code 25608 allows this exception, the district should consult CSBA's District and County Office of Education Legal Services, district legal counsel, and/or risk management personnel when determining whether to allow alcohol on district property pursuant to this exception. When a district allows the use of its facilities or grounds for events that may involve the serving or consumption of alcoholic beverages, it is recommended that rules and/or

limitations be established to minimize risks to the district and attendees at such events (e.g., requiring security guards and/or additional insurance, limiting the presence of alcoholic beverages to designated areas, limiting the types of beverages and/or how many drinks can be served at a time, specifying the time period during which alcoholic beverages may be served). Item #4 is optional and may be deleted or revised to reflect any limitations imposed on the facility user.

4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the district and ensure the safety of participants, as determined by the Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

CSBA NOTE: Districts may exclude certain facilities from community use for safety or security reasons. Such facilities might include (1) offices or computer rooms containing records and confidential information and (2) science rooms and other rooms containing hazardous chemicals or equipment that cannot be used safely without special knowledge or skills. The following paragraph is optional and may be revised to specify excluded facilities.

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

CSBA NOTE: Pursuant to Education Code 38134, a district is authorized to take the actions specified in the following optional paragraph when damage to school facilities or grounds occurs from use by a nonprofit group, organization, club, or association that promotes youth and school activities.

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

CSBA NOTE: Education Code 38134 distinguishes the liability and insurance obligations of nonprofit groups, clubs, and associations that promote youth and school activities from those of the district. The district is liable for any injuries resulting from its negligence in the ownership and maintenance of its facilities and grounds and must bear the cost of insuring against these risks and defending itself from related claims.

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

CSBA NOTE: Pursuant to Education Code 38134, groups that promote youth and school activities cannot be required to sign hold harmless and indemnification agreements agreeing to defend and indemnify the district against liability arising during the group's use of school facilities to the extent that the agreement requires the group to assume liability for the district's negligence. The statute is unclear as to whether the district can require non-youth-related groups to indemnify the district from any and all injuries resulting from the use of the facilities. Districts wishing to create such an agreement should consult CSBA's District and County Office of Education Legal Services or district legal counsel.

Because hold harmless agreements are only as strong as the groups' credit, districts should generally require proof of insurance in addition to such agreements. When a hold harmless and indemnification agreement appears necessary for any specific school facilities or a specific event, the district's risk manager, insurance carrier, or legal counsel should tailor it to the situation.

When permitted by law, the Superintendent or designee shall require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 14037-14042
December 14, 2023

Description

Proportionate direct costs for use of school facilities and grounds

Ed School Facilities Review Page 019

Regulation 1330: Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 01/14/2016 | **Last Reviewed Date:** 01/14/2016

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to district policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
5. The administration of examinations for the selection of personnel or the instruction of precinct board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center
8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare
9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Other purposes deemed appropriate by the Governing Board

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law
2. Any use which is inconsistent with the use of the school facilities for school purposes or which interferes with the regular conduct of school or school work
3. Any use which involves the possession, consumption, or sale of alcoholic beverages or any restricted substances, including tobacco

The district may exclude certain school facilities from nonschool use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The district may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of district facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the district with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

As permitted, the Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

Exhibit (PDF) 1330-E PDF(1): Use Of School Facilities

Status: ADOPTED

Original Adopted Date: 09/15/2010

See PDF on the next page.

STATEMENT OF INFORMATION

EUREKA CITY UNIFIED SCHOOL DISTRICT

The undersigned, as duly authorized representative for _____, states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.

The undersigned further declares that , _____ the organization on whose behalf he/she is applying for the use of school property, upholds and defends the Constitutions of the United States and the State of California.

(Signed) (Date)

(organization if applicable)

Regulation 3311: Bids

Status: ADOPTED

Original Adopted Date: 10/01/2015 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Pursuant to Government Code 54202, districts are mandated to establish bidding procedures governing the purchase of equipment and supplies. The following administrative regulation reflects the competitive bidding procedures applicable to these purchases, as well as contracts for certain services, public works projects, and repairs and maintenance, when the contract exceeds the amount specified in law.

An alternative procedure for public works projects is provided pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22000-22045), which allows public projects of \$60,000 or less to be performed by district employees and public projects of \$200,000 or less to be awarded through an informal bidding process. See BP/AR 3311.1 - Uniform Public Construction Cost Accounting Procedures. Districts that have adopted the UPCCAA procedures should modify the following regulation to delete or revise conflicting provisions related to contracts for public works. Also see AR 3311.2 - Lease-Leaseback Contracts, AR 3311.3 - Design-Build Contracts, and AR 3311.4 - Procurement of Technological Equipment for procedures applicable to those contracts.

Advertised/Competitive Bids

The district shall advertise for any of the following: (Public Contract Code 20111)

1. ~~A public project contract that involves an expenditure of \$15,000 or more, including a contract for construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, or repair work involving a district owned, leased, or operated facility~~

Pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22000-22045) public projects of \$60,000 or less may be performed by district employees and public projects of \$200,000 or less may be awarded through an informal bidding process. Public projects of more than \$200,000 shall, except as otherwise provided by law, be subject to formal bidding procedures, per: (Public Contract Code 22032, 22037, 22038).

CSBA NOTE: For the contracts specified in Item #2a-c below, Public Contract Code 20111 requires the Superintendent of Public Instruction (SPI) to annually establish a bid limit that reflects U.S. Department of Commerce data. The following paragraph allows the amount to escalate automatically once the SPI has made the annual determination. For 2023, the bid limit is \$109,300.

2. A contract that exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following:
 - a. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
 - b. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
 - c. Repairs that are not a public project, including maintenance

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation that is circulated in the county. The Superintendent or designee also may post the notice on the district's website or through an electronic portal. The notice shall state the work to be

done or materials or supplies to be furnished and the time and place and website where bids will be opened. (Public Contract Code 20112)

CSBA NOTE: Pursuant to Public Contract Code 2600 all bid documents and construction contracts, when applicable, must contain a notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603. Skilled and trained workforce requirements are required for lease- leaseback projects, design-build, and alternative design-build projects. Skilled and trained workforce is optional for all other construction delivery methods. See AR 3311.2 Lease-Leaseback Contracts and AR 3311.3 -- Design-Build Contracts for specific bidding requirements.

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and

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details regarding when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. For lease-leaseback, design-build, and alternative design-build projects, the notice shall specify that the project is subject to skilled and trained workforce requirements. (Education Code 17250.25, 17250.62, 17407.5; Public Contract Code 2600, 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify in writing the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)
2. All bids for construction work shall be presented under sealed cover. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20111, 20112)

The bid shall be accompanied by a form of bidder's security, including either cash, a cashier's check payable to the district, a certified check made payable to the district, or a bidder's bond executed by an admitted surety insurer and made payable to the district. The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111, 20112)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Governing Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)

CSBA NOTE: Public Contract Code 20103.8 specifies that, in those cases when the bid includes items that may be added to or deducted from the scope of the work in the contract, the bid solicitation must specify the method to be used to determine the lowest bid, as detailed below. Districts should consult with CSBA's District and County Office of Education Legal Services or district legal counsel, as appropriate, if they have questions regarding the applicability of this law.

6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in Item #6a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

CSBA NOTE: For a bid to be successful, it must conform to bid specifications (i.e., it must be "responsive") and the bidder must be determined to be able to perform the work (i.e., the bidder must be "responsible" as defined in Public Contract Code 1103). There is no right to a due process hearing when the district has merely found the bid to be nonresponsive. However, the district must be careful in making a determination on the "nonresponsiveness" of a bid based on anything other than the documents submitted. To avoid any confusion, the district should provide clear and comprehensive bid

specifications to bidders.

When rejecting the lowest responsive bid on the basis that the bidder is nonresponsive, the district must inform the bidder of the evidence used when making the determination and afford the bidder a hearing with the right to present evidence that the bidder is responsible.

7. In determining the lowest bid, the district shall consider only responsive bids that conform to bid specifications and are submitted by responsible bidders who have demonstrated trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract.
 - a. When a bid is determined to be nonresponsive, the Superintendent or designee shall notify the bidder and give the bidder an opportunity to respond to the determination.
 - b. When the lowest bidder is determined to be nonresponsive, the Superintendent or designee shall notify the bidder of the right to present evidence of the bidder's responsibility at a hearing before the Board.
8. After being opened, all submitted bids become public records pursuant to Government Code 7920.530 and shall be made available for public review pursuant to law, Board policy, and administrative regulation.

Prequalification Procedure

CSBA NOTE: The following section is optional. Pursuant to Public Contract Code 20111.6, a district with average daily attendance (ADA) of 2,500 or greater is required to prequalify all general contractors and electrical, mechanical, and plumbing subcontractors for any public project of \$1,000,000 or more, when the project uses or is reimbursed from School Facilities Program funds (Education Code 17070.10-17079.30) or other future state school bonds. A model prequalification questionnaire is available on the Department of Industrial Relations website.

Additionally, pursuant to Public Contract Code 20111.5, districts are permitted, but not required, to establish prequalification procedures for other contracts which, by law, require competitive bidding.

When required by law or the Board, the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized prequalification questionnaire and financial record which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Code of Civil Procedure 446; Public Contract Code 20111.5, 20111.6)

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in Public Contract Code 4113 or Business and Professions Code 7056 or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids. (Public Contract Code 20111.6)

For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified

by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

Award of Contract

The district shall award each contract to the lowest responsible bidder, except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of a student who is to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)

CSBA NOTE: Pursuant to Public Contract Code 2000-2002, a district is permitted to establish bidding requirements that facilitate the participation of minority, women, disabled veteran, and small business enterprises in contracts. Though minorities and women are included in Public Contract Code 2000, Article 1, Section 31(a) of the California Constitution prohibits the granting of preferences based on race, sex, color, ethnicity, or national origin in state employment and contracting. The district should consult with CSBA's District and County Office of Education Legal Services or district legal counsel if there is any question about the granting of preferences to any such business.

3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)
4. When procuring a lease-leaseback contract, in which case the Board shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17400 and 17406

CSBA NOTE: Until January 1, 2025, districts may, in accordance with Education Code 17250.25, utilize the design-build method of construction delivery. Pursuant to Education Code 17250.15, design-build means a project delivery process in which both the design and construction of a project are procured from a single entity.

5. When procuring a design-build contract for a public works project in excess of \$1,000,000 in accordance with Education Code 17250.20, in which case the Board may award the contract to either the low bid or the best value to the district, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs (Education Code 17250.20, 17250.25)

CSBA NOTE: Pursuant to Education Code 17250.60-17250.69, as added by AB 185 (Ch. 571, Statutes of 2022), the district may, until January 1, 2029, utilize alternative design-build contracts for public works projects in excess of \$5,000,000. Pursuant to Education Code 17250.60, alternative design-build means a project delivery process in which both the design and construction of a project are procured from a single design-build entity based on its proposed design cost, general conditions, overhead, and profit as a component of the project price.

A contract for an alternative design-build project must be awarded to either the low bidder or the best value, and is subject to further negotiation and amendment pursuant to Education Code 17250.65. Alternative design-build subcontracts are subject to an open book evaluation by the district and the district sets the price based on this open book evaluation. The alternative design-build contract may be subject to further negotiation or amendment and if the district and the design-build entity are unable to reach an agreement, the district may terminate the contract. A district that utilizes the alternative design-build procurement method is required to submit, by January 1, 2028, a report to the Legislature, as specified in Education Code 17250.67. See AR 3311.3 - Design-Build Contracts for more information specific to design-build and alternative design-build projects.

6. When procuring an alternative design-build contract for a public works project in excess of \$5,000,000 in accordance with Education Code 17250.62, in which case the Board may award the contract to either the low bid or the best value, taking into consideration, at a minimum design cost, general conditions, overhead, and life-cycle costs (Education Code 17250.62, 17250.65)

Protests by Bidders

CSBA NOTE: The law does not specify a procedure for handling protests by bidders. The following optional section provides one such procedure and should be modified to reflect district practice.

If the bidder believes that the award is not in compliance with law, Board policy, or the bid specification, the bidder may protest the award. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protested documents in a timely manner shall constitute a waiver of the right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

CSBA NOTE: The following paragraph provides a process for appealing a bid award to the Board. Although the law does not specify the notice to be given in this circumstance, CSBA recommends at least three business days which may be modified to reflect district practice.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Limitation on Use of Sole Sourcing

CSBA NOTE: "Sole sourcing" is the practice by which one brand name product is specified, although comparable, competitive products are available. Public Contract Code 3400 allows sole sourcing in limited circumstances and requires that the specification of the designated product be followed by the words "or equal," so that bidders for such a contract are able to base their bids on the use of other products of equal functionality that may result in cost savings for the district. The following section is optional.

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3002, 3400)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

CSBA NOTE: The following optional paragraph is for use by districts with ADA of more than 2,500. For the repair or replacement of the roof of a public facility, a material must meet the requirements specified below to be considered "equal" pursuant to Public Contract Code 3000-3010.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification. (Public Contract Code 3002)

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name, also known as sole sourcing, if the Board has made a finding, described in the invitation for bids or request for proposals (RFP), that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion

3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Bids Not Required

CSBA NOTE: The following paragraph lists those items that may be purchased through a "piggybacked" bid; see the accompanying Board policy. Many districts have used the piggyback procedure to purchase portable and relocatable buildings. The Attorney General has opined in 89 Ops.Cal.Atty.Gen. 1, 2006 that a district may not rely on the piggyback exception to contract for the acquisition and installation of factory-built modular building components (i.e., roofs and walls) for installation on a permanent foundation. This opinion does not apply to typical portable or relocatable single-classroom buildings, because they lack a permanent foundation and building mobility. Additionally, in 2022 the State Allocation Board (SAB) notified districts that modular school facilities must be competitively bid and districts that use piggyback contracts for modular facilities are ineligible for state funding from SAB administered programs. Districts considering using the piggyback process for relocatables, portables, modulars, and the like should consult CSBA's District and County Office of Education Legal Services or district legal counsel.

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may "piggyback" by authorizing another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor. Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

CSBA NOTE: The following optional paragraph reflects the authority granted to public agencies pursuant to Government Code 4217.10-4217.18 to enter into energy service contracts without competitive bidding when the agency's governing body determines that the contract is in the best interest of the agency based on the "cost-benefit" analysis specified in Government Code 4217.12.

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district and meet the cost effectiveness requirements specified in Government Code 4217.12. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on a cost and saving comparison finding specified in Government Code 4217.12. (Government Code 4217.12)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

CSBA NOTE: Pursuant to Public Contract Code 20113, a district may award contracts without competitive bidding in emergency situations, as specified below. In *Marshall v. Pasadena Unified School District*, a court held that the definition of "emergency" in Public Contract Code 1102 is applicable. Public Contract Code 1102 defines "emergency" as a "sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services."

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 1102, 20113)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 97600)

Regulation 3311: Bids

Status: ADOPTED

Original Adopted Date: 06/08/2017 | **Last Reviewed Date:** 06/08/2017

Advertised/Competitive Bids

The district shall advertise for any of the following: (Public Contract Code 20111)

1. A public project contract that involves an expenditure of \$15,000 or more, including a contract for construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, or repair work involving a district owned, leased, or operated facility
2. A contract that exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following:
 - a. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
 - b. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
 - c. Repairs that are not a public project, including maintenance

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation that is circulated in the county. The Superintendent or designee also may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting and details regarding when and where project documents, including the final plan and specifications, are available. Any such mandatory visit or meeting shall occur not less than five calendar days after the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify in writing the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)
2. All bids for construction work shall be presented under sealed cover. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20111, 20112)

The bid shall be accompanied by a form of bidder's security, including either cash, a cashier's check payable to the district, a certified check made payable to the district, or a bidder's bond executed by an admitted surety insurer and made payable to the district. The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111, 20112)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)

5. When two or more identical lowest or highest bids are received, the Board of Education may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #6a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined. (Public Contract Code 20103.8)

7. In determining the lowest bid, the district shall consider only responsive bids that conform to bid specifications and are submitted by responsible bidders who have demonstrated trustworthiness, quality, fitness, capacity, and experience to satisfactorily perform the public works contract.
 - a. When a bid is determined to be nonresponsive, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the determination.
 - b. When the lowest bidder is determined to be nonresponsive, the Superintendent or designee shall notify the bidder of his/her right to present evidence of his/her responsibility at a hearing before the Board.
8. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for public review pursuant to law, Board policy, and administrative regulation.

Prequalification Procedure

When required by law or the Board, the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized prequalification questionnaire and financial record which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Code of Civil Procedure 446; Public Contract Code 20111.5, 20111.6)

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in Public Contract Code 4113 or Business and Professions Code 7056 or 7057, as applicable, shall submit a standardized questionnaire and financial statement 10 or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing subcontractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

Award of Contract

The district shall award each contract to the lowest responsible bidder, except in the following circumstances:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of a student who is to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)
3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)
4. When procuring a lease-leaseback contract, in which case the Board shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17400 and 17406
5. When procuring a design-build contract for a public works project in excess of \$1,000,000 in accordance with Education Code 17250.20, in which case the Board may award the contract to either the low bid or the best value to the district, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs (Education Code 17250.20, 17250.25)

Protests by Bidders

A bidder may protest a bid award if he/she believes that the award is not in compliance with law, Board policy, or the bid specification. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award and shall include all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Limitation on Use of Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3002, 3400)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the

specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

In any such case, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract.

When the bid is for a roof project, a material, product, thing, or service is considered "equal" to that designated if it is equal in quality, durability, design, and appearance; will perform the intended function equally well; and conforms substantially to the detailed requirements in the bid specification.

However, the Superintendent or designee may designate a specific material, product, thing, or service by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or request for proposals (RFP), that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Bids Not Required

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize another public corporation or agency, by contract, lease, requisition, or purchase order, to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). Alternatively, if the public corporation or agency has an existing contract with a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor and make payments under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interest of the district and meet the cost effectiveness requirements specified in Government Code 4217.12. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost and savings comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable foodstuffs and seasonal commodities needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

Bids shall not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 1102, 20113)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

Regulation 3311.3: Design-Build Contracts

Status: ADOPTED

Original Adopted Date: 12/01/2016 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: As an alternative to the more traditional design-bid-build process (see BP/AR 3311 - Bids) or a lease-leaseback process (see AR 3311.2 - Lease-Leaseback Contracts), the district may, until January 1, 2025, enter into a design-build contract for a public works project in excess of \$1,000,000 pursuant to Education Code 17250.10-17250.55. As defined by Education Code 17250.15, "design-build" means a project delivery process in which both the design and construction of a project are procured from a single entity. Additionally, pursuant to Education Code 17250.61, as added by AB 185 (Ch. 571, Statutes of 2022), the district may, until January 1, 2029, enter into an alternative design-build contract for a public works project in excess of \$5,000,000. As defined by Education Code 17250.60, "alternative design-build" means a project delivery process in which both the design and construction of a project are procured from a single design-build entity based on its proposed design cost, general conditions, overhead, and profit as a component of the project price. Education Code 17250.15, 17250.25, 17250.60, and 17250.61 provide that such contracts may be awarded to either the low bid or best value, as defined.

Until January 1, 2025, the Governing Board may approve a design-build contract with a single entity for both design and construction of any school facility in excess of \$1,000,000, awarding the contract to either the low bid or the best value as determined by evaluation of objective criteria. (Education Code 17250.20)

Additionally, until January 1, 2029, the Board may approve an alternative design-build contract with a single entity for both design and construction of any school facility in excess of \$5,000,000. Such contracts may be awarded to the low bid or the best value, taking into consideration, at a minimum, design cost, general conditions, overhead, and profit as a component of the project price, technical design and construction expertise, and life-cycle costs. The district's determination of price shall be based on the open book evaluation of construction subcontracts. The contract may be subject to further negotiations or amendment and may be terminated by the district if the district and the design-build entity are unable to reach an agreement. (Education Code 17250.61, 17250.62, 17250.65)

Design-build documents shall not include provisions for long-term project operations, but may include operations during a training or transition period. (Education Code 17250.25, 17250.62)

Procedures for Awarding the Contract

The procurement process for design-build and alternative design-build projects shall be as follows: (Education Code 17250.25, 17250.35, 17250.62, 17250.65; Public Contract Code 2600)

1. **Performance Specifications:** The district shall prepare a set of documents setting forth the scope and estimated price of the project. The documents may include, but are not limited to:
 - a. The size, type, and desired design character of the project
 - b. Performance specifications that cover the quality of materials, equipment, and workmanship
 - c. Preliminary plans or building layouts
 - d. Any other information deemed necessary to describe adequately the district's needs

The performance specifications and any plans shall be prepared by a design professional who is duly licensed and registered in California.

2. **Prequalification:** The district shall prepare and issue a request for qualifications in order to prequalify, or develop a short list of, the design-build entities whose proposals shall be evaluated for final selection. The request for qualifications shall include, but is not limited to, all of the following elements:
 - a. Identification of the basic scope and needs of the project or contract, the expected cost range, the methodology that will be used by the district to evaluate proposals, the procedure for final selection of the design-build entity, and any other information deemed necessary by the district to inform interested parties of the contracting opportunity
 - b. Significant factors that the district reasonably expects to consider in evaluating qualifications, including technical design and construction expertise, acceptable safety record, and all other non-price-related factors

- c. A standard template request for statements of qualifications prepared by the district, which shall contain all of the information required pursuant to Education Code 17250.25 or 17250.62

CSBA NOTE: Public Contract Code 2600 adds a requirement to include in all bid documents and construction contracts, when applicable, a notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603. Pursuant to Education Code 17250.25 and 17250.62, design-build contracts are subject to such requirements.

- d. A notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603

The district also may identify specific types of subcontractors that must be included in the statement of qualifications and proposal.

3. **Request for Proposals:** The district shall prepare a request for proposals (RFP) that invites prequalified or short-listed entities to submit competitive sealed proposals in a manner prescribed by the district. The RFP shall include the information identified in Items #2a, 2b, and 2d above and the relative importance or weight assigned to each of the factors. If the district uses a best value selection method for a project, the district may reserve the right to request proposal revisions and hold discussions and negotiations with responsive proposers, in which case the district shall so specify in the request for proposals and shall publish separately or incorporate into the request for proposals applicable procedures to be observed by the district to ensure that any discussions or negotiations are conducted in good faith.
4. **Selection Based on Low Bid:** For those projects utilizing low bid as the final selection method, the bidding process shall result in lump-sum bids by the prequalified or short-listed design-build entities, and the contract shall be awarded to the lowest responsible bidder
5. **Selection Based on Best Value:** For those projects utilizing best value as a selection method, the following procedures shall be used:
 - a. Competitive proposals shall be evaluated using only the criteria and selection procedures specifically identified in the request for proposals. Criteria shall be weighted as deemed appropriate by the district. The proposal for a design-build project, as specified in 17250.25, shall, at a minimum, include price, unless a stipulated sum is specified; technical design and construction experience; and life-cycle costs over 15 or more years. The proposal for an alternative design-build project, as specified in 17250.62, shall, at a minimum, include design cost, general conditions, overhead, and profit as a component of the project price, unless a stipulated sum for the project is specified; technical design and construction expertise; and life-cycle costs over 15 or more years.
 - b. Following any discussions or negotiations with responsive proposers and completion of the evaluation process, the responsive proposers shall be ranked on a determination of value provided, provided that no more than three proposers are required to be ranked
 - c. The contract shall be awarded to the responsible entity whose proposal is determined by the district to have offered the best value to the public
 - d. The district shall publicly announce the contract award, identifying the entity to which the award is made and the basis of the award. This statement and the contract file shall provide sufficient information to satisfy an external audit.

Skilled and Trained Workforce

CSBA NOTE: Education Code 17250.25 requires the district to obtain an enforceable commitment that the contractor will comply with the requirements to use a skilled and trained workforce, as defined, in accordance with Public Contract Code 2600-2603. Pursuant to Public Contract Code 2600.5 failure to provide the notice described in Items #2d and 3 above does not excuse the district from the requirement to obtain an enforceable commitment that a contractor or other entity will use a skilled and trained workforce to complete a contract or project.

A design-build entity shall not be prequalified or short-listed unless the entity provides an enforceable commitment to the district that the entity and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. The entity may demonstrate such commitment through a project labor agreement, by becoming a party to the

district's project labor agreement, or through an agreement with the district to provide evidence of compliance on a monthly basis during the performance of the project or contract. (Education Code 17250.25, 17250.62; Public Contract Code 2602)

Skilled and trained workforce means that all the workers performing the work are either skilled journeypersons or apprentices registered in a state-approved apprenticeship program. At least 60 percent of the skilled journeypersons employed to perform the work shall be graduates of an apprenticeship program for the applicable occupation or at least 60 percent of the hours worked by skilled journeypersons shall be performed by graduates of an apprenticeship program, with the exception of certain occupations specified in Public Contract Code 2601 which are subject to a 30 percent threshold. (Public Contract Code 2601)

If the contractor fails to provide the monthly report demonstrating compliance with the skilled and trained workforce requirements or provides an incomplete report, the district shall withhold further payments until a complete report is provided. If a report does not demonstrate compliance with the skilled and trained workforce requirements, the district shall withhold further payments until the contractor provides a sufficient plan to achieve substantial compliance with respect to the relevant apprenticeable occupation, prior to completion of the contract or project. In addition, the district shall forward to the Labor Commissioner a copy of the monthly report, any plan to achieve compliance, and the district's response to that plan. (Public Contract Code 2602)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 17250.10-17250.55

Description

Design-build contracts - <https://simbli.eboardsolutions.com/SU/KyAwX1K9LOug3Oc4uUy4Rw==>

Ed. Code 17250.60-17250.69

Alternative design-build contracts - <https://simbli.eboardsolutions.com/SU/TP1PLVltclqEnCDslhhiHQ==>

Pub. Cont. Code 2600-2603

Skilled and trained workforce requirements - <https://simbli.eboardsolutions.com/SU/z9cd2KTKJWcsStfS7FNTFw==>

Management Resources References

Website

Description

CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

California Association of School Business Officials - <https://simbli.eboardsolutions.com/SU/vplusVmEFNjJhGgV6PRTIb0g==>

Website

California Department of Education, School Facilities - <https://simbli.eboardsolutions.com/SU/ATZTQPd7NwSB3FBNCfesIshYA==>

Website

CSBA - <https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==>

Cross References

Description

3311

Bids - <https://simbli.eboardsolutions.com/SU/HcK7HUZFN9A9dplusJHCDH4Q==>

3311

Bids - <https://simbli.eboardsolutions.com/SU/kSmQOh7sW9PDb8PSD17ycQ==>

3312

Contracts - <https://simbli.eboardsolutions.com/SU/CHyTqtzZWM1h3lIN3YWGplusw==>

7000

Concepts And Roles - <https://simbli.eboardsolutions.com/SU/N2ktQLFeCplus5t3ksz8contg==>

7110

Facilities Master Plan - <https://simbli.eboardsolutions.com/SU/CTyHH1bl8WMyv7LT883UOw==>

7140

Architectural And Engineering Services - <https://simbli.eboardsolutions.com/SU/3ldF7JWp7SfyLLaJ5r43nQ==>

Regulation 3311.3: Design-Build Contracts

Status: ADOPTED

Original Adopted Date: 06/08/2017 | Last Revised Date: 08/26/2021 | Last Reviewed Date: 08/26/2021

The Governing Board may approve a contract with a single entity for both design and construction of any school facility in excess of \$1,000,000, awarding the contract to either the low bid or the best value as determined by evaluation of objective criteria. (Education Code 17250.20)

Design-build documents shall not include provisions for long-term project operations, but may include operations during a training or transition period. (Education Code 17250.25)

Procedures for Awarding the Contract

The procurement process for design-build projects shall be as follows: (Education Code 17250.25, 17250.35; Public Contract Code 2600)

1. Performance Specifications: The district shall prepare a set of documents setting forth the scope and estimated price of the project. The documents may include, but are not limited to:
 - a. The size, type, and desired design character of the project
 - b. Performance specifications that cover the quality of materials, equipment, and workmanship
 - c. Preliminary plans or building layouts
 - d. Any other information deemed necessary to describe adequately the district's needs

The performance specifications and any plans shall be prepared by a design professional who is duly licensed and registered in California.

2. Prequalification: The district shall prepare and issue a request for qualifications in order to prequalify, or develop a short list of, the design-build entities whose proposals shall be evaluated for final selection. The request for qualifications shall include, but is not limited to, all of the following elements:
 - a. Identification of the basic scope and needs of the project or contract, the expected cost range, the methodology that will be used by the district to evaluate proposals, the procedure for final selection of the design-build entity, and any other information deemed necessary by the district to inform interested parties of the contracting opportunity
 - b. Significant factors that the district reasonably expects to consider in evaluating qualifications, including technical design and construction expertise, acceptable safety record, and all other non-price-related factors
 - c. A standard template request for statements of qualifications prepared by the district, which shall contain all of the information required pursuant to Education Code 17250.25
 - d. A notice that the project is subject to the skilled and trained workforce requirements specified in Public Contract Code 2600-2603

The district also may identify specific types of subcontractors that must be included in the statement of qualifications and proposal.

3. Request for Proposals: The district shall prepare a request for proposals (RFP) that invites prequalified or short-listed entities to submit competitive sealed proposals in a manner prescribed by the district. The RFP shall include the information identified in items #2a, 2b, and 2d above and the relative importance or weight assigned to each of the factors. If the district uses a best value selection method for a project, the district may reserve the right to request proposal revisions and hold discussions and negotiations with responsive proposers, in which case the district shall so specify in the request for proposals and shall publish separately or incorporate into the request for proposals applicable procedures to be observed by the district to ensure that any discussions or negotiations are conducted in good faith.

4. Selection Based on Low Bid: For those projects utilizing low bid as the final selection method, the bidding process shall result in lump-sum bids by the prequalified or short-listed design-build entities, and the contract shall be awarded to the lowest responsible bidder.
5. Selection Based on Best Value: For those projects utilizing best value as a selection method, the following procedures shall be used:
 - a. Competitive proposals shall be evaluated using only the criteria and selection procedures specifically identified in the request for proposals. Criteria shall be weighted as deemed appropriate by the district and shall, at a minimum, include price, unless a stipulated sum is specified; technical design and construction experience; and life-cycle costs over 15 or more years.
 - b. Following any discussions or negotiations with responsive proposers and completion of the evaluation process, the responsive proposers shall be ranked on a determination of value provided, provided that no more than three proposers are required to be ranked.
 - c. The contract shall be awarded to the responsible entity whose proposal is determined by the district to have offered the best value to the public
 - d. The district shall publicly announce the contract award, identifying the entity to which the award is made and the basis of the award. This statement and the contract file shall provide sufficient information to satisfy an external audit.

Skilled and Trained Workforce

A design-build entity shall not be prequalified or short-listed unless the entity provides an enforceable commitment to the district that the entity and its subcontractors at every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. The entity may demonstrate such commitment through a project labor agreement, by becoming a party to the district's project labor agreement, or through an agreement with the district to provide evidence of compliance on a monthly basis during the performance of the project or contract. (Education Code 17250.25; Public Contract Code 2602)

Skilled and trained workforce means that all the workers performing the work are either skilled journeypersons or apprentices registered in a state-approved apprenticeship program. At least 60 percent of the skilled journeypersons employed to perform the work shall be graduates of an apprenticeship program for the applicable occupation or at least 60 percent of the hours worked by skilled journeypersons shall be performed by graduates of an apprenticeship program, with the exception of certain occupations specified in Public Contract Code 2601 which are subject to a 30 percent threshold. (Public Contract Code 2601)

If the contractor fails to provide the monthly report demonstrating compliance with the skilled and trained workforce requirements or provides an incomplete report, the district shall withhold further payments until a complete report is provided. If a report does not demonstrate compliance with the skilled and trained workforce requirements, the district shall withhold further payments until the contractor provides a sufficient plan to achieve substantial compliance with respect to the relevant apprenticeable occupation, prior to completion of the contract or project. In addition, the district shall forward to the Labor Commissioner a copy of the monthly report, any plan to achieve compliance, and the district's response to that plan. (Public Contract Code 2602)

Policy 3312: Contracts

Status: ADOPTED

Original Adopted Date: 11/01/2003 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Several statutes authorize the Governing Board to contract for services, equipment, materials, and supplies on behalf of the district. Such statutes include, but are not limited to, Education Code 17596 which allows a broad range of services to be performed under a "continuing contract" and Education Code 45103.5 which authorizes a contract for management consulting services relating to food service.

Some contracts are subject to certain specific legal requirements which, if not complied with, may render the contract void or unenforceable. For instance, when contracting for the purchase of equipment, materials, or supplies in excess of the current bid limit (\$109,300 for 2023), the district must seek competitive bids, pursuant to Public Contract Code 20111. See sections below titled "Contracts for Non-nutritious Foods or Beverages," "Contracts for Electronic Products and Services," "Contracts for Digital Storage and Maintenance of Student Records," and "Contracts for Personal Services" for specific requirements and/or restrictions related to those contracts. See AR 3311.3 - Design-Build Contracts for information about design-build contracts for public works projects in excess of \$1,000,000 and for alternative design-build projects in excess of \$5,000,000. The district should consult CSBA's District and County Office of Education Legal Services or district legal counsel when questions arise about legal requirements for specific kinds of contract.

The Governing Board recognizes its responsibility to enter into contracts on behalf of the district for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board shall ensure that the district's interest is protected, that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

CSBA NOTE: When entering into a contract, a school district is required to comply with California's conflict of interest laws, including, but not limited to, Government Code 1090 (financial interest in a contract), Government Code 87100-87500 (Political Reform Act), and Government Code 84308, as amended by SB 1439 (Ch. 848, Statutes of 2022), related to conflict of interest from campaign contributions. The violation of any of these laws could result in cancellation of the contract and, in certain cases, the Board members and/or district officials implicated could be subject to civil and criminal penalties. For example, pursuant to Government Code 84308, as amended, Board members are prohibited from participating in decisions involving parties who have provided campaign contributions of more than \$250 in the prior 12 months. Additionally, pursuant to Public Contract Code 6102, as added by SB 34 (Ch. 297, Statutes of 2022), a contract executed on or after January 1, 2023, including a contract negotiated prior to January 1, 2023, is voidable if entered into in violation of a state or federal crime relating to bribery of a public official, including, but not limited to, a violation of Penal Code 68 or 86. For more information related to the policy on conflict of interest, see BB 9270 - Conflict of Interest.

In addition, Board members and district employees involved in the making of contracts on behalf of the district shall comply with the district's conflict of interest policy as specified in Board Bylaw 9270 - Conflict of Interest.

CSBA NOTE: The following optional paragraph may be revised to specify any desired limits to this delegation of authority.

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the district. To be valid or to constitute an enforceable obligation against the district, all such contracts must be approved and/or ratified by the Board.

CSBA NOTE: The following optional paragraph reflects the requirements of Education Code 35182.5 which are applicable to contracts for exclusive or nonexclusive advertising and sale of carbonated beverages or non-nutritious foods or beverages. Though not required for all contracts, such requirements help to minimize public waste and ensure transparency in public contracting and should be adopted by the Board for other contracts. See "Contracts for Non-nutritious Foods or Beverages" below.

Every contract entered into on behalf of the district shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

Contracts for Non-nutritious Foods or Beverages

CSBA NOTE: Foods and beverages that do not meet nutritional standards specified in law may not be sold in schools except under limited circumstances; see BP/AR 3554 - Other Food Sales. Schools that do not participate in the National School Lunch or Breakfast program are required to comply with the nutritional standards in Education Code 35182.5.

Code 49431-49431.7 and 5 CCR 15500-15501 and 15575-15578 from one-half hour before the school day to one-half hour after it. Schools that participate in the National School Lunch or Breakfast program must comply with the stricter of the nutritional standards in 7 CFR 210.11 and 220.12 and Education Code 49431-49431.7 between midnight before and one-half hour after the end of the school day.

The district shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable nutritional standards specified in Education Code 49431-49431.7, 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 220.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law.

CSBA NOTE: Pursuant to Education Code 35182.5, the district may not enter into a contract that grants exclusive or nonexclusive sales or advertising for carbonated beverages, non-nutritious beverages, or non-nutritious foods unless the Board holds a public hearing and, as mandated, adopts a policy that ensures that internal controls are in place to protect the integrity of public funds, that the funds raised will benefit public education, and that the contracts are entered into on a competitive basis.

Before the district enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods as defined in law, the Board shall ensure that the district has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

CSBA NOTE: Education Code 35182.5 does not define the term "internal controls." Items #1-2 below are based on suggested "internal controls" as recommended by the California Association of School Business Officials (CASBO) and should be modified to reflect the specific internal controls developed by the district.

The Superintendent or designee shall develop the district's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

1. Procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.
2. Procedures to ensure that district personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for district proceeds directly to the control office.

CSBA NOTE: Optional Items #1-4 below are not required by law, but present additional factors for the Board to consider to help ensure that the funds raised benefit public education in accordance with Education Code 35182.5. The following list should be modified to reflect district practice.

To ensure that funds raised by the contract benefit district schools and students:

1. The Superintendent or designee may invite parents/guardians, students, staff, and interested community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.
2. Prior to ratifying the contract, the Board shall designate the specific programs and activities that will be funded by the proceeds of the contract and consider how the contract reflects the district's vision and goals.
3. The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the district and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.
4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fundraising activities.

CSBA NOTE: Education Code 35182.5 mandates Board policy to ensure that the contract is entered into on a competitive basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. Public Contract Code 20111 requires districts to seek competitive bids through advertisements for contracts or services exceeding an amount specified in law. For a detailed procedure for the bidding of contracts, see AR 3311 - Bids.

Any contract for the sale or advertisement of non-nutritious foods or carbonated or non-nutritious beverages shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

CSBA NOTE: Pursuant to Education Code 35182.5, the public hearing required before the district may enter into or renew a contract for non-nutritious foods or carbonated or non-nutritious beverages may be met through an annual public hearing to review and discuss existing and potential contracts for the sale of foods and beverages on campuses, as provided in Option 1 below. Option 2 is available for districts that prefer to hold a public hearing for the making or renewal of each contract involving non-nutritious foods or beverages.

OPTION 1: (Annual public hearing to review and discuss existing and potential contracts)

~~The Board shall hold an annual public hearing to review and discuss all existing and potential contracts for the sale of foods and beverages on campus, including those sold as full meals or through competitive sales, fundraisers, or vending machines. The Board shall hold a public meeting for any contract not discussed at the annual public hearing. (Education Code 35182.5)~~

OPTION 1 ENDS HERE

OPTION 2: (Public hearing for the making or renewal of each contract)

The Board shall not enter into or renew any contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, on non-nutritious foods until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

OPTION 2 ENDS HERE

CSBA NOTE: The following paragraph is applicable to both Options 1 and 2.

The public hearing shall include, but not be limited to, a discussion of the nutritional value of foods and beverages sold within the district; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the foods and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the district or a district school from making any part of the contract public. (Education Code 35182.5)

Contracts for Electronic Products or Services

CSBA NOTE: Education Code 35182.5 prohibits districts or schools from entering into contracts for electronic products or services that require dissemination of advertising to students, unless the following conditions are satisfied. This section should be modified to reflect any additional requirements included by the district.

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

1. Enters into the contract at a noticed, public hearing of the Board.
2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.
3. Makes a finding that the district cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
4. As part of the district's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.
5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. A request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Contracts for Digital Storage and Maintenance of Student Records

CSBA NOTE: Pursuant to Education Code 49073.1, the Board is mandated to adopt a policy when the district chooses to enter into a contract with a third party to provide services specified in the following section.

The district may enter into or renew a contract with a third party for the purpose of providing services, including

cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the district that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other district employee, and do not include de-identified information. (Education Code 49073.1)

Any such contract shall contain all of the following: (Education Code 49073.1)

1. A statement that student records continue to be the property of and under the control of the district
2. If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract
4. A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records
6. A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records
7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content
8. A description of how the district and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act, 20 USC 1232g
9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising

Contracts for Personal Services

CSBA NOTE: The following optional paragraph is applicable when the district chooses to contract for personal services that are currently or customarily performed by its classified employees. Pursuant to Education Code 45103.1, such a contract may be entered into or renewed by the district in order to achieve cost savings, but only if the contract (1) is awarded through a publicized, competitive bidding process; (2) does not result in displacement of district employees (layoff, demotion, involuntary transfer to a new classification, etc.); and (3) meets other specified conditions.

In order to achieve cost savings, the district may enter into or renew a contract for any personal service that is currently or customarily performed by classified employees, if the contract does not displace school district employees and meets other conditions specified in Education Code 45103.1. To enter into or renew such a contract, the Board shall ensure that the district meets the numerous conditions specified in Education Code 45103.1.

CSBA NOTE: Education Code 45103.1 also permits personal service contracts that do not meet the conditions specified in the paragraph above in the circumstances as listed below.

In addition, the district may enter into or renew any contract for personal service without meeting the conditions described above, if any of the following conditions exists: (Education Code 45103.1)

1. The contract is for new district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors
2. The services contracted are not available within the district, cannot be performed satisfactorily by district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge

experience, and ability are not available through the district

3. The services are incidental to a contract for the purchase or lease of real or personal property, including, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented
4. The district's policy, administrative, or legal goals and purposes cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary district hiring process
5. The nature of the work is such that the criteria for emergency appointments, as defined in Education Code 45103.1, apply
6. The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the district in the location where the services are to be performed
7. The services are of such an urgent, temporary, or occasional nature that the delay that would result from using the district's regular or ordinary hiring process would frustrate their very purpose

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 15500	Food sales in elementary schools
5 CCR 15501	Food sales in high schools and junior high schools
5 CCR 15575-15578	Requirements for foods and beverages outside the federal meals program
Ed. Code 14505	Provisions required in contracts for audits - https://simbli.eboardsolutions.com/SU/BKLxfCB1V4vxo7v30WxCA==
Ed. Code 17250.10-17250.55	Design-build contracts - https://simbli.eboardsolutions.com/SU/KyAwX1K9LOuq3Oc4uUy4Rw==
Ed. Code 17595-17606	Contracts - https://simbli.eboardsolutions.com/SU/pSDPmBEKLxqb26TShEsjLA==
Ed. Code 200-262.4	Prohibition of discrimination - https://simbli.eboardsolutions.com/SU/ytTLslshoozWGUAbNL6kKkqxQ==
Ed. Code 35182.5	Contracts for advertising - https://simbli.eboardsolutions.com/SU/b1Cx80TDYoo5teAWplusUlkoQ==
Ed. Code 45103.1	Personal services contracts - https://simbli.eboardsolutions.com/SU/ZurslshcN5qU2Th3CslwAqUIA==
Ed. Code 45103.5	Contracts for management consulting services; restrictions - https://simbli.eboardsolutions.com/SU/rfUDyyB0KWbEnrSR6aRtGA==
Ed. Code 49073.1	Contract requirements for digital storage, maintenance and retrieval of student records - https://simbli.eboardsolutions.com/SU/7FfwnMqslshNm7slshTd7Gwp0bbg==
Ed. Code 49431-49431.7	Nutritional standards - https://simbli.eboardsolutions.com/SU/VblDc2N1RyrO8XDSzoAlsA==
Gov. Code 12990	Nondiscrimination and compliance employment programs - https://simbli.eboardsolutions.com/SU/0oLrkZjswWyxu7Kv3Vgekq==
Gov. Code 53260	Contract provision re maximum cash settlement - https://simbli.eboardsolutions.com/SU/eWKRc5bslshAVWDJXVuziViXg==
Gov. Code 53262	Employment contracts - https://simbli.eboardsolutions.com/SU/uMeVoE9plusYknuzL8rislshZ6Q==
Gov. Code 84308	Campaign disclosure - https://simbli.eboardsolutions.com/SU/n7Sz3yU8cLVytag8uq23bQ==
Lab. Code 1775	Penalties for violations - https://simbli.eboardsolutions.com/SU/...

Policy 3312: Contracts

Status: ADOPTED

Original Adopted Date: 01/14/2016 | **Last Reviewed Date:** 01/14/2016

The Governing Board recognizes its responsibility to enter into contracts on behalf of the district for the acquisition of equipment, supplies, services, and other resources necessary for the achievement of district goals. In exercising this authority to enter into a contract, the Board shall ensure that the district's interest is protected and that the terms of the contract conform to applicable legal standards, including the bidding requirements in Public Contract Code 20111.

The Board may, by a majority vote, delegate to the Superintendent or designee the authority to enter into contracts on behalf of the district. To be valid or to constitute an enforceable obligation against the district, all such contracts must be approved and/or ratified by the Board.

Every contract entered into on behalf of the district shall be made available for public inspection, except when the law prohibits disclosure. No contract shall prohibit a district employee from disparaging the goods or services of any contracting party.

Contracts for Non-nutritious Foods or Beverages

The district shall not enter into or renew a contract for the sale of foods or beverages that do not meet applicable nutritional standards specified in Education Code 49431-49431.7, 5 CCR 15500-15501 or 15575-15578, or 7 CFR 210.11 or 220.12, unless the contract specifies that such sale will occur off campus or outside the time restriction specified in the applicable law.

Before the district enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious foods as defined in law, the Board shall ensure that the district has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The Superintendent or designee shall develop the district's internal control procedures to protect the integrity of public funds. Such internal controls may include, but not be limited to, the following:

1. Procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.
2. Procedures to ensure that district personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for district proceeds directly to the control office.

To ensure that funds raised by the contract benefit district schools and students:

1. The Superintendent or designee may invite parents/guardians, students, staff, and interested community members to make recommendations regarding the contract, including recommendations as to how the funds will be spent in a manner that benefits public education.
2. Prior to ratifying the contract, the Board shall designate the specific programs and activities that will be funded by the proceeds of the contract and consider how the contract reflects the district's vision and goals.
3. The contract shall specify that the contractor report, on a quarterly basis, to the Superintendent or designee the number of food items or beverages sold within the district and the amount of money raised by the sales. The Superintendent or designee shall report these amounts to the Board on a regular basis.
4. The Superintendent or designee shall ensure that the contract does not limit the ability of student and parent organizations to plan and operate fundraising activities.

Any contract for the sale or advertisement of non-nutritious foods or carbonated or non-nutritious beverages shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

The Board shall not enter into or renew any contract that grants exclusive or nonexclusive advertising or sale of

carbonated beverages, non-nutritious beverages, or non-nutritious foods until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled Board meeting. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

The public hearing shall include, but not be limited to, a discussion of the nutritional value of foods and beverages sold within the district; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the foods and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the district or a district school from making any part of the contract public. (Education Code 35182.5)

Contracts for Electronic Products or Services

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

1. Enters into the contract at a noticed, public hearing of the Board.
2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.
3. Makes a finding that the district cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
4. As part of the district's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.
5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. A request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Contracts for Digital Storage and Maintenance of Student Records

The district may enter into or renew a contract with a third party for the purpose of providing services, including cloud-based services, for the digital storage, management, and retrieval of student records and/or to provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records. For these purposes, student records include any information maintained by the district that is directly related to a student and any information acquired directly from the student through the use of instructional software or applications assigned to the student by a teacher or other district employee, and do not include de-identified information. (Education Code 49073.1)

Any such contract shall contain all of the following: (Education Code 49073.1)

1. A statement that student records continue to be the property of and under the control of the district
2. If applicable, a description of the means by which students may retain possession and control of their own student-generated content, as defined in Education Code 49073.1, including options by which a student may transfer student-generated content to a personal account
3. A prohibition against the third party using any information in the student record for any purpose other than those required or specifically permitted by the contract
4. A description of the procedures by which a parent/guardian or a student age 18 years or older may review personally identifiable information in the student's records and correct erroneous information
5. A description of the actions the third party will take, including the designation and training of responsible individuals, to ensure the security and confidentiality of student records
6. A description of the procedures for notifying the affected parent/guardian, or the affected student if age 18 years or older, in the event of an unauthorized disclosure of the student's records

7. A certification that a student's records shall not be retained or available to the third party upon completion of the terms of the contract and a description of how that certification will be enforced, except that these requirements shall not apply to student-generated content if the student chooses to establish or maintain an account with the third party for the purpose of storing that content
8. A description of how the district and the third party will jointly ensure compliance with the federal Family Educational Rights and Privacy Act, 20 USC 1232g
9. A prohibition against the third party using personally identifiable information in student records to engage in targeted advertising

Contracts for Personal Services

In order to achieve cost savings, the district may enter into or renew a contract for any personal service that is currently or customarily performed by classified employees, if the contract does not displace school district employees and meets other conditions specified in Education Code 45103.1. To enter into or renew such a contract, the Board shall ensure that the district meets the numerous conditions specified in Education Code 45103.1.

In addition, the district may enter into or renew any contract for personal service without meeting the conditions described above, if any of the following conditions exists: (Education Code 45103.1)

1. The contract is for new district functions and the Legislature has specifically mandated or authorized the performance of the work by independent contractors.
 2. The services contracted are not available within the district, cannot be performed satisfactorily by district employees, or are of such a highly specialized or technical nature that the necessary expert knowledge, experience, and ability are not available through the district.
 3. The services are incidental to a contract for the purchase or lease of real or personal property, including, but not be limited to, agreements to service or maintain office equipment or computers that are leased or rented.
 4. The district's policy, administrative, or legal goals and purposes cannot be accomplished through the utilization of persons selected pursuant to the regular or ordinary district hiring process.
 5. The nature of the work is such that the criteria for emergency appointments, as defined in Education Code 45103.1, apply.
 6. The contractor will provide equipment, materials, facilities, or support services that could not feasibly be provided by the district in the location where the services are to be performed.
 7. The services are of such an urgent, temporary, or occasional nature that the delay that would result from using the district's regular or ordinary hiring process would frustrate their very purpose.
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Policy 3460: Financial Reports And Accountability

Status: ADOPTED

Original Adopted Date: 11/01/2004 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following policy is optional and should be revised to reflect district practice.

The Governing Board is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal management policies and practices, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

CSBA NOTE: The following optional paragraph sets the Governing Board's expectation that the district's financial reports will adhere to generally accepted financial and accounting standards. The Governmental Accounting Standards Board (GASB) is a nonprofit agency that establishes financial and accounting standards for state and local government agencies, including school districts. By using the California Department of Education's (CDE) standardized account code structure (SACS) software to develop financial reports, the district will be assured of complying with generally accepted accounting principles prescribed by GASB and meeting other state and federal reporting guidelines.

The Superintendent or designee shall ensure that district financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). The Superintendent or designee shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or as directed by the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When submission of any such report to a local, state, and/or federal agency requires prior Board approval, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report without breaking any applicable submission deadline.

CSBA NOTE: The Fiscal Crisis and Management Assistance Team (FCMAT) is an independent entity whose primary mission is to help districts identify, prevent, and resolve financial, operational, and data management challenges, including assisting districts to avert fiscal insolvency, providing districts with fiscal management assistance, and creating efficient organizational operations. According to FCMAT's, "Indicators of Risk or Potential Insolvency for K-12 Local Education Agencies," the indicators of risk or potential insolvency include conditions related to unreliable budget development, insufficient budget monitoring or updates, inadequate cash management, mismanaged collective bargaining agreements, increasing and/or unplanned contributions and transfers, continuing deficit spending, mismanaged employee benefits, inattention to enrollment and attendance reporting, decreasing fund balance and reserve for economic uncertainty, ineffective internal controls and fraud prevention, breakdown in leadership and communication, lack of multiyear planning, inattention to non-voter-approved debt and risk management, lack of position control, and other issues of concern.

In reviewing the district's budget, the County Superintendent of Schools is required by Education Code 42127 and 42127.6 to consider any studies, reports, evaluations, or audits of the district that contain evidence of fiscal distress based on the standards and criteria specified in Education Code 33127 or a finding that the district is in moderate or high risk of intervention based on the most common FCMAT indicators of a district needing intervention; see BP/AR 3100 - Budget. In the event of any such evidence or finding, or if the district is showing fiscal distress under state criteria and standards for budgets or interim reports, as specified in 5 CCR 15440-15451 and 15453-15464, the County Superintendent is required to investigate whether the district may be unable to meet the current year's or two subsequent fiscal years' financial obligations.

The Board shall regularly assess the district's financial position and communicate the results to the public, and shall use financial reports to determine the actions and budget amendments, if any, that are needed to ensure the district's financial stability. If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall take action to resolve these conditions without delay. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to provide the district with needed advice or fiscal management or training.

CSBA NOTE: When a district is fiscally insolvent and is considering applying to the state for an emergency apportionment that exceeds 200 percent of the recommended reserve for that district, Education Code 41326 requires the Board to first discuss the need for that apportionment at a regular or special meeting. At that meeting, the Board is required to receive testimony from parents/guardians, exclusive representatives of employees of the district, and other community members. Any district that receives such an apportionment is subject to the

conditions set forth in Education Code 41326, including assumption of all the Board's legal rights, duties, and powers by the County Superintendent, who is required to appoint, with concurrence from the Superintendent of Public Instruction (SPI) and President of the State Board of Education (SBE), or the President's designee, an administrator to exercise the authority.

If the district is facing fiscal insolvency, the Board may consider applying to the state for an emergency apportionment that exceeds 200 percent of the district's recommended reserve. Before applying for such emergency apportionment, the Board shall discuss, at a regular or special meeting, the need for an emergency apportionment and receive testimony regarding the apportionment from parents/guardians, the exclusive representatives of employees of the district, and other members of the community. (Education Code 41326)

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

Gann Appropriations Limit Resolution

On or before September 15, the Board shall, at a regular or special meeting, adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

CSBA NOTE: Education Code 42130 requires that the district issue two interim reports, as described below, based on the criteria and standards for fiscal stability adopted by SBE pursuant to Education Code 33127. These criteria and standards are delineated in 5 CCR 15453-15464. See the accompanying administrative regulation for further information about the contents of the interim reports.

Each fiscal year, the Superintendent or designee shall submit two interim reports to the Board. The first report shall cover the district's financial and budgetary status for the period ending October 31 and the second report shall cover the period ending January 31. These reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and, on the basis of the interim report and any additional financial information known by the Board, shall certify in writing whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year

CSBA NOTE: Education Code 42130 and 42131 require that the interim report and certification be submitted to the County Superintendent in a format or on forms prescribed by the SPI. CDE requires that these be reported using the SACS software. Pursuant to Education Code 42131, upon receiving the certification, the County Superintendent is required to send any qualified or negative certification, along with the interim report, to the State Controller and the SPI.

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

CSBA NOTE: Education Code 42131 gives the County Superintendent 75 days after the close of the reporting period to downgrade the district's positive certification to qualified or negative or a qualified certification to negative. Districts may appeal the County Superintendent's determination to the SPI, who will then determine the

certification to be given to the district.

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

CSBA NOTE: Whenever the district receives a qualified or negative certification, Education Code 42131 requires the County Superintendent, within 75 days after the close of the reporting period, to submit comments on the certification to the State Controller and the SPI and report any remedial action proposed or taken under the authority granted by Education Code 42127.6. Pursuant to Education Code 42127.6, the County Superintendent is required to take one or more of the following actions: (1) assign a fiscal expert to advise the district on the financial problems; (2) conduct a study of the district's financial and budgetary conditions including, but not limited to, a review of internal controls; (3) direct the district to submit a financial projection of all fund and cash balances as of June 30 of the current year and subsequent fiscal years; (4) require the district to encumber all contracts and other obligations, prepare appropriate cash flow analyses and monthly or quarterly budget revisions, and appropriately record all receivables and payables; (5) direct the district to submit a proposal for addressing the fiscal conditions that caused the negative or qualified certification; (6) withhold Board stipend and Superintendent compensation if requested financial information is not provided; and/or (7) assign FCMAT to review and provide recommendations to improve the district's teacher hiring process, teacher retention rate, percentage of provision of highly qualified teachers, and extent of teacher misassignment. Education Code 42131 also authorizes the State Controller to conduct an audit or review of the financial condition of any district having a negative or qualified certification.

Pursuant to Education Code 42652, a district that receives a qualified or negative certification also may lose the County Superintendent's or SPI's approval to draw warrants on the county treasury. Furthermore, pursuant to Education Code 42133, a district that receives a qualified or negative certification must have the County Superintendent's approval before issuing any certificates of participation, tax anticipation notes, revenue bonds, or other non-voter-approved debt; see the section "Non-Voter-Approved Debt Report" in the accompanying administrative regulation.

Whenever a district with a qualified or negative certification is negotiating a collective bargaining agreement, it must allow the County Superintendent 10 working days to review and comment on the proposed collective bargaining agreement pursuant to Government Code 3540.2; see BP 4143/4243 - Negotiations/Consultation.

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent. (Education Code 42131)

CSBA NOTE: Whenever the district's second interim report is accompanied by a qualified or negative certification, the district must submit another financial statement by June 1 as described below; this report is sometimes referred to as the "third interim report."

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

CSBA NOTE: Education Code 42637 authorizes the County Superintendent, upon concluding at any time during the fiscal year that the district's budget does not comply with criteria and standards for fiscal stability adopted by SBE, to conduct a comprehensive review of the district's financial and budgetary conditions and, if such a review is conducted, requires the County Superintendent to report the findings to the Board at a public meeting. According to FCMAT's, "Fiscal Oversight Guide," the County Superintendent must exercise this authority when the district receives a negative certification and is authorized to do so when the district receives a qualified certification. After receiving the report, the Board is required to respond to the recommendations within 15 days.

If at any time during the fiscal year, the County Superintendent concludes that the district's budget does not comply with the standards and criteria for financial stability and conducts a comprehensive review of the district's financial and budgetary conditions, the Board shall review any report of the County Superintendent's findings and recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of the Board's proposed actions on the recommendation. (Education Code 42637)

Audit Report

CSBA NOTE: Pursuant to Education Code 41020, the Board must, no later than May 1 of each year, arrange for an audit of all the district's funds. However, if the Board has not provided for an audit by April 15 of the current year, the Board must arrange for an audit by April 15 of the following year.

Superintendent must do so at the district's cost. Thus, the paragraph below reflects the April 1 deadline.

Pursuant to Education Code 41020, any district contract for auditing services must be approved by the Board and the County Superintendent if the district has a disapproved budget, has received a negative certification on any budget or interim report during the current fiscal year or either of the two preceding fiscal years, or has otherwise been determined by the County Superintendent to have a lack of going concern.

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

CSBA NOTE: Education Code 41020 requires the Board to select an auditor from a directory of certified public accountants and public accountants deemed by the State Controller as qualified to conduct audits of local education agencies. The State Controller is required to publish this directory by December 31 of each year.

In addition, Education Code 41020.5 prohibits the Board from employing any accountant identified by the State Controller as ineligible based on failure of past audits to comply with provisions of the K-12 annual audit guide. The State Controller will annually notify districts of ineligible accountants by March 1.

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

CSBA NOTE: Education Code 41020 requires that districts rotate auditors as specified below. However, the district may request that the Education Audit Appeals Panel waive this requirement if no otherwise eligible auditor is available to perform the audit.

Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a public accounting firm whose lead or coordinating audit partner having primary responsibility for the audit or whose audit partner responsible for reviewing the audit has performed audit services for the district in each of the six previous fiscal years shall not be selected to perform a district audit. (Education Code 41020)

CSBA NOTE: Education Code 41020.3 requires the Board to review the audit report at an open meeting by January 31 of each year. However, Education Code 41020 requires that the audit report be filed with the County Superintendent, CDE, and State Controller no later than December 15. Thus, it is recommended that the Board conduct its review of the audit prior to December 15 whenever possible.

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

CSBA NOTE: The following optional section may be revised to reflect district practice. Although it is the responsibility of district staff to prepare financial statements and the responsibility of the independent auditor to assure that the information in the statements is reliable and fairly presented, establishment of an audit committee provides an additional mechanism to ensure fiscal responsibility, as well as providing an opportunity for community participation. Committees established by Board action are subject to the Brown Act; see BP/AR 1220 - Citizen Advisory Committees and BB 9130 - Board Committees.

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5

2. Review the plan for the audit process with the independent auditor to determine the adequacy of the audit

scope, and timetable of the audit

3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
4. Participate with the independent auditor in presenting the audit report to the Board
5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
6. Provide input on the effectiveness of the independent auditor
7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

2 CCR 1859.104	Leroy F. Greene School Facilities Program; reporting requirements - https://simbli.eboardsolutions.com/SU/tR4Nz9qBf6HslshNNplus3lquQwQ==
5 CCR 15060	Standardized account code structure
5 CCR 15070	Submission of reports using standardized account code structure
5 CCR 15440-15451	Criteria and standards for school district budgets
5 CCR 15453-15464	Criteria and standards for school district interim reports
5 CCR 19810-19826.1	Audits
Ed. Code 1240	County superintendent of schools; duties - https://simbli.eboardsolutions.com/SU/zxiNblNKXQ1Z3w2H1beZIA==
Ed. Code 14500-14508	Financial and compliance audits - https://simbli.eboardsolutions.com/SU/ExILRqXIGIFUpluskbtjAagJg==
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act - https://simbli.eboardsolutions.com/SU/fu4PsUtUAAb4qYYOY9breHg==
Ed. Code 17150-17150.1	Public disclosure of non-voter-approved debt - https://simbli.eboardsolutions.com/SU/nuHTCc4wlq8BirS8egAI9w==
Ed. Code 17170-17199.6	California School Finance Authority - https://simbli.eboardsolutions.com/SU/pjzTbdonCFPeq45e9kk37g==
Ed. Code 33127	Standards and criteria for local budgets and expenditures - https://simbli.eboardsolutions.com/SU/SSdOjwErCwuHepXm11cupg==
Ed. Code 33128	Standards and criteria; inclusions - https://simbli.eboardsolutions.com/SU/3184h0BVhxAfbUxiDmH2Q==
Ed. Code 33129	Standards and criteria; use by local agencies - https://simbli.eboardsolutions.com/SU/L1ncSJU5rgNwpJLaNWb1fQ==
Ed. Code 35035	Powers and duties of the superintendent; transfer authority - https://simbli.eboardsolutions.com/SU/U8vklOrjlenvguXkYb3qlg==
Ed. Code 41010-41024	Accounting system and audits - https://simbli.eboardsolutions.com/SU/iySoWvuYwi7FVxfDFGU9KA==
Ed. Code 41320-41322	Emergency apportionments - https://simbli.eboardsolutions.com/SU/X9fslshC2BSMPq4PWQ0hV74NQ==
Ed. Code 41325-41329	Conditions on emergency apportionments - https://simbli.eboardsolutions.com/SU/HzK0ani2VSo3Py20VJUrfQ==
Ed. Code 41344	Repayment of apportionment significant audit exceptions - https://simbli.eboardsolutions.com/SU/41344

Policy 3460: Financial Reports And Accountability

Status: ADOPTED

Original Adopted Date: 06/05/2014 | **Last Revised Date:** 06/01/2023 | **Last Reviewed Date:** 06/01/2023

The Governing Board is committed to ensuring public accountability and the fiscal health of the district. The Board shall adopt sound fiscal management policies and practices, oversee the district's financial condition, and continually evaluate whether the district's budget and financial operations support the district's goals for student achievement.

The Superintendent or designee shall ensure that district financial reports are prepared in accordance with law and in conformity with generally accepted accounting principles and financial reporting standards stipulated by the Governmental Accounting Standards Board and the California Department of Education (CDE). The Superintendent or designee shall establish a system of ongoing internal controls to ensure the reliability of financial reporting.

When required by law or the Board, the Superintendent or designee shall submit to the Board reports of the district's financial status, including, but not limited to, any report specified in this Board policy or accompanying administrative regulation. When submission of any such report to a local, state, and/or federal agency requires prior Board approval, the Superintendent or designee shall provide the report to the Board in sufficient time to enable the Board to carefully review the report without breaking any applicable submission deadline.

The Board shall regularly assess the district's financial position and communicate the results to the public, and shall use financial reports to determine the actions and budget amendments, if any, that are needed to ensure the district's financial stability. If district conditions predict fiscal distress or indicate that the district might not be able to meet its fiscal obligations, the Board and Superintendent or designee shall take action to resolve these conditions without delay. The Board shall work cooperatively with the County Superintendent of Schools to improve the district's fiscal health and may contract with an external individual or organization to provide the district with needed advice or fiscal management or training.

Unaudited Actual Receipts and Expenditures

On or before September 15, the Board shall approve and file with the County Superintendent a statement of the district's unaudited actual receipts and expenditures for the preceding fiscal year. The Superintendent or designee shall prepare this statement using the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42100)

Gann Appropriations Limit Resolution

On or before September 15, the Board shall, at a regular or special meeting, adopt a resolution identifying, pursuant to Government Code 7900-7914, the district's estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. Documentation used to identify these limits shall be made available to the public on the day of the Board meeting. (Education Code 42132; Government Code 7910)

Interim Reports/Certification of Ability to Meet Fiscal Obligations

Each fiscal year, the Superintendent or designee shall submit two interim reports to the Board. The first report shall cover the district's financial and budgetary status for the period ending October 31 and the second report shall cover the period ending January 31. These reports and supporting data shall be made available by the district for public review. (Education Code 42130)

Within 45 days after the close of the period reported, the Board shall approve the interim report and, on the basis of the interim report and any additional financial information known by the Board, shall certify in writing whether the district will be able to meet its fiscal obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as one of the following: (Education Code 42130, 42131)

1. "Positive certification" indicating that the district will meet its financial obligations for the current fiscal year and two subsequent fiscal years
2. "Qualified certification" indicating that the district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years
3. "Negative certification" indicating that the district will be unable to meet its financial obligations for the

remainder of the fiscal year or the subsequent fiscal year

The Superintendent or designee shall submit a copy of each interim report and certification to the County Superintendent using the state's SACS software, as prescribed by the SPI. (Education Code 42130, 42131)

If the district's certification is subsequently changed by the County Superintendent from a positive to a qualified or negative certification, or from a qualified to a negative certification, the Board may appeal the decision to the SPI within five days of receiving the notice of change. (Education Code 42131)

Whenever the district receives a qualified or negative certification from the Board or the County Superintendent, the Superintendent or designee shall cooperate in the implementation of any remedial actions taken or prescribed by the County Superintendent. (Education Code 42131)

If the second interim report is accompanied by a qualified or negative certification, the Board shall, no later than June 1, provide to the County Superintendent, the State Controller, and the SPI a financial statement as of April 30 ("third interim report") that projects the district's fund and cash balances through June 30. (Education Code 42131)

If at any time during the fiscal year, the County Superintendent concludes that the district's budget does not comply with the standards and criteria for financial stability and conducts a comprehensive review of the district's financial and budgetary conditions, the Board shall review any report of the County Superintendent's findings and recommendations at a public Board meeting. Within 15 days of receiving the report, the district shall notify the County Superintendent and the SPI of the Board's proposed actions on the recommendation. (Education Code 42637)

Audit Report

By April 1 of each year, the Board shall provide for an annual audit of the district's books and accounts. (Education Code 41020)

To conduct the audit, the Board shall select a certified public accountant or public accountant licensed by the State Board of Accountancy from among those deemed qualified by the State Controller. (Education Code 41020, 41020.5)

Except when, as determined by the Education Audits Appeal Panel, no otherwise eligible auditor is available, a public accounting firm whose lead or coordinating audit partner having primary responsibility for the audit or whose audit partner responsible for reviewing the audit has performed audit services for the district in each of the six previous fiscal years shall not be selected to perform a district audit. (Education Code 41020)

No later than December 15, the report of the audit for the preceding fiscal year shall be filed with the County Superintendent, the CDE, and the State Controller. (Education Code 41020)

Prior to December 15 whenever possible, but in no case later than January 31, the Board shall review, at an open meeting, the annual district audit for the prior year, any audit exceptions identified in that audit, the recommendations or findings of any management letter issued by the auditor, and any description of correction or plans to correct any exceptions or any issue raised in a management letter. (Education Code 41020.3)

The Board shall have an opportunity at the meeting to ask questions of the auditor and request further information about the audit findings.

Audit Committee

The Board may appoint an audit committee composed of staff knowledgeable about fiscal matters, other staff, and representatives of the community.

The committee shall serve in an advisory capacity and may:

1. Make recommendations regarding the selection of the external independent auditor in accordance with Education Code 41020 and 41020.5
2. Review the plan for the audit process with the independent auditor to determine the adequacy of the nature, scope, and timetable of the audit

3. Review the results of the audit and participate with the independent auditor and management in preparing final recommendations and responses
 4. Participate with the independent auditor in presenting the audit report to the Board
 5. Review Board policies and administrative regulations to recommend any revisions needed to ensure effective financial reporting
 6. Provide input on the effectiveness of the independent auditor
 7. Periodically report to the Board regarding the status of previous audit recommendations for improving the accounting and internal control systems
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Policy 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 03/01/2018 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following conditionally mandated policy may be revised to reflect district practice. Pursuant to U.S. Department of Agriculture's (USDA) Memorandum SP 46-2016, districts participating in the National School Lunch and/or Breakfast Program (42 USC 1751-1769j, 1773) are mandated to adopt policy addressing meal charges; see the section "Meal Sales" below and the accompanying administrative regulation. However, with the establishment of the California Universal Meal Program pursuant to Education Code 49501.5, all public schools in California must provide free of charge, a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free or reduced-price meal eligibility status. Consequently, certain program requirements may no longer be applicable. For example, the California Department of Education (CDE) which, by law, provides guidance and oversight on the use of federal funding in nutrition programs, clarifies in Nutrition Services Division Management Bulletin SNP-04-2023 that districts that operate a non-pricing program such as the California Universal Meals Program, the Community Eligibility Program, or Provision 2 at all sites are not required to establish a meal charge policy because no students are charged for meals.

In view of the potential conflict between the federal requirement and CDE guidance, it is recommended that districts adopt this policy and accompanying administrative regulation which addresses meal charges, even if the district operates a non-pricing program such as the California Universal Meals Program. Districts with questions about meal charge policies should consult CSBA's District and County Offices of Education or district legal counsel.

Pursuant to 7 CFR 210.9, 210.14, and 220.7, districts participating in the National School Lunch and/or Breakfast program must maintain a nonprofit school food service program. Revenues received through the program may be used for the operation or improvement of the food service program, but not to purchase land or buildings unless otherwise approved by USDA's Food and Nutrition Services, or to construct buildings. Authorized expenditures are specified in Education Code 38101 and defined in CDE's, "California School Accounting Manual."

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

CSBA NOTE: The following paragraph is for use by districts that participate in the National School Lunch and/or Breakfast Program and may be adapted for use by other districts. Pursuant to 42 USC 1776 and 7 CFR 210.30, USDA has established minimum professional standards for food service directors and granted CDE the authority to adopt more flexible standards for districts with average daily attendance of less than 2,500. See CDE's Nutrition Services Division Management Bulletin SNP-13-2020 for updated information about state hiring standards.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (CDE) standards.

CSBA NOTE: The following paragraph is for use by districts participating in the National School Lunch and/or Breakfast Program. Pursuant to 42 USC 1776, such districts must ensure that food service personnel and other appropriate personnel who conduct or oversee administrative procedures receive training, at least once each year, on food service administrative practices (i.e., training in application, certification, verification, meal counting, and meal claiming procedures). In addition, all food service personnel are required to receive annual training that is designed to improve the accuracy of approvals for free and reduced-price meals and the identification of reimbursable meals at the point of service and to ensure program compliance and integrity. Food service personnel must obtain certification on an annual basis to demonstrate competence in the training. Such training is required to include modules on nutrition, health and food safety standards and methodologies, and any other appropriate topics as determined by the U.S. Secretary of Agriculture. See CDE's website for online training that meets these requirements.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

CSBA NOTE: In accordance with Education Code 49501.5, each district is required to provide a nutritionally adequate breakfast and lunch free of charge to any student who requests a meal, regardless of the student's eligibility for participation in the federal free or reduced-price meal program. Consequently, only nonprogram foods may be sold to students. For further information, see BP 3553 - Free and Reduced Price Meals.

Pursuant to Education Code 49495, as added by AB 558 (Ch. 905, Statutes of 2022), CDE has developed guidance, "Breakfast and Snacks for Nonschoolaged Children," available on its website, which provides information on the allowability and options for offering nonschoolaged children breakfast or a morning snack at a school site.

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

CSBA NOTE: Pursuant to Education Code 38082, the Governing Board is authorized to adopt a resolution to permit the serving of meals to individuals and organizations other than those specified in the preceding paragraph. CDE's Nutrition Services Division Management Bulletin SNP-04-2021 states that funds from the National School Lunch or Breakfast Program may not be used to serve any nonstudent, that the price of an adult meal must fully cover all costs incurred in the production of the meal, including USDA Food fair market value, and that the common practice of 50 cent markup method to price adult meals may not be in compliance with USDA FNS instruction. The following optional paragraph is for districts that have adopted such a resolution and should be revised to reflect district practice.

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

CSBA NOTE: Pursuant to Education Code 38084, the district may determine meal prices consistent with the goal of paying the costs of maintaining the cafeterias (exclusive of the costs of housing and equipping cafeterias or other costs determined by Board resolution, which are paid from district funds other than the cafeteria fund, pursuant to Education Code 38100).

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

CSBA NOTE: Pursuant to USDA Memorandum SP 46-2016, districts participating in the National School Lunch and/or Breakfast Program are mandated to have a written and clearly communicated meal charge policy. See the accompanying administrative regulation for additional language fulfilling this mandate.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund and Account

CSBA NOTE: Pursuant to Education Code 38090, money received for the sale of food or for any services performed by the cafeterias may be paid into the county treasury to the credit of a "cafeteria fund" for the district. The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

CSBA NOTE: The following optional paragraph may be revised to reflect district practice. 2 CFR Part 200, Appendix VII and USDA Memorandum SP60-2016 provide information regarding allowable indirect costs that may be charged to the nonprofit school food service account. Also see the accompanying administrative regulation.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

CSBA NOTE: Education Code 38103 allows the Board, at its discretion and with the approval of the County Superintendent of Schools who is responsible for a countywide payroll/retirement system under Education Code 42646, to have wages, salaries, and benefits of food service employees paid either from the district's general fund (Option 1 below) or from the district's cafeteria fund (Option 2).

OPTION 1: (Food service employees paid from general fund)

The wages, salaries, and benefits of food service employees shall be paid from the district's general fund. At any time,

the Board may order reimbursement from the district's cafeteria fund for these payments in amounts prescribed by the Board and not exceeding the costs actually incurred. (Education Code 38103)

OPTION 1 ENDS HERE

OPTION 2: (Food service employees paid from cafeteria fund)

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

OPTION 2 ENDS HERE

Contracts with Outside Services

CSBA NOTE: The following section is optional. Pursuant to Education Code 45103.5, the district is authorized to contract for consulting services related to food service management. Education Code 45103.5, 42 USC 1758, and 7 CFR 210.16 authorize a district, under specified conditions, and with approval of CDE, to contract with a food service management company to manage food service operations in any district school. See the accompanying administrative regulation for related requirements.

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

CSBA NOTE: The following two paragraphs reflect requirements for districts participating in the National School Lunch and/or Breakfast Program.

Pursuant to 7 CFR 210.21, districts are required to comply with all requirements for purchasing commercial food products served in the school meal programs, including those outlined in the Buy American provision. USDA's Memorandum SP 38-2017 clarifies that a district participating in the National School Lunch and/or Breakfast Program or any entity purchasing food on its behalf must, to the maximum extent practicable, purchase domestically grown and processed foods, as defined. According to the Memorandum, a domestic commodity or product is deemed to be "substantially using" domestic agricultural commodities when over 51 percent of the final processed product consists of agricultural commodities produced in the United States. Districts should include a Buy American clause in all product specifications, solicitations, purchase orders, and any other procurement documents to ensure contractors are aware of this requirement.

Limited exceptions to the Buy American requirement are described in USDA's Memorandum SP 38-2017. If the district is using one of these exceptions, it must maintain documentation justifying the exception(s).

Pursuant to Education Code 49563, CDE has made information available on its website; see the, "Buy American Provision," section in, "Procurement in the CNPs Frequently Asked Questions".

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

CSBA NOTE: Pursuant to Food and Agriculture Code 58596.3, as added by SB 490 (Ch. 602, Statutes of 2022), commencing on January 1, 2024, districts participating in the National School Lunch and/or Breakfast Program, except those with annual reimbursement of less than \$1,000,000, are also required to comply with the requirements specified in the following paragraph.

When soliciting for bids and contracts for the purchase of an agricultural food product, the district shall specify in the solicitation that only the purchase of agricultural food products grown, packed, or processed domestically is authorized, unless a specific exception applies. A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, the quality of the domestic product is inferior to the quality of the nondomestic product, or the bid or price of the nondomestic product is more than 25 percent lower than the bid or price of the domestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception for three years from the date of purchase. (Food and Agriculture Code 58596.3)

CSBA NOTE: The following paragraph applies to all districts, whether or not they participate in the National School Lunch or Breakfast Program. Food and Agriculture Code 58595, as amended by AB 778 (Ch. 576, Statutes of 2022), requires a district to accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, when the conditions specified below are met.

Furthermore, the district shall accept a bid or price for an agricultural food product grown in California before accepting a bid or price for a domestic agricultural food product that is grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price for domestic product produced outside the state. (Food and Agriculture Code 58595)

CSBA NOTE: Pursuant to Public Contract Code 20111, districts participating in a federally funded child nutrition program, such as the National School Lunch and/or Breakfast Program, must comply with the federal procurement standards of 2 CFR 200.318-200.326 in regard to bid solicitations and awards. Also see BP/AR 3230 - Federal Grant Funds. Districts that do not participate in such a program may revise the following paragraph.

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

CSBA NOTE: The following paragraph is for use by districts that have one or more schools participating in the National School Lunch Program, School Breakfast Program, Seamless Summer Feeding Option, and/or other federal meal program. The state monitoring process (the Administrative Review) includes a review of district compliance with requirements for federal meal programs, including a review of resource management in the food service program as provided in the following paragraph. CDE performs an administrative review of participating districts every three years. See CDE's nutrition services website for a current list of documents that may be requested for the review.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by CDE to ensure compliance of the district's food service program with federal requirements.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
12 CCR 18928-18998.4	Short-lived climate pollutants
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals - https://simbli.eboardsolutions.com/SU/Ga5pluswqcQP6OAif56GuzhXw==
Ed. Code 38090-38095	Cafeterias; funds and accounts - https://simbli.eboardsolutions.com/SU/G50LpmmxkJTUdf49zfi03g==
Ed. Code 38100-38103	Cafeterias; allocation of charges - https://simbli.eboardsolutions.com/SU/kzIRxWNA7clMkpuAdB3BDQ==
Ed. Code 42646	Alternate payroll procedure - https://simbli.eboardsolutions.com/SU/GiLY4nWtmRMrsIshbjFr1Dx2A==
Ed. Code 45103.5	Contracts for management consulting services; restrictions - https://simbli.eboardsolutions.com/SU/rfUDyyB0KWbEnrSR6aRtGA==
Ed. Code 49490-49494	School breakfast and lunch programs - https://simbli.eboardsolutions.com/SU/slshkIEI45KMiS2Nfu5WXriBA==

Policy 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 08/23/2018 | **Last Revised Date:** 11/17/2022 | **Last Reviewed Date:** 11/17/2022

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that food service director(s) possess the qualifications required by 7 CFR 210.30 and California Department of Education (COE) standards.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by CDE. (42 USC 1776)

Meal Sales

Any student who requests a meal shall be served a nutritionally adequate breakfast and lunch free of charge, each school day. (Education Code 49501.5)

As permitted by law, additional or second meals, adult meals, and other nonprogram foods, such as smart snack compliant food and beverages sold in vending machines, may be sold to students. (Education Code 38082, 49501.5)

Meals may be sold to district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are authorized by the Superintendent or designee to be on campus. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments. Such procedures shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public pursuant to Education Code 49557.5.

Cafeteria Fund and Account

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and for reasonable and necessary indirect program costs as allowed by law.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

Procurement of Foods, Equipment and Supplies

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonably available quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the use of the exception.

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state. (Food and Agriculture Code 58595)

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award. (Public Contract Code 20111)

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by COE to ensure compliance of the district's food service program with federal requirements.

Regulation 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 03/01/2018 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: With the establishment of the California Universal Meal Program pursuant to Education Code 49501.5, all public schools in California must provide free of charge, a nutritionally adequate breakfast and lunch to any student who requests a meal, regardless of the student's free or reduced-price meal eligibility status. To receive state reimbursement for the two meals, districts must participate in both the National School Lunch Program and the School Breakfast Program and comply with the requirement to have a written and clearly communicated meal charge policy as mandated pursuant to U.S. Department of Agriculture's (USDA) Memorandum SP 46-2016. However, some requirements of the National School Lunch Program and/or School Breakfast Program are no longer applicable.

The California Department of Education's (CDE) Nutrition Services Division Management Bulletin SNP-04-2023 clarifies that districts that operate a non-pricing program such as the California Universal Meals Program, the Community Eligibility Program, or Provision 2 at all sites are not required to establish a meal charge policy because no students are charged for meals. However, if any school in the district charges for meals because it does not only operate a non-pricing program at all sites, the district is mandated to adopt and communicate a meal charge policy.

In view of the potential conflict between the federal requirement and CDE guidance, it is recommended that districts adopt this administrative regulation and accompanying Board policy which addresses meal charges, even if the district operates a non-pricing program such as the California Universal Meals Program. Districts with questions about meal charge policies should consult CSBA's District and County Offices of Education or district legal counsel.

The district may revise the following paragraphs accordingly.

Payments for Meals

The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

At the beginning of the school year, the Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of eligibility forms at the start of the school year
4. Posting the policy on the district's website

Reimbursement Claims

CSBA NOTE: Pursuant to Education Code 49501.5, as amended by SB 114 (Ch. 48, Statutes of 2023), CDE is required to provide state meal reimbursement to districts that participate in, and meet the requirements of, the federal School Breakfast Program and National School Lunch Program, and any applicable state laws or regulations, for reduced-price and paid meals served to students. For additional information on California's Universal Meals Program, see BP/AR 3550 - Food Service/Child Nutrition Program and BP/AR 3553 - Free and Reduced Price Meals.

To streamline administration of state and federal meal programs, CDE has developed an online Child Nutrition Information and Payment System which must be used to submit reimbursement claims and to submit and track the status of applications and USDA food requests.

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free and reduced-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

The District shall take steps to minimize food waste and reduce food insecurity in district schools. (Health and Safety Code 114079)

CSBA NOTE: Beginning January 1, 2024, districts with an on-site food facility, such as a school cafeteria, are required to donate edible food that would otherwise be thrown away to a food recovery organization, unless the district demonstrates the existence of extraordinary circumstances beyond its control that makes such compliance impracticable. Additionally, pursuant to 14 CCR 18995.1 and 18995.4, beginning January 1, 2024, districts with an on-site food facility will be inspected by the governmental entity that provides solid waste collection services regarding its edible food recovery program and may be issued a Notice of Violation for noncompliance. If a Notice of Violation is issued, compliance is required within 60 days, unless extended by the enforcing agency because compliance is impracticable due to extenuating circumstances, as specified in 14 CCR 18991.3. For more information regarding organic waste reduction requirements, including a model edible food recovery agreement, see CalRecycle's, "Resources for Local Education Agencies: K-12 Public Schools and School Districts," available on its website. Also see BP/AR 3511.1 -- Integrated Waste Management for additional requirements related to waste diversion and recovery.

The Superintendent or designee shall arrange to recover the maximum amount of edible food that would otherwise be disposed for donation to a local food recovery organization. (14 CCR 18991.3)

The district may also provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce that complies with Health and Safety Code 113992, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

The Superintendent or designee shall maintain records related to edible food recovery including a list of each food recovery service or organization that collects or receives the district's edible food, contact information for the service or organization, the types of food, frequency, and quantity that will be collected or hauled by the district, and a copy of contracts or written agreements between the district and food recovery services or organizations. (14 CCR 18991.4)

Cafeteria Fund and Account

CSBA NOTE: Education Code 38093 authorizes the Governing Board to establish one or more cafeteria revolving accounts to be treated as revolving cash accounts of the cafeteria fund.

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. (Education Code 38090, 38093)

CSBA NOTE: Education Code 38101 permits a district, with approval from CDE, to utilize cafeteria funds to pay for the purchase of a mobile food facility. However, if the district uses federal reimbursements from any of the federal child nutrition programs for such purchase, the mobile food facility shall only be used to support the administration of those federal programs. Mobile food facilities used for any purposes other than to support the administration of federal child nutrition programs shall not be purchased with cafeteria funds.

The cafeteria fund shall be used only for those expenditures authorized by the Governing Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

CSBA NOTE: The following paragraph is optional. By law, cafeteria funds may be used for the operation and improvement of school food services. For example, pursuant to Education Code 49550.5, districts may use cafeteria funds to supplement the cost of providing universal breakfast provided they submit the required certification to CDE.

The district may use cafeteria funds to supplement the provision of a nutritionally adequate breakfast and/or lunch to district students when permitted by law.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the purpose of and basis for the expenditure. (Education Code 38101)

CSBA NOTE: The following optional paragraph may be revised to reflect district practice. 2 CFR Part 200 Appendix VII, USDA's guidance, "SP 60-2016," and CDE's website, "Frequently Asked Questions about Indirect Costs," provide information regarding allowable indirect costs that may be charged to the nonprofit school food service account. Indirect costs are those that are incurred for the benefit of multiple programs or objectives and typically support administrative overhead functions (e.g., accounting, payroll, purchasing, utilities, janitorial services). Each program or objective that benefits from the indirect cost bears a commensurate portion of the cost. Costs may be charged to the nonprofit food service account only if properly documented.

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by CDE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

CSBA NOTE: Pursuant to 7 CFR 210.14 and 220.7, net cash resources (i.e., all monies that have accrued to the nonprofit school food service at any given time, less cash payable) should not exceed three months' average expenditures or such other amount as may be approved by CDE. If there is a surplus, then according to USDA's guidance, "Indirect Costs: Guidance for State Agencies and School Food Authorities," the district must lower the price of paid lunches, improve food quality, or make other improvements to school meal operations. CDE's Nutrition Services Division Management Bulletin SNP-04-2022 states that in an effort to provide flexibility to districts affected by various natural disasters and recovery from the COVID-19 pandemic, CDE has increased the excess net cash resources limitation to six months' average operating expenditures.

Net cash resources in the nonprofit school food service shall not exceed six months' average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

CSBA NOTE: The following optional section is for use by districts that participate in the National School Lunch Program and receive foods from USDA pursuant to 42 USC 1755 and 7 CFR 250.1-250.70. CDE is responsible for ordering and distributing USDA foods for use in California schools.

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

CSBA NOTE: The following optional section is for use by districts that contract for food service management services pursuant to Education Code 49554, 42 USC 1758, or 7 CFR 210.16 or consulting services pursuant to Education Code 45103.5, and should be modified to reflect the type(s) of contracts the district maintains; see the accompanying Board policy.

Pursuant to CDE's Nutrition Services Division Management Bulletin SNP-05-2023, a district that participates in the School Nutrition Programs must obtain prior CDE approval for all food service management company Request for Proposals, Invitation for Bids, proposed contracts, contracts, and contract amendments. Districts currently using, or planning to use, the services of a food service management company must conduct a competitive procurement process. CDE suggests districts submit their bid solicitation documents in January, or at least 120 days prior to the anticipated contract execution date, whichever comes first. See AR 3311 - Bids for additional information on bidding requirements.

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
12 CCR 18928-18998.4	Short-lived climate pollutants
5 CCR 15550-15565	School lunch and breakfast programs
Ed. Code 38080-38086	School meals - https://simbli.eboardsolutions.com/SU/Ga5pluswccQP6OAif56GuzhXw==
Ed. Code 38090-38095	Cafeterias; funds and accounts - https://simbli.eboardsolutions.com/SU/G50LpmmxkJTUdf49zfl03g==
Ed. Code 38100-38103	Cafeterias; allocation of charges - https://simbli.eboardsolutions.com/SU/kzIRxWNA7clMkpuAdB3BDQ==
Ed. Code 42646	Alternate payroll procedure - https://simbli.eboardsolutions.com/SU/GiLY4nWtmRMrsIshbjFr1Dx2A==
Ed. Code 45103.5	Contracts for management consulting services; restrictions - https://simbli.eboardsolutions.com/SU/rfUDyyBOKWbEnrSR6aRtGA==
Ed. Code 49490-49494	School breakfast and lunch programs - https://simbli.eboardsolutions.com/SU/slshklE145KMiS2Nfu5WXrIBA==
Ed. Code 49500-49505	School meals - https://simbli.eboardsolutions.com/SU/FITqIb6u5SI3slshWUX9h3NMw==
Ed. Code 49550-49564.5	Meals for needy students - https://simbli.eboardsolutions.com/SU/apYfkshvfKaT8ryTPutYcW==
Ed. Code 49554	Contract for services - https://simbli.eboardsolutions.com/SU/ejIVHlrPfSOMuGghnSVRpA==
Ed. Code 49580-49581	Food recovery program - https://simbli.eboardsolutions.com/SU/Vka3IHpBLu5MvNbDpxPMwA==
F&A Code 58595	Preference for California-grown agricultural products - https://simbli.eboardsolutions.com/SU/e3LEgdRtCa3lRJAqppAHLw==
F&A Code 58596.1-58596.5	Buy American Food Act; purchase of nondomestic agricultural food products - https://simbli.eboardsolutions.com/SU/plusqhmMRADRDerIWCdDQKtAA==
H&S Code 113700-114437	California Retail Food Code; sanitation and safety requirements - https://simbli.eboardsolutions.com/SU/ysEqndaOMC3wM2O57C4plA==
Pub. Cont. Code 2000-2002	Responsive bidders - https://simbli.eboardsolutions.com/SU/8xMbAzhKdz41E7CMFCcftw==
Pub. Cont. Code 20111	Contracts over \$50,000; contracts for construction; award to lowest responsible bidder - https://simbli.eboardsolutions.com/SU/iLPOBzEdUi3MbupK2Q9JYw==

Regulation 3551: Food Service Operations/Cafeteria Fund

Status: ADOPTED

Original Adopted Date: 08/23/2018 | **Last Revised Date:** 11/17/2022 | **Last Reviewed Date:** 11/17/2022

Payments for Meals

The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

At the beginning of the school year, the Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of eligibility forms at the start of the school year
4. Posting the policy on the district's web site

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free and reduced-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Donation of Leftover Food

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization. (Health and Safety Code 114079)

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce that complies with Health and Safety Code 113992, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980. (Health and Safety Code 114079)

Cafeteria Fund and Account

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. (Education Code 38090, 38093)

The cafeteria fund shall be used only for those expenditures authorized by the Governing Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

The district may use cafeteria funds to supplement the provision of a nutritionally adequate breakfast and/or lunch to district students when permitted by law.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the purpose of and basis for the expenditure. (Education Code 38101)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate as approved by COE or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months' average expenditures. (7 CFR 210.14, 220.7)

U.S. Department of Agriculture Foods

The district shall provide facilities for the storage and control of foods received through the U.S. Department of Agriculture (USDA) that protect against theft, spoilage, damage, or other loss. Such storage facilities shall maintain donated foods in sanitary conditions, at the proper temperature and humidity, and with adequate air circulation. The district shall comply with all federal, state, or local requirements related to food safety and health and procedures for responding to a food recall, as applicable, and shall obtain all required health inspections. (7 CFR 250.14)

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and COE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by COE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

Policy 4151: Employee Compensation

Status: ADOPTED

Original Adopted Date: 02/01/1997 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Districts that include provisions related to employee compensation in their collective bargaining agreements should modify or delete the following optional policy accordingly.

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

CSBA NOTE: Education Code 45023 and 45162 require the Governing Board to adopt salary schedules for certificated and classified employees, respectively. For districts operating under a merit system, Education Code 45268 specifies that the personnel commission will recommend a salary schedule for classified employees to the Board for approval and that the Board may not amend the schedule without first giving the commission an opportunity to respond to the amendments.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

CSBA NOTE: Pursuant to Education Code 45038, certificated employees may be paid once every two weeks, twice a month, or once every four weeks. The Board may also choose to pay certificated employees, or one or more individual employees, in 10, 11, or 12 equal payments over the year. Education Code 45039 provides that, if the Board arranges to pay certificated employees in 12 equal payments for the year, it may pay each monthly installment at the end of each calendar month, regardless of whether the employees are engaged in teaching during the month. Education Code 45165 addresses salary payments for classified employees who are employed 9-11 months per year.

Additionally, pursuant to Education Code 45500, districts may participate in the Classified School Employee Summer Assistance Program whereby eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments.

Education Code 45048 and 45165 provide specific timelines for issuing salary payments depending on the frequency of payments. If payments are not made in a timely manner, the district is required to pay the employee interest on the unpaid amount.

The following paragraph may be revised to reflect the payroll schedule determined by the Board.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. However, if the district participates in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments. (Education Code 45038, 45039, 45048, 45165, 45500)

CSBA NOTE: According to Office of Management and Budget Memorandum M-20-17, during extraordinary circumstances, such as a pandemic, which interrupt district operations, employees paid with federal grant funds can continue to be paid out of federal grant funds as long as other similarly situated employees paid with nonfederal funds are continuing to get compensated. The following optional paragraph establishes such emergency contingencies so that the Board may continue to provide employee compensation during such times.

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

CSBA NOTE: Pursuant to 29 CFR 516.4, districts are required to post a notice of the minimum wage provisions of the Fair Labor Standards Act (FLSA) (29 USC 201-219) in a conspicuous place at all work sites. The poster that must be used by state and local governments is available on the website of the U.S. Department of Labor's Wage and Hour Division.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

CSBA NOTE: Pursuant to the FLSA (29 CFR 553.20) and Education Code 45128, employees who are not specifically exempted by law, including classified employees in both merit and non-merit system districts, must receive overtime pay or compensatory time off at a rate not less than one and one-half times their regular rate of pay for hours worked in excess of eight hours in any one day and/or in excess of 40 hours per calendar week. However, if the Board has established a work day of less than eight hours but at least seven hours, and a work week of less than 40 hours but at least 35 hours, all time worked in excess of the established work schedule must be deemed overtime.

Pursuant to Education Code 45130, districts are not required to pay overtime for any classified positions established by the Board, or by the personnel commission in a merit system district, as supervisory, administrative, or executive. In approving positions for exclusion from the overtime provisions, the Board or personnel commission must certify in writing that the duties, flexibility of hours, salary, benefit structure, and authority of the positions are of such a nature that they should be set apart from those positions which are subject to the overtime provisions; see BP/AR 4300 - Administrative and Supervisory Personnel. However, Education Code 45130 requires that, if a classified employee in an exempt position is required to work on a holiday designated in law or by the Board, the employee must be paid the regular pay for that day plus compensation or compensatory time off at a rate not less than the employee's normal rate of pay.

Overtime pay requirements are also not applicable to school administrators or teachers in elementary or secondary schools under specific exemptions in 29 USC 213 and 29 CFR 541.303. Pursuant to 29 CFR 541.303 and 541.600, teachers do not need to meet the salary level requirement to be exempt from overtime rules. 29 CFR 541.204 provides that, to be exempt from overtime rules, administrators must either meet the salary level requirement or be compensated on a salary basis that is at least equal to the entrance salary for teachers in the administrator's school. District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day and/or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

CSBA NOTE: The following optional paragraph is for use by districts that allow employees to take compensatory time off in lieu of overtime compensation as authorized by 29 USC 207 and 29 CFR 553.20-553.25. Time off in lieu of overtime compensation is allowed only if provided for in a collective bargaining agreement or other agreement and must be provided at the rate of at least one and one-half hours for each hour of overtime work.

Pursuant to 29 CFR 553.21, an employee must be allowed to use earned compensatory time within a "reasonable period" after making the request. 29 CFR 553.25 provides that a "reasonable period" is determined on a case-by-case basis by considering customary work practices such as the normal work schedule, anticipated peak workloads based on past experience, emergency requirements for staff and services, and the availability of qualified substitute staff. Education Code 45129 provides that the compensatory time off must be used within 12 calendar months.

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Wage Overpayment

CSBA NOTE: Education Code 44042.5, as added by AB 185 (Ch. 571, Statutes of 2022) and amended by SB 114 (Ch. 48, Statutes of 2023), requires districts to follow the process specified below when a wage overpayment is made to a district employee. If the provisions of this section are in conflict with a collective bargaining agreement or a memorandum of understanding that was in effect on July 31, 2022, such agreements shall be controlling until the expiration or renewal of such agreements. The district should consult CSBA's District and County Office of Education Legal Services or district legal counsel when questions arise about legal requirements for specific wage overpayments.

If, following the determination of an overpayment, the employee disputes the overpayment, the district shall initiate legal action and obtain a court order or binding arbitration decision. Binding arbitration may only apply to such overpayment disputes if a memorandum of understanding between the district and exclusive representative sets forth procedures for adjudicating such wage overpayment disputes that meet the minimum requirements set forth in Education Code 44042.5.

If the district determines an employee has been overpaid, the district shall notify the employee in writing of the overpayment, afford the employee an opportunity to respond before commencing any recoupment actions, and inform the employee of the employee's rights to dispute the existence or amount of the claimed overpayment. If the employee agrees there was an overpayment in the claimed amount, reimbursement shall be made to the district through one of the methods described in Education Code 44042.5 as mutually agreed upon by the employee and the district. (Education Code 44042.5)

If a mutual agreement on a method of reimbursement is not reached, within 30 days of the employee verifying the overpayment amount, the district shall recoup the overpayment through payroll deductions in accordance with Education Code 44042.5.

If the employee does not respond or disputes the existence or amount of the district's claimed overpayment, the district shall, with board approval, initiate a legal action to recover the overpayment. (Education Code 44042.5)

If the employee separates from the district before the overpayment is fully repaid, the district shall withhold the remaining balance due from any money owed to the employee upon separation, provided that the state minimum wage is still paid to the employee as required by Education Code 44042.5. The Superintendent or designee may consult with legal counsel to calculate the amount to withhold.

If an outstanding overpayment balance still remains, the district shall, with Board approval, exercise any legal means to recover the remaining amount owed by the employee. (Education Code 44042.5)

Legal action to recover any overpayment under this policy shall be initiated within three years from the date of the overpayment, which for leave credits is the date that the employee receives compensation in exchange for leave erroneously credited to the employee. (Education Code 44042.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

State References	Description
8 CCR 11040	Wages and hours; definitions of administrative, executive, and professional employees - https://simbli.eboardsolutions.com/SU/tzcskMByhZR7xDG1FYf0Ww==
Ed. Code 44042.5	Wage overpayment - https://simbli.eboardsolutions.com/SU/mbPycNbT3du2filYWiaMTw==
Ed. Code 45022-45061.5	Salaries - https://simbli.eboardsolutions.com/SU/MPsavJrZ5c7fZDRzj1e1aQ==
Ed. Code 45023	Availability of salary schedule - https://simbli.eboardsolutions.com/SU/H1jOWDs2CTq8VkNV3aoiEQ==
Ed. Code 45028	Salary schedule and exceptions - https://simbli.eboardsolutions.com/SU/9HqSphmMPGWOusslshLXH7UAQ==
Ed. Code 45127-45133.5	Classified employees; work week; overtime provisions - https://simbli.eboardsolutions.com/SU/3omu1plusHvWH7ZhbTfOsRHA==

Policy 4251: Employee Compensation

Status: ADOPTED

Original Adopted Date: 02/01/1997 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Districts that include provisions related to employee compensation in their collective bargaining agreements should modify or delete the following optional policy accordingly.

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

CSBA NOTE: Education Code 45023 and 45162 require the Governing Board to adopt salary schedules for certificated and classified employees, respectively. For districts operating under a merit system, Education Code 45268 specifies that the personnel commission will recommend a salary schedule for classified employees to the Board for approval and that the Board may not amend the schedule without first giving the commission an opportunity to respond to the amendments.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

CSBA NOTE: Pursuant to Education Code 45038, certificated employees may be paid once every two weeks, twice a month, or once every four weeks. The Board may also choose to pay certificated employees, or one or more individual employees, in 10, 11, or 12 equal payments over the year. Education Code 45039 provides that, if the Board arranges to pay certificated employees in 12 equal payments for the year, it may pay each monthly installment at the end of each calendar month, regardless of whether the employees are engaged in teaching during the month. Education Code 45165 addresses salary payments for classified employees who are employed 9-11 months per year.

Additionally, pursuant to Education Code 45500, districts may participate in the Classified School Employee Summer Assistance Program whereby eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments.

Education Code 45048 and 45165 provide specific timelines for issuing salary payments depending on the frequency of payments. If payments are not made in a timely manner, the district is required to pay the employee interest on the unpaid amount.

The following paragraph may be revised to reflect the payroll schedule determined by the Board.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. However, if the district participates in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments. (Education Code 45038, 45039, 45048, 45165, 45500)

CSBA NOTE: According to Office of Management and Budget Memorandum M-20-17, during extraordinary circumstances, such as a pandemic, which interrupt district operations, employees paid with federal grant funds can continue to be paid out of federal grant funds as long as other similarly situated employees paid with nonfederal funds are continuing to get compensated. The following optional paragraph establishes such emergency contingencies so that the Board may continue to provide employee compensation during such times.

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

CSBA NOTE: Pursuant to 29 CFR 516.4, districts are required to post a notice of the minimum wage provisions of the Fair Labor Standards Act (FLSA) (29 USC 201-219) in a conspicuous place at all work sites. The poster that must be used by state and local governments is available on the website of the U.S. Department of Labor's Wage and Hour Division.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

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Pursuant to Education Code 45130, districts are not required to pay overtime for any classified positions established by the Board, or by the personnel commission in a merit system district, as supervisory, administrative, or executive. In approving positions for exclusion from the overtime provisions, the Board or personnel commission must certify in writing that the duties, flexibility of hours, salary, benefit structure, and authority of the positions are of such a nature that they should be set apart from those positions which are subject to the overtime provisions; see BP/AR 4300 - Administrative and Supervisory Personnel. However, Education Code 45130 requires that, if a classified employee in an exempt position is required to work on a holiday designated in law or by the Board, the employee must be paid the regular pay for that day plus compensation or compensatory time off at a rate not less than the employee's normal rate of pay.

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For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Wage Overpayment

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If, following the determination of an overpayment, the employee disputes the overpayment, the district shall initiate legal action and obtain a court order or binding arbitration decision. Binding arbitration may only apply to such overpayment disputes if a memorandum of understanding between the district and exclusive representative sets forth procedures for adjudicating such wage overpayment disputes that meet the minimum requirements set forth in Education Code 44042.5.

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Ed. Code 45023	Availability of salary schedule - https://simbli.eboardsolutions.com/SU/H1jOWDs2CTq8VknV3aoiEQ==
Ed. Code 45028	Salary schedule and exceptions - https://simbli.eboardsolutions.com/SU/9HqSphmMPGWOUsslshLXH7UAQ==
Ed. Code 45127-45133.5	Classified employees; work week; overtime provisions - https://simbli.eboardsolutions.com/SU/3omu1plusHvWH7ZhbTfOsRHA==

Policy 4351: Employee Compensation

Status: ADOPTED

Original Adopted Date: 02/01/1997 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

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Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

CSBA NOTE: Pursuant to Education Code 45038, certificated employees may be paid once every two weeks, twice a month, or once every four weeks. The Board may also choose to pay certificated employees, or one or more individual employees, in 10, 11, or 12 equal payments over the year. Education Code 45039 provides that, if the Board arranges to pay certificated employees in 12 equal payments for the year, it may pay each monthly installment at the end of each calendar month, regardless of whether the employees are engaged in teaching during the month. Education Code 45165 addresses salary payments for classified employees who are employed 9-11 months per year.

Additionally, pursuant to Education Code 45500, districts may participate in the Classified School Employee Summer Assistance Program whereby eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments.

Education Code 45048 and 45165 provide specific timelines for issuing salary payments depending on the frequency of payments. If payments are not made in a timely manner, the district is required to pay the employee interest on the unpaid amount.

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The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. However, if the district participates in the Classified School Employee Summer Assistance Program, eligible classified employees may elect to have up to 10 percent of the employee's monthly salary withheld and paid out during the summer recess in either one or two payments. (Education Code 45038, 45039, 45048, 45165, 45500)

CSBA NOTE: According to Office of Management and Budget Memorandum M-20-17, during extraordinary circumstances, such as a pandemic, which interrupt district operations, employees paid with federal grant funds can continue to be paid out of federal grant funds as long as other similarly situated employees paid with nonfederal funds are continuing to get compensated. The following optional paragraph establishes such emergency contingencies so that the Board may continue to provide employee compensation during such times.

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

CSBA NOTE: Pursuant to 29 CFR 516.4, districts are required to post a notice of the minimum wage provisions of the Fair Labor Standards Act (FLSA) (29 USC 201-219) in a conspicuous place at all work sites. The poster that must be used by state and local governments is available on the website of the U.S. Department of Labor's Wage and Hour Division.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

CSBA NOTE: Pursuant to the FLSA (29 CFR 553.20) and Education Code 45128, employees who are not specifically exempted by law, including classified employees in both merit and non-merit system districts, must receive overtime pay or compensatory time off at a rate not less than one and one-half times their regular rate of pay for hours worked in excess of eight hours in any one day and/or in excess of 40 hours per calendar week. However, if the Board has established a work day of less than eight hours but at least seven hours, and a work week of less than 40 hours but at least 35 hours, all time worked in excess of the established work schedule must be deemed overtime.

Pursuant to Education Code 45130, districts are not required to pay overtime for any classified positions established by the Board, or by the personnel commission in a merit system district, as supervisory, administrative, or executive. In approving positions for exclusion from the overtime provisions, the Board or personnel commission must certify in writing that the duties, flexibility of hours, salary, benefit structure, and authority of the positions are of such a nature that they should be set apart from those positions which are subject to the overtime provisions; see BP/AR 4300 - Administrative and Supervisory Personnel. However, Education Code 45130 requires that, if a classified employee in an exempt position is required to work on a holiday designated in law or by the Board, the employee must be paid the regular pay for that day plus compensation or compensatory time off at a rate not less than the employee's normal rate of pay.

Overtime pay requirements are also not applicable to school administrators or teachers in elementary or secondary schools under specific exemptions in 29 USC 213 and 29 CFR 541.303. Pursuant to 29 CFR 541.303 and 541.600, teachers do not need to meet the salary level requirement to be exempt from overtime rules. 29 CFR 541.204 provides that, to be exempt from overtime rules, administrators must either meet the salary level requirement or be compensated on a salary basis that is at least equal to the entrance salary for teachers in the administrator's school. District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day and/or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

CSBA NOTE: The following optional paragraph is for use by districts that allow employees to take compensatory time off in lieu of overtime compensation as authorized by 29 USC 207 and 29 CFR 553.20-553.25. Time off in lieu of overtime compensation is allowed only if provided for in a collective bargaining agreement or other agreement and must be provided at the rate of at least one and one-half hours for each hour of overtime work.

Pursuant to 29 CFR 553.21, an employee must be allowed to use earned compensatory time within a "reasonable period" after making the request. 29 CFR 553.25 provides that a "reasonable period" is determined on a case-by-case basis by considering customary work practices such as the normal work schedule, anticipated peak workloads based on past experience, emergency requirements for staff and services, and the availability of qualified substitute staff. Education Code 45129 provides that the compensatory time off must be used within 12 calendar months. When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Wage Overpayment

CSBA NOTE: Education Code 44042.5, as added by AB 185 (Ch. 571, Statutes of 2022) and amended by SB 114 (Ch. 48, Statutes of 2023), requires districts to follow the process specified below when a wage overpayment is made to a district employee. If the provisions of this section are in conflict with a collective bargaining agreement or a memorandum of understanding that was in effect on July 31, 2022, such agreements shall be controlling until the expiration or renewal of such agreements. The district should consult CSBA's District and County Office of Education Legal Services or district legal counsel when questions arise about legal requirements for specific wage overpayments.

If, following the determination of an overpayment, the employee disputes the overpayment, the district shall initiate legal action and obtain a court order or binding arbitration decision. Binding arbitration may only apply to such overpayment disputes if a memorandum of understanding between the district and exclusive representative sets forth procedures for adjudicating such wage overpayment disputes that meet the minimum requirements set forth in Education Code 44042.5.

If the district determines an employee has been overpaid, the district shall notify the employee in writing of the overpayment, afford the employee an opportunity to respond before commencing any recoupment actions, and inform the employee of the employee's rights to dispute the existence or amount of the claimed overpayment. If the employee agrees there was an overpayment in the claimed amount, reimbursement shall be made to the district through one of the methods described in Education Code 44042.5 as mutually agreed upon by the employee and the district. (Education Code 44042.5)

If a mutual agreement on a method of reimbursement is not reached, within 30 days of the employee verifying the overpayment amount, the district shall recoup the overpayment through payroll deductions in accordance with Education Code 44042.5.

If the employee does not respond or disputes the existence or amount of the district's claimed overpayment, the district shall, with board approval, initiate a legal action to recover the overpayment. (Education Code 44042.5)

If the employee separates from the district before the overpayment is fully repaid, the district shall withhold the remaining balance due from any money owed to the employee upon separation, provided that the state minimum wage is still paid to the employee as required by Education Code 44042.5. The Superintendent or designee may consult with legal counsel to calculate the amount to withhold.

If an outstanding overpayment balance still remains, the district shall, with Board approval, exercise any legal means to recover the remaining amount owed by the employee. (Education Code 44042.5)

Legal action to recover any overpayment under this policy shall be initiated within three years from the date of the overpayment, which for leave credits is the date that the employee receives compensation in exchange for leave erroneously credited to the employee. (Education Code 44042.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
8 CCR 11040	Wages and hours; definitions of administrative, executive, and professional employees - https://simbli.eboardsolutions.com/SU/tzcskMByhZR7xDG1FYf0Ww==
Ed. Code 44042.5	Wage overpayment - https://simbli.eboardsolutions.com/SU/mbPycNbT3du2fiYWiaMTw==
Ed. Code 45022-45061.5	Salaries - https://simbli.eboardsolutions.com/SU/MPsavJrZ5c7fZDRzi1e1aQ==
Ed. Code 45023	Availability of salary schedule - https://simbli.eboardsolutions.com/SU/H1jOWDs2CTq8VKNV3aoiEQ==
Ed. Code 45028	Salary schedule and exceptions - https://simbli.eboardsolutions.com/SU/9HqSphmMPGWOUsslshLXH7UAQ==
Ed. Code 45127-45133.5	Classified employees; work week; overtime provisions - https://simbli.eboardsolutions.com/SU/3omu1plusHvWH7ZhbTfOsRHA==

Policy 4151: Employee Compensation

Status: ADOPTED

Original Adopted Date: 03/09/2017 | **Last Revised Date:** 08/27/2020 | **Last Reviewed Date:** 08/27/2020

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (Education Code 45038, 45039, 45048, 45165)

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Policy 4251: Employee Compensation

Status: ADOPTED

Original Adopted Date: 03/09/2017 | **Last Revised Date:** 08/27/2020 | **Last Reviewed Date:** 08/27/2020

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (Education Code 45038, 45039, 45048, 45165)

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Policy 4351: Employee Compensation

Status: ADOPTED

Original Adopted Date: 03/09/2017 | **Last Revised Date:** 08/27/2020 | **Last Reviewed Date:** 08/27/2020

In order to recruit and retain employees committed to the district's goals for student learning, the Governing Board recognizes the importance of offering a competitive compensation package which includes salaries and health and welfare benefits.

The Board shall adopt separate salary schedules for certificated, classified, and supervisory and administrative personnel. These schedules shall comply with law and collective bargaining agreements and shall be printed and made available for review at the district office. (Education Code 45022, 45023, 45160, 45162, 45268)

Each certificated employee, except an employee in an administrative or supervisory position, shall be classified on the salary schedule on the basis of uniform allowance for education level and years of experience, unless the Board and employee organization negotiate and mutually agree to a salary schedule based on different criteria. Certificated employees shall not be placed in different classifications on the schedule, nor paid different salaries, solely on the basis of the grade levels at which they teach. (Education Code 45028)

Salary schedules for staff who are not a part of a bargaining unit shall be determined by the Board at the recommendation of the Superintendent or designee.

The Board shall determine the frequency and schedule of salary payments, including whether payments for employees who work less than 12 months per year will be made over the course of the school year or in equal installments over the calendar year. (Education Code 45038, 45039, 45048, 45165)

In extraordinary circumstances or emergency situations, the Board may determine to continue to compensate employees during periods of extended closure or disruption of normal district operations when permitted by law and consistent with collective bargaining agreements and memoranda of understanding.

The Superintendent or designee shall post a notice explaining the Fair Labor Standards Act's wage and hour provisions in a conspicuous place at each work site. (29 CFR 516.4)

Overtime Compensation

District employees shall be paid an overtime rate of not less than one and one-half times their regular rate of pay for any hours worked in excess of eight hours in one day or 40 hours in one work week, or twice their regular rate of pay for any hours worked in excess of 12 hours in one day or eight hours on the seventh consecutive day of work. However, teachers, school administrators, and other employees in positions established by the Board as executive, administrative, or professional shall be exempt from overtime rules. (Education Code 45128, 45130; 29 USC 213; 29 CFR 541.0-541.710, 553.27, 553.32)

When authorized in a collective bargaining agreement or other agreement between the district and employees, an employee may take compensatory time off in lieu of overtime compensation, provided the employee has not accrued compensatory time in excess of the limits specified in 29 USC 207. An employee who has requested the use of compensatory time shall be allowed to use such time within 12 calendar months after making the request if the use of the compensatory time does not unduly disrupt district operations. (Education Code 45129; 29 USC 207; 29 CFR 553.20-553.25)

For each nonexempt employee, the Superintendent or designee shall maintain records on the employee's wages, hours, and other information specified in 29 CFR 516.5-516.6.

Regulation 4217.3: Layoff/Rehire

Status: ADOPTED

Original Adopted Date: 11/01/2003 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following optional regulation is subject to collective bargaining, and may be deleted by those districts whose agreements fully cover the provisions specified below.

Education Code 45114, 45117, 45298, and 45308 establish the procedures by which the Governing Board may lay off and reemploy classified employees.

Because of the complexity of related Education Code provisions and the interaction with collective bargaining agreements, it is strongly recommended that the district consult with CSBA's District and County Office of Education Legal Services or district legal counsel before instituting layoff proceedings.

Classified employees shall be subject to layoff for lack of work or lack of funds. (Education Code 45114, 45308)

A classified employee shall not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. (Education Code 45117)

Order of Layoff Within a Classification/Determination of Seniority

Within each class, the order of layoff shall be determined by length of service. (Education Code 45114, 45308)

CSBA NOTE: For any district whose average daily attendance (ADA) is under 250,000, Education Code 45308, as amended by SB 913 (Ch. 920, Statutes of 2022), defines "length of service" as employees' hours in paid status (Option 1 below). However, such a district may instead choose to enter into an agreement with the exclusive representative of classified employees to determine "length of service" based on an employee's date of hire (Option 2 below).

For any district with an ADA of 250,000 or higher, Education Code 45308 requires length of service to be based on the date of hire; such districts should select Option 2 below.

"Date of hire" is not defined in the law and could refer to the employee's first date of hire in the district or the employee's date of hire in the classification or higher classification. Districts selecting Option 2 below may revise the applicable paragraph to reflect the definition determined by the district or by agreement with the exclusive representative of classified employees, as applicable.

OPTION 1: (For districts with average daily attendance (ADA) under 250,000 that do not have an agreement with the exclusive representative of classified employees to determine length of service as employee's date of hire)

~~Length of service means all hours in paid status, whether during the school year, a holiday, recess, or during any period that school is in session or closed. However, length of service shall not include hours compensated solely on an overtime basis, as provided for Education Code 45128, and shall not include hours for any service performed prior to entering into probationary or permanent status except for service in a restricted position pursuant to Education Code 45105. (Education Code 45308)~~

~~The employee who has been employed the shortest time in the class, plus higher classes, shall be laid off first. (Education Code 45308)~~

~~For an employee who is a member of the Military Reserve or the National Guard, length of service credit shall be granted for military leave of absence, including voluntary or involuntary active duty during a period of national emergency or war. (Education Code 45297, 45308)~~

~~Length of service credit may be granted for time spent on unpaid illness or maternity leave, unpaid family care leave, or unpaid industrial accident leave. Length of service credit shall not be granted for other types of unpaid leaves. (Education Code 45308)~~

OPTION 1 ENDS HERE

OPTION 2: (For districts with ADA under 250,000 that have an agreement with the exclusive representative of classified employees to determine length of service as employee's date of hire, and for districts with ADA over 250,000)

the class, plus higher classes, by the district shall be laid off first. (Education Code 45308)

OPTION 2 ENDS HERE

CSBA NOTE: The following paragraph applies to both Options 1 and 2. Pursuant to Education Code 45105 and 45259, persons employed in "restricted positions" are classified employees. However, they do not acquire permanent status or seniority credits unless they satisfy the conditions specified below.

For an employee in a "restricted position" under Education Code 45105 or 45259, the original date of employment in the restricted position shall be used to determine the length of service, provided the employee has completed six months of satisfactory service and has successfully passed the qualifying examination required for service in the class. (Education Code 45105)

Notice of Layoff and Hearing Rights

CSBA NOTE: Education Code 45117 applies to both districts that have adopted the merit system and those that have not. Education Code 45117 specifies notice requirements and hearing rights the district must provide to permanent classified employees, as defined, who are subject to layoff due to lack of work or lack of funds, including that notice be given no later than March 15. If a permanent classified employee is not given the required notice and a right to a hearing in accordance with law, the employee is deemed reemployed for the next school year.

Pursuant to Education Code 45117 a "permanent employee" is defined as an employee who was permanent at the time the notice or right to a hearing was required and an employee who became permanent after the date of the required notice.

Whenever a permanent classified employee is to be laid off for lack of work or lack of funds, the Superintendent or designee shall, no later than March 15 and before the employee is given formal notice by the Governing Board, give to the employee written notice of the recommendation, the reasons that the employee's services will not be required for the ensuing year, any displacement rights, reemployment rights, and the employee's right to a hearing. The district shall adhere to the notice, hearing, and layoff procedures in Education Code 45117, Government Code 11503 and 11505, and other applicable provisions of law. (Education Code 45117)

An employee who is so notified may request a hearing to determine if there is cause for not reemploying the employee for the ensuing year. The request shall be in writing and shall be delivered to the person who sent notice to the employee, on or before March 15 but not less than seven days after the date the notice is served on the employee. Failure of an employee to request a hearing on or before the date specified shall constitute a waiver of the employee's right to a hearing. (Education Code 45117)

The Superintendent or designee shall serve an employee who timely requests a hearing with District Statement of Reduction in Force documents. The employee has five calendar days from service of the documents to timely file a notice of participation with the district. The parties are entitled to discovery, if requested within 15 days of service. (Education Code 45117)

CSBA NOTE: Education Code 45117 allows permanent classified employees given notice of a layoff to request a hearing before an administrative law judge. Education Code 45117, as amended by AB 185 (Ch. 571, Statutes of 2022), authorizes such employee to be represented at the hearing by an attorney or by a nonattorney representative of the employee organization designated as the exclusive representative of the district's classified employees. On or before May 7, the administrative judge is required to submit the proposed decision, containing a determination as to the sufficiency of the cause and a recommendation as to disposition regarding the layoff, to the Board for consideration and to the affected employee(s).

If a hearing is requested by a permanent classified employee, the proceeding shall be conducted and a decision made by an administrative law judge in accordance with Government Code 11500-11529. At the hearing, the employee may be represented by an attorney or by a nonattorney representative of the employee organization designated as the exclusive representative for classified employees. The Board shall make a final decision regarding the sufficiency of the cause and disposition of the layoff upon receipt of the administrative law judge's proposed decision. None of the findings, recommendations, or determinations in the proposed decision prepared by the administrative law judge shall be binding on the Board. (Education Code 45117)

Following the Board's decision, the Superintendent or designee shall give final notice of termination to the affected employee(s) before May 15 unless a continuance was granted after a request for hearing was made, in which case such date may be extended by the number of days of the continuance. (Education Code 45117)

CSBA NOTE: Pursuant to Education Code 45117, the district may reduce classified staff due to lack of work.

of funds when the Board determines, during the time between five days after the enactment of the Budget Act and August 15, that the district's total local control funding formula apportionment per unit of ADA for the fiscal year of the Budget Act has not increased by at least two percent.

If during the time between five days after the enactment of an annual Budget Act and August 15 of the fiscal year to which the Budget Act applies, the Board determines that the district's local control funding formula apportionment per unit of ADA for that fiscal year has not increased by at least two percent, and that it is therefore necessary to decrease the number of classified employees due to lack of work or lack of funds, the Board may issue a District Statement of Reduction in Force to those employees in accordance with a schedule of notice and hearing adopted by the Board, and layoff proceedings shall be carried out as required by law. (Education Code 45117)

When classified positions are eliminated as a result of the expiration of a specifically funded program, the district shall give written notice to the affected employee(s) not less than 60 days prior to the effective date of the layoff informing the employee(s) of the layoff date, any displacement rights, and employment rights. (Education Code 45117)

The district is not required to provide a layoff notice to any person hired as a short-term employee for a period not exceeding 60 days whose service may not be extended or renewed. (Education Code 45117)

Additionally, the district may release probationary classified employees without notice or hearing for reasons other than lack of work or lack of funds. (Education Code 45117)

Reemployment

CSBA NOTE: The following optional section specifies the rights of employees who are laid off or who take voluntary demotion or reduction in assigned time in lieu of layoff. Pursuant to Education Code 45308, laid-off classified employees have reemployment rights which are enforced in order of seniority rather than reverse order of layoff. In *Tucker v. Grossmont Union High School District*, a California appellate court ruled that a laid-off employee's reemployment right entitled the employee to preference over any new applicant to available positions for which the employee is qualified, including positions in different classes from which the employee was laid off. Classified employees laid off because of lack of work or lack of funds shall be eligible for reemployment for a period of 39 months and shall be reemployed in preference to new applicants. Reemployment shall be in order of seniority. Persons so laid off also have the right to apply and establish their qualification for vacant promotional positions within the district during the 39-month period. (Education Code 45114, 45298, 45308)

CSBA NOTE: Pursuant to *San Mateo City School District v. Public Employment Relations Board*, districts may adopt procedures which implement Education Code 45113 and 45114 as long as such procedures do not replace or set aside mandatory Education Code provisions. These procedures may be adopted pursuant to Board policy and/or collective bargaining agreement.

The following optional paragraph should be deleted by districts with a collective bargaining agreement that contains reemployment procedures, unless the district also has unrepresented classified employees.

When a vacancy occurs, the district shall give the employee with the most seniority an opportunity to accept or reject the position, by first calling the employee at the employee's last known telephone number to notify the employee of the vacancy and then sending written notice by certified and standard mail to the employee's last known address. The employee shall advise the district of the decision by any means no later than 10 calendar days from the date the notice was sent. If the employee accepts, the employee shall report to work no later than two calendar weeks from the vacancy notification date or on a later date specified by the district.

CSBA NOTE: The following paragraph is optional and may be modified to reflect district practice.

In order to be reemployed, the employee must be capable of performing the essential duties of the job with or without reasonable accommodations. When an otherwise eligible employee is unable to perform the essential duties of the job, the employee shall be kept on the reemployment list until another opportunity becomes available or the period of reemployment eligibility expires, whichever occurs first.

CSBA NOTE: An argument can be made that, absent a collective bargaining provision to the contrary, once a district has offered a laid-off classified employee a position pursuant to the employee's reemployment rights under Education Code 45298 and that employee has refused the position, the district has discharged its duty to that employee. Whether such action conflicts with an employee's statutory right to reemployment is unclear.

The following two optional paragraphs should be used only with the approval of CSBA's District and County Office

of Education Legal Services or the district's legal counsel; the number of refusals that will trigger the removal of the employee's name from the district's reemployment list should be modified accordingly.

Upon rejecting two offers of reemployment, the employee's name shall be removed from the reemployment list and the employee will forfeit all reemployment rights to which the employee would otherwise be entitled.

When an employee is notified of a vacancy and fails to respond or report to work within time limits specified by district procedures, the employee's name shall be removed from the reemployment list and all reemployment rights to which the employee would otherwise be entitled shall be forfeited.

If an employee is reemployed in a new position and fails to complete the probationary period in the new position, the employee shall be returned to the reemployment list for the remainder of the 39-month period. The remaining time period shall be calculated as the time remaining in the 39-month period as of the date of reemployment. (Education Code 45114, 45298)

Reinstatement of Benefits

CSBA NOTE: The following optional section should be deleted by districts that do not reinstate laid-off employee benefits upon reemployment and those whose collective bargaining agreements address the issue.

When a laid-off employee is reemployed, all accumulated sick leave credit shall be restored.

A laid-off permanent employee shall be reemployed with all rights and benefits accorded at the time of layoff.

A laid-off probationary employee shall be reemployed as a probationary employee, and the previous time served toward the completion of the required probationary period shall be counted. The employee shall also be reemployed with all rights and benefits accorded to a probationary employee at the time of layoff.

A laid-off employee, when reemployed, shall be placed on the salary step held at the time of layoff. An employee who was bumped into a lower class shall, when reinstated to the previous class, be placed on the salary step to which the employee would have progressed had the employee remained there. An adjusted anniversary date shall be established for step increment purposes so as to reflect the actual amount of time served in the district.

Voluntary Demotion or Reduction of Hours

Classified employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff, or in order to remain in their present position rather than be reclassified or reassigned, shall be granted the same rights as employees who are laid off. In addition, such employees shall retain eligibility to be considered for reemployment in their previously held class or position with increased assigned time, for an additional period of time up to 24 months as determined by the Board on a class-by-class basis, provided that the same test of fitness under which they qualified for appointment to that class shall still apply. (Education Code 45114, 45298)

Employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff shall have the option of returning to a position in their former class or to positions with increased assigned time as vacancies become available and without limitation of time. If there is a valid reemployment list, they shall be ranked on that list in accordance with their proper seniority. (Education Code 45114, 45298)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Ed. Code 45101

Definitions; disciplinary action and cause -
<https://simbli.eboardsolutions.com/SU/hgmslshSjglUkul81naAtyEIQ==>

Ed. Code 45103

Classified service in districts not incorporating the merit system -
<https://simbli.eboardsolutions.com/SU/NJ3x1mSOGslshplustAG7Mgplus0dplustw==>

Ed. Code 45105

Positions under various acts not requiring certification qualifications -
<https://simbli.eboardsolutions.com/SU/MpoolN7GisplustbHmcb9IRJQ==>

Ed. Code 45113

Notification of charges; classified employees -
<https://simbli.eboardsolutions.com/SU/iplustv7lKqjZqYaGNLdhSslshXw==>

Regulation 4217.3: Layoff/Rehire

Status: ADOPTED

Original Adopted Date: 10/24/2013 | Last Revised Date: 06/02/2022 | Last Reviewed Date: 06/02/2022

Classified employees shall be subject to layoff for lack of work or lack of funds. (Education Code 45114, 45308)

A classified employee shall not be laid off if a short-term employee is retained to render a service that the classified employee is qualified to render. (Education Code 45117)

Order of Layoff Within a Classification/Determination of Seniority

Within each class, the order of layoff shall be determined by length of service. (Education Code 45114, 45308)

Length of service shall be determined by the date of hire. The employee who has been employed the shortest time by the district shall be laid off first. (Education Code 45308)

For an employee in a "restricted position" under Education Code 45105 or 45259, the original date of employment in the restricted position shall be used to determine the length of service, provided the employee has completed six months of satisfactory service and has successfully passed the qualifying examination required for service in the class. (Education Code 45105)

Notice of Layoff and Hearing Rights

Whenever a permanent classified employee is to be laid off for lack of work or lack of funds, the Superintendent or designee shall, no later than March 15 and before the employee is given formal notice by the Governing Board, give to the employee written notice of the recommendation, the reasons that the employee's services will not be required for the ensuing year, any displacement rights, reemployment rights, and the employee's right to a hearing. The district shall adhere to the notice, hearing, and layoff procedures in Education Code 45117, Government Code 11503 and 11505, and other applicable provisions of law. (Education Code 45117)

An employee who is so notified may request a hearing to determine if there is cause for not reemploying the employee for the ensuing year. The request shall be in writing and shall be delivered to the person who sent notice to the employee, on or before March 15 but not less than seven days after the date the notice is served on the employee. Failure of an employee to request a hearing on or before the date specified shall constitute a waiver of the employee's right to a hearing. (Education Code 45117)

The Superintendent or designee shall serve an employee who timely requests a hearing with the District Statement of Reduction in Force documents. The employee has five calendar days from service of the District Statement of Reduction in Force documents to timely file a notice of participation with the district. The parties are entitled to discovery, if requested within 15 days of service of the District Statement of Reduction in Force documents. (Education Code 45117)

If a hearing is requested by a permanent classified employee, the proceeding shall be conducted and a decision made by an administrative law judge in accordance with Government Code 11500-11529. The Board shall make a final decision regarding the sufficiency of the cause and disposition of the layoff upon receipt of the administrative law judge's proposed decision. None of the findings, recommendations, or determinations in the proposed decision prepared by the administrative law judge shall be binding on the Board. (Education Code 45117)

Following the Board's decision, the Superintendent or designee shall give final notice of termination to the affected employee(s) before May 15 unless a continuance was granted after a request for hearing was made, in which case such date may be extended by the number of days of the continuance. (Education Code 45117)

If during the time between five days after the enactment of an annual Budget Act and August 15 of the fiscal year to which the Budget Act applies, the Board determines that the district's local control funding formula apportionment per unit of ADA for that fiscal year has not increased by at least two percent, and that it is therefore necessary to decrease the number of classified employees due to lack of work or lack of funds, the Board may issue a District Statement of Reduction in Force to those employees in accordance with a schedule of notice and hearing adopted by the Board, and layoff proceedings shall be carried out as required by law. (Education Code 45117)

When classified positions are eliminated as a result of the expiration of a specifically funded program, the district shall give written notice to the affected employee(s) not less than 60 days prior to the effective date of the layoff

informing the employee(s) of the layoff date, any displacement rights, and employment rights. (Education Code 45117)

The district is not required to provide a layoff notice to any person hired as a short-term employee for a period not exceeding 60 days whose service may not be extended or renewed. (Education Code 45117)

Additionally, the district may release probationary classified employees without notice or hearing for reasons other than lack of work or lack of funds. (Education Code 45117)

Reemployment

Classified employees laid off because of lack of work or lack of funds shall be eligible for reemployment for a period of 39 months and shall be reemployed in preference to new applicants. Reemployment shall be in order of seniority. Persons so laid off also have the right to apply and establish their qualification for vacant promotional positions within the district during the 39-month period. (Education Code 45114, 45298, 45308)

When a vacancy occurs, the district shall give the employee with the most seniority an opportunity to accept or reject the position, by first calling the employee at the employee's last known telephone number to notify the employee of the vacancy and then sending written notice by certified and standard mail to the employee's last known address. The employee shall advise the district of the decision by any means no later than 10 calendar days from the date the notice was sent. If the employee accepts, the employee shall report to work no later than two calendar weeks from the vacancy notification date or on a later date specified by the district.

In order to be reemployed, the employee must be capable of performing the essential duties of the job with or without reasonable accommodations. When an otherwise eligible employee is unable to perform the essential duties of the job, the employee shall be kept on the reemployment list until another opportunity becomes available or the period of reemployment eligibility expires, whichever occurs first.

Upon rejecting two offers of reemployment, the employee's name shall be removed from the reemployment list and the employee will forfeit all reemployment rights to which the employee would otherwise be entitled.

When an employee is notified of a vacancy and fails to respond or report to work within time limits specified by district procedures, the employee's name shall be removed from the reemployment list and all reemployment rights to which the employee would otherwise be entitled shall be forfeited.

If an employee is reemployed in a new position and fails to complete the probationary period in the new position, the employee shall be returned to the reemployment list for the remainder of the 39-month period. The remaining time period shall be calculated as the time remaining in the 39-month period as of the date of reemployment. (Education Code 45114, 45298)

Reinstatement of Benefits

When a laid-off employee is reemployed, all accumulated sick leave credit shall be restored.

A laid-off permanent employee shall be reemployed with all rights and benefits accorded at the time of layoff.

A laid-off probationary employee shall be reemployed as a probationary employee, and the previous time served toward the completion of the required probationary period shall be counted. The employee shall also be reemployed with all rights and benefits accorded to a probationary employee at the time of layoff.

A laid-off employee, when reemployed, shall be placed on the salary step held at the time of layoff. An employee who was bumped into a lower class shall, when reinstated to the previous class, be placed on the salary step to which the employee would have progressed had the employee remained there. An adjusted anniversary date shall be established for step increment purposes so as to reflect the actual amount of time served in the district.

Voluntary Demotion or Reduction of Hours

Classified employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff, or in order to remain in their present position rather than be reclassified or reassigned, shall be granted the same rights as employees who are laid off. In addition, such employees shall retain eligibility to be considered for reemployment in their previously held class or position with increased assigned time, for an additional period of time up to 24 months as determined by the Board on a class-by-class basis, provided that the same test of fitness under which they

qualified for appointment to that class shall still apply. (Education Code 45114, 45298)

Employees who take voluntary demotion or voluntary reduction in assigned time in lieu of layoff shall have the option of returning to a position in their former class or to positions with increased assigned time as vacancies become available and without limitation of time. If there is a valid reemployment list, they shall be ranked on that list in accordance with their proper seniority. (Education Code 45114, 45298)

Policy 5131.9: Academic Honesty

Status: ADOPTED

Original Adopted Date: 06/01/1987 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following policy is optional and may be revised to reflect district practice.

The Governing Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize, or commit other acts of academic dishonesty.

Students, parents/guardians, staff, and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty. Students found to have committed an act of academic dishonesty shall be subject to district and school-site discipline rules.

The Superintendent or designee may establish a committee comprised of students, parents/guardians, staff, administrators, and members of the public to develop standards of academic honesty, measures of preventing dishonesty, and specific consequences for acts of dishonesty. Any recommendations for discipline shall be incorporated into the school's site level discipline rules.

Prohibited and Permitted Technology Use

CSBA NOTE: The following section addresses student use of technology, such as artificial intelligence (AI), as it relates to academic honesty, and may be modified to reflect district practice. The U.S. Department of Education Office of Educational Technology's, "Artificial Intelligence and the Future of Teaching and Learning: Insights and Recommendations," provides information related to the opportunities for using AI to improve education, the challenges in doing so, and recommendations to guide further policy development. Districts are encouraged to continue to monitor the development of new technologies, including AI, and, as needed, consult with CSBA's District and County Office of Education Legal Services or district legal counsel. For more information on student use of technology, see BP 6163.4 - Student Use of Technology.

As the district's standards for academic achievement are designed to challenge all students to reach their full potential in acquiring the knowledge and skills needed for success in postsecondary education, employment, and responsible citizenship, any use of technology that prevents or inhibits a student from achieving these standards is prohibited. Prohibited uses include, but are not limited to, using technology primarily or solely for the completion of coursework as a student's original work and generating answers to mathematical, scientific, or analytical problems.

Permitted uses of technology include, but are not limited to, conducting research, correcting grammar and spelling, and learning from educational applications such as tutoring systems and language learning applications.

Additionally, consistent with the limitations expressed in this policy and with teacher consent, students may also use technology to assist with assessments, homework, and/or makeup work or other uses approved by the teacher.

CSBA NOTE: A student who has been identified as a student with a disability may require assistive technology devices and services, including the use of AI. Pursuant to Education Code 56341.1, a student's Individualized Education Program team must consider whether a student with a disability needs assistive technology devices or services, defined in 20 USC 1401 as any item, piece of equipment, or product system that is used to increase, maintain, or improve functional capabilities of a student with a disability. For more information regarding assistive technology for a student with a disability, see AR 6159 - Individualized Education Program.

However, a student with a disability shall be permitted to use technology for any purpose identified in the student's individualized education program as a tool to support the student's learning.

If an employee suspects that a student has used technology in violation of this policy, the student shall be given the opportunity to demonstrate that the use of technology was in accordance with this policy.

Any information acquired from an employee's use of technology in determining whether a student has committed an act of academic dishonesty shall be shared with the student, and the student's parent/guardian as appropriate.

The Superintendent or designee may provide training to staff regarding the use of technology to improve education, including the detection of plagiarism and sensitivity to potential discrimination from algorithmic bias.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the

Policy 5131.9: Academic Honesty

Status: ADOPTED

Original Adopted Date: 09/13/2000 | **Last Reviewed Date:** 09/13/2000

The Board of Education believes that personal integrity is basic to all solid achievement. Students will reach their full potential only by being honest with themselves and with others.

The Board expects students to respect the educational purpose underlying all school activities. All students need to prove to themselves that they can do successful work as a result of their own efforts. The Board expects that students will not cheat, lie or plagiarize.

The Board recognizes that students are more inclined to cheat when there is little likelihood of getting caught. Each school shall provide an environment that encourages honesty. Students must know that their teachers will not ignore or condone cheating and that anyone discovered cheating will be penalized.

When an incidence of cheating occurs, parents/guardians shall be contacted and asked to make sure that their children have adequate time to study at home.

Teachers shall instruct students in research and study skills appropriate to each subject, so that all students may feel confident that if they prepare, they can succeed without cheating. Students shall be encouraged to see tests as a means for finding out what they have learned. They shall be reminded that students who cheat on tests are cheating themselves.

Policy 6154: Homework/Makeup Work

Status: ADOPTED

Original Adopted Date: 02/01/1997 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following optional policy may be revised to reflect district practice.

The Governing Board recognizes that meaningful homework assignments can be a valuable extension of student learning time, provide enrichment, and assist students in developing good study habits. Homework and/or makeup work shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding.

CSBA NOTE: The following paragraph addresses student use of technology, including artificial intelligence (AI), in relation to homework and makeup work, and may be modified to reflect district practice. The U.S. Department of Education Office of Educational Technology's, "Artificial Intelligence and the Future of Teaching and Learning: Insights and Recommendations," provides information related to the opportunities for using AI to improve education, the challenges in doing so, and recommendations to guide further policy development. For more information regarding prohibited and permitted student use of technology, see BP 5131.9 - Academic Honesty and BP 6163.4 - Student Use of Technology.

Students may use technology to assist with homework and/or makeup work in conducting research, correcting grammar and spelling, and learning from educational applications such as tutoring systems and language learning applications, as specified in Board Policy 5131.9 - Academic Honesty and Board Policy 6163.4 - Student Use of Technology.

The Superintendent or designee shall collaborate with school administrators and teachers to develop and regularly review guidelines for the assignment of homework and the related responsibilities of students, staff, and parents/guardians.

CSBA NOTE: The following optional paragraph may be revised to specify the average number of minutes of homework that may be expected per day at each grade level, or the district may adopt an administrative regulation that contains such guidelines.

Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.

As needed, teachers may receive training in designing relevant homework assignments that reinforce classroom learning objectives and inspire students' interests.

CSBA NOTE: The following optional paragraph may be revised to reflect district practice.

Although on-time completion of homework is important to maintain academic progress, the Board recognizes that students learn at different rates. Students shall receive credit for work that is completed late in order to encourage their continued learning.

Age-appropriate instruction may be given to help students allocate their time wisely, meet their deadlines, learn to work independently, and develop good personal study habits.

At the beginning of the school year, teachers shall communicate homework expectations to students and their parents/guardians. Homework guidelines shall also be included in student and/or parent/guardian handbooks. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Although it is the student's responsibility to undertake assignments independently, parents/guardians may serve as a resource and are encouraged to ensure that their child's homework assignments are completed. Students may also work with other students and use approved outside resources as directed by the teacher.

CSBA NOTE: The following paragraph should be revised to reflect district practice. Pursuant to Education Code 8482.3, programs operated under the After School Education and Safety Program (Education Code 8482-8484.65), the federal 21st Century Community Learning Center program (Education Code 8484.7-8484.9; 20 USC 7171-7176), and/or the Expanded Learning Opportunities Program (Education Code 46120) are required to include an

educational and literacy component in which tutoring or homework assistance is provided in language arts, mathematics, history-social science, computer training, and/or science. If the district offers a before-school or after-school program under the 21st Century High School After School Safety and Enrichment for Teens program for grades 9-12 (Education Code 8420-8428; 20 USC 7171-7176), the program must include an academic assistance program, which may include homework assistance. See AR 5148.2 - Before/After School Programs. In addition, some districts offer a supervised study hall elective which high school students can take instead of other electives.

To further support students' homework efforts, the Superintendent or designee may establish and maintain electronic forums, provide access to school library media centers and technological resources, and/or provide before-school and after-school programs where students can receive homework assistance from teachers, volunteers, and/or student tutors. The Board encourages the Superintendent or designee to design class and transportation schedules that will enable students to make use of homework support services.

Teachers shall review all completed homework to assess the student's understanding of academic content and shall provide timely feedback to the student.

If a student repeatedly fails to complete homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action can be taken prior to the release of any final grades or report cards.

Makeup Work

CSBA NOTE: Pursuant to Education Code 48205, students who miss schoolwork because of an excused absence must be given full credit for makeup work satisfactorily completed within a reasonable period of time. State law does not require districts to give full credit for makeup work following an unexcused absence. However, CSBA's governance brief, "Research-Supported Strategies to Improve the Accuracy and Fairness of Grades," recommends that student absence be dealt with separately from determining students' academic understanding and progress. Thus, the following paragraph provides for full credit to be awarded for satisfactory completion of makeup work regardless of the reason for the absence, an approach which is consistent with BP/AR 5121 - Grades/Evaluation for Student Achievement. Also see BP/AR 5113.1 - Chronic Absence and Truancy for strategies to address excessive excused and/or unexcused absences. The district may revise the following paragraph to reflect district practice, provided that it ensures compliance with Education Code 48205.

Students who are absent from school shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time.

The Superintendent or designee shall notify parents/guardians that no student may have a grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

Suspended Students

When a parent/guardian of a student who has been suspended for two or more school days requests homework that the student would otherwise have been assigned, the student's teacher shall provide such homework. If a homework assignment is requested and is turned in to the teacher by the student either upon the student's return from suspension or within the timeframe originally prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, the homework assignment shall not be included in the calculation of the student's overall grade in the class. (Education Code 48913.5)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 46120

Description

Expanded Learning Opportunities Program -
<https://simbli.eboardsolutions.com/SU/PO5Qp686pluslGJplusvUduBS1QA==>

Policy 6154: Homework/Makeup Work

Status: ADOPTED

Original Adopted Date: 06/07/2018 | Last Revised Date: 06/04/2020 | Last Reviewed Date: 06/04/2020

The Board of Education recognizes that meaningful homework assignments can be a valuable extension of student learning time and assist students in developing good study habits. Homework shall be assigned when necessary to support classroom lessons, enable students to complete unfinished assignments, or review and apply academic content for better understanding.

The Superintendent or designee shall collaborate with school administrators and teachers to develop and regularly review guidelines for the assignment of homework and the related responsibilities of students, staff, and parents/guardians.

Homework assignments shall be reasonable in length and appropriate to the grade level and course. The Board expects that the number, frequency, and degree of difficulty of homework assignments will increase with the grade level and the maturity of students. Teachers shall assign homework only as necessary to fulfill academic goals and reinforce current instruction.

As needed, teachers may receive training in designing relevant homework assignments that reinforce classroom learning objectives.

Although on-time completion of homework is important to maintain academic progress, the Board recognizes that students learn at different rates. Students shall receive credit for work that is completed late in order to encourage their continued learning.

Age-appropriate instruction may be given to help students allocate their time wisely, meet their deadlines, learn to work independently, and develop good personal study habits.

At the beginning of the school year, or when the student begins new courses (at secondary level), teachers shall communicate homework expectations to students and their parents/guardians. Homework guidelines shall also be included in student and/or parent/guardian handbooks. These communications shall include the manner in which homework relates to achievement of academic standards and course content, the impact of homework assignments on students' grades, any school resources and programs that are available to provide homework support, and ways in which parents/guardians may appropriately assist their children.

Although it is the student's responsibility to undertake assignments independently, parents/guardians may serve as a resource and are encouraged to ensure that their child's homework assignments are completed. When a student repeatedly fails to complete homework, the teacher shall notify the student's parents/guardians as soon as possible so that corrective action can be taken prior to the release of any final grades or report cards.

To further support students' homework efforts, the Superintendent or designee may establish and maintain electronic forums, provide access to school library media centers and technological resources, and/or provide before-school and after-school programs where students can receive homework assistance from teachers, volunteers, and/or student tutors.

Teachers shall review all completed homework to assess the student's understanding of academic content and shall provide timely feedback to the student.

Makeup Work

With the exception of students who are deliberately truant from a class or school day, students who miss school work due to any absence (including suspension) shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. For each day of absence, students shall be provided at least an additional school day to complete makeup work. Students shall receive full credit for work satisfactorily completed within this time period.

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

Suspended Students

When a parent/guardian of a student who has been suspended for two or more school days requests homework that the student would otherwise have been assigned, the student's teacher shall provide such homework. If a homework assignment is requested and is turned in to the teacher by the student either upon the student's return from suspension or within the timeframe originally prescribed by the teacher, whichever is later, and is not graded before the end of the academic term, the homework assignment shall not be included in the calculation of the student's overall grade in the class. (Education Code 48913.5)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

Policy 6162.5: Student Assessment

Status: ADOPTED

Original Adopted Date: 07/01/2010 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: The following optional policy may be revised to reflect district practice. For information about required state assessments administered as part of the California Assessment of Student Performance and Progress (CAASPP), see BP/AR 6162.51 - State Academic Achievement Tests.

The Governing Board recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

CSBA NOTE: The following paragraph reflects that prohibited and permitted student use of technology, including artificial intelligence (AI), in relation to assessments, should be as specified in BP 5131.9 - Academic Honesty and BP 6163.4 - Student Use of Technology, and may be modified to reflect district practice. The U.S. Department of Education Office of Educational Technology's, "Artificial Intelligence and the Future of Teaching and Learning: Insights and Recommendations," provides information related to the opportunities for using AI to improve education, the challenges in doing so, and recommendations to guide further policy development.

Any student use of technology to complete assessments shall be as specified in Board Policy 5131.9 - Academic Honesty and Board Policy 6163.4 - Student Use of Technology.

CSBA NOTE: The following paragraph addresses potential uses of student assessment data. Pursuant to Education Code 52060, applicable statewide student assessments must be used as one of the measures of progress toward the district's annual goals for student achievement included in its local control and accountability plan; see AR 0460 - Local Control and Accountability Plan. In addition, pursuant to Education Code 44662, evaluations of certificated staff must include an assessment of students' progress toward meeting district standards of expected student achievement at each grade level in each area of study and, if applicable, toward state standards as measured by state criterion-referenced assessments (i.e., assessments that test students' mastery of the content). However, Education Code 44662 prohibits the use of publishers' norms established by standardized tests (i.e., assessments that compare students' performance to a representative sample of students) for the purpose of evaluating and assessing certificated staff performance. The use of student assessment results in staff evaluations may also be addressed in collective bargaining agreements or employment contracts. See BP/AR 4115 - Evaluation/Supervision and BP 4315 - Evaluation/Supervision.

Assessment data shall be used to help determine individual students' progress, mastery of academic standards, appropriate placement in district programs, and/or eligibility for graduation. In addition, summary data on student assessment results shall be used by the district to identify and review student achievement goals in the district's local control and accountability plan, evaluate district educational programs in order to identify needed improvements, and, as appropriate, evaluate staff performance.

In selecting or developing any district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it aligns with the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and test publisher's directions, and that test administration procedures are fair and equitable for all students.

CSBA NOTE: Education Code 52052 requires that schools and districts demonstrate comparable improvement in academic achievement by all "numerically significant" student subgroups, including, as amended by AB 114 (Ch. 48, Statutes of 2023), ethnic subgroups, socioeconomically disadvantaged students, English learners, long term English learners, students with disabilities, foster youth, and students experiencing homelessness. A "numerically significant" subgroup is one that consists of at least 30 students, or 15 foster youth, students experiencing homelessness, or long-term English learners, each of whom has a valid test score. To evaluate the extent to which the district fulfills this responsibility, it will be important to examine disaggregated student assessment results as provided below.

Pursuant to Education Code 49558, the Governing Board may adopt policy allowing the use of individual applications or records from the free and reduced-price meal program to identify students for the purpose of disaggregating student achievement data. See BP/AR 3553 - Free and Reduced Price Meals for optional language providing such authorization.

As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, and/or school site to allow for critical analysis of student needs.

The Superintendent or designee shall provide professional development as needed to assist administrators and teachers in interpreting and using assessment data to improve student performance and the instructional program.

When districtwide and school-level results of student assessments are published by the state, the Superintendent or designee may provide supplementary information to assist parents/guardians and the community in understanding test results.

Interim and Formative Assessments

CSBA NOTE: At their discretion, districts may choose to use the Smarter Balanced interim and formative assessments, which are part of the CAASPP. Pursuant to Education Code 60642.6, these tests may be used, in combination with other sources of information, to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning. Education Code 60642.7 specifies that results of such assessments shall not be used for any high-stakes purpose.

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning, and for communicating with students' parents/guardians and identifying professional development goals. Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

Individual Record of Accomplishment

CSBA NOTE: The following section is for use by districts that maintain high schools.

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code 60607)

1. The results of the state achievement tests required and administered as part of the California Assessment of Student Performance and Progress, or any predecessor assessments, pursuant to Education Code 60640-60649
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if the student is an adult or emancipated minor. The student or the student's parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the purposes of credit, placement, or admission. Furthermore, the results of an individual student on the CAASPP may be released to a postsecondary educational institution for the purpose of credit, placement, or admission. (Education Code 60607)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

5 CCR 850-876

Ed. Code 10600-10610

Ed. Code 313

Description

California Assessment of Student Performance and Progress

California Education Information System -
<https://simbli.eboardsolutions.com/SU/4ekvxoWXCgDCoyWy6fu5aQ==>

Assessment of English language development -
<https://simbli.eboardsolutions.com/SU/ooKplusHEijyr2kQeAg57bETA==>

Policy 6162.5: Student Assessment

Status: ADOPTED

Original Adopted Date: 08/23/2018 | **Last Reviewed Date:** 08/23/2018

The Board of Education recognizes that student assessments are an important instructional and accountability tool. To obtain the most accurate evaluation of student performance, the district shall use a variety of measures, including district, state, and/or national assessments.

Assessment data shall be used to help determine individual students' progress, mastery of academic standards, appropriate placement in district programs, and/or eligibility for graduation. In addition, summary data on student assessment results shall be used by the district to identify and review student achievement goals in the district's local control and accountability plan, evaluate district educational programs in order to identify needed improvements, and, as appropriate, evaluate staff performance.

In selecting or developing any district assessment, the Superintendent or designee shall examine evidence of its reliability, its validity for the intended purpose and for various student populations, and the extent to which it aligns with the material that is being taught.

The Superintendent or designee shall ensure that assessments are administered in accordance with law and test publisher's directions, and that test administration procedures are fair and equitable for all students.

As appropriate, assessment results shall be disaggregated by student subgroup, classroom, grade level, and/or school site to allow for critical analysis of student needs.

The Superintendent or designee shall provide professional development as needed to assist administrators and teachers in interpreting and using assessment data to improve student performance and the instructional program.

When districtwide and school-level results of student assessments are published by the state, the Superintendent or designee may provide supplementary information to assist parents/guardians and the community in understanding test results.

Interim and Formative Assessments

State interim and formative assessments may be used in combination with other sources of information to gain timely feedback about student progress in an effort to continually adjust instruction to improve learning. Results from interim and formative assessments shall not be used for any high-stakes purpose, including, but not limited to, teacher or other school staff evaluation, accountability, student grade promotion or retention, graduation, course or class placement, identification for gifted or talented education, reclassification of English learners, or identification as an individual with exceptional needs. (Education Code 60642.6, 60642.7)

The Superintendent or designee shall ensure that teachers who administer interim and formative assessments have access to all functions and information designed for teacher use related to such assessments and student performance on the assessments. (Education Code 60642.6)

Individual Record of Accomplishment

The Superintendent or designee shall ensure that each student, by the end of grade 12, has an individual record of accomplishment that includes the following: (Education Code 60607)

1. The results of the state achievement tests required and administered as part of the California Assessment of Student Performance and Progress, or any predecessor assessments, pursuant to Education Code 60640-60649
2. The results of any end-of-course examinations taken
3. The results of any vocational education certification examinations taken

No individual record of accomplishment shall be released to any person, other than the student's parent/guardian or a teacher, counselor, or administrator directly involved with the student, without the written consent of the student's parent/guardian, or the student if he/she is an adult or emancipated minor. The student or his/her parent/guardian may authorize the release of the record of accomplishment to a postsecondary educational institution for the

purposes of credit, placement, or admission. (Education Code 60607)

Regulation 7140: Architectural And Engineering Services

Status: ADOPTED

Original Adopted Date: 02/01/1996 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: When applying for state facilities funding, the district will be required to certify that any professional design services used for the project were selected using a qualification-based selection process. The Office of Public School Construction's, "School Facility Program Handbook," advises districts to consult with legal counsel to ensure that its process for selecting architects or structural engineers is a qualification-based selection process and complies with all other legal requirements, including the Public Contract Code and requirements for disabled veterans business enterprises.

Contractors for any private architectural, landscape architectural, engineering, environmental, land surveying or construction project management services shall be selected, at fair and reasonable prices, on the basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. (Government Code 4526)

CSBA NOTE: Government Code 4526 requires that the district's selection process include at least Items #1-3 below; however, the law does not prescribe the exact procedures that must be followed. Generally, elements of a "competitive process" include advertising and notice of the need for services, objective evaluation and selection criteria, and an appeals process for use by those not selected. Districts may wish to develop procedures consistent with these and other requirements in consultation with CSBA's District and County Office of Education Legal Services or district legal counsel.

The Superintendent or designee shall ensure that the selection process for projects receiving state funding: (Government Code 4526)

1. Assures maximum participation by small business firms as defined pursuant to Government Code 14837
2. Prohibits practices which might result in unlawful activity such as rebates, kickbacks, or other unlawful consideration
3. Prohibits district employees from participating in the selection process when they have a relationship with a person or business entity seeking a contract which would subject the employee to the prohibition of Government Code 87100

CSBA NOTE: Pursuant to Government Code 4527, the following items are optional and may be revised to reflect district practice.

The selection process may also include: (Government Code 4527)

1. Evaluation of current statements of qualifications and performance data on file with the district and evaluation of statements that may be submitted by other firms regarding the proposed project
2. Discussion with at least three firms regarding anticipated concepts and the relative utility of alternative approaches for furnishing the required services
3. Selection, in order of preference, of at least three firms deemed to be the most highly qualified to provide the required services in accordance with established district criteria

CSBA NOTE: The following paragraph is optional and may be revised to reflect district practice. Government Code 4528 authorizes, but does not require, the district to implement the following procedures.

The district shall negotiate a contract with the best qualified firm at compensation determined by the district to be fair and reasonable. If the district is unable to negotiate a contract with the most qualified firm, the district shall negotiate a contract with the second most qualified firm and, if unsuccessful, with the third most qualified firm. If the district is unable to negotiate a satisfactory contract with any of the selected firms, the district shall select additional firms in order of their competence and qualification and continue negotiations until an agreement is reached. (Government Code 4528)

The above procedures shall not apply if the Superintendent or designee determines that the services needed are more of a technical nature and involve little professional judgment and that requiring bids would be in the public interest. (Government Code 4529)

Contracts shall specify that all plans, including, but not limited to, record drawings, specifications, and estimates prepared by the architect or structural engineer shall become the property of the District for the purpose of page 106

maintenance, renovation, modernization, or other purposes, but only as they relate to the project for which the architect or structural engineer was retained. The contract shall also specify terms and conditions for reuse within the district of any plans prepared by the architect or structural engineer. (Education Code 17316)

CSBA NOTE: Education Code 17250.20 authorizes the district, until January 1, 2025, to utilize the design-build method of construction delivery for projects in excess of \$1,000,000. Additionally, pursuant to Education Code 17250.60-017250.69, as added by AB 185 (Ch. 571, Statutes of 2022), the district may, until January 1, 2029, utilize alternative design-build contracts for public works projects in excess of \$5,000,000. See AR 3311 - Bids and AR 3311.3 - Design-Build Contracts for more information regarding design-build.

A design-build contract may be awarded to a single entity for both design and construction of any school facility if the contract is in excess of \$1,000,000, or an alternative design-build contract may be awarded if the contract is in excess of \$5,000,000, as specified in Administrative Regulation 3311.3 - Design-Build Contracts. (Education Code 17250.20, 17250.62)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
24 CCR 101	California Building Standards Code
5 CCR 14001	Minimum standards for school facilities
5 CCR 14030-14036	Standards, planning, and approval of school facilities
Bus. Code 5500-5502	Architecture - https://simbli.eboardsolutions.com/SU/chmXQoLdkJZTYNMsIshkHBDow==
Bus. Code 5550-5558	Architects; licensure - https://simbli.eboardsolutions.com/SU/UyZzhv52fm9PvrEsYslshaHcA==
Bus. Code 6700-6706.3	Professional Engineers Act - https://simbli.eboardsolutions.com/SU/bBefhrralfLA07Z2EQsIshDdA==
Bus. Code 6750-6767	Engineers; licensure - https://simbli.eboardsolutions.com/SU/Qe2hfeSyEdFu2usimyKgbw==
CA Constitution Article 22	Architectural and engineering services - https://simbli.eboardsolutions.com/SU/ZtV8XTThbS9U8y9M0GIVVKA==
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act - https://simbli.eboardsolutions.com/SU/fu4PsUtUAb4qYYOY9breHg==
Ed. Code 17250.10-17250.55	Design-build contracts - https://simbli.eboardsolutions.com/SU/KyAwX1K9LOug3Oc4uUy4Rw==
Ed. Code 17250.60-17250.69	Alternative design-build contracts - https://simbli.eboardsolutions.com/SU/TP1PLVltclqEnCDslhhiHQ==
Ed. Code 17251-17256	CDE powers concerning buildings and building sites - https://simbli.eboardsolutions.com/SU/NwS3Om8nmJ04Yslsho0jlt8A==
Ed. Code 17260-17268	Plans and specifications for school facilities - https://simbli.eboardsolutions.com/SU/K93eKC5SslshBGM5azLOpZqjg==
Ed. Code 17280-17317	Building approvals - https://simbli.eboardsolutions.com/SU/b55kmLnLzeyc5PjIzroyZQ==
Ed. Code 17371	Limitation on liability of governing board - https://simbli.eboardsolutions.com/SU/d56uwclTvplussgYGebp99UTw==
Gov. Code 14837	Definition of small business - https://simbli.eboardsolutions.com/SU/c3i4e2xmxHs5PpVTCh63Qw==
Gov. Code 4525-4529.5	Contracts with private architects, engineering, land surveying, and construction project management firms - https://simbli.eboardsolutions.com/SU/u3t4hVRrP0xRvORn2OtLmA==
Gov. Code 87100	Public officials; financial interest - https://simbli.eboardsolutions.com/SU/QchMgplusAyDf6dKHslshcFZKU6A==

Regulation 7140: Architectural And Engineering Services

Status: ADOPTED

Original Adopted Date: 09/13/2000 | **Last Revised Date:** 02/27/2020 | **Last Reviewed Date:** 02/27/2020

Contractors for any architectural, landscape architectural, engineering, environmental, land surveying, or construction project management services shall be selected, at fair and reasonable prices, on the basis of demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. (Government Code 4526)

The Superintendent or designee shall ensure that the selection process for projects receiving state funding: (Government Code 4526)

1. Assures maximum participation by small business firms as defined pursuant to Government Code 14837
2. Prohibits practices which might result in unlawful activity such as rebates, kickbacks, or other unlawful consideration
3. Prohibits district employees from participating in the selection process when they have a relationship with a person or business entity seeking a contract which would subject the employee to the prohibition of Government Code 87100

The selection process may also include: (Government Code 4527)

1. Evaluation of current statements of qualifications and performance data on file with the district and evaluation of statements that may be submitted by other firms regarding the proposed project
2. Discussion with at least three firms regarding anticipated concepts and the relative utility of alternative approaches for furnishing the required services
3. Selection, in order of preference, of at least three firms deemed to be the most highly qualified to provide the required services in accordance with established district criteria

The district shall negotiate a contract with the best qualified firm at compensation determined by the district to be fair and reasonable. If the district is unable to negotiate a contract with the most qualified firm, the district shall negotiate a contract with the second most qualified firm and, if unsuccessful, with the third most qualified firm. If the district is unable to negotiate a satisfactory contract with any of the selected firms, the district shall select additional firms in order of their competence and qualification and continue negotiations until an agreement is reached. (Government Code 4528)

The above procedures shall not apply if the Superintendent or designee determines that the services needed are more of a technical nature and involve little professional judgment and that requiring bids would be in the public interest. (Government Code 4529)

Contracts shall specify that all plans, including, but not limited to, record drawings, specifications, and estimates prepared by the architect or structural engineer shall become the property of the district. The contract shall also specify terms and conditions for reuse within the district of any plans prepared by the architect or structural engineer. (Education Code 17316)

A contract may be awarded to a single entity for both design and construction of any school facility in excess of \$1,000,000 in accordance with AR 3311.3 - Design-Build Contracts. (Education Code 17250.20)

Change orders that are within the regular scope of the project can be approved by the Superintendent or designee and reported to the Board at a subsequent Board meeting.

Change orders that exceed 10% of the project shall have Board approval.

All change orders will be reviewed by the Chief Business Official for adequate funding.

Bylaw 9124: Attorney

Status: ADOPTED

Original Adopted Date: 06/01/1991 | Last Revised Date: 09/01/2023 | Last Reviewed Date: 09/01/2023

CSBA NOTE: Education Code 35041.5, 35204, and 35205 authorize the Governing Board to enter into a contract to hire an attorney as a district employee or independent contractor or to contract with a private firm to provide legal services for purposes deemed appropriate by the Board. According to the Rules of Professional Conduct of the State Bar of California (Rule 1.13), when an attorney is hired by an organization such as a school district, the attorney's client is the district as a whole, and not an individual Board member or employee. However, at certain times an attorney may owe a duty of defense to a Board member or employee pursuant to the Tort Claims Act (Government Code 814-895.8). For more information regarding the Tort Claims Act, see BP/AR 3320 - Claims and Actions Against the District, and for more information regarding protection against liability for Board members, see BB 9260 - Legal Protection.

Districts may subscribe to CSBA's District and County Office of Education Legal Services to receive legal advice, services, and resources.

The Governing Board recognizes the complex legal environment in which districts operate, the need to provide legal representation for the district, and the importance of reliable, cost-effective, high-quality legal advice and services.

In order to meet the district's legal needs, the Board may appoint legal counsel and fix and order paid legal counsel's compensation as an employee or as an independent contractor. (Education Code 35041.5)

The Board may enter into independent contractor services agreements with county counsel, law firms, attorneys in private practice, and other public or private legal services entities. (Education Code 35204, 35205; Government Code 26520, 26529)

The Board also supports pursuing collaborative legal efforts with other districts as well as other government agencies as appropriate.

Duties of Legal Counsel

The district's legal counsel may: (Education Code 35041.5)

1. Render legal advice to the Board and the Superintendent or designee
2. Serve the Board and the Superintendent or designee in the preparation and conduct of district litigation and administrative proceedings
3. Render advice on school bond and tax increase measures and prepare the necessary forms for the voting of these measures
4. Perform other administrative duties as assigned by the Board and Superintendent or designee

Retaining Legal Counsel

CSBA NOTE: Government Code 53060 exempts contracts for legal services from the bidding requirements of the Public Contract Code; for more information regarding bidding requirements, see AR 3311 - Bids. However, when entering into a new contract for legal services, Boards may use a Request for Proposal procedure in order to solicit a range of proposals for services. The following optional section is for use by districts that contract with outside firms to provide legal services and should be modified to reflect district practice.

When the district is seeking legal advice or representation, the Superintendent or designee shall identify prospective attorney(s), firm(s), and/or legal services entity(ies).

The district may, but is not required to, initiate a Request for Proposals to advertise and solicit proposals for legal services. In evaluating the prospective attorney(s), firm(s), and/or entity(ies), the Board and Superintendent may consider the attorney's, firm's, and/or entity's background, experience, and relevant legal reputation; experience advising and representing school districts in California; fees; and experience of attorneys at the firm who will provide legal services.

Any attorney representing the district shall be admitted to practice law in California. (Education Code 35041.5)

The Board and Superintendent shall periodically evaluate the performance of the firm(s) and/or attorney(s); the efficiency and adequacy of advice; the results obtained for the district; the reasonableness of fees; and the responsiveness to and interactions with the Board, administration, and community.

The Board may use such evaluation(s) to determine whether to renew any current agreement(s) for legal services.

The Board may also contract for specialized legal services, as appropriate, when a majority of the Board determines that the unique demands of a particular issue or emergency situation require such representation.

Contacting Legal Counsel

CSBA NOTE: The following section should be modified to reflect district practice.

The Board president, or Superintendent or designee, may, at their discretion, confer with district legal counsel subject to any limits or parameters established by the Board. In addition, the Board president, or Superintendent or designee, may contact district legal counsel to provide the Board with legal information or advice when so directed by a majority of the Board.

Individual Board members other than the Board president may not seek advice from district legal counsel on matters of district business unless so authorized by the Superintendent, the Board president, or a majority of the Board.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Description

Ed. Code 35041	Administrative adviser - https://simbli.eboardsolutions.com/SU/vq05GqcT0i7Lze5Df8sn5A==
Ed. Code 35041.5	Legal counsel - https://simbli.eboardsolutions.com/SU/JMgRHfLyT3TkUislshulOhiTg==
Ed. Code 35161	Board delegation of any powers or duties - https://simbli.eboardsolutions.com/SU/slsh1PplusGg7pf1zBSnE4YBslshMOQ==
Ed. Code 35200-35214	Liabilities - https://simbli.eboardsolutions.com/SU/6BkNjy81QHZNjLHzKMK0g==
Ed. Code 35204	Contract with attorney in private practice - https://simbli.eboardsolutions.com/SU/irX4qUNWLsPUplusWDLQTXw==
Ed. Code 35205	Contract for legal services - https://simbli.eboardsolutions.com/SU/5rr6panc1Wplus7ezW1NtfhKA==
Gov. Code 26520	Legal services to school districts - https://simbli.eboardsolutions.com/SU/PCL8jSEUX60slsholBip5gTqW==
Gov. Code 26529	District Attorney - https://simbli.eboardsolutions.com/SU/LdCCxwnN6qy10FsCptHkg==
Gov. Code 53060	Special services and advice - https://simbli.eboardsolutions.com/SU/7T7sFbIKV6rel4IFp43jCg==
Gov. Code 814-895.8	Liability of public entities and public employees - https://simbli.eboardsolutions.com/SU/oDrUWB4B0SplusRs8Jx6ZmWgA==
Gov. Code 995-996.6	Defense of public employees - https://simbli.eboardsolutions.com/SU/3wdDqwnvYONWPBqypbUzbA==

Management Resources References

Description

CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2019
State Bar of California Publication	California Rules of Professional Conduct
Website	CSBA District and County Office of Education Legal Services - https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsishXk6R5akQ==
Website	State Bar of California - https://simbli.eboardsolutions.com/SU/3wdDqwnvYONWPBqypbUzbA==

Bylaw 9124: Attorney

Status: ADOPTED

Original Adopted Date: 09/13/2000 | **Last Reviewed Date:** 09/13/2000

The Board of Education recognizes the complex legal environment in which school districts operate and desires reliable, dependable legal advice. The Board also supports collaborative legal efforts with other agencies and districts in order to promote the district's interests.

The Board may use the county counsel, district attorney, or private attorneys to meet the needs of the district.

The district's legal counsel may:

1. Render legal advice to the Board and the Superintendent or designee
2. Serve the Board and the Superintendent or designee in the preparation and conduct of district litigation and administrative proceedings
3. Render advice on school bond and tax increase measures and prepare the necessary forms for the voting of these measures
4. Perform other administrative duties as assigned by the Board and Superintendent or designee

The Superintendent may confer with the district's legal counsel at his/her discretion and shall provide the Board with desired legal information when so directed by a majority of the Board. The Board also may authorize a specific member to confer with legal counsel on behalf of the Board.

Bylaw 9322: Agenda/Meeting Materials

Status: DRAFT

Original Adopted Date: 05/21/2019 | Last Revised Date: 10/26/2023 | Last Reviewed Date: 10/26/2023

Agenda Content

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

Each agenda shall state the meeting time and location and shall briefly describe each item to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda for a regular meeting shall also provide members of the public an opportunity to address the Board regarding matters within the subject matter jurisdiction of the Board which are not on the agenda. (Education Code 35145.5; Government Code 54954.3)

The agenda does not need to provide an opportunity for public comment on an item that has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item, and the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The notice and agenda shall describe the means available for the public to access the meeting and provide public comment in-person and, if a Board member is appearing remotely due to an emergency circumstance or for just cause pursuant to Government Code 54953, through an internet-based service or call-in option. (Government Code 54953)

The agenda shall include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the Board meeting, as well as the procedure for receiving and resolving such requests as required by law. (Government Code 54954.2, 54953)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item, or for records of a statement threatening litigation against the district to be discussed in closed session, when such documents have been distributed to the Board less than 72 hours before the meeting. (Government Code 54956.9, 54957.5)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the Board.

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each regular and special meeting.

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, **if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.**

The Board president and Superintendent shall decide whether a request from a member of the public is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

If the Board president and Superintendent deny a request from a Board member to place an item on the agenda, the Board member may request the Board take action during a Board meeting to determine whether the item shall be

placed on the agenda.

The Board president and Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, whether the item should be an action item subject to Board vote or an information item, and when the item is placed on the agenda.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent items shall be items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a separate agenda item.

The agenda shall provide an opportunity for members of the public to comment on any consent agenda item unless such item has been previously considered at an open meeting of a committee comprised exclusively of Board members. (Government Code 54954.3)

Any Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

All public communications with the Board are subject to requirements of relevant Board policies and administrative regulations.

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and agenda packet, including the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available supporting documents pertinent to the meeting.

When special meetings are called, Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

Board members shall review agenda materials before each meeting. Individual members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Agenda Dissemination to Members of the Public

Agenda and related materials distributed to the Board shall be made available to the public upon request without delay. However, only those documents which are disclosable public records under the Public Records Act (PRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting or which contain a claim or written threat of litigation which will be discussed in closed session shall be made available to the public. (Government Code 54956.9, 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the Superintendent or designee shall post the agenda on the homepage of the district website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a writing which relates to an open session agenda item or which contains a claim or written threat of litigation which will be discussed in closed session during a regular Board meeting is distributed to the Board less than 72 hours prior to a meeting, the Superintendent or designee shall make the writing available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. However, if the writing is distributed to at least a majority of the Board at a time when the designated location is closed to the public, this requirement may be satisfied by posting the writing on the district website if the following conditions are met: (Government Code 54957.5)

1. An initial staff report or similar document containing an executive summary and any staff recommendations related to the agenda item is made available for public inspection at the designated location at least 72 hours before the meeting
2. The writing is immediately posted on the district's website in a position and manner that makes it clear that the writing relates to an agenda item for the upcoming meeting
3. The district lists the website address where such writings may be accessed on all Board meeting agendas
4. A physical copy of the document is made available for public inspection at the designated location at the beginning of the next regular business hours, but not less than 24 hours before the relevant Board meeting

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the PRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)
